



# ROSEMEAD SCHOOL DISTRICT FUNCTIONAL ORGANIZATIONAL CHART

3907 Rosemead Blvd., Rosemead, CA 91770, Main phone number: 626-312-2900

## SUPERINTENDENT'S OFFICE

**Alejandro "Alex" Ruvalcaba, Superintendent, ext 234**  
aruvalcaba@rosemead.k12.ca.us  
*Oversee: the District, Principals, and Schools, Board Agendas & Records, Directories, Marketing distribution requests, Mass notification system, Policies, Public Information Office, Emergency Response, Public Records Requests, Public Relations, Press Releases, Use of Facilities Applications, Websites*  
**Cynthia Bracamonte, Executive Assistant to the Superintendent, ext 212**  
cbracamonte@rosemead.k12.ca.us

## ADMINISTRATIVE SERVICES DIVISION

**Maria C. Rios, Ed.D., Assistant Superintendent, Administrative Services, ext 219**  
mrios@rosemead.k12.ca.us  
*Oversee: Administrative Services, Human Resources, Employee Benefits, Fiscal Services, Bond Program, Construction, Facilities, Maintenance & Operations, Risk Management, Workers Compensation, Uniform Complaints, Title IX Coordinator*  
**Dory Garcia, Administrative Assistant, Administrative Services, ext 221**  
dogarcia@rosemead.k12.ca.us  
**Alfredo Singh, Custodian**

### Child Development Programs

**Deborah "Debbi" Lawrence, Coordinator, Preschool/Child Development, ext 258**  
dlawrence@rosemead.k12.ca.us  
*Oversee: Child Development, Preschool, Before/After school programs (ASART/ASES), Summer Camp, Child & Adult Feeding Program*  
**Bella Galvan, Administrative Secretary, ext 235**  
bgalvan@rosemead.k12.ca.us

### ASES/ASART Site Leader

Graciela Espinoza, Encinita ASART Site Leader, ext 365  
Noemi Banuelos, Janson ASART Site Leader, ext 465  
Sammy Lau, Savannah ASART Site Leader, ext 665  
Rosann Magdaleno, Shuey ASART Site Leader, ext 754  
Darrion Chavers, Muscatel ASART Site Leader, ext 565

### Fiscal Services

**Suwen Su, Director, Fiscal Services, ext 259**  
ssu@rosemead.k12.ca.us  
*Oversee: Fiscal Services, Accounts Payable, Accounts Receivable, Developer Fees, Payroll Services, Purchasing, Warehouse*  
**Guada Sanchez Gentica, Accounting Manager, ext 227**  
gsanchezgentica@rosemead.k12.ca.us  
*Accounts Payable, Accounts Receivable*  
**Xiomara Cordova, Classif. Payroll, ext 218**  
xcordova@rosemead.k12.ca.us  
*Payroll services: Classified, Confidential, and Classified Management*  
**Dory Garcia, Admin Asst, Admin Svcs/Certif. Payroll, ext 221**  
dogarcia@rosemead.k12.ca.us  
*Payroll services: Certificated and Certificated Management*  
**Yin "Jessica" Chen, Accounting Manager, ext 223**  
jchen@rosemead.k12.ca.us  
*Purchasing, Warehouse*

### Human Resources

**Glendy Elias, Coordinator, Human Resources, ext 229**  
gelias@rosemead.k12.ca.us  
*Oversee: Employee Recruitment, Retention, and Credentialing/Certification, Records, References, Collective Bargaining Agreements, COVID Liaison, Employee Absences, Salary Schedules, Adult Volunteers, Teacher Internships, University/College Internship Agreements*  
**Denise Fuentes, HR Technician, ext 224**  
dfuentes@rosemead.k12.ca.us

### Technology

**Alejandro "Alex" Gaeta, Network Administrator, ext 215**  
agaeta@rosemead.k12.ca.us  
*Oversee: Information Systems, Network, Software, and Technology Services*  
**Maria Gomez, Receptionist/Tech Support**  
mgomez@rosemead.k12.ca.us  
**James He, Computer Support Technician**  
jhe@rosemead.k12.ca.us  
*Provides direct technology support to schools*  
**Kelly Bui, SASI Clerk**  
kbui@rosemead.k12.ca.us  
*Student Information Systems, CALPADS, PowerSchool, and student data management systems*

## ADMINISTRATIVE SERVICES DIVISION

### Maintenance & Operations

**Anthony Flores, Co-Lead Multi-Skilled Maintenance**  
aflores@rosemead.k12.ca.us  
**Octavio Serrato, Co-Lead Multi-Skilled Maintenance**  
oserrato@rosemead.k12.ca.us  
*Oversee: Grounds, Maintenance, Operations, and Warehouse*  
**Jackie McDonald, Sr. Clerk Typist, ext 678**  
jmcdonald@rosemead.k12.ca.us  
**Raymond Miranda, Warehouseman, ext 679**  
rmiranda@rosemead.k12.ca.us  
**Javier Pinedo, Warehouseman/Groundsperson, ext 679**  
jpinedo@rosemead.k12.ca.us  
**Henry Jimenez, Groundsperson**  
**Marcos Lucero, Groundsperson**  
**Jesse Mejia, Custodian (Districtwide floater)**

### Nutrition & Wellness

**John Rivera, Director, Nutrition & Wellness, ext 255**  
jriviera@rosemead.k12.ca.us  
*Oversee: Nutrition Services, Site Cafeterias, School Lunch Program, Student Wellness Program, Meal Accommodations*  
**Lynn Nguyen, Nutrition Services Account Clerk, ext 254**  
lnguyen@rosemead.k12.ca.us

## EDUCATIONAL SERVICES DIVISION

**Jennifer Fang, Ph.D., Assistant Superintendent, Educational Services, ext 233**  
jfang@rosemead.k12.ca.us  
*Oversee: Educational Services, Assessment & Accountability, Curriculum & Instruction, Gifted & Talented Program, Intervention Programs, Student Registration, Instructional Materials, State and Federal Compliance, LCAP, English Learner Programs, Federal Categorical Programs, Supplemental Educational Services, Uniform Complaints, Title IX Coordinator*  
**Claudia Rivera, Administrative Assistant, Educational Services, ext 213**  
crivera@rosemead.k12.ca.us

### Special Projects

**Rachael Nicoll, Coordinator, Assessment, Accountability, and Special Projects, ext 256**  
rnicoll@rosemead.k12.ca.us  
*Oversee: Assessment & Accountability, Curriculum & Instruction, Gifted & Talented Program, Intervention Programs, English Learner Programs, ELPAC, DELAC/DAC, ELD Programs, Federal Categorical Programs, Supplemental Educational Services*

### Migrant Education Program

**Eliza Blanco, Migrant Education Program Coordinator/ Consortium Lead (El Monte City SD), Tel: (626) 442-1354**  
Jeff Seymour Family Center, 109000 Mulhall St., Room 9  
El Monte, CA 91731  
eblanco@emcsd.org  
*Oversee: Migrant Education Program for all Consortium Districts*

### Special Education & Student Support Services

**Hoori Chalian, Coordinator, Special Education & Student Support Services, ext 232**  
hchalian@rosemead.k12.ca.us  
*Oversee: Special Education & Student Support Services staff and programs, IEP implementation, Counseling Services, 504 plans, Student/Parent Annual Notifications, Child Abuse Reporting, Health Services, Student Enrollment Permits, School Attendance Review Board, Behavior Support, Homeless/Foster Youth Liaison*  
**Myrene Mangali, Administrative Secretary, ext 230**  
mmangali@rosemead.k12.ca.us  
Districtwide Support Team  
Alfredo Aviles, School Psychologist, Janson, ext 459  
Rocio Carrillo, School Psychologist, Muscatel, ext 559  
Jimmy Chavez, School Psychologist, Savannah, ext 659  
Eric Moya, School Psychologist, Encinita, ext 359  
Maria Pham, School Psychologist, Shuey, ext 759  
Jenifer Lorenzo, Districtwide Nurse, ext 228  
Dany Saikaly, Health Tech, ext 453  
Roger Ng, Adapted PE  
Rosemary Allis, Speech/Language Pathologist  
Seetha Leelamma, Speech/Language Pathologist  
Krysten Wolak, Speech/Language Pathologist  
Steven LaFortune, Speech Language Pathologist  
Thelma Wheeler, Speech/Language Pathologist Assistant  
Esmeralda Yee, Speech/Language Pathologist Assistant  
Elizabeth De Dios, Speech/Language Pathologist Assistant  
Amber Frazier, Speech/Language Pathologist Assistant  
Yazmine Franco, Speech/Language Pathologist Assistant  
Rhion Oracion, Speech/Language Pathologist Assistant