



# ROSEMEAD SCHOOL DISTRICT FUNCTIONAL ORGANIZATIONAL CHART

3907 Rosemead Blvd., Rosemead, CA 91770, Tel: (626) 312-2900, Fax: (626) 312-2906

## SUPERINTENDENT'S OFFICE

**Alejandro "Alex" Ruvalcaba, Superintendent, ext 234**  
 aruvalcaba@rosemead.k12.ca.us  
*Oversee: the District, Principals, and Schools, Board Agendas, Directories, Emergency Response, Marketing distribution requests, Mass notification system, Policies, Public Information Office, Public Records Act/Information Requests, Public Relations, Press Releases, Use of Facilities Applications, Websites*  
**Cynthia Bracamonte, Executive Assistant to the Superintendent, ext 212**  
 cbracamonte@rosemead.k12.ca.us

## ADMINISTRATIVE SERVICES DIVISION

**Harold Sullins, Assistant Superintendent, Administrative Services, ext 219**  
 hsullins@rosemead.k12.ca.us  
*Oversee: Administrative Services, Human Resources, Employee Benefits, Fiscal Services, Bond Program, Construction, Facilities, Maintenance & Operations, PPE, Risk Management, Workers Compensation, Uniform Complaints, Title IX Coordinator*  
**Monica Tovar, Administrative Assistant, Administrative Services, ext 221**  
 mtovar@rosemead.k12.ca.us  
**Alfredo Singh, Custodian**

## Child Development Programs

**Deborah "Debbi" Lawrence, Coordinator, Preschool/Child Development, ext 258**  
 dlawrence@rosemead.k12.ca.us  
*Oversee: Child Development, Preschool, Before/Afterschool programs (ASART/ASES), Summer Camp, Child & Adult Feeding Program*  
**Bella Galvan, Administrative Secretary, ext 235**  
 bgalvan@rosemead.k12.ca.us  
ASES/ASART Site Leader  
 Rachael Jimenez, Encinita Interim Leader, ext 365  
 Brittaney Morris, Janson Leader, ext 465  
 Sammy Lau, Savannah Leader, ext 665  
 Rosann Magdaleno, Shuey Leader, ext 754  
 Darrion Chavers, Muscatel Leader, ext 565

## Fiscal Services

**Suwen Su, Director, Fiscal Services, ext 259**  
 ssu@rosemead.k12.ca.us  
*Oversee: Fiscal Services, Accounts Payable, Accounts Receivable, Developer Fees, Payroll Services, Purchasing, Warehouse*  
**Kin "Richard" Wong, Accounting Manager, ext 227**  
 rwong@rosemead.k12.ca.us  
*Accounts Payable, Accounts Receivable*  
**Guada Sanchez Gentica, Payroll, ext 218**  
 gsanchezgentica@rosemead.k12.ca.us  
*Payroll services: Classified, Confidential, and Classified Management*  
**Monica Tovar, Administrative Assistant, Administrative Services, ext 221**  
*Payroll services: Certificated and Certificated Management*  
**Yin "Jessica" Chen, Accounting Manager, ext 223**  
 jchen@rosemead.k12.ca.us  
*Purchasing, Warehouse*

## Human Resources

**Jerry McCanne, Coordinator, Human Resources, ext 229**  
 jmccanne@rosemead.k12.ca.us  
*Oversee: Employee Recruitment, Retention, and Credentialing/Certification, Records, References, Collective Bargaining Agreements, Employee Absences, Salary Schedules, Adult Volunteers, Teacher Internships, University/College Internship Agreements*  
**Denise Fuentes, HR Technician, ext 224**  
 dfuentes@rosemead.k12.ca.us

## Technology

**Alejandro "Alex" Gaeta, Network Administrator, ext 215**  
 agaeta@rosemead.k12.ca.us  
*Oversee: Information Systems, Network, Software, and Technology Services*  
**Maria Gomez, Receptionist/Tech Support**  
 mgomez@rosemead.k12.ca.us  
**Adrian Villanueva, Computer Support Technician**  
 avillanueva@rosemead.k12.ca.us  
*Provides technology support to all sites*  
**Kelly Bui, SASI Clerk**  
 kbui@rosemead.k12.ca.us  
*Student Information Systems, CALPADS, PowerSchool, and student data management systems*

## ADMINISTRATIVE SERVICES DIVISION

### Maintenance & Operations

**Anthony Flores, Co-Lead Multi-Skilled Maintenance**  
 aflores@rosemead.k12.ca.us  
**Octavio Serrato, Co-Lead Multi-Skilled Maintenance**  
 oserrato@rosemead.k12.ca.us  
*Oversee: Grounds, Maintenance, Operations, and Warehouse*  
**Jackie McDonald, Sr. Clerk Typist, ext 678**  
 jmcdonald@rosemead.k12.ca.us  
**Raymond Miranda, Warehouseman, ext 679**  
 rmiranda@rosemead.k12.ca.us  
**Henry Jimenez, Groundsman**  
**Javier Pinedo, Groundsman**

### Nutrition & Wellness

**Stella Ndahura, Director, Nutrition & Wellness, ext 255**  
 sndahura@rosemead.k12.ca.us  
*Oversee: Nutrition Services, Site Cafeterias, School Lunch Program, Student Wellness Program, Meal Accommodations*  
**Lynn Nguyen, Nutrition Services Account Clerk, ext 254**  
 lnyuyen@rosemead.k12.ca.us

## EDUCATIONAL SERVICES DIVISION

**Jennifer Fang, Ph.D., Assistant Superintendent, Educational Services, ext 233**  
 jfang@rosemead.k12.ca.us  
*Oversee: Educational Services, Assessment & Accountability, Curriculum & Instruction, Gifted & Talented Program, Intervention Programs, Student Registration, Instructional Materials, State and Federal Compliance, LCAP, English Learner Programs, Federal Categorical Programs, Supplemental Educational Services, Uniform Complaints, Title IX Coordinator*  
**Claudia Rivera, Administrative Assistant, Educational Services, ext 213**  
 crivera@rosemead.k12.ca.us  
**Wendy Chan, District Community Liaison, ext 236**  
 wchan@rosemead.k12.ca.us

### Assessment, Accountability, & Special Projects

**Lara Goldstone, Coordinator, Assessment, Accountability, and Special Projects, ext 256**  
 lgoldstone@rosemead.k12.ca.us  
*Oversee: Assessment & Accountability, Curriculum & Instruction, Gifted & Talented Program, Intervention Programs, English Learner Programs, ELPAC, DELAC/DAC, ELD Programs, Federal Categorical Programs, Supplemental Educational Services*

### Migrant Education

**Eliza Blanco, Migrant Education Coordinator Program Lead (El Monte City School District)**  
 eblanco@emesd.org, (626) 442-1354  
*Oversee: Migrant Education Program for all Consortium Districts*  
**Sara Tovar, Administrative Clerk**  
**Stephanie Garcia, Recruiter**  
**Irazema Nieblas, Recruiter**

### Special Education & Student Support Services

**Hoori Chalian, Coordinator, Special Education & Student Support Services, ext 232**  
 drock@rosemead.k12.ca.us  
*Oversee: Special Education & Student Support Services staff and programs, IEP implementation, Counseling Services, 504 plans, Student/Parent Annual Notifications, Child Abuse Reporting, Health Services, Student Enrollment Permits, School Attendance Review Board, Behavior Support, Homeless/Foster Youth Liaison*  
**Myrene Mangali, Administrative Secretary, ext 230**  
 mmangali@rosemead.k12.ca.us

### Districtwide Support Team

Jimmy Chavez Psychologist/Counselor, ext 214  
 Nicole Garcia, School Psychologist, ext 359  
 Rocio Carrillo, School Psychologist, ext 659  
 Naima Knox, School Psychologist, ext 459  
 Jenifer Lorenzo, District Nurse, ext 228  
 Dany Saikaly, Health Tech  
 Rosemary Allis, Speech/Language Pathologist  
 Seetha Leelamma, Speech/Language Pathologist  
 Lauren Anderson, Speech Language Pathologist  
 Bianca Humphrey, Speech Language Pathologist  
 Roger Ng, Adapted PE