PROJECT MANUAL
For

MUSCATEL MIDDLE SCHOOL
NEW SHADE STRUCTURE
At

ROSEMEAD SCHOOL DISTRICT
Rosemead, CA

Prepared by

NAC | ARCHITECTURE

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BIDDING DOCUMENTS
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SECTION 01000

# ABBREVIATIONS, SYMBOLS AND ACRONYMS

## PART 1 - GENERAL

### 1.01 SECTION INCLUDES

A. List of abbreviations, symbols, and acronyms of societies, institutes, and associations generally appearing in the Contract Documents.

### 1.02.1 RELATED SECTIONS

A. Division 01: General Requirements

## PART 2 - PRODUCTS

## PART 3 - EXECUTION

### 3.01 ABBREVIATIONS

| | |
|---|---|
| ac | Alternating current |
| amp | ampere |
| BTU | British thermal unit |
| cfh | Cubic feet per hour |
| cfm | Cubic feet per minute |
| cm | Centimeter |
| Co. | Company |
| COP | Coefficient of performance |
| Corp. | Corporation |
| d | Penny |
| db. | Decibel |
| DB | Dry bulb |
| dc | Direct current |
| EER | Energy efficiency ratio |
| F | Degrees Fahrenheit |
| fpm | Feet per minute |
| ft | Foot or feet |
| gph | Gallons per hour |
| gpm | Gallons per minute |
| HP | Horsepower |
| HVAC | Heating, ventilating and air conditioning |
| Hz | Hertz |
| Inc. | Incorporated |
| KHz | Kilohertz |
| Kip | thousand pounds |
| Ksf | Thousand pounds per square foot |

| | |
|---|---|
| Ksi | Thousand pounds per square inch |
| Kv | Kilovolt |
| KVA | Kilovolt amperes |
| KW | Kilowatt |
| KWH | Kilowatt hour |
| LF | Linear foot |
| lb | Pound |
| LED | Light emitting diode |
| MBH | 1000 BTUs per hour |
| MHz | Mega hertz |
| mil | Thousandth of an inch |
| mm | Millimeter |
| mph | Miles per hour |
| oz. | Ounce |
| PCF | Pounds per cubic foot |
| pH | Acidity-alkalinity balance |
| psf | Pounds per square foot |
| psi | Pounds per square inch |
| psig | Pounds per square inch, gage |
| RF | Radio frequency |
| rpm | Revolutions per minute |
| SF | Square foot |
| SY | Square yard |
| V | Volt |
| WB | Wet bulb |

3.02 SYMBOLS

| | |
|---|---|
| # | Number or pound |
| ' | Foot or feet |
| " | Inch(es) |
| % | Percent |

3.03 ACRONYMS

| | |
|---|---|
| AA | The Aluminum Association, Inc |
| AABC | Associated Air Balance Council |
| AAMA | American Architectural Manufacturers Association |
| AASHTO | American Association of State Highway and Transportation Officials |
| AATCC | American Association of Textile Chemists and Colorists |
| ABMA | American Boiler Manufacturers Association |
| ACI | American Concrete Institute |
| ADA | Americans with Disabilities Act |
| ADAAG | Americans with Disabilities Act Accessibility Guidelines |
| AGA | American Gas Association |
| AGCIH | American Conference of Governmental Industrial Hygienists |
| AI | Asphalt Institute |

| | |
|---|---|
| AIA | American Institute of Architects |
| AISC | American Institute of Steel Construction |
| AISI | American Iron and Steel Institute |
| AITC | American Institute of Timber Construction |
| AMCA | Air Movement and Control Association, Inc. |
| ANSI | American National Standards Institute |
| APA | APA – The Engineered Wood Association |
| ARI | Air-Conditioning and Refrigeration Institute |
| ASHRAE | American Society of Heating, Refrigeration and Air Conditioning Engineers |
| ASME | American Society of Mechanical Engineers |
| ASTM | American Society for Testing and Materials |
| ATBCB | Architectural & Transportation Barriers Compliance Board |
| AWI | Architectural Woodwork Institute |
| AWPA | American Wood Preservers Association |
| AWPI | American Wood Preservers Institute |
| AWS | American Welding Society |
| AWWA | American Water Works Association |
| BHMA | Builders Hardware Manufacturers Association |
| BIA | Brick Institute of America |
| CAL/OSHA | California Occupational Safety and Health Administration |
| CBC | California Building Code |
| CCR | California Code of Regulations |
| CEC | California Electrical Code |
| CFR | Code of Federal Regulations |
| CISPI | Cast Iron Soil Pipe Institute |
| CLFMI | Chain Link Fence Manufacturers Institute |
| CMC | California Mechanical Code |
| CQC | California Quality Control (CMA Standards) |
| CPC | California Plumbing Code |
| CRA | California Redwood Association |
| CRI | Carpet and Rug Institute |
| CRSI | Concrete Reinforcing Steel Institute |
| CS | Commercial Standards, U.S. Department of Commerce |
| CSFM | California State Fire Marshal |
| CSI | Construction Specifications Institute |
| CTIOA | Ceramic Tile Institute of America |
| CTI | Cooling Tower Institute |
| DHI | Door and Hardware Institute |
| DSA | Division of the State Architect |
| EPA | Environmental Protection Agency |
| ETL | ETL Testing Laboratories |
| FCC | Federal Communication Commission |

| | |
|---|---|
| FM | Factory Mutual |
| FS | Federal Specifications |
| GA | Gypsum Association |
| GANA | Glass Association of North America |
| HMMA | Hollow Metal Manufacturer's Association |
| HPVA | Hardwood Plywood & Veneer Association |
| IACS | International Annealed Copper Standards |
| IAMPO | International Association of Plumbing and Mechanical Officials |
| ICBO | International Conference of Building Officials |
| ICEA | Insulated Cable Engineers Association |
| IEEE | Institute of Electrical & Electronic Engineers, Inc. |
| IES | Illuminating Engineering Society |
| IMI | International Masonry Institute |
| IRI | Industrial Risk Insurers |
| ISO | International Organization for Standardization |
| MLSFA | Metal Lath/Steel Framing Association |
| MSS | Manufacturers Standardization Society of the Valve & Fittings Industry. |
| NAAMM | National Association of Architectural Metal Manufacturers |
| NBFU | National Board of Fire Underwriters |
| NBS | National Bureau of Standards |
| NCMA | National Concrete Masonry Association |
| NEBB | National Environmental Balancing Bureau |
| NEMA | National Electrical Manufacturers Association |
| NEC | National Electrical Code |
| NFPA | National Fire Protection Association |
| NFPA | National Forest Products Association |
| NIOSH | National Institute for Occupational Safety and Health |
| NIST | National Institute of Standards and Technology |
| NOFMA | National Oak Flooring Manufacturers Association |
| NPCA | National Paint and Coatings Association |
| NPDES | National Pollutant Discharge Elimination System |
| NRCA | National Roofing Contractors Association |
| NSF | National Sanitation Foundation |
| NTMA | National Terrazzo & Mosaic Association |
| NUSIG | National Uniform Seismic Installation Guidelines |
| NWMA | National Woodwork Manufacturers Association |
| PCA | Portland Cement Association |
| PCI | Precast/Prestressed Concrete Institute |
| PDI | Plumbing and Drainage Institute |
| PEI | Porcelain Enamel Institute |

| | |
|---|---|
| PS | Product Standard, U.S. Department of Commerce |
| RIS | Redwood Inspection Service |
| RFCI | Resilient Floor Covering Institute |
| SCAQMD | South Coast Air Quality Management District |
| SDEI | Steel Deck Institute |
| SDI | Steel Door Institute |
| SFM | State Fire Marshal |
| SFPA | Southern Forest Products Association |
| SIGMA | Sealed Insulating Glass Manufacturers Association |
| SJI | Steel Joist Institute |
| SMACNA | Sheet Metal and Air Conditioning Contractors National Association |
| SSPC | Steel Structures Painting Council |
| SWI | Steel Window Institute |
| TCA | Tile Council of America |
| UBPPA | Uni-Bell PVC Pipe Association |
| UCI | Uniform Construction Index |
| UFAS | Uniform Federal Accessibility Standards |
| UL | Underwriters' Laboratories, Inc. |
| WCLIB | West Coast Lumber Inspection Bureau |
| WDMA | Window and Door Manufacturers Association |
| WIC | Woodwork Institute of California |
| WWPA | Western Wood Products Association |

END OF SECTION

SECTION 01005

SUMMARY OF THE WORK

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. The furnishing of all labor, materials, equipment, services, and incidentals necessary for Work to be performed. Work includes but is not limited to the construction of a new shade structure, including concrete paving, and POT upgrades in addition to various ADA upgrades.

1.02 RELATED SECTIONS

A. Section 01010: Phasing of the Work

B. Section 01100: Coordination

C. Section 01500: Construction Facilities and Temporary Controls

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.01 USE OF PREMISES

A. CONTRACTOR shall coordinate the Work of all trades, with OWNER and/or Separate Work Contract. CONTRACTOR shall sequence, coordinate, and perform the Work to impose minimum hardship on the operation and use of the existing facilities and/or Project site. CONTRACTOR shall install all necessary protection for existing improvements, Project site, property, and new Work against dust, dirt, weather, damage, vandalism, and maintain and relocate all protection to accommodate progression of the Work.

B. CONTRACTOR shall confine entrance and exiting to the Project site and/or facilities to routes designated by the OAR

C. Within existing facilities, OWNER will remove specific items from Work areas prior to the start of Work. CONTRACTOR shall remove remaining items in areas of the Work

D. CONTRACTOR shall utilize all available means to prevent generation of unnecessary noise and maintain noise levels to a minimum. When required by the OAR,, CONTRACTOR shall immediately discontinue noise-generating activities and/or provide alternative methods to minimize noise generation. CONTRACTOR shall install and maintain air compressors, vehicles, and other internal combustion engine equipment with mufflers, including unloading cycle of compressors. CONTRACTOR

shall discontinue operation of equipment producing objectionable noise as required by the OAR.

E. CONTRACTOR shall furnish, install, and maintain adequate supports, shoring, and bracing to preserve structural integrity and prevent collapse of existing improvements and/or Work modified and/or altered as part of the Work.

F. CONTRACTOR shall secure building entrances, exits, and Work areas with locking devices as required by the OAR.

G. CONTRACTOR assumes custody and control of OWNER property, both fixed and portable, remaining in existing facilities vacated during the Work.

H. CONTRACTOR shall cover and protect surfaces of spaces in existing facilities turned over for the Work, including OWNER property remaining within as required to prevent soiling or damage from dust, dirt, water, and/or fumes. CONTRACTOR shall protect areas adjacent to the Work in a similar manner. Prior to OWNER occupancy, CONTRACTOR shall clean all surfaces including OWNER property.

I. CONTRACTOR shall not use or allow anyone other than OWNER employees to use facility telephones and/or other equipment, except in an emergency. CONTRACTOR shall reimburse OWNER for telephone toll charges originating from the facility except those arising from emergencies or use by OWNER employees.

J. CONTRACTOR shall protect all surfaces, coverings, materials, and finished Work from damage. Mobile equipment shall be provided with pneumatic tires.

K. CONTRACTOR is advised OWNER will award Separate Work Contracts at this Project site.

L. CONTRACTOR shall not permit the use of portable and/or fixed radio's or other types of sound producing devices including other similar devices.

3.02 PROPERTY INVENTORY

A. Property, OWNER intends to remove, will be removed by OWNER before a space is vacated for the Work. Before performing Work in each space, OAR and CONTRACTOR shall prepare a detailed initial written inventory of OWNER property remaining within, including equipment and the condition thereof. OAR and CONTRACTOR shall retain a signed copy of the inventory dated and signed by both parties. Prior to subsequent OWNER occupancy of each such room or space, OAR and CONTRACTOR shall perform a final inventory of OWNER property and all discrepancies between the initial inventory and final inventory shall be the responsibility of CONTRACTOR.

3.03 FURNITURE, FIXTURES, AND EQUIPMENT

A. If designated in the Contract Documents to be OWNER furnished CONTRACTOR installed (OFCI), CONTRACTOR shall unload, store, uncrate, assemble, install, and connect OWNER supplied furniture, fixtures, and equipment.

B. CONTRACTOR shall, within ten (10) days after delivery, uncrate and/or unpack equipment in presence of IOR who shall inspect the delivered items. IOR shall prepare an inspection report listing damaged or missing parts and accessories. IOR shall transmit one copy of the report to OAR and CONTRACTOR. OWNER will procure and/or replace missing and or damaged furniture, fixtures, and equipment.

C. CONTRACTOR shall install equipment in the locations and orientation. CONTRACTOR shall verify exact locations with OAR prior to final installation of equipment.

D. If required, OAR will furnish setting and or placement drawings for equipment.

E. CONTRACTOR shall install equipment by proper means and methods to ensure an installation as recommended by the manufacturer. CONTRACTOR shall furnish and install all necessary fasteners and required blocking to properly install equipment.

F. CONTRACTOR shall install furniture, fixtures, and equipment with manufacturer recommended fasteners for the type of construction the furniture, fixtures, and equipment is being fastened and/or anchored to.

G. CONTACTOR shall provide final connections of any electrical to the equipment. CONTRACTOR shall, prior to final connection, verify the operating characteristics of equipment are consistent with the designated supply.

END OF SECTION

SECTION 01050

SCHEDULE OF VALUES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Procedure for submission of a certified Schedule of Values for review and approval by the OAR.

1.02 RELATED SECTIONS

A. Section 01080: Application for Payment
B. Section 01300: Submittals
C. Section 01365: Construction Schedule

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.01 PREPARATION

A. Upon receipt of the Notice of Intent to Award, CONTRACTOR shall commence preparation of a certified Schedule of Values.

B. CONTRACTOR shall coordinate the preparation of a certified Schedule of Values with preparation of the Construction Schedule as set forth in Section 01365.

C. CONTRACTOR shall follow the table of contents as a Project specific guide to establish the format for a certified Schedule of Values. Provide at least one (1) line item for each Division and/or Specification Section item. Provide separate line items for labor and material when required by the OAR.

D. Include the following Project school(s) identification on each certified Schedule of Values:

1. Project name and location
2. Project Number
3. ARCHITECT name
4. CONTRACTOR name
5. Date of Submittal

E. Round amounts to the nearest whole dollar; the total shall equal the Contract Amount.

F. An approved certified Schedule of Values shall serve as the basis for the monthly certified Application for Payment.

3.02 90 DAY INTERIM SCHEDULE OF VALUES

A. CONTRACTOR may prepare and submit, in accordance with sub-section 3.03, a 90 day interim Schedule of Values denoting Work to be completed during the first 90 days following the date established in the Notice to Proceed.

B. CONTRACTOR shall coordinate the preparation of the 90 day interim Schedule of Values with preparation of the Construction Schedule as set forth in Section 01360.

C. The 90 day interim Schedule of Values is subject to the same terms and conditions as set forth in sub-section 3.03.

D. The 90 day interim Schedule of Values shall be incorporated into a final Schedule of Values.

E. The OAR has the right to require subsequent revisions to an approved 90 day interim and/or a final Schedule of Values.

3.03 SUBMITTAL

A. Within ten (10) days after the date established in the Notice to Proceed, CONTRACTOR shall submit five (5) certified copies of an interim and/or final Schedule of Values for review and approval by the OAR.

B. OAR will review and if necessary, return the submitted Schedule of Values with summary comments noting items not in compliance with the requirements of the Contract Documents. CONTRACTOR shall revise the submitted Schedule of Values and return five (5) copies within three (3) days of receipt of summary comments.

C. Signature by OAR shall constitute acceptance of the submitted Schedule of Values.

D. A copy of the approved Schedule of Values will be transmitted to CONTRACTOR, IOR, and ARCHITECT.

E. CONTRACTOR shall obtain OAR approval of a 90 day interim Schedule of Values prior to submittal of the first certified Application for Payment.

F. CONTRACTOR shall obtain OAR approval of the final Schedule of Values prior to submittal of the fourth certified Application for Payment.

END OF SECTION

SECTION 01080

APPLICATION FOR PAYMENT

PART 1 - GENERAL

1.01 SECTION INCLUDES:

A. This Section specifies administrative and procedural requirements relative to a certified Application for Payment.

1. Coordinate the certified Schedule of Values and certified Application for Payment with, but not limited to, the Construction Schedule, submittal log, and list of Subcontractors.

1.02 RELATED SECTIONS:

1. Section 01050: Schedule of Values
2. Section 01365: Construction Schedule
3. Section 01700: Contract Closeout

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.01 APPLICATION FOR PAYMENT

A. Each certified Application for Payment shall be consistent with previous applications and payments as reviewed by ARCHITECT and/or OAR, paid for by OWNER, and:

1. The initial Application for Payment, the Application for Payment at time of Substantial Completion, and the final Application for Payment involve additional requirements.

B. Payment Application Times: The period of Work covered by each Application for Payment is the payment date for each progress payment as specified in the General Conditions. The period covered by each Application for Payment is the previous month.

C. Payment Application Forms: Use OWNER provided forms for the Application for Payment.

D. Application Preparation: Complete every entry on the form. Include execution by a person authorized to sign legal documents on behalf of CONTRACTOR. ARCHITECT will return incomplete applications without action.

E. Transmittal: Submit a minimum of four (4) signed and original copies of each certified Application for Payment to the ARCHITECT. All copies shall be complete, including releases and similar attachments.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information related to the application, in a manner acceptable to ARCHITECT.

F. Initial Application for Payment: Administrative actions and submittals, that must precede or coincide with submittal for the first certified Application for Payment include, but are not limited to, the following:

1. Certified Schedule of Values
2. Performance and payment bonds. List of principal suppliers and fabricators.
3. Worker Compensation certificates, if applicable.
4. Auto Insurance, if applicable.
5. Hazardous Material Insurance Certificates, if applicable.
6. Construction Schedule
7. Submittal Schedule
8. Emergency Contact List
9. Copies of authorizations and licenses from governing authorities for performance of the Work

G. Application for Payment at Substantial Completion: Following OAR issuance of the certificate of Substantial Completion, submit an Application for Payment:

1. Administrative actions, submittals and/or Work that shall precede or coincide with this application include:

a. Occupancy permits and similar approvals by authorities having legal jurisdiction over the Work.
b. Removal of temporary facilities and services.
c. Removal of surplus materials, rubbish, and similar elements.
d. OWNER training and orientations.
e. Change over information related to OWNER occupancy, use, operation, and maintenance.
f. Final cleaning.
g. Ensure that incomplete Work is not accepted and will be completed without undue delay.
h. Advice on shifting insurance coverage.

i. List of defective Work, recognized as exceptions to certificate of Substantial Completion.
j. Change of door locks to OWNER system.

H. Final Payment Application: Administrative actions and submittals that must precede or coincide with submittal of the final Application for Payment include, but are not limited to, the following:

1. Completion of Contract Closeout requirements.
2. Project record documents.
3. Completion of final punch list items.
4. Delivery of extra materials, products and or stock.
5. Identification of unsettled claims.
6. Proof that taxes, fees, and similar obligations are paid.
7. Operating and maintenance instruction manuals.
8. Consent of surety to final payment.
9. Waivers and releases.
10. Warranties, guarantees and maintenance agreements.

END OF SECTION

SECTION 01100

COORDINATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This Section specifies administrative and procedural requirements necessary for coordinating Work operations including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.

PART 2 – PRODUCTS (NONE)

PART 3 - EXECUTION

3.01 COORDINATION

A. CONTRACTOR shall coordinate operations included in various sections of the Contract Documents to assure efficient and orderly installation of each part of the Work. Coordinate Work operations included under related sections of the Contract Documents that depend on each other for proper installation, connection, and operation of the Work, including but not limited to:

1. Schedule construction operations in the sequence required where installation of one part of the Work depends on installation of other components, before or after its own installation.

2. Coordinate installation of different components to assure maximum accessibility for required maintenance, service, and repair.

3. Provide provisions to accommodate items scheduled for later installation.

4. Prepare and administer provisions for coordination drawings.

B. Where necessary, prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required in notices, reports, attendance at meetings, and:

1. Prepare similar memoranda for OAR and Separate Work Contract where coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and assure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of schedules.
2. Installation, relocation, and removal of temporary facilities.
3. Delivery and processing of submittals.
4. Progress meetings.
5. Project closeout activities.

D. Conservation: Coordinate Work operations to assure operations are carried out with consideration given to conservation of energy, water, materials, and:

1. Salvage materials and equipment involved in performance of, but not actually incorporated into the Work.

3.02 SUBMITTALS

A. Coordination Drawings: CONTRACTOR shall prepare coordination drawings for coordination of installation of landscape scope. Prepare coordination drawings for those areas where limited space availability necessitates maximum utilization of space for efficient installation of different components.

1. All coordination meetings will be held in the Project field office of CONTRACTOR. CONTRACTOR is required to distribute Shop Drawings, cut sheets and submittals to Subcontractors where appropriate. Reviewed coordination drawings will be maintained in the Project field office of CONTRACTOR.

END OF SECTION

SECTION 01120

CUTTING AND PATCHING

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. This Section specifies administrative and procedural requirements for cutting and patching.

1.02 RELATED SECTIONS

A. Section 01050: Schedule of Values
B. Section 01100: Coordination
C. Section 01300: Submittals
D. Section 01740: Warranties

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.01 SUBMITTALS

A. The word “cutting” as used in the Contract Documents includes, but is not limited to, cutting, drilling, chopping, and other similar operations and the word “patching” includes, but is not limited to, patching, rebuilding, reinforcing, repairing, refurbishing, restoring, replacing, or other similar operations.

B. Cutting and Patching Proposal: CONTRACTOR shall submit a proposal describing procedures well in advance of the time cutting and patching will be performed if the Contract Documents requires approval of these procedures before proceeding. Include the following information, as applicable, in the proposal:

1. Describe the extent of cutting and patching required. Denote how it will be performed and indicate why it cannot be avoided.

2. Describe anticipated results in terms of changes to existing construction. Include changes to the building’s appearance or other significant visual elements.

3. List products to be used and firms or entities that will perform this Work.

4. Indicate dates when cutting and patching will be performed.

5. Utilities: List utilities that cutting and patching operations will disturb or affect. List utilities to be relocated and those that will be temporarily out-of-service. Indicate how long service will be disrupted.

6. Where cutting and patching involves adding reinforcement to structural elements, submit an RFI for resolution by the AOR.

7. Review by ARCHITECT prior to proceeding with cutting and patching does not waive ARCHITECT right to later require complete removal and replacement of defective Work.

## 3.02 QUALITY ASSURANCE

A. Operational Limitations: Do not cut and patch operating elements or related components in a manner that would result in reducing their capacity to perform as intended. Do not cut and patch operating elements or related components in a manner that would result in increased maintenance or decreased operational life or safety.

1. Obtain review of the cutting and patching proposal before cutting and patching the following operating elements or safety related systems:
   a. Primary operational systems and equipment
   b. Water, moisture, or vapor barriers
   c. Membranes and flashings
   d. Fire protection systems
   e. Noise and vibration control elements and systems
   f. Control systems
   g. Communication and/or data systems
   h. Electrical wiring systems

B. Visual Requirements: Do not cut and patch construction exposed on the exterior or in occupied spaces in a manner that would, in the opinion of ARCHITECT, reduce the building's aesthetic qualities. Do not cut and patch construction in a manner that would result in visual evidence of cutting and patching. Remove and replace Work cut and patched in a visually unsatisfactory manner.

1. If possible, retain the original installer or fabricator to cut and patch the exposed Work listed below. If it is impossible to engage the original installer or fabricator, engage another recognized experienced and specialized firm.
   a. Firestopping
   b. Masonry (exterior and interior where exposed)

3.03 WARRANTY

A. Existing Warranties: Replace, patch, and repair material and surfaces cut or damaged by methods and with materials in such a manner as not to void any warranties required or existing.

3.04 INSPECTION

A. Examine surfaces to be cut and patched and conditions under which cutting and patching is to be performed before cutting. If unsafe or unsatisfactory conditions are encountered, take corrective action before proceeding.

1. Before proceeding, meet at the Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

3.05 PREPARATION

A. Temporary support: Provide adequate temporary support of existing improvements or Work to be cut.

B. Protection: Protect existing improvements and Work during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of existing improvements or Work that might be exposed during cutting and patching operations.

C. Avoid interference with operation of adjoining areas or interruption of free passage to adjoining areas.

3.06 PERFORMANCE

A. General: Employ skilled workmen to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time and complete without delay. Verify compatibility and suitability of existing substrates before starting the Work.

B. Cutting: Cut existing construction using methods least likely to damage elements retained or adjoining Work.

1. In general, where cutting, provide hand or small power tools designed for sawing or grinding, not hammering and chopping. Cut holes and slots as

small as possible, neatly to size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.

2. To avoid marring existing finished surfaces, cut or drill from the exposed or finished side into concealed surfaces.

3. Cut through concrete and masonry using a cutting machine, such as a carborundum saw or a diamond-core drill. Saw cut reinforcing bars and paint ends with bituminous paint except where bonded into new concrete or masonry.

4. Comply with requirements of applicable Division 2 Sections where cutting and patching requires excavating, backfill, or re-compaction.

C. Patching: Patch with durable seams that are as invisible as possible. Comply with required tolerances.

1. Where feasible, inspect and test patched areas to demonstrate integrity of the installation. Verify conditions of existing substrates prior to executing Work.

2. Restore exposed finishes of patched areas and extend finish restoration into retaining adjoining construction in a manner that will eliminate all evidence of patching and refinishing.

## 3.07 CLEANING

A. Clean areas and spaces where cutting and patching are performed. Completely remove paint, mortar, oils, putty, and similar items. Thoroughly clean piping, conduit, and similar features before applying paint or other finishing materials. Restore damaged coverings to their original condition.

END OF SECTION

SECTION 01160

# REQUEST FOR CLARIFICATION

## PART 1 - GENERAL

### 1.01 SECTION INCLUDES

A. Procedure for requesting clarification of the intent of the Contract Documents.

### 1.02 RELATED SECTIONS

A. Section 01005: Summary of the Work
B. Section 01100: Coordination
C. Section 01365: Construction Schedule
D. Section 01700: Contract Closeout

## PART 2 - PRODUCTS

## PART 3 - EXECUTION

### 3.01 PROCEDURE

A. ARCHITECT response is a clarification of the intent of the Contract Documents and does not authorize changes in the Contract Amount, Milestones and/or Contract Time.

B. A Request for Clarification may be returned with a stamp or notation "Not Reviewed," if:

1. The requested clarification is ambiguous or unclear;

2. The requested clarification is equally available to the requesting party by researching and/or examining the Contract Documents;

3. CONTRACTOR has not reviewed the Request for Clarification prior to submittal.

C. Allow a minimum of nine (8) days for review and response time, after receipt by ARCHITECT and OAR. CONTRACTOR shall verify and is responsible in verifying ARCHITECT and OAR receipt of a Request for Clarification.

D. Changes or alterations to the approved drawings or specifications shall be made by means of addenda or change orders as per section 4-338 of the California Building Standards Administrative Code.

END OF SECTION

SECTION 01200

PROJECT MEETINGS

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. This Section specifies administrative and procedural requirements for Project meetings, including but not limited to, the following:

1. Job start meeting.
2. Pre-installation conferences.
3. Progress meetings.
4. Meetings as required by the OAR.

1.02 RELATED SECTIONS

A. Section 01010: Phasing of the Work
B. Section 01100: Coordination
C. Section 01300: Submittals
D. Section 01365: Construction Schedule

PART 2 – PRODUCTS

PART 3 - EXECUTION

3.01 JOB START MEETING

A. In accordance with General Condition Article 2.6, OAR will schedule a job start meeting before starting the Work, at a time and date determined by OAR. Meeting shall be held at the Project site or another location as determined by OAR. Meeting will be held in order to review responsibilities, procedures, and other administrative requirements contained within the Contract Documents.

B. Authorized representatives of OWNER, IOR, ARCHITECT, CONTRACTOR and other parties shall attend the meeting. All participants at the meeting shall be familiar with the Project and authorized to conclude matters relating to the Work.

C. Agenda items shall include significant items which could affect progress of the Work, including, but not limited to the following:

1. Preliminary Construction Schedule
2. Critical work sequencing

3. Designation of responsible personnel
4. Identification of OAR
5. Procedures for processing field decisions
6. Request for Proposal
7. Construction Directive and Change Order
8. Procedures for processing Applications for Payment
9. Prevailing wages
10. Submittal of Shop Drawings, Product Data, material lists, and Samples
11. Preparation of project record documents
12. Use of the Project site and/or premises
13. Parking availability
14. Office, work, and storage areas
15. Equipment deliveries and priorities
16. Safety procedures
17. First Aid
18. Security
19. Housekeeping
20. Working hours
21. Insurance Services including OCIP
22. Environmental Health & Safety

D. OAR shall prepare and issue meeting minutes to attendees and interested parties no later than five (5) calendar days after the meeting date.

3.02 PRE-INSTALLATION CONFERENCES

A. CONTRACTOR shall coordinate and conduct pre-installation conferences at the Project site as required by related Sections of the Contract Documents.

B. CONTRACTOR, manufacturers, and fabricators involved in or affected by the installation and its coordination or integration with other pre-ceding and/or subsequent installations of Work shall attend the meeting. CONTRACTOR shall advise OAR, IOR, and ARCHITECT of scheduled meeting dates in order to secure their attendance.

1. CONTRACTOR shall review the progress of construction activities and preparations for the particular activity under consideration at each pre-installation conference, including requirements for the following:

a. Contract Documents
b. Options
c. Related Construction Directives and Change Orders
d. Purchases
e. Deliveries
f. Shop Drawings, Product Data, and quality-control samples
g. Review of mockups

h. Possible conflicts
i. Compatibility problems
j. Time schedules
k. Weather limitations
l. Manufacturer's recommendations
m. Warranty requirements
n. Compatibility of materials
o. Acceptability of substrates
p. Temporary facilities
q. Space and access limitations
r. Governing regulations
s. Safety
t. Inspecting and testing requirements
u. Required performance results
v. Recording requirements
w. Protection

2. CONTRACTOR shall record significant discussions and directives received from each conference. CONTRACTOR shall, within three (3) calendar days after the meeting date, distribute the minutes of the meeting to all concerned parties, including but not limited to, OAR, IOR, and ARCHITECT.

3.03 PROGRESS MEETINGS

A. Progress meetings will be held at the Project site on a weekly basis.

B. In addition to representatives of CONTRACTOR, OWNER, and ARCHITECT, each Subcontractor, supplier, or other entity concerned with current progress or involved in planning, coordination, or performance of the Work shall, if requested by OAR, be represented at these meetings. All participants at the conference shall be familiar with the Project and authorized to conclude all matters relating to the Work.

C. Failure of the CONTRACTOR to be so represented at any progress meeting which is held at a mutually agreed time or for which a written notice is given, shall not relieve CONTRACTOR from abiding by any and all OAR or ARCHITECT determinations or directives issued at such meeting.

D. OAR will review and correct or approve minutes of the previous progress meeting and will review other significant items affecting progress. Topics for discussion as appropriate to the status of the Project include but are not limited to:

1. Interface requirements
2. Construction Schedule
3. Sequence and coordination

4. Status of submittals / RFC's
5. Deliveries
6. Off-site fabrication
7. Access
8. Site utilization
9. Temporary Construction Facilities and Controls
10. Hours of work
11. Hazards and risks
12. Housekeeping
13. Quality and workmanship
14. Unforeseen conditions
15. Testing and Inspection
16. Defective Work
17. Construction Directive
18. Request for Proposal
19. Change Order Proposals and Change Orders
20. Documentation of information for payment requests
21. Application for Payment
22. Other items as required or as brought forth.

E. No later than three (3) calendar days after each progress meeting, OAR will prepare and distribute minutes of the meeting to each present and absent party. Include a brief summary, in narrative form, of progress, decisions, directives, actions taken, and all other issues since the previous meeting and report.

1. Schedule Updating: If required, CONTRACTOR shall revise the Construction Schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue the revised schedule concurrently with the next scheduled progress meeting.

3.04 ADDITIONAL MEETINGS

A. OAR, upon giving notice to the intended parties and without further obligation, may require additional meetings to discuss Work and/or Project related activities.

END OF SECTION

SECTION 01300

SUBMITTALS

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Administrative and procedural requirements for submittals required for the Work, including but not limited to; Shop Drawings, Product Data, Samples, material lists, and quality control items as required by the Contract Documents.

B. Wherever possible, throughout the Contract Documents, the minimum acceptable quality of workmanship and products has been defined by the name and catalog number of a manufacturer and by reference of recognized industry standards.

C. To ensure that specified products are furnished and installed in accordance with the design intent, procedures have been established for submittal of design data and for its review by ARCHITECT, OAR and/or others.

1.02 RELATED SECTIONS

A. Section 01100: Coordination
B. Section 01120: Cutting and Patching
C. Section 01365: Construction Schedule
D. Section 01640: Substitutions
E. Section 01700: Contract Closeout
F. Section 01740: Warranties

PART 2 – PRODUCTS

PART 3 - EXECUTION

3.01 PROCEDURES

A. CONTRACTOR shall package each submittal appropriately for transmittal and handling. CONTRACTOR shall transmit each submittal to ARCHITECT with concurrent copy of the transmittal to the OAR. ARCHITECT and/or OAR will not accept submittals received from sources other than from CONTRACTOR.

B. After ARCHITECT review, ARCHITECT will transmit submittals to OAR and OAR shall further distribute to CONTRACTOR, IOR and/or others as required. Work shall not commence, unless otherwise approved by OAR, until approved submittals are transmitted to CONTRACTOR.

C. CONTRACTOR shall clearly identify any deviations from the Contract Documents on each submittal. Any deviation not so noted even though stamped reviewed is not acceptable.

D. CONTRACTOR shall coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities requiring sequential activity.

E. Timing of Submittals:

1. In accordance with General Conditions, CONTRACTOR shall submit to ARCHITECT, with copy of transmittal to the OAR, those Shop Drawings, Product Data, diagrams, materials lists, Samples and other submittals required by the Contract Documents.

2. The schedule of submittals shall provide adequate time between submittals in order to allow for proper review without negative impact to the Construction Schedule.

3. Schedule of submittals shall be related to Work progress, and shall be so organized as to allow sufficient time for transmitting, reviewing, corrections, resubmission, and re-reviewing.

4. CONTRACTOR shall coordinate submittal of related items and ARCHITECT reserves the right to withhold action on a submittal requiring coordination with other submittals until all related submittals are received by ARCHITECT.

5. CONTRACTOR shall revise, update and submit submittal schedule to ARCHITECT and OAR on the first of each month, or as required by OAR.

6. CONTRACTOR shall allow in the Construction Schedule, at least sixteen (16) days for ARCHITECT review following ARCHITECT receipt of submittal. For plumbing, Landscape, and other submittals requiring joint review with OAR, CONTRACTOR shall allow a minimum of eighteen (18) days following ARCHITECT receipt of submittal.

7. No adjustments to the Contract Time and/or Milestones will be authorized because of a failure to transmit submittals to ARCHITECT sufficiently in advance of the Work to permit review and processing.

8. In case of product substitution, Shop Drawing preparation shall not commence until such time ARCHITECT and OAR reviews said submittal relative to the General Conditions.

G. If required, resubmit submittals in a timely manner. Resubmit as specified for initial submittal but identify as such. Review times for re-submitted items shall be as per the time frames for initial submittal review.

H. Shop Drawing preparation shall not commence until such time as CONTRACTOR receives Product Data approval.

I. ARCHITECT, or authorized agent, will stamp each submittal with a uniform, action stamp. ARCHITECT, or authorized agent, will mark the stamp appropriately to indicate the action taken, as follows:

1. Final Unrestricted Release: When ARCHITECT, or authorized agent, marks a submittal " Reviewed, " the Work covered by the submittal may proceed provided it complies with requirements of the Contract Documents. Final payment depends on that compliance.

2. Final-But-Restricted Release: When ARCHITECT, or authorized agent, marks a submittal " Reviewed as Noted," the Work covered by the submittal may proceed provided it complies with notations or corrections on the submittal and requirements of the Contract Documents. Final payment depends on that compliance.

3. Returned for Re-submittal: When ARCHITECT, or authorized agent, marks a submittal " Rejected, Revise and Resubmit," do not proceed with Work covered by the submittal, including purchasing, fabrication, delivery, or other activity. Revise or prepare a new submittal according to the notations; resubmit without delay. Repeat as necessary to obtain different action mark. In case of multiple submittals covering same items of Work, CONTRACTOR is responsible for any time delays, schedule disruptions, out of sequence Work, or additional costs due to multiple submissions of the same submittal item. Do not use, or allow others to use, submittals marked "Rejected, Revise and Resubmit" at the Project site or elsewhere where Work is in progress.

4. Other Action: Where a submittal is for information or record purposes or special processing or other activity, the ARCHITECT, or authorized agent, will return the submittal marked "Action Not Required ".

## 3.02 SHOP DRAWINGS

A. Shop Drawings are original drawings prepared by CONTRACTOR, Subcontractor, supplier, or distributor illustrating some portion of Work by showing fabrication, layout, setting, or erection details. Do not reproduce Contract Documents or copy standard information as the basis of Shop Drawings.

B. Produce Shop Drawings to an accurate scale that is large enough to indicate all pertinent features and methods. Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 x 11 inches but no larger than 24 x 36 inches.

C. Shop Drawings shall include fabrication and installation drawings, setting diagrams, schedules, patterns, templates, and similar drawings. Include the following information:

1. Dimensions
2. Identification of products and materials included by sheet and detail number.
3. Compliance with specified standards.
4. Notation of coordination requirements.
5. Notation of dimensions established by field measurement.

D. Provide a space of approximately 4 by 5 inches on the label or beside the title block on Shop Drawings to record CONTRACTOR and ARCHITECT review, and the action taken. Include the following information on the label for processing and recording action taken:

1. Project name.
2. Date.
3. Name and address of ARCHITECT.
4. Name and address of CONTRACTOR.
5. Name and address of Subcontractor.
6. Name and address of supplier.
7. Name and address of manufacturer.
8. Name and title of appropriate Specification section.
9. Drawing number and detail references, as appropriate.

E. Unless otherwise agreed to or indicated in individual Specification sections, submit a sufficient number to allow for adequate CONTRACTOR, Subcontractor, supplier, manufacturer and fabricators distribution plus two sets to be retained by ARCHITECT, one set to IOR and one set to OAR. .

3.03 PRODUCT DATA

A. Collect Product Data into a single submittal for each element of Work or system. Product Data includes printed information, such as manufacturer's installation instructions, catalog cuts, standard color charts, roughing-in diagrams and templates, wiring diagrams, schedules, illustrations, or performance curves.

1. Mark each copy to show or delineate pertinent materials, products, models, applicable choices, or options. Where Product Data includes information

on several products that are not required, clearly mark copies to indicate the applicable information. Include the following information:

a. Manufacturer's printed recommendations.
b. Compliance with trade association standards.
c. Compliance with recognized testing agency standards.
d. Application of testing agency labels and seals.
e. Notation of dimensions verified by field measurement.
f. Notation of coordination requirements.
g. Notation of dimensions and required clearances.
h. Indicate performance characteristics and capacities.
i. Indicate wiring diagrams and controls.

2. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed. .

C. Required Copies and Distribution: Same as denoted in sub - section 3.02, E.

3.04 SAMPLES

A. Procedure:

1. Submit Samples of sufficient size, quantity, cured and finished and physically identical to the proposed product or material. Samples include partial or full sections or range of manufactured or fabricated components, cuts or containers of materials, color range sets, and swatches denoting color, texture, and/or pattern.

a. Mount or display Samples in the manner to facilitate review of qualities indicated. Include the following:

1. Specification section number and reference.
2. Generic description of the Sample.
3. Sampling source.
4. Product name or name of manufacturer.
5. Compliance with recognized standards.
6. Availability and delivery time.

2. Submit Samples for review of size, kind, color, pattern, and texture. Submit Samples for a final check of these characteristics with other elements and a comparison of these characteristics between the final submittal and the actual component as delivered and installed.

a. Where variations in color, pattern, texture, or other characteristic is inherent in the material or product represented, submit at least three

(3) multiple units that show the approximate limits of the variations.

b. Refer to other Specification sections for requirements for Samples that illustrate workmanship, fabrication techniques, assembly details, connections, operation, and similar construction characteristics.

c. Refer to other sections for Samples to be returned to CONTRACTOR for incorporation into the Work. Such Samples must be undamaged at time of installation. On the transmittal indicate special requests regarding disposition of Sample submittals.

d. Samples not incorporated into the Work, or otherwise not designated as OWNER property, remain the property of CONTRACTOR and shall be removed from the Project site prior to Substantial Completion.

3. Color and Pattern: Whenever a choice of color or pattern is available in a specified product, submit accurate color chips and pattern charts to OAR for review and selection.

4. Number Required: Submit 5 of each. Two will be returned to CONTRACTOR with one to ARCHITECT, OAR, and IOR.

B. When specified, erect field Samples and mock-ups at the Project site to illustrate products, materials, or workmanship and to establish standards by which completed Work shall be judged.

C. Maintain sets of Samples, as returned, at the Project site, for quality comparisons throughout the course of the Work. Sample sets may be used to obtain final acceptance of the Work associated with each set.

3.05 QUALITY CONTROL SUBMITTALS

A. Submit quality control submittals, including design data, certifications, manufacturer's field reports, and other quality control submittals as required under other sections of the Contract Documents.

B. When other sections of the Contract Documents require manufacturer's certification of a product, material, and/or installation complies with specified requirements, submit a notarized certification from the manufacturer certifying compliance with specified requirements.

C. Certification shall be signed by an officer of the manufacturer or other individual authorized to sign documents on behalf of the represented company.

D. Requirements for submittal of inspection and test reports are specified in other sections of the Contract Documents.

END OF SECTION

SECTION 01340

CONSTRUCTION & DEMOLITION WASTE MANAGEMENT

PART 1 - GENERAL

1.01 SUMMARY

A. Section Includes:

1. Preparation and implementation, including reporting and documentation, of a Waste Management Plan for reusing, recycling, salvage or disposal of non-hazardous waste materials generated during demolition and/or new construction (Construction & Demolition (C&D) Waste), to foster material recovery and re-use and to minimize disposal in land fills.

B. Related Sections

1. Section 01300: Submittals

2. Section 01500: Construction Facilities and Temporary Controls

3. Section 01700: Contract Closeout

1.02 REFERENCES

A. California Integrated Waste Management Act of 1989 (AB 939)

B. California Code of Regulations Title 14, Section 18700 et seq.

1.03 SYSTEM DESCRIPTION

A. Collection and separation of all C&D waste materials generated on-site, reuse or recycling on-site, transportation to approved recyclers or reuse organizations, or transportation to legally designated landfills, for the purpose of recycling salvaging and/or reusing a minimum of 75% of the C&D waste generated.

1.04 SUBMITTALS

A. C&D Waste Management Plan (Exhibit 1): Within 10 calendar days after the Notice to Proceed and prior to any waste removal, submit the following to the OAR for review and approval. Update quarterly. Include:

1. Materials to be recycled, reused, or salvaged, either onsite or offsite.

2. Estimates of C&D waste quantity (in tons) by type of material. (If waste is measured by volume, give factors for conversion to weight in tons.)

3. Procedures for recycling/ reuse program.

4. Permit or license and location of Project waste-disposal areas.D

5. Site plan for placement of waste containers.

B. C&D Waste Management Monthly Progress Report (Exhibit 2): Summary of waste generated by Project, monthly with Application for Payment. Include:

1. Firms accepting the recovered or waste materials.

2. Type and location of accepting facilities (landfill, recovery facility, used materials yard, etc.). If materials are reused or recycled on the Project site, location should be designated as "on-site reuse / recycling".

3. Type of materials and net weight (tons) of each.

4. Value of the materials or disposal fee paid.

5. Attach weigh bills and other documentation confirming amount and disposal location of waste materials.

C. C&D Waste Management Final Compliance Report: Final update of Waste Management Plan to provide summary of total waste generated by Project.

PART 2 – PRODUCTS (Not Applicable)

PART 3 – EXECUTION

3.01 IMPLEMENTATION

A. Implement approved Waste Management Plan including collecting, segregating, storing, transporting and documenting each type of waste material generated, recycled or reused, or disposed in landfills.

B. Designate an on-site person to be responsible for instructing workers and overseeing the sorting and recording of waste/ recyclable materials.

C. Include waste management and recycling in worker orientation and as an agenda item for regular Project meetings.

D. Recyclable and waste bin areas shall be limited to areas approved on the Waste Management Plan. Keep recycling and waste bins neat and clearly marked to avoid contamination of materials.

3.02 ATTACHMENTS

A. Exhibit 1: Waste Management Plan

B. Exhibit 2: Waste Management Monthly Progress Report.

## EXHIBIT 1

## WASTE MANAGEMENT PLAN
CONSTRUCTION/ MAINTENANCE/ALTERATION & DEMOLITION PROJECTS

PROJECT NAME: **«PROJECTTITLE» «CONTRACTTITLE»**
PROJECT NO: **«Project Number»**
NAME OF COMPANY:
CONTACT PERSON:
TELEPHONE:
PROJECT SITE LOCATION:
PROJECT TYPE: ☐ NEW CONSTRUCTION ☐ DEMOLITION
☐ MAINTENANCE/ALTERATION PROJECTS
PROJECT SIZE (SQ. FT.):
DATE & ESTIMATED PERIOD

| (1) Material Type | (2) Tons Estimated Recycle | (3) Tons Estimated Reuse | (4) Tons Estimated Salvage | (5) Tons Estimated Landfill | (6) Proposed Disposal or Recycling Facility (e.g., Onsite, Name of Facility) |
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| **Diversion Rate: Columns [(2)+(3)+(4)] / [(2)+(3)+(4)+(5)]** | | | | | = |

| Signature | Title | Date |
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| | | |

Column 1 "Material Types" – Enter type of materials targeted for recycling, reuse, and/or salvage, either on- or off-site, and include a category for waste materials requiring disposal.

Columns 2 thru 4 "Estimated Generation" - Enter estimated quantities (tons) of recyclable, reusable, or salvageable waste materials anticipated to be generated and state number of salvageable items.

Column 5 "Estimated Landfill" - Enter quantities (tons) of materials to be disposed in landfill.

Column 4 "Disposal Location" - Enter end-destination of recycled, salvaged, and disposed materials.

General : (1) Attach proposed Recycling & Waste Bin Location Plan.

(2) Attach name and contact data for each recycling or disposal destination to be used.

## EXHIBIT 2

## WASTE MANAGEMENT PROGRESS REPORT
CONSTRUCTION/ MAINTENANCE/ALTERATION & DEMOLITION PROJECTS

PROJECT NAME: **«PROJECTTITLE» «CONTRACTTITLE»**
PROJECT NO: **«Project Number»**
NAME OF COMPANY:
CONTACT PERSON:
TELEPHONE:
PROJECT SITE LOCATION:
PROJECT TYPE: ☐ NEW CONSTRUCTION ☐ DEMOLITION
☐ MAINTENANCE/ALTERATION PROJECTS
PROJECT SIZE (SQ. FT.):
PERIOD to

| (1) Material Type | (2) Tons Actual Recycle | (3) Tons Actual Reuse | (4) Tons Actual Salvage | (5) Tons Actual Landfill | (6) Disposal or Recycling Facility (e.g., Onsite, Name of Facility) |
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| **Total** | | | | | |
| **Diversion Rate: Columns [(2)+(3)+(4)] / [(2)+(3)+(4)+(5)]** | | | | | = |

| Signature | Title | Date |
|---|---|---|
| | | |

Column 1 "Material Types" – Enter type of materials targeted for recycling, reuse, and/or salvage, either on- or off-site, and include a category for waste materials requiring disposal.

Columns 2 thru 4 "Estimated Generation" - Enter estimated quantities (tons) of recyclable, reusable, or salvageable waste materials anticipated to be generated and state number of salvageable items.

Column 5 "Estimated Landfill" - Enter quantities (tons) of materials disposed.

Column 4 "Disposal Location" - Enter end-destination of recycled, salvaged, and disposed materials.

General : (1) Attach proposed Recycling & Waste Bin Location Plan.

(2) Attach name and contact data for each recycling or disposal destination to be used.

END OF SECTION

SECTION 01365

CONSTRUCTION SCHEDULE

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Construction Schedule procedures, preparation, submittal, updates, and revisions.

1.02 RELATED SECTIONS

A. Section 01005: Summary of the Work

B. Section 01300: Submittals.

C. Section 01700: Contract Closeout.

1.03 PROCEDURES

A. Within 7 calendar days after date of Notice to Proceed, CONTRACTOR shall submit to OWNER for review, a detailed Construction Schedule setting forth all requirements for complete execution of the Work.

B. Seven (7) calendar days after receipt of the OWNER'S review comments, submit a final Construction Schedule acceptable to OWNER.

C. If a Construction Schedule is considered by OWNER to not be in compliance with any requirement of the Contract, CONTRACTOR will be notified to review and revise the Construction Schedule and bring it into compliance. Failure of CONTRACTOR to submit a Construction Schedule in full compliance with the Contract Documents will result in a delay in progress payment processing. The Construction Schedule is to be used in evaluating progress for payment approval.

D. Subsequently with each Progress Payment Request, CONTRACTOR shall deliver to OWNER an updated Construction Schedule reflecting Work progress to the end of the Progress Payment Request period. Each such Construction Schedule shall indicate actual progress to date in execution of the Work, together with a projected schedule for completion of all the Work.

E. All schedule submittals are subject to review and acceptance by OWNER. OWNER retains the right to withhold progress payments until CONTRACTOR submits a Construction Schedule acceptable to OWNER.

F. Concurrent with OWNER'S acceptance of CONTRACTOR'S submitted Construction Schedule, shall be CONTRACTOR'S signature of acceptance.

1.04 SCHEDULE SUBMITTAL PREPARATION GUIDELINES

A. The Contract Work shall be scheduled and progress monitored using a Critical Path Method (CPM) network type scheduling system. Schedule shall be broken into sub-activities which shall, as a minimum, include major suppliers, all submittal approvals, all major trades, plumbing, mechanical, electrical, security, fire, and elevators/escalators. Scheduling system shall indicate all inter-relationships between trades and suppliers.

B. Construction Schedule shall represent a practical plan to complete the Work within the Contract time requirement.

1. A schedule extending beyond Contract time or less than Contract time will not be acceptable.

2. A schedule found unacceptable by OWNER shall be revised by CONTRACTOR and resubmitted.

C. Construction schedule shall clearly indicate sequence of construction activities, grouped by applicable phase and sorted by areas, buildings, or facilities within phase, and shall specifically indicate:

1. Start and completion of all Work items, their major components, and interim milestone completion dates, as determined by CONTRACTOR and OWNER.

2. Activities for procurement, delivery, installation of equipment, materials, and other supplies, including:

a. Time for submittals, resubmittals, and reviews. Include decision dates for selection of finishes.

b. Time for manufactured products for the Work fabrication and delivery.

c. Interdependence of procurement and construction activities.

d. As applicable, dates for testing, balancing equipment, and final inspection.

D. Schedule shall be in sufficient detail to assure adequate planning and execution of the Work.

1. Each task activity shall range in duration from a 1 workday minimum to a 15 workday maximum and shall be total of actual days required for completion. The activity duration shall not include consideration of weather impact on completion of that activity.

2. Schedule shall be suitable, in judgment of OWNER, to allow monitoring and evaluation of progress in performance of the Work; it shall be calendar time-scaled.

3. Activities shall include:

a. Description; what is to be accomplished and where.

b. Workday duration.

c. Scheduled activities shall indicate continuous flow, from left to right.

4. CONTRACTOR shall setup up the schedule calendar to identify workdays per week and shifts per day worked, non-work days, weekends and holidays.

E. Failure to include any element of Work required for performance of this Contract shall not excuse CONTRACTOR from completing Work required to comply with the Contract Documents, notwithstanding acceptance of Construction Schedule.

F. Submittal of Construction Schedule shall be understood to be CONTRACTOR'S confirmation that the schedule meets requirements of the Contract Documents, and that the Work will be executed in sequence indicated in schedule.

1.05 REVIEWS, UPDATES, AND REVISIONS

A. OWNER will review and return the initial submittal of CONTRACTOR'S Construction Schedule, with summary comments, within 7 calendar days. If revisions are required, CONTRACTOR shall resubmit Schedule within 7 calendar days following receipt of OWNER'S comments.

B. CONTRACTOR shall analyze and update the Project Construction Schedule:

1. As part of monthly payment application, CONTRACTOR shall submit to and participate with OWNER in a schedule review to include:

a. Actual start dates for Work items started during report period.

b. The percent (%) complete on activities that have actual start dates.

c. Actual completion dates for Work items completed during report period.

d. Estimated remaining duration for Work items in progress, which will not exceed original duration for activity.

e. Estimated start dates for Work items scheduled to start during month following report period, if applicable.

f. Changes in duration of Work items.

2. In case of a change to CONTRACTOR'S planned sequence of Work, CONTRACTOR shall include a narrative report with updated progress schedule which shall include, but not be limited to, a description of problem areas, current and anticipated delaying factors, and any proposed revisions for a recovery plan.

3. All Change Orders affecting the schedule shall be clearly identified as separate and new activities integrated into the schedule at the appropriate time and in the appropriate sequence as reviewed and approved by OWNER.

4. The Project Construction Schedule Review will not relieve CONTRACTOR of responsibility for accomplishing all Work in accordance with the Contract Documents.

D. Updates: CONTRACTOR shall submit to OWNER, with each payment application, an up-to-date Project Construction Schedule to include following:

1. Work Item Report: Detailing Work items and dependencies as indicated on the Schedule.

2. Separate listing of activities completed during reporting period.

3. Separate listing of activities which are currently in progress, indicating their remaining duration and percentages completed.

4. Separate listing of activities which are causing delay in Work progress.

E. Scheduling of change or extra Work orders is responsibility of CONTRACTOR.

1. CONTRACTOR shall revise the Project Construction Schedule to incorporate all activities involved in completing change orders or extra Work orders and submit it to OWNER for review.

F. If OWNER finds CONTRACTOR is entitled to extension of any completion date, under provisions of the Contract, OWNER'S determination of total number of days of extension will be based upon an analysis of the current Project Construction Schedule, and upon data relevant to the extension.

G. CONTRACTOR acknowledges and agrees that delays to non-critical activities will not be considered a basis for a time extension unless activities become critical. Non-critical activities are those activities which, when delayed, do not affect an interim or Substantial Completion date.

H. Any claim for extension of time shall be made in writing to OWNER not more than 7 days after commencement of delay; otherwise, it shall be deemed waived for all purposes. CONTRACTOR shall provide an estimate of the probable effect of such a delay on progress of Work as part of claim.

1.06 CONTRACTOR'S RESPONSIBILITY

A. Nothing in these requirements shall be deemed to be an usurpation of CONTRACTOR'S authority and responsibility to plan and schedule Work as CONTRACTOR sees fit, subject to all other requirements of Contract Documents.

B. CONTRACTOR shall provide at all times sufficient competent labor, materials, and equipment to properly carry on Work and to insure completion of each part in accordance with Construction Schedule and within time agreed.

C. CONTRACTOR shall be responsible for ensuring that all submittals to the OWNER are accurate and consistent. Damage, including extra time and cost, caused by inaccuracies from CONTRACTOR will be compensated by CONTRACTOR.

1.07 SUSPENSION OF PAYMENTS

A. Initial Submittal: If CONTRACTOR fails to comply with the specified requirements, OWNER reserves the right to engage an independent scheduling consultant to fulfill these requirements. Upon additional notice to CONTRACTOR, OWNER shall retain against CONTRACTOR all incurred costs for additional services.

B. Update Submittals: OWNER has the right to withhold progress payments if CONTRACTOR fails to update and submit the Project Construction Schedule and reports as required by OWNER.

1.08 RECORD COPY

A. Prior to the Contract Completion, CONTRACTOR shall submit the Project Construction Schedule showing the as-built sequence. The as-built schedule shall have all activities with actual start and end dates.

PART 2 - PRODUCTS - NOT USED

PART 3 - EXECUTION - NOT USED

END OF SECTION

SECTION 01600

MATERIALS AND EQUIPMENT

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This Section includes administrative and procedural requirements governing selection of products for incorporation into the Work.

1.2 RELATED SECTIONS

A. Section 01100: Coordination
B. Section 01300: Submittals
C. Section 01640: Substitutions
D. Section 01740: Warranties

1.3 DEFINITIONS

A. Definitions used in this Section are not intended to change the meaning of other terms used in the Contract Documents, such as "specialties," "systems," "structure," "finishes," "accessories," and other similar terms. Such terms are self-explanatory and have well-recognized meanings in the construction industry.

1. "Products" are items purchased for incorporation into the Work, whether purchased for the Work or taken from previously purchased stock. The term "product" includes the terms "material" and "equipment" and terms of similar intent.

a. "Named Products," are items identified by the manufacturer's product name, including make, model number or other designation, shown or listed in the manufacturer's published product literature, current as of the date of the Contract.

b. "Foreign Products," as distinguished from "domestic products," are items substantially manufactured (50 percent or more of value) outside the United States and its possessions. Products produced or supplied by entities substantially owned (more than 50 percent) by persons who are not citizens of, nor living within, the United States and its possessions are also considered to be foreign products.

2. "Materials," are products substantially shaped, cut, worked, mixed, finished, refined or otherwise fabricated, processed, or installed to form a part of the Work.

3. "Equipment," is a product with operational parts, whether motorized or manually operated, that requires service connections, such as wiring or piping.

## 1.4 SUBMITTALS

A. Material list: Prepare a list in tabular form acceptable to ARCHITECT and/or OAR showing proposed products. Include generic names. Include the manufacturer's name and proprietary names for each item listed.

1. Coordinate material list with the Construction Schedule and the submittal schedule.

2. Form: Prepare material list with information on each item tabulated under the following column headings.

   a. Related Specification Section number
   b. Generic name used in Contract Documents
   c. Proprietary name, model number, and similar designations
   d. Manufacturer's name and address
   e. Supplier's name and address
   f. Installer's name and address
   g. Projected delivery date or time span of delivery period

3. Initial Submittal: Within ten (10) days after execution of each subcontract agreement, as set forth in General Condition Article 6.25, submit three (3) copies of an initial material list to the ARCHITECT with a copy to the OAR. Provide a written explanation for omissions of data and for known variations from the Contract Documents.

4. ARCHITECT Action: ARCHITECT will respond in writing to OAR within fourteen (14) days and OAR will forward response to CONTRACTOR within sixteen (16) days of receipt of the completed material list. No response outside this period constitutes no objection to listed items but does not constitute a waiver of the requirement that selected items comply with the Contract Documents. ARCHITECT response will include a list of unacceptable item selections, containing a brief explanation of reasons for this action.

## 1.5 QUALITY ASSURANCE

A. Source Limitations: To the fullest extent possible, provide products of the same kind from a single source.

1. CONTRACTOR is to verify necessary lead times for all materials; however, when specified products are available only from sources that do not, or cannot, produce a quality adequate to complete Work in a timely manner, consult with the ARCHITECT to determine the most important product qualities before proceeding. Qualities may include attributes, such as visual appearance, strength, durability, or compatibility. When a determination has been made, select products from sources producing these qualities, to the fullest extent possible.

B. Compatibility of Options: When the CONTRACTOR is given the option of selecting between two or more products for use in the Work, the product selected shall be compatible with products previously selected, even if previously selected products were also options.

C. Foreign Product Limitations: Except under one or more of the following conditions, provide domestic products, not foreign products, for inclusion into the Work:

1. No available domestic product complies with the Contract Documents.

2. Domestic products that comply with the Contract Documents are available only at prices or terms substantially higher than foreign products that comply with the Contract Documents.

D. Nameplates: Except for required labels and operating data, do not attach or imprint manufacturer’s or producer's nameplates or trademarks on exposed surfaces of products that will be exposed in view in occupied spaces or on the exterior.

1. Labels: Locate required product labels and stamps on concealed surfaces or, where required for observation after installation, on accessible surfaces that are not conspicuous.

2. Equipment Nameplates: Provide a permanent nameplate on each item of service-connected or power-operated equipment. Locate on an easily accessible surface that is inconspicuous in occupied spaces. The nameplate shall contain the following information and other essential operating data:

a. Name of product and manufacturer
b. Model and serial number
c. Capacity

d. Speed
e. Ratings

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products according to the manufacturer's recommendations, using means and methods that will prevent damage, deterioration, and loss, including theft.

1. Schedule delivery to minimize long-term storage at the Project site and to prevent overcrowding of Work spaces.

2. Coordinate delivery with installation time to assure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.

3. Deliver products to the Project site in an undamaged condition in the manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.

4. Inspect products upon delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.

5. Store products at the Project site in a manner that will facilitate inspection and measurement of quantity or counting of units.

6. Store heavy materials away from structures in a manner that will not endanger the structure's supporting construction.

7. Store products subject to damage by the elements above ground, under cover in a weather-tight enclosure, with ventilation adequate to prevent condensation. Maintain temperature and humidity within range required by manufacturer's instructions.

PART 2 - PRODUCTS

2.1 MATERIAL SELECTION

A. General Product Requirements: Provide products that comply with the Contract Documents, that are undamaged and, unless otherwise indicated, new at the time of installation.

1. Provide products complete with accessories, trim, finish, safety guards, and other devices and details needed for a complete installation and the intended use and effect.

2. Standard Products: Where available, provide standard products of types that have been produced and used successfully in similar situations on other Projects.

B. Product Selection Procedures: The Contract Documents and governing regulations govern product selection. Procedures governing product selection include the following:

1. Proprietary Specification Requirements: Where Specifications name only a single material or manufacturer, provide the product indicated. No substitutions will be permitted.

2. Semi-proprietary Specification Requirements: Where Specifications name two or more products or manufacturers, provide one of the products indicated. No substitutions will be permitted.

    a. Where Specifications specify products or manufacturers by name, accompanied by the term "or equal" comply with General Condition Article 6.14 to obtain approval for use of an unnamed product.

3. Descriptive Specification Requirements: Where Specifications describe a product or assembly, list exact characteristics required, with or without use of a brand or trade name, provide a product or assembly that provides the characteristics and otherwise complies with the Contract Documents.

4. Performance Specification Requirements: Where Specifications require compliance with performance requirements, provide products that comply with these requirements and are recommended by the manufacturer for the application indicated.

    a. Manufacturer's recommendations may be contained in published material literature or by the manufacturer's certification of performance.

5. Compliance with Standards, Codes, and Regulations: Where Specifications only require compliance with an imposed code, standard or regulation, select a product that complies with the standards, codes, or regulations specified.

6. Visual Matching: Where Specifications require matching an established Sample, decision of the ARCHITECT will be final on whether a proposed product matches satisfactorily.

7. Visual Selection: Where specified product requirements include the phrase "… as selected from manufacturer's standard or premium colors, patterns, textures…" or a similar phrase, select a product and manufacturer that complies with other specified requirements. The ARCHITECT will select the color, pattern, and texture from the product line selected.

## PART 3 - EXECUTION

### 3.1 INSTALLATION OF PRODUCTS

A. Comply with manufacturer's instructions and recommendations for installation of products in the applications indicated. Anchor each product securely in place, accurately located, and aligned with other Work.

1. Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration until Substantial Completion.

END OF SECTION

SECTION 01640

SUBSTITUTIONS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This Section includes administrative and procedural requirements for handling requests for substitutions submitted eleven (11) days or more after the date established in the Notice to Proceed.

1.2 RELATED SECTIONS

A. Section 01300: Submittals
B. Section 01600: Materials and Equipment

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.1 APPLICATION

A. CONTRACTOR proposed changes in products or materials required by the Contract Documents eleven (11) days or more after the date established in the Notice to Proceed, are considered to be requests for substitutions. OAR will consider requests for substitution if a product is no longer manufactured and/or cannot be acquired from existing inventories. The following are not considered to be valid requests for substitutions:

1. Revisions to the Contract Documents requested by OAR or ARCHITECT.

2. Specified options of products included in the Contract Documents.

3. Substitutions requested on a “or equal” basis.

3.2 SUBMITTALS

A. Transmit submittals as described in related Sections for each request for substitution.

1. Identify the product to be replaced in each request. Include related Specification Section and Drawing number.

2. Provide complete documentation denoting compliance with the requirements for substitutions, and the following information, as appropriate.

   a. A detailed comparison of significant qualities of the proposed substitution with those specified in the Contract Documents. Significant qualities may include elements, such as performance, weight, size, durability, and visual effect.

   b. Product Data, including Drawings, descriptions of products, fabrication, and installation procedures.

   c. Samples, where applicable or requested.

   d. CONTRACTOR certification the proposed substitution conforms to requirements of the Contract Documents in every respect and is appropriate for the applications indicated.

   e. CONTRACTOR waiver of rights to an increase in the Contract Amount, Milestones and/or Contract Time that may subsequently become necessary because of the failure of the substitution to adequately perform.

3. If required, ARCHITECT will request additional information or documentation for evaluation. OAR will notify CONTRACTOR of acceptance or rejection of the substitution.

4. ARCHITECT will review and consider request for substitution and provide a recommendation to OAR

5. Where a proposed substitution involves and/or effects more than one Subcontractor, CONTRACTOR shall ensure each Subcontractor cooperates with the other Subcontractor involved to coordinate the Work, provide uniformity and consistency, and assure compatibility of all products.

6. CONTRACTOR submittal and ARCHITECT review of Shop Drawings, Product Data, material lists or Samples do not constitute an acceptable or valid request for substitution.

END OF SECTION

SECTION 01700

CONTRACT CLOSEOUT

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. This Section includes administrative and procedural requirements for Contract Closeout, including but not limited to, the following:

1. Inspection procedures.
2. Project record documents submittal.
3. Operation and maintenance manual submittal.
4. OWNER orientation and instruction.
5. Final cleaning.

B. Closeout requirements for specific Work activities are included in the appropriate Sections in Divisions 01 through 16.

1.02 RELATED SECTIONS

A. Section 01080: Application for Payment
B. Section 01300: Submittals
C. Section 01365: Construction Schedule
D. Section 01500: Construction Facilities and Temporary Controls
E. Section 01740: Warranties

PART 2 – PRODUCTS

PART 3 - EXECUTION

3.01 SUBSTANTIAL COMPLETION

A. Inspection Procedures: On receipt of a request for a certificate of Substantial Completion, OAR will either authorize commencement of inspection or advise CONTRACTOR of unfilled requirements. IOR, OAR, CONTRACTOR and ARCHITECT will inspect the Work and IOR shall prepare a comprehensive punch list of items to be completed.

1. IOR will repeat inspection when requested and assure the Work is complete.

2. Results of the completed inspection will form a partial basis of the requirements for Final Completion.

B. Re-inspection Procedures: IOR, OAR, CONTRACTOR and ARCHITECT will inspect the Work upon notice the Work, including final inspection list items from earlier inspections, has been completed, except for items whose completion is delayed under circumstances acceptable to OAR.

1. Upon completion of inspection, OAR will recommend Final Completion. If the Work is incomplete, OAR will advise CONTRACTOR of Work that is incomplete or of obligations that have not been fulfilled but are required for Final Completion.

2. If necessary, re-inspection will be repeated, but may be assessed against CONTRACTOR if OWNER is subject to additional professional service and or additional costs of inspection.

3.02 PROJECT RECORD DOCUMENT SUBMITTAL

A. General: Do not use project record documents for construction purposes. Protect record documents from deterioration and loss. Provide access to record documents for ARCHITECT, IOR and OAR reference during normal working hours. Project record document shall be updated on a weekly basis. Prior to submitting each application for payment, secure IOR and ARCHITECT approval of project record documents.

B. Record Drawings: Maintain a clean, undamaged set of blue or black line white prints of Drawings and Shop Drawings. Mark the set to show the actual installation where the installation varies substantially from the Work as originally shown. Mark which Drawing is most capable of showing conditions fully and accurately. Where Shop Drawings are used, record a cross-reference at the corresponding location on the Drawings. Provide detailed and accurate field dimensions for concealed elements that would be difficult to measure and record at a later date.

1. Mark record sets with red erasable pencil. Use other colors to distinguish between variations in separate categories of the Work. Date and number entries in the same format as submitted. Call attention to entry by a “cloud” around the affected areas.

2. Mark new information important to OWNER but was not shown on Drawings or Shop Drawings.

3. Utility location and depth below finished grade and/or above ceilings and attic spaces shall be fully dimensioned and indicated on record drawings.

Dimensions shall be measured from building lines or permanent landmarks and shall be triangulated to those features.

4. Note related Change Order or Construction Directive numbers where applicable. RFC submissions shall be referenced on each affected sheet, Drawing and/or Shop Drawing.

5. Organize record drawing sheets into manageable sets. Bind sets with durable-paper cover sheets; print suitable titles, dates, and other identification on the cover of each set.

6. Prior to Final Completion of the Work, and review of the project record drawings by ARCHITECT, prepare a final set of project record drawings incorporating all mark ups and information noted. Provide a hardline drawing set of record drawings printed on reproducible white bond paper. Submit final set of Record Drawings to ARCHITECT.

C. Record Specifications: Maintain two complete copies of the Specifications, including Addenda. Include with the Specifications two copies of other written Contract Documents, such as Change Orders and/or Construction Directives issued during construction.

1. Mark these record documents to show substantial variations in actual Work performed in comparison with the text of the Specifications and modifications.

2. Give particular attention to substitutions and selection of options and information on concealed Work that cannot otherwise be readily discerned later by direct observation.

3. Note related record document information with Product Data.

4. Prior to Final Completion of the Work, submit record Specifications to ARCHITECT for OWNER records.

D. Record Product Data: Maintain two copies of each Product Data submittal. Note related Change Orders and Construction Directives and mark-up of record drawings and Specifications.

1. Mark these documents to illustrate significant variations in actual Work performed in comparison with information submitted. Include variations in products delivered to the Project site and from the manufacturer's installation instructions and recommendations.

2. Provide detailed and accurate information regarding concealed products and portions of Work that cannot otherwise be readily discerned later by direct observation.

3. Prior to Final Completion of the Work, submit complete set of record Product Data to the ARCHITECT for OWNER records.

E. Record Samples: Immediately prior to Substantial Completion, CONTRACTOR shall meet with ARCHITECT and OAR at the Project site to determine which Samples are to be transmitted to OWNER for record purposes. Comply with OAR instructions regarding delivery to OWNER storage area.

F. Miscellaneous Records: Refer to other Specification sections for requirements of miscellaneous record keeping and submittals in connection with actual performance of the Work. Immediately prior to the date of Final Completion, complete and compile miscellaneous records and place in good order. Identify miscellaneous records properly and bind or file, ready for continued use and reference. Submit to ARCHITECT for OWNER records.

G. Maintenance Manuals: Prior to Substantial Completion, organize operation and maintenance data into suitable two sets of manageable size. Bind properly indexed data in individual, heavy-duty, 2-3", 3-ring, vinyl-covered binders, with pocket folders for folded sheet information. Mark appropriate identification on front and spine of each binder. Submit to OAR for ARCHITECT and for OWNER records. Include the following types of information.

1. Emergency instructions
2. Spare parts list
3. Copies of warranties
4. Wiring diagrams
5. Recommended "turn-around" cycles
6. Inspection procedures
7. Shop Drawings and Product Data
8. Fixture lamping schedule

H. Verified Reports: Construction progress of the Work shall be reported to DSA via a duly verified report as per Sections 4-336 and 4-343 of the California Building Standards Administrative Code.

3.03 CLOSEOUT PROCEDURES:

A. Operation and Maintenance Instructions: Prior to Substantial Completion, arrange for each installer of equipment that requires regular operation and maintenance to meet with designated OWNER personnel to provide instruction in proper operation and maintenance. Provide instruction by manufacturer's representatives

if installers are not experienced in operation and maintenance procedures. Include a detailed review of the following items:

1. Maintenance manuals
2. Record documents
3. Spare parts and materials
4. Tools
5. Lubricants
6. Fuels
7. Identification systems
8. Hazards
9. Cleaning
10. Warranties and bonds
11. Maintenance agreements and similar continuing commitments

## 3.04 FINAL CLEANING

A. General: Related sections of the Contract Documents specify general cleaning during performance of the Work. General cleaning is included in Division 01 Section "Construction Facilities and Temporary Controls".

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in a normal, commercial cleaning and maintenance program. Comply with manufacturer's instructions.

1. Complete the following cleaning operations before requesting inspection for a certificate of Substantial Completion.

    a. Clean exposed exterior hard-surfaced finished to a dust-free condition, free of stains, films, and similar foreign substances. Restore reflective surfaces to their original condition. Leave concrete floors broom clean.

    b. Clean the Project site, including landscape development areas, of rubbish, litter, and other foreign substances. Sweep paved areas broom clean; remove stains, spills, and other foreign deposits. Rake grounds that are neither paved nor planted to a smooth, even-textured surface.

END OF SECTION PART 1 - GENERAL

1.03 SECTION INCLUDES

C. This Section includes administrative and procedural requirements for Contract Closeout, including but not limited to, the following:

6. Inspection procedures.
7. Project record documents submittal.
8. Operation and maintenance manual submittal.
9. OWNER orientation and instruction.
10. Final cleaning.

D. Closeout requirements for specific Work activities are included in the appropriate Sections in Divisions 01 through 16.

1.04 RELATED SECTIONS

A. Section 01080: Application for Payment
B. Section 01300: Submittals
C. Section 01360: Construction Schedule
D. Section 01450: Test and Balance
E. Section 01500: Construction Facilities and Temporary Controls
F. Section 01740: Warranties

PART 2 – PRODUCTS

PART 3 - EXECUTION

3.01 SUBSTANTIAL COMPLETION

C. Inspection Procedures: On receipt of a request for a certificate of Substantial Completion, OAR will either authorize commencement of inspection or advise CONTRACTOR of unfilled requirements. IOR, OAR, CONTRACTOR and ARCHITECT will inspect the Work and IOR shall prepare a comprehensive punch list of items to be completed.

3. IOR will repeat inspection when requested and assure the Work is complete.

4. Results of the completed inspection will form a partial basis of the requirements for Final Completion.

D. Re-inspection Procedures: IOR, OAR, CONTRACTOR and ARCHITECT will inspect the Work upon notice the Work, including final inspection list items from earlier inspections, has been completed, except for items whose completion is delayed under circumstances acceptable to OAR.

3. Upon completion of inspection, OAR will recommend Final Completion. If the Work is incomplete, OAR will advise CONTRACTOR of Work that is incomplete or of obligations that have not been fulfilled but are required for Final Completion.

4. If necessary, re-inspection will be repeated, but may be assessed against CONTRACTOR if OWNER is subject to additional professional service and or additional costs of inspection.

3.02 PROJECT RECORD DOCUMENT SUBMITTAL

H. General: Do not use project record documents for construction purposes. Protect record documents from deterioration and loss. Provide access to record documents for ARCHITECT, IOR and OAR reference during normal working hours. Project record document shall be updated on a weekly basis. Prior to submitting each application for payment, secure IOR and ARCHITECT approval of project record documents.

I. Record Drawings: Maintain a clean, undamaged set of blue or black line white prints of Drawings and Shop Drawings. Mark the set to show the actual installation where the installation varies substantially from the Work as originally shown. Mark which Drawing is most capable of showing conditions fully and accurately. Where Shop Drawings are used, record a cross-reference at the corresponding location on the Drawings. Provide detailed and accurate field dimensions for concealed elements that would be difficult to measure and record at a later date.

7. Mark record sets with red erasable pencil. Use other colors to distinguish between variations in separate categories of the Work. Date and number entries in the same format as submitted. Call attention to entry by a “cloud” around the affected areas.

8. Mark new information important to OWNER but was not shown on Drawings or Shop Drawings.

9. Utility location and depth below finished grade and/or above ceilings and attic spaces shall be fully dimensioned and indicated on record drawings. Dimensions shall be measured from building lines or permanent landmarks and shall be triangulated to those features.

10. Note related Change Order or Construction Directive numbers where applicable. RFC submissions shall be referenced on each affected sheet, Drawing and/or Shop Drawing.

11. Organize record drawing sheets into manageable sets. Bind sets with durable-paper cover sheets; print suitable titles, dates, and other identification on the cover of each set.

12. Prior to Final Completion of the Work, and review of the project record drawings by ARCHITECT, prepare a final set of project record drawings incorporating all mark ups and information noted. Provide a hardline drawing set of record drawings printed on reproducible white bond paper. Submit final set of Record Drawings to ARCHITECT.

J. Record Specifications: Maintain two complete copies of the Specifications, including Addenda. Include with the Specifications two copies of other written Contract Documents, such as Change Orders and/or Construction Directives issued during construction.

5. Mark these record documents to show substantial variations in actual Work performed in comparison with the text of the Specifications and modifications.

6. Give particular attention to substitutions and selection of options and information on concealed Work that cannot otherwise be readily discerned later by direct observation.

7. Note related record document information with Product Data.

8. Prior to Final Completion of the Work, submit record Specifications to ARCHITECT for OWNER records.

K. Record Product Data: Maintain two copies of each Product Data submittal. Note related Change Orders and Construction Directives and mark-up of record drawings and Specifications.

4. Mark these documents to illustrate significant variations in actual Work performed in comparison with information submitted. Include variations in products delivered to the Project site and from the manufacturer's installation instructions and recommendations.

5. Provide detailed and accurate information regarding concealed products and portions of Work that cannot otherwise be readily discerned later by direct observation.

6. Prior to Final Completion of the Work, submit complete set of record Product Data to the ARCHITECT for OWNER records.

L. Record Samples: Immediately prior to Substantial Completion, CONTRACTOR shall meet with ARCHITECT and OAR at the Project site to determine which Samples are to be transmitted to OWNER for record purposes. Comply with OAR instructions regarding delivery to OWNER storage area.

M. Miscellaneous Records: Refer to other Specification sections for requirements of miscellaneous record keeping and submittals in connection with actual performance of the Work. Immediately prior to the date of Final Completion, complete and compile miscellaneous records and place in good order. Identify miscellaneous records properly and bind or file, ready for continued use and reference. Submit to ARCHITECT for OWNER records.

N. Maintenance Manuals: Prior to Substantial Completion, organize operation and maintenance data into suitable two sets of manageable size. Bind properly indexed data in individual, heavy-duty, 2-3", 3-ring, vinyl-covered binders, with pocket folders for folded sheet information. Mark appropriate identification on front and spine of each binder. Submit to OAR for ARCHITECT and for OWNER records. Include the following types of information.

9. Emergency instructions
10. Spare parts list
11. Copies of warranties
12. Wiring diagrams
13. Recommended "turn-around" cycles
14. Inspection procedures
15. Shop Drawings and Product Data
16. Fixture lamping schedule

H. Verified Reports: Construction progress of the Work shall be reported to DSA via a duly verified report as per Sections 4-336 and 4-343 of the California Building Standards Administrative Code.

3.03 CLOSEOUT PROCEDURES:

B. Operation and Maintenance Instructions: Prior to Substantial Completion, arrange for each installer of equipment that requires regular operation and maintenance to meet with designated OWNER personnel to provide instruction in proper operation and maintenance. Provide instruction by manufacturer's representatives if installers are not experienced in operation and maintenance procedures. Include a detailed review of the following items:

12. Maintenance manuals
13. Record documents
14. Spare parts and materials
15. Tools

16. Lubricants
17. Identification systems Hazards
18. Cleaning
19. Warranties and bonds
20. Maintenance agreements and similar continuing commitments

C. As part of instruction for operating equipment, demonstrate the following procedures:

1. Start-up
2. Emergency operations
3. Safety procedures
4. Economy and efficiency adjustments
5. Effective energy utilization

3.04 FINAL CLEANING

C. General: Related sections of the Contract Documents specify general cleaning during performance of the Work. General cleaning is included in Division 01 Section "Construction Facilities and Temporary Controls".

D. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in a normal, commercial building cleaning and maintenance program. Comply with manufacturer's instructions.

2. Complete the following cleaning operations before requesting inspection for a certificate of Substantial Completion.

c. Remove labels that are not permanent labels.

d. Clean exposed exterior hard-surfaced finished to a dust-free condition, free of stains, films, and similar foreign substances. Restore reflective surfaces to their original condition. Leave concrete floors broom clean. Vacuum carpeted surfaces.

e. Clean the Project site, including landscape development areas, of rubbish, litter, and other foreign substances. Sweep paved areas broom clean; remove stains, spills, and other foreign deposits. Rake grounds that are neither paved nor planted to a smooth, even-textured surface.

END OF SECTION

SECTION 01740

WARRANTIES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This Section includes administrative and procedural requirements for warranties required by the Contract Documents, including manufacturers and/or installer's standard warranties on products and special product warranties.

1. Refer to the General Conditions for terms of the guarantee period for the Work.

1.2 RELATED SECTIONS

A. Section 01600: Materials and Equipment
B. Section 01700: Contract Closeout
C. All Necessary work related sections division 2-16

PART 2 - PRODUCTS

PART 3 - EXECUTION

3.1 WARRANTY REQUIREMENTS

A. Disclaimers and Limitations: Manufacturer's disclaimers and limitations on product warranties shall not relieve CONTACTOR of the warranty of the Work incorporating such materials, products, and/or equipment. Manufacturer's disclaimers and limitations on warranties do not relieve suppliers, manufacturers, installers, and Subcontractors of the requirement to countersign special warranties with CONTRACTOR.

B. Standard warranties are preprinted written warranties published by individual manufacturers for particular products and are specifically endorsed by the manufacturer to OWNER.

C. Special warranties are written warranties required by or incorporated in the Contract Documents, either to extend time limits provided by standard warranties or to provide greater rights for OWNER.

D. Related Damages and Losses: When correcting failed or defective warranted Work, remove and replace Work that has been damaged as a result of such failure

or which must be removed and replaced to provide access for correction of warranted Work.

E. Reinstatement of Warranty: When Work covered by a warranty has failed and been corrected by replacement or rebuilding, reinstate the warranty by written endorsement with the reinstated warranty equal to the original warranty.

F. Replacement Cost: Upon determination the Work covered by a warranty has failed and/or is defective, replace or rebuild the Work to an acceptable condition complying with requirements of the Contract Documents. CONTRACTOR is responsible for the cost of replacing or rebuilding defective Work regardless of whether OWNER has benefited from use of the Work through a portion of its anticipated useful service life.

G. OWNER Recourse: Expressed warranties made to OWNER are in addition to implied warranties and shall not limit the duties, obligations, rights, and remedies otherwise available under the law. Expressed warranty periods shall not be interpreted as limitations on the time in which OWNER can enforce such other duties, obligations, rights, or remedies.

H. Rejection of Warranties: OAR reserves the right to reject warranties and to limit selection to products with warranties not in conflict with requirements of the Contract Documents.

I. Where the Contract Documents require a special warranty, or similar commitment on the Work or part of the Work, OAR reserves the right to refuse to accept the Work until CONTRACTOR presents evidence the entities required to countersign such commitments have done so.

## 3.2 SUBMITTALS

A. Submit written warranties to ARCHITECT prior to Final Completion of the Work. If the certificate of Substantial Completion designates a commencement date for warranties other than the date of Substantial Completion for the Work, submit written warranties as set forth in the certificate of Substantial Completion.

1. When a designated portion of the Work is partially used and/or occupied by OWNER, submit properly executed warranties to ARCHITECT within fifteen (15) days of the Partial Use or Occupancy of the designated portion of the Work.

B. When the Contract Documents require CONTRACTOR, or CONTRACTOR and a Subcontractor, installer, supplier or manufacturer to execute a special warranty, prepare a written document containing appropriate terms and identification, ready for execution by the required parties. Submit a draft to OAR, through the ARCHITECT, for approval prior to final execution.

1. Refer to Divisions 02 through 16 for specific content requirements and particular requirements for submitting special warranties.

C. Form of Submittal: Prior to Final Completion of the Work, compile two copies of each required warranty properly executed by CONTRACTOR, or by CONTRACTOR and Subcontractor, installer, supplier, or manufacturer. Organize the warranty documents into an orderly sequence based on the Specifications.

D. Bind warranties and bonds in heavy-duty, commercial-quality, durable 3-ring, vinyl-covered loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8½ by 11" (115 by 280 mm) paper.

1. Provide heavy paper dividers with celluloid covered tabs for each separate warranty. Mark the tab to identify the item or installation. Provide a typed description of the product or installation, including the name of the product, and the name, address, and telephone number of the installer.

2. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project title and/or name, and name of CONTRACTOR.

3. When warranted Work requires operation and maintenance manuals, provide additional copies of each required warranty, as necessary, for inclusion in each required manual.

END OF SECTION

SECTION 311000

SITE CLEARING

## PART 1 - GENERAL

### 1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

### 1.2 SUMMARY

A. Section Includes:

1. Protecting existing vegetation to remain.
2. Removing existing vegetation.
3. Clearing and grubbing.
4. Stripping and stockpiling topsoil.
5. Removing above- and below-grade site improvements.
6. Disconnecting, capping or sealing, and removing/abandoning site utilities

B. Related Sections:

1. Division 01 Specifications apply to this section.
2. Division 02 Section and “Site Demolition” for demolition of site improvements.

### 1.3 DEFINITIONS

A. Subsoil: All soil beneath the topsoil layer of the soil profile and typified by the lack of organic matter and soil organisms.

B. Surface Soil: Soil that is present at the top layer of the existing soil profile at the Project site. In undisturbed areas, the surface soil is typically topsoil; but in disturbed areas such as urban environments, the surface soil can be subsoil.

C. Topsoil: Top layer of the soil profile consisting of existing native surface topsoil or existing in-place surface soil and is the zone where plant roots grow.

D. Tree-Protection Zone: Area surrounding individual trees, groups of trees, shrubs, or other vegetation to be protected during construction, and indicated on Drawings.

E. Vegetation: Trees, shrubs, groundcovers, grass, and other plants.

## 1.4 MATERIAL OWNERSHIP

A. Except for stripped topsoil and other materials indicated to be stockpiled or otherwise remain Owner's property, cleared materials shall become Contractor's property and shall be removed from Project site.

## 1.5 INFORMATIONAL SUBMITTALS

A. Existing Conditions: Documentation of existing trees and plantings, adjoining construction, and site improvements that establishes preconstruction conditions that might be misconstrued as damage caused by site clearing.

1. Use sufficiently detailed photographs or videotape.
2. Include plans and notations to indicate specific wounds and damage conditions of each tree or other plants designated to remain.

B. Record Drawings: Identifying and accurately showing locations of capped utilities and other subsurface structural, electrical, and mechanical conditions. Provide copy to Engineer of Record.

## 1.6 QUALITY ASSURANCE

A. Pre-installation Conference: Conduct conference at project site.

## 1.7 PROJECT CONDITIONS

A. Existing Improvements: Provide protections necessary to prevent damage to existing improvements indicated to remain in place.
   1. Protect improvements on adjoining properties, public right-of-way and on Owner's property.
   2. Restore damaged improvements to their original condition, as acceptable to property owners. The full width of pavements damaged due to construction access and other construction-related activities shall be replaced with a structural section (pavement and base) at least equal to the adjacent existing section.
   3. Protect existing utility lines indicated to remain. Notify Architect immediately of any damage to or encounter with an unknown existing utility line. Immediately repair damage to existing utility lines.

B. Existing Trees and Vegetation: Protect existing trees and other vegetation indicated to remain in place against unnecessary cutting, breaking or skinning of roots, skinning or bruising of bark, smothering of trees by stockpiling construction materials or excavated materials within drip line, excess foot or vehicular traffic, or parking of vehicles within drip line. Provide temporary guards to protect trees and vegetation to be left standing.
   1. Water trees and other vegetation to remain within limits of contract work as required to maintain their health during course of construction operations.
   2. Provide protection for roots over 1-1/2 inch in diameter that are cut during construction operations. Coat cut faces with an emulsified asphalt or other ac-

ceptable coating formulated to use on damaged plant tissues. Temporarily cover exposed roots with wet burlap to prevent roots from drying out; cover with earth as soon as possible.

3. Repair or replace trees and vegetation indicated to remain that are damaged by construction operations in a manner acceptable to Architect. Employ a licensed arborist to repair damage to trees and shrubs.
4. Replace trees that cannot be repaired and restored to full-growth status, as determined by arborist.

C. Traffic: Minimize interference with adjoining roads, streets, walks, and other adjacent occupied or used facilities during site-clearing operations.

1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction.
2. Provide alternate routes around closed or obstructed traffic ways if required by Owner or authorities having jurisdiction.

D. Improvements on Adjoining Property: Authority for performing site clearing indicated on property adjoining Owner's property will be obtained by Owner before award of Contract.

1. Contractor shall delineate with construction stakes, the property line along the southeast side of the project.

2. Contractor shall document the pre-construction condition and photograph the existing CMU retaining wall along the southeast property line.

3. Do not proceed with work on adjoining property until directed by Architect.

E. Salvable Improvements: Carefully remove items indicated to be salvaged and store on Owner's premises per owner’s direction.

F. Utility Locator Service: Notify UNDERGROUND SERVICE ALERT for area where Project is located before site clearing.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

A. Satisfactory Soil Material: Requirements for satisfactory soil material are specified in Division 31 Section "Earthwork."

1. Obtain approved borrow soil material off-site when satisfactory soil material is not available on-site.

B. Tree Wound Paint: Bituminous based paint of standard manufacture specially formulated for the intended use.

PART 3 - EXECUTION

## 3.1 SITE CLEARING

A. Remove trees, shrubs, grass, and other vegetation, improvements, or obstructions, as required, to permit installation of new construction. Remove similar items elsewhere on site or premises as specifically indicated. Removal includes digging out and off-site disposal of stumps and roots.
   1. Cut minor roots and branches of trees indicated to remain in a clean and careful manner where such roots and branches obstruct installation of new construction.
   2. Unless specifically designated to remain, strip the upper two inches (minimum) of soil containing vegetation and root growth within the Limits of Work shown on the Drawings.

B. Removal of Improvements: Remove existing above-grade and below-grade improvements as indicated and as necessary to facilitate new construction.
   1. Abandonment or removal of certain underground pipe or conduits may be indicated on mechanical or electrical drawings. Removing abandoned underground piping or conduits interfering with construction is included under this Section.
   2. Contractor shall refer to the project's Asbestos Abatement Report for removal of asbestos containing materials and other potential hazardous materials.

C. Clearing and Grubbing: Clear site of trees, shrubs, and other vegetation, except for those indicated to be left standing.
   1. Completely remove stumps, roots, and other debris protruding through ground surface.
   2. Use only hand methods for grubbing inside drip line of trees indicated to remain.
   3. Fill depressions caused by clearing and grubbing operations with satisfactory soil material, unless further excavation or earthwork is indicated.
      a. Place fill material in horizontal layers not exceeding 6 inches loose depth, and thoroughly compact each layer and compact in accordance with the requirements specified in Section 31 "Earthwork" to make the new surface conform with the existing adjacent surface of the ground.
   4. Trim trees, designated to be left standing within the cleared areas, of dead branches 1-1/2 inches or more in diameter; and trim all branches to heights and in a manner as indicated. Neatly cut limbs and branches to be trimmed close to the bole of the tree or main branches. Paint cuts more than 1-1/4 inches in diameter with specified tree-wound paint.

D. Topsoil is defined as friable clay loam surface soil found in a depth of not less than 4 inches. Satisfactory topsoil is reasonably free of subsoil, clay lumps, stones, and other objects over 2 inches in diameter, and without weeds, roots, and other objectionable material.

1. Strip topsoil to whatever depths encountered in a manner to prevent intermingling with underlying subsoil or other objectionable material. Remove heavy growths of grass from areas before stripping.
   a. Where existing trees are indicated to remain, leave existing topsoil in place within drip lines to prevent damage to root system.
2. Stockpile topsoil in storage piles in areas indicated or directed. Construct storage piles to provide free drainage of surface water. Cover storage piles, if required, to prevent wind and sediment erosion.
3. Dispose of unsuitable or excess topsoil as specified for disposal of waste material.

E. Protect and maintain benchmarks and survey control points from disturbance during construction.

F. Locate and clearly identify trees, shrubs, and other vegetation to remain.

## 3.2 EXISTING UTILITIES

A. Arrange with Owner for disconnecting and sealing of all overhead and underground utilities that serve adjoining existing structures before site clearing.

1. Verify that utilities have been disconnected and capped before proceeding with site clearing.

B. Locate, identify, disconnect, and seal or cap utilities indicated to be abandoned in place.

1. Arrange with utility companies to shut off indicated utilities.
2. Arrange with owner scheduling of utilities shut off.

C. Locate, identify, and disconnect utilities indicated to be removed.

D. Interrupting Existing Utilities: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:

1. Notify Architect not less than two days in advance of proposed utility interruptions.
2. Do not proceed with utility interruptions without Architect's written permission.

E. Excavate for and remove underground utilities indicated to be removed.

F. Contractor shall note that various unknown and undocumented underground utilities exist at the project site. Contractor shall ensure that utilities are inactive or shut off prior to removal or abandonment. Contractor shall document all found underground utilities and notify engineer of record for further direction.

## 3.3 SITE IMPROVEMENTS

A. Remove existing above- and below-grade improvements as indicated and necessary to facilitate new construction.

B. Remove slabs, paving, curbs, gutters, and aggregate base as indicated.

1. Unless existing full-depth joints coincide with line of demolition, neatly saw-cut along line of existing pavement to remain before removing adjacent existing pavement. Saw-cut faces vertically.
2. Paint cut ends of steel reinforcement in concrete to remain with two coats of antirust coating, following coating manufacturer's written instructions. Keep paint off surfaces that will remain exposed.

## 3.4 DISPOSAL OF SURPLUS AND WASTE MATERIALS

A. Remove surplus soil material, unsuitable topsoil, obstructions, demolished materials, and waste materials including trash and debris, and legally dispose of them off Owner's property.

B. Separate recyclable materials produced during site clearing from other nonrecyclable materials. Store or stockpile without intermixing with other materials and transport them to recycling facilities. Do not interfere with other Project work.

END OF SECTION

SECTION 312219

FINISH GRADING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This section includes the following:
   1. Weeding.
   2. Finish grading of lawn and planting areas.

B. Related Sections include the following:
   1. 312000: Earthwork

1.3 DEFINITIONS

A. Finish grading: finish grading shall consist of adjusting and finishing soil surfaces with site or imported topsoil, raking grades to a smooth, even, uniform plane. Remove and legally dispose of all extraneous matter off site. Facilitate natural run-off water and establish grades and drainage indicated as part of the contract work.

PART 2 – PRODUCTS

2.1 MATERIALS

A. Obtain imported topsoil from approved local sources.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verification of conditions: Prior to commencing the finish grading, review the installed work of other trades and verify that their work is complete.
   1. Rough Grading: Grading in planting areas (except raised planter areas) shall be established to within plus or minus 0.10 foot prior to beginning of finish grading.

B. Import topsoil only when necessary to supplement site soil to achieve grades shown on drawings, or if site soil is unsuitable for planting.

## 3.2 PREPARATION

A. Weeding: Before finish grading, weeds and grasses shall be dug out by the root or sprayed with an herbicide and disposed of off-site. This procedure is outlined under the Landscape Planting Section.

B. Debris: Remove stones and debris 1 inch in diameter and greater and clumps of earth that do not break up. Dispose of off-site.

## 3.3 INSTALLATION

A. General: When rough grading and weeding have been completed, and the soil has dried sufficiently to be readily worked, lawn and planting areas shall be graded to the elevations indicated on the Drawings.
   1. Grades indicated on Drawing are grades that will result after thorough settlement and compaction of the soil.
   2. Grades not otherwise indicated shall be uniform finish grades and, if required, shall be made at the direction of the Architect.
   3. Finish grades shall be smooth, even, and a uniform plane with no abrupt change of surfaces.
   4. Soil areas adjacent to buildings shall slope away from the building to allow a natural run-off of water, and surface drainage shall be directed as indicated on the drawings by remodeling surfaces to facilitate the run off water at 2% minimum grade.
   5. Low spots and pockets shall be graded to drain properly.

B. Drainage: Finish grade with proper slope to drains.
   1. Flow lines, designated or not, shall be graded and maintained to allow free flow of surface water.
   2. If any drainage problems arise during construction period due to Contractor's work (such as, but not limited to, low spots, slides, gullies and general erosion), the Contractor shall be responsible for repairing these areas to a condition equal to their original condition, and in so doing shall prevent further drainage problems from occurring.

C. Toe of slope: To prevent soil creep or erosion across pavement, where pavement (walk, curb, etc.) is at the toe of a slope, finish grade is to level out or swale slightly at least 6” before reaching pavement.

D. Moisture Content: The soil shall not be worked when the moisture content is so great that excessive compaction occurs, nor when it is so dry that dust may form in the air or that clods do not break readily. Water may be applied, if necessary, to provide moisture content for tilling and planting operations. It is the Contractor’s responsibility to control dust that is spread as a result of grading operations.

E. Grades: The finish grade in areas to be planted with turf shall be 2 inches below grade of adjacent pavement and walks unless shown otherwise on landscaping plans and details.

F. Compaction: Soils in planted areas shall be loose and friable, yet firm enough that no settling occurs from normal foot traffic or irrigation.

3.4 FIELD OBSERVATION

A. It is the Contractor's responsibility to contact the Architect 48 hours or two working days in advance of each agreed observation or conference.

B. Schedule for On-Site Reviews: at completion of finish grading and prior to any planting operations.

END OF SECTION

SECTION 321216

ASPHALT PAVING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:
   1. Hot-mix asphalt paving.
   2. Hot-mix asphalt patching.
   3. Hot-mix asphalt overlays.
   4. Asphalt surface treatments:
      a. Fog seals.
      b. Slurries.
   5. Pavement-marking paint.

B. Related Sections include the following:
   1. Section 312000 "Earthwork" for aggregate subbase and base courses and aggregate pavement shoulders.
   2. Section 321313 “Concrete Paving” for pavement marking on portland cement concrete pavement and herbicide treatment under portland cement concrete paving.
   3. Section 321723 "Painted Pavement Marking" for pavement marking requirements.

1.3 SYSTEM DESCRIPTION

A. Provide hot-mix asphalt pavement according to the materials, workmanship, and other applicable requirements of the standard specifications of the state or of authorities having jurisdiction.
   1. Reference Specification: Perform all work in accordance with applicable provisions of "Standard Specifications for Public Works Construction", 2021 Edition. Unless otherwise noted, mention herein of section numbers refers to sections of the Reference Specification. Where Reference Specification refers to "Agency", substitute the word "Owner". Where Reference Specification refers to "Engineer", substitute the word "Architect". Where Reference Specification is in conflict with these Specifications, these Specifications shall govern.
   2. Measurement and payment provisions and safety program submittals included in Reference Specifications do not apply to this Section.

1.4 SUBMITTALS

A. Product Data: For each product specified. Include technical data and tested physical and performance properties.

B. Job-Mix Designs: Certification, by authorities having jurisdiction, of approval of each job mix proposed for the Work.

C. Job-Mix Designs: For each job mix proposed for the work.

D. Shop Drawings: Indicate pavement markings, lane separations, and defined parking spaces. Indicate dedicated handicapped spaces with international graphics symbol.

E. Samples: 12 by 12 inches (300 by 300 mm) minimum, of paving fabric.

F. Qualification Data: For firms and persons specified in the "Quality Assurance" Article to demonstrate their capabilities and experience. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.

G. Material Test Reports: Indicate and interpret test results for compliance of materials with requirements indicated.

H. Material Certificates: Certificates signed by manufacturers certifying that each material complies with requirements.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: Engage an experienced installer who has completed hot-mix asphalt paving similar in material, design, and extent to that indicated for this Project and with a record of successful in-service performance.

B. Manufacturer Qualifications: Engage a firm experienced in manufacturing hot-mix asphalt similar to that indicated for this Project and with a record of successful in-service performance.
   1. Firm shall be a registered and approved paving mix manufacturer with authorities having jurisdiction or with the DOT of the state in which Project is located.

C. Testing Agency Qualifications: Demonstrate to Architect's satisfaction, based on Architect's evaluation of criteria conforming to ASTM D 3666, that the independent testing agency has the experience and capability to satisfactorily conduct the testing indicated without delaying the Work.

D. Regulatory Requirements: Conform to applicable standards of authorities having jurisdiction for asphalt paving work on public property.

E. Asphalt-Paving Publication: Comply with AI's "The Asphalt Handbook," except where more stringent requirements are indicated.

F. Preinstallation Conference: Review methods and procedures related to asphalt paving including, but not limited to, the following:
   1. Review proposed sources of paving materials, including capabilities and location of plant that will manufacture hot-mix asphalt.
   2. Review condition of substrate and preparatory work performed by other trades.
   3. Review requirements for protecting paving work, including restriction of traffic during installation period and for remainder of construction period.
   4. Review and finalize construction schedule for paving and related work. Verify availability of materials, paving Installer's personnel, and equipment required to execute the Work without delays.
   5. Review inspection and testing requirements, governing regulations, and proposed installation procedures.
   6. Review forecasted weather conditions and procedures for coping with unfavorable conditions.

## 1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver pavement-marking materials to Project site in original packages with seals unbroken and bearing manufacturer's labels containing brand name and type of material, date of manufacture, and directions for storage.

B. Store pavement-marking materials in a clean, dry, protected location and within temperature range required by manufacturer. Protect stored materials from direct sunlight.

## 1.7 PROJECT CONDITIONS

A. Environmental Limitations: Do not apply asphalt materials if substrate is wet or excessively damp or if the following conditions are not met:
   1. Prime and Tack Coats: Minimum surface temperature of 60 deg F (15.5 deg C).
   2. Slurry Coat: Comply with weather limitations of ASTM D 3910.
   3. Asphalt Base Course: Minimum surface temperature of 40 deg F (4 deg C) and rising at time of placement.
   4. Asphalt Surface Course: Minimum surface temperature of 60 deg F (15.5 deg C) at time of placement.

B. Pavement-Marking Paint: Proceed with pavement marking only on clean, dry surfaces and at a minimum ambient or surface temperature of 40 deg F (4 deg C) for oil-based materials, 50 deg F (10 deg C) for water-based materials, and not exceeding 95 deg F (35 deg C).

# PART 2 - PRODUCTS

## 2.1 AGGREGATES

A. General: Use materials and gradations that have performed satisfactorily in previous installations.

B. Coarse Aggregate: Sound; angular crushed stone; crushed gravel; or properly cured, crushed blast-furnace slag; complying with ASTM D 692.

C. Fine Aggregate: Sharp-edged natural sand or sand prepared from stone; gravel, properly cured blast-furnace slag, or combinations thereof; complying with ASTM D 1073.
   1. For hot-mix asphalt, limit natural sand to a maximum of 20 percent by weight of the total aggregate mass.

D. Mineral Filler: Rock or slag dust, hydraulic cement, or other inert material complying with ASTM D 242.

2.2 ASPHALT PAVEMENT MATERIALS

A. Asphalt Pavement Leveling Course: Conform to Viscosity Grade B-PG 64-10 in section 203-1.2 and section 203-6 of the Reference Specification.

B. Asphalt Pavement Wearing (Surface) Course: Conform to Viscosity Grade III C2-PG 64-10, C3-PG 64-10 in section 203-1.2 and section 203-6 and section 400-4 to be used with Class III asphalt of the Reference Specification.

C. Prime Coat: Grade SC-70 liquid asphalt conforming to section 203-2 of the Reference Specification.

D Tack Coat: Emulsified asphalt grade SS-1h conforming to section 203-3 of the Reference Specification.

E. Asphalt Paint: Conform to ASTM D41 or D43 per section 203-8 of the Reference Specification.

F. Slurry Seal: Emulsified asphalt grade [SS-1h] [CSS-1h] and aggregate conforming to section 203.5 of the Reference Specification.

G. Asphalt Cement: ASTM D 3381 for viscosity-graded material; ASTM D 946 for penetration-graded material.

H. Asphalt Cement: ASTM D 3381 for viscosity-graded material.

I. Undersealing Asphalt: ASTM D 3141, pumping consistency.

J. Prime Coat: ASTM D 2027; medium-curing cutback asphalt; MC-30, MC-70, or MC-250.

K. Prime Coat: Asphalt emulsion prime conforming to state DOT requirements.

L. Prime Coat: ASTM D 977, emulsified asphalt or ASTM D 2397, cationic emulsified asphalt, slow setting, factory diluted in water, of suitable grade and consistency for application.

M. Tack Coat: ASTM D 977, emulsified asphalt or ASTM D 2397, cationic emulsified asphalt, slow setting, factory diluted in water, of suitable grade and consistency for application.

N. Fog Seal: ASTM D 977, emulsified asphalt or ASTM D 2397, cationic emulsified asphalt, slow setting, factory diluted in water, of suitable grade and consistency for application.

O. Water: Potable.

2.3 AUXILIARY MATERIALS

A. Herbicide: Commercial chemical for weed control, registered by Environmental Protection Agency (EPA). Provide granular, liquid, or wettable powder form.

B. Sand: ASTM D 1073, Grade Nos. 2 or 3.

C. Paving Geotextile: Nonwoven polypropylene, specifically designed for paving applications, resistant to chemical attack, rot, and mildew.

D. Pavement-Marking Paint: Alkyd-resin type, ready-mixed, complying with FS TT-P-115, Type I, or AASHTO M-248, Type N.

E. Pavement-Marking Paint: Latex, water-base emulsion, ready-mixed, complying with FS TT-P-1952.
1. Color: As indicated.
2. Color: White (for parking stalls, other than handicapped).
2. Color: Yellow (for parking stalls, other than handicapped).
3. Color: Blue (for pavement markings identifying handicap parking)
4. Color: Red (for “No Parking” areas as shown)

F. Glass Beads: AASHTO M-247.

2.4 MIXES

A. Hot-Mix Asphalt: Provide dense, hot-laid, hot-mix asphalt plant mixes approved by authorities having jurisdiction; designed according to procedures in AI's "Mix Design Methods for Asphalt Concrete and Other Hot-Mix Types"; and complying with the following requirements:
1. Provide mixes with a history of satisfactory performance in geographical area where Project is located.
2. Base Course: As indicated.
3. Surface Course: As indicated.

B. Hot-Mix Asphalt: Provide dense, hot-laid, hot-mix asphalt plant mixes approved by authorities having jurisdiction and designed according to procedures in AI's "Mix Design Methods for Asphalt Concrete and Other Hot-Mix Types."
1. Provide mixes with a history of satisfactory performance in geographical area where Project is located.

2. Provide mixes complying with the composition, grading, and tolerance requirements of ASTM D 3515 for the following nominal, maximum aggregate sizes:
   a. Base Course: 1 inch (25 mm).
   b. Surface Course: 1/2 inch (13 mm).

C. Emulsified-Asphalt Slurry: ASTM D 3910, consisting of emulsified asphalt, fine aggregates, and mineral fillers and as follows:
1. Composition: Type 1.
2. Composition: Type 2.
3. Composition: Type 3.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Verify that subgrade is dry and in suitable condition to support paving and imposed loads.

B. Subgrade, Subbase, and Base:
1. Proof-roll prepared subgrade and base using heavy, pneumatic-tired rollers to locate areas that are unstable or that require further compaction.

C. Notify Architect in writing of any unsatisfactory conditions. Do not begin paving installation until these conditions have been satisfactorily corrected.

### 3.2 COLD MILLING

A. Clean existing paving surface of loose and deleterious material immediately before cold milling. Remove existing asphalt pavement, including hot-mix asphalt and, as necessary, unbound-aggregate base course, by cold milling to grades and cross sections indicated.
1. Repair or replace curbs, manholes, and other construction damaged during cold milling.

B. Cold mill existing asphalt concrete pavement in accordance with section 302-5.2 of the Reference Specification.

### 3.3 PATCHING AND REPAIRS

A. Patching: Saw cut perimeter of patch and excavate existing pavement section to sound base. Recompact new subgrade. Excavate rectangular or trapezoidal patches, extending 12 inches (300 mm) into adjacent sound pavement, unless otherwise indicated. Cut excavation faces vertically.
1. Tack coat faces of excavation and allow to cure before paving.
2. Fill excavation with dense-graded, hot-mix asphalt base mix and, while still hot, compact flush with adjacent surface.

3. Partially fill excavation with dense-graded, hot-mix asphalt base mix and compact while still hot. Cover asphalt base course with compacted, hot-mix surface layer finished flush with adjacent surfaces.

B. Portland Cement Concrete Pavement: Break cracked slabs and roll as required to reseat concrete pieces firmly.
1. Pump hot undersealing asphalt under rocking slabs until slab is stabilized or, if necessary, crack slab into pieces and roll to reseat pieces firmly.
2. Remove disintegrated or badly broken pavement. Prepare and patch with hot-mix asphalt.

C. Leveling Course: Install and compact leveling course consisting of dense-graded, hot-mix asphalt surface course to level sags and fill depressions deeper than 1 inch (25 mm) in existing pavements.
1. Install leveling wedges in compacted lifts not exceeding 3 inches (75 mm) thick.

D. Crack and Joint Filling: Remove existing filler material from cracks or joints to a depth of 1/4 inch (6 mm). Refill with asphalt joint-filling material to restore watertight condition. Remove excess filler that has accumulated near cracks or joints.

E. Asphalt paint: Apply uniformly to existing surfaces of previously constructed asphalt or Portland cement concrete paving and to surfaces abutting or projecting into new, hot-mix asphalt pavement. Apply at a uniform rate of 0.05 to 0.15 gal./sq. yd. (0.2 to 0.7 L/sq. m) of surface.
1. Allow asphalt paint to cure undisturbed before paving.
2. Avoid smearing or staining adjoining surfaces, appurtenances, and surroundings. Remove spillages and clean affected surfaces.

## 3.4 SURFACE PREPARATION

A. General: Immediately before placing asphalt materials, remove loose and deleterious material from substrate surfaces. Ensure that prepared subgrade is ready to receive paving.
1. Sweep loose granular particles from surface of unbound-aggregate base course. Do not dislodge or disturb aggregate embedded in compacted surface of base course.

B. Herbicide Treatment: Apply herbicide according to manufacturer's recommended rates and written application instructions. Apply to dry, prepared subgrade or surface of compacted-aggregate base before applying paving materials.
1. Mix herbicide with prime coat when formulated by manufacturer for that purpose.

C. Prime Coat: Apply uniformly over surface of compacted-aggregate base at a rate of 0.15 to 0.50 gal./sq. yd. (0.7 to 2.3 L/sq. m). Apply enough material to penetrate and seal, but not flood, surface. Allow prime coat to cure for 72 hours minimum.
1. If prime coat is not entirely absorbed within 24 hours after application, spread sand over surface to blot excess asphalt. Use just enough sand to prevent pickup under traffic. Remove loose sand by sweeping before pavement is placed and after volatiles have evaporated.

2. Protect primed substrate from damage until ready to receive paving.

D. Prime Coat: Comply with section 302-5.3 of the Reference Specification. Apply primer at a rate of between 0.20 and 0.25 gallons per square yard to top surface of base course prior to asphalt placement.

E. Tack Coat: If a leveling course has been used for construction traffic, apply tack coat to all leveling course surfaces in accordance with section 302-5.4 of the Reference Specification at a rate of 0.10 gallons per square yard.

## 3.5 HOT-MIX ASPHALT PLACING

A. Machine place hot-mix asphalt mix on prepared surface, spread uniformly, and strike off. Place asphalt mix by hand to areas inaccessible to equipment in a manner that prevents segregation of mix. Place each course to required grade, cross section, and thickness, when compacted.
1. Place hot-mix asphalt base course in number of lifts and thicknesses indicated.
2. Place hot-mix asphalt surface course in single lift.
3. Spread mix at minimum temperature of 250 deg F (121 deg C).
4. Begin applying mix along centerline of crown for crowned sections and on high side of one-way slopes, unless otherwise indicated.
5. Regulate paver machine speed to obtain smooth, continuous surface free of pulls and tears in asphalt-paving mat.

B. Place paving in consecutive strips not less than 10 feet (3 m) wide, except where infill edge strips of a lesser width are required.
1. After first strip has been placed and rolled, place succeeding strips and extend rolling to overlap previous strips. Complete asphalt base course for a section before placing asphalt surface course.

C. Promptly correct surface irregularities in paving course behind paver. Use suitable hand tools to remove excess material forming high spots. Fill depressions with hot-mix asphalt to prevent segregation of mix; use suitable hand tools to smooth surface.

D. The asphalt pavement shall be completed in phases; the leveling course during construction for temporary construction traffic and storage of materials and; the wearing (surface) course just prior to turnover to Owner; unless the entire paving operation is completed just prior to turnover to the Owner such that no construction traffic or storage of materials shall be allowed on the finished pavement surface after its completion. Contractor shall schedule final surface course paving operations so that the required waiting period specified in the Division 2 Section “Pavement Marking” will allow project completion within the specified time.

E. Construct asphalt pavement in accordance with section 302-5 of the Reference Specification and as shown on the Drawings.

F. Two Layer Method: The leveling course shall be installed to elevations which will allow the future placement of a wearing (surface) course no thinner than 1-1/2 inches. Prior to placing the wearing (surface) course, repair all areas damaged during

construction use, thoroughly clean the leveling course of all loose material and place a tack coat pursuant to paragraph 3.4 D. herein.

3.6 JOINTS

A. Construct joints to ensure continuous bond between adjoining paving sections. Construct joints free of depressions with same texture and smoothness as other sections of hot-mix asphalt course.
   1. Clean contact surfaces and apply tack coat.
   2. Offset longitudinal joints in successive courses a minimum of 6 inches (150 mm).
   3. Offset transverse joints in successive courses a minimum of 24 inches (600 mm).
   4. Construct transverse joints by bulkhead method or sawed vertical face method as described in AI's "The Asphalt Handbook."
   5. Compact joints as soon as hot-mix asphalt will bear roller weight without excessive displacement.
   6. Compact asphalt at joints to a density within 2 percent of specified course density.

3.7 COMPACTION

A. General: Begin compaction as soon as placed hot-mix paving will bear roller weight without excessive displacement. Compact hot-mix paving with hot, hand tampers or vibratory-plate compactors in areas inaccessible to rollers.
   1. Complete compaction before mix temperature cools to 185 deg F (85 deg C).

B. Breakdown Rolling: Accomplish breakdown or initial rolling immediately after rolling joints and outside edge. Examine surface immediately after breakdown rolling for indicated crown, grade, and smoothness. Repair surfaces by loosening displaced material, filling with hot-mix asphalt, and rerolling to required elevations.

C. Intermediate Rolling: Begin intermediate rolling immediately after breakdown rolling, while hot-mix asphalt is still hot enough to achieve specified density. Continue rolling until hot-mix asphalt course has been uniformly compacted to at least 95 percent of the Hveem density (ASTM D 2726-05a).

D. Finish Rolling: Finish roll paved surfaces to remove roller marks while hot-mix asphalt is still warm.

E. Edge Shaping: While surface is being compacted and finished, trim edges of pavement to proper alignment. Bevel edges while still hot, with back of rake or smooth iron. Compact thoroughly using tamper or other satisfactory method.

F. Repairs: Remove paved areas that are defective or contaminated with foreign materials. Remove paving course over area affected and replace with fresh, hot-mix asphalt, with a thickness one inch greater than the existing, and to match existing finish surface grades such that no local ponding of water will result. Compact by rolling to specified density and surface smoothness.

G. Protection: After final rolling, do not permit vehicular traffic on pavement until it has cooled and hardened.

H. Erect barricades to protect paving from traffic until mixture has cooled enough not to become marked.

## 3.8 INSTALLATION TOLERANCES

A. Thickness: Compact each course to produce the thickness indicated within the following tolerances:
   1. Leveling Course: ±1/2 inch (13 mm).
   2. Surface Course: Plus 1/4 inch (6 mm), no minus.

B. Surface Smoothness: Compact each course to produce a surface smoothness within the following tolerances as determined by using a 10-foot (3-m) straightedge applied transversely or longitudinally to paved areas:
   1. Leveling Course: 1/4 inch (6 mm).
   2. Surface Course: 1/8 inch (3 mm).
   3. Crowned Surfaces: Test with crowned template centered and at right angle to crown. Maximum allowable variance from template is 1/4 inch (6 mm).

## 3.9 SURFACE TREATMENTS

A. Fog Seals: Apply fog seal at a rate of 0.10 to 0.15 gal./sq. yd. (0.45 to 0.70 L/sq. m) to existing asphalt pavement and allow to cure. Lightly dust areas receiving excess fog seal with a fine sand.

B. Slurry Seals: Apply slurry coat in a uniform thickness according to ASTM D 3910 and allow to cure.
   1. Roll slurry seal to smooth ridges and provide a uniform, smooth surface.
   2. Slurry seal to be applied min. 30 days after completion of asphalt pavement.

C. Slurry seals: Apply in accordance with section 302-4 of the Reference Specification.

## 3.10 PAVEMENT MARKING

A. Do not apply pavement-marking paint until layout, colors, and placement have been verified with Architect.

B. Allow paving to cure for 30 days before starting pavement marking.

C. Sweep and clean surface to eliminate loose material and dust.

D. Apply paint with mechanical equipment to produce pavement markings of dimensions indicated with uniform, straight edges. Apply at manufacturer's recommended rates to provide a minimum wet film thickness of 15 mils (0.4 mm).
   1. Broadcast glass spheres uniformly into wet pavement markings at a rate of 6 lb/gal. (0.72 kg/L).

E. Comply with paint manufacturer's maximum drying time requirements to prevent undue softening of bitumen and pick-up, displacement, or discoloration of pavement marking by vehicular traffic.

F. Paint pavement, curbs and other surfaces, as shown on the Drawings. Painting shall be straight, uniform, exact and sharp without blobs at the start and finish. Edges shall be even, accurate, symmetrical and free of fuzziness.

G. Apply markings for disabled access symbols in accordance with State of California Building Code, Part 2, Title 24, CCR.

H. Where work consists of modifications of, or additions to existing parking striping, match existing color and width of lines as closely as possible.

3.11 FIELD QUALITY CONTROL

A. Testing Agency: Owner will engage a qualified independent testing agency to perform field inspections and tests and to prepare test reports.
   1. Testing agency will conduct and interpret tests and state in each report whether tested Work complies with or deviates from specified requirements.

B. Additional testing, at Contractor's expense, will be performed to determine compliance of corrected Work with specified requirements.

C. Thickness: In-place compacted thickness of hot-mix asphalt courses will be determined according to ASTM D 3549.

D. Surface Smoothness: Finished surface of each hot-mix asphalt course will be tested for compliance with smoothness tolerances.

E. Perform flood tests on asphalt paved areas to determine if surface grades allow proper runoff of surface water and if drainage devices function properly. Such tests shall be conducted in the presence of the Architect and the Owner. Promptly correct paving work found to be defective due to ponding of water or improper drainage.

F. In-Place Density tests will be performed using nuclear gauge (ASTM D 2950-05) to verify at least 95 percent relative compaction of the Hveem density has been achieved. Representative samples of the AC will be collected and tested in the laboratory for Hveem density (ASTM D 2726-05a), theoretical maximum density (ASTM D 2041-03a), stability (ASTM D 1560-05), gradation (ASTM C 136-05), and asphalt content (ASTM D 6307-05).

G. Remove and replace or install additional hot-mix asphalt where test results or measurements indicate that it does not comply with specified requirements.

END OF SECTION

SECTION 321313

CONCRETE PAVING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes exterior Portland cement concrete paving for the following:
   1. Curbs and gutters.
   2. Walkways.
   3. Driveways
   3. Concrete pavement.
   4. Concrete wheel stops

B. Related Sections: The following Sections contain requirements that relate to this Section:
   1. Section 312000: Earthwork for subgrade preparation, grading and base course.
   2. Section 033000: Cast-in-Place Concrete for general building applications of concrete.
   3. Section 321373: Paving Joint Sealants for joint fillers and sealants within concrete paving and at joints with adjacent construction.

1.3 SYSTEM DESCRIPTION

A. Provide concrete pavement according to the materials, workmanship, and other applicable requirements of the following standard specifications:
   1. Reference Specification: Perform all work in accordance with applicable provisions of "Standard Specifications for Public Works Construction", 2021. Unless otherwise noted, mention herein of section numbers refers to sections of the Reference Specification. Where Reference Specification refers to "Agency", substitute the word "Owner". Where Reference Specification refers to "Engineer", substitute the word "Architect". Where Reference Specification is in conflict with these Specifications, these Specifications shall govern.
   2. Measurement and payment provisions and safety program submittals included in Reference Specifications do not apply to this Section.

1.4 SUBMITTALS

A. General: Submit the following according to the Conditions of the Contract and Division 1 Specification Sections.

B. Design mixes for each class of concrete. Include revised mix proportions when characteristics of materials, project conditions, weather, test results, or other circumstances warrant adjustments.

C. Description of Methods and Sequence of Placement. For each type of specially-finished concrete provide description of methods and sequence of placement.

D. Submit manufacturer's product data for the following:
   1. Form release agent.
   2. Concrete coloring additive.
   3. Prefabricated control joint.
   4. Preformed joint filler.
   5. Sealants.
   6. Slip plane joint.
   7. Concrete mix design.

## 1.5 QUALITY ASSURANCE

A. Concrete Standards: Comply with provisions of the following standards, except where more stringent requirements are indicated.
   1. American Concrete Institute (ACI) 301, "Specifications for Structural Concrete for Buildings."
   2. ACI 318, "Building Code Requirements for Reinforced Concrete."
   3. Concrete Reinforcing Steel Institute (CRSI) "Manual of Standard Practice."
   4. Standard specifications for PWC (Green Book) latest edition, section 201-1.

B. Concrete Manufacturer Qualifications: Manufacturer of ready-mixed concrete products complying with ASTM C 94 requirements for production facilities and equipment.

C. Paving work, base course etc., shall be done only after excavation and construction work, which may damage them, have been completed. Damage caused during construction shall be repaired before acceptance.

D. Existing paving area shall, if damaged or removed during the course of this project, be repaired or replaced under this section of the specification. Workmanship and materials for such repair and replacement, except as otherwise noted, shall match as closely as possible those employed in existing work.

E. Pavement, base, or subbase shall not be placed on a muddy subgrade.

F. Provide sawcut control joints as required to construct 100 sq. ft. maximum panel sizes, unless otherwise called on the plans.

G. Concrete Testing Service: Engage a qualified independent testing agency to perform materials evaluation tests and to design concrete mixes.

## 1.6 PROJECT CONDITIONS

A. Traffic Control: Maintain access for vehicular and pedestrian traffic as required for other construction activities.

1.7 TESTING AND INSPECTION

A. The owner reserves the right to inspect and test paving and associated work.

PART 2 - PRODUCTS

2.1 FORMS

A. Form Materials: Plywood, metal, metal-framed plywood, or other acceptable panel-type materials to provide full-depth, continuous, straight, smooth exposed surfaces.
   1. Use flexible or curved forms for curves of a 100-foot or less radius.

B. Form Release Agent: Provide commercial formulation form-release agent with a maximum of 350 g/L volatile organic compounds (VOCs) that will not bond with, stain, or adversely affect concrete surfaces and will not impair subsequent treatments of concrete surfaces.
   1. Available Products: Subject to compliance with requirements, products that may be incorporated in the Work include, but are not limited to, the following:
      a. Debond Form Coating, L & M Construction Chemicals.
      b. Crete-Lease 880 VOC, Cresset Chemical Company.

2.2 REINFORCING MATERIALS

A. Reinforcing Bars and Tie Bars: ASTM A 615, Grade 40 for #3 bars and Grade 60 for bars larger than #3, deformed.

B. Plain, Cold-Drawn Steel Wire: ASTM A 82.

C. Joint Dowel Bars: Plain steel bars, ASTM A 615, Grade 60. Cut bars true to length with ends square and free of burrs.

D. Dowel Sleeves: Speed Dowel, Aztec Concrete Accessories, Inc.

E. Hook Bolts: ASTM A 307, Grade A bolts, internally and externally threaded. Design hook bolt joint assembly to hold coupling against pavement form and in position during concreting operations, and to permit removal without damage to concrete or hook bolt.

F. Supports for Reinforcement: Chairs, spacers, dowel bar supports and other devices for spacing, supporting, and fastening reinforcing bars, welded wire fabric, and dowels in place. Use wire bar-type supports complying with CRSI specifications.
   1. Use supports with sand plates or horizontal runners where base material will not support chair legs.

G. Welded wire fabric reinforcement shall conform to the applicable requirements of ASTM A185. Fabric reinforcement shall be furnished in flat sheets. Fabric reinforcement in rolls will not be permitted.

## 2.3 CONCRETE MATERIALS

A. Portland Cement: ASTM C 150, Type II
   1. Use one brand of cement throughout Project. Coordinate with Division 3 Section "Cast-In-Place Concrete."

B. Normal-Weight Aggregates: ASTM C 33, Class 4M non-reactive, and as follows. Provide aggregates from a single source.
   1. Maximum Aggregate Size: 1-inch.
   2. Do not use fine or coarse aggregates that contain substances that cause spalling.
   3. Local aggregates not complying with ASTM C 33 that have been shown to produce concrete of adequate strength and durability by special tests or actual service may be used when acceptable to Architect.

C. Water: Potable.

D. Admixtures: Comply with requirements specified in Division 3 Section "Cast-In-Place Concrete."
   1. Do not use admixtures containing calcium chloride or chloride ions.

## 2.4 COLOR ADMIXTURE

A. Color admixture shall be suitable for flatwork concrete and shall meet or exceed the requirements set by Portland Cement Association (PCA) and ATSM C 494.

B. Color admixture shall be of a type and quality which will not adversely affect workability, setting, or strength of concrete. Color pigments shall consist of chemically inert, non-fading, alkali-fast mineral oxides, finely ground and specially prepared for the use in both cement and mortar. Admixture shall not contain calcium chloride.

C. Color admixture shall be Chromix admixture, manufactured by L.M. Scofield Company, Los Angeles, CA 90040, or approved equal.

D. Mix design shall conform to manufacturer's recommendations, and directions of the Architect to achieve proposed color. Strictly monitor additive / cement ratio throughout job to ensure uniform color.

## 2.5 CURING MATERIALS

A. Absorptive Cover: Burlap cloth made from jute or kenaf, weighing approximately 9 oz. per sq. yd., complying with AASHTO M 182, Class 2.

B. Moisture-Retaining Cover: One of the following, complying with ASTM C 171.
   1. Waterproof paper.
   2. Polyethylene film.

3. White burlap-polyethylene sheet.

C. Liquid Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B. Moisture loss not more than 0.55 kg/sq. meter in 72 hours when applied at a rate of 200 sq. ft./gal.
   1. Provide material that has a maximum volatile organic compound (VOC) rating of 350 g/L.
   2. Products: Subject to compliance with requirements, provide one of the following or approved equal:
      a. L & M Cure R, L & M Construction Chemicals, Inc.
      b. 1100-Clear, W.R. Meadows, Inc.
   3. Do not use sodium silicate type curing agents.

D. Evaporation Control: Monomolecular film-forming compound applied to exposed concrete slab surfaces for temporary protection from rapid moisture loss.
   1. Products: Subject to compliance with requirements, provide one of the following or approved equal:
      a. Eucobar; Euclid Chemical Co.
      b. E-Con; L&M Construction Chemicals, Inc.
      c. Confilm; Master Builders, Inc.

## 2.6 RELATED MATERIALS

A. Bonding Agent: Acrylic or styrene butadiene, complying with ASTM C 1059, Type 2.

B. Epoxy Adhesive: ASTM C 881, two-component material suitable for dry or damp surfaces. Provide material type, grade, and class to suit requirements.

C. Products: Subject to compliance with requirements, provide one of the following or approved equal:
   1. Bonding Agent:
      b. SBR Latex; Euclid Chemical Co.
      c. Daraweld C; W.R. Grace & Co.
      d. Everbond; L&M Construction Chemicals, Inc.
      e. Acryl-Set; Master Builders Inc.
   2. Epoxy Adhesive:
      a. Burke Epoxy M.V., The Burke Co.
      b. Concresive Standard Liquid; Master Builders, Inc.
      c. Rezi-Weld 1000; W.R. Meadows, Inc.

D. Concrete Sealer: Water-based, deep penetrating, non-staining, non-darkening silane micro emulsion.
   1. Positive chloride-ion screening, prevents water intrusion, minimizes rebar corrosion and potential concrete spalling, and protects against damaging effects of alkalis and other contaminants.
   2. Provide material that has a maximum volatile organic compound (VOC) rating of 350 g/L.

3. Available Products: Subject to compliance with requirements, products that may be incorporated in the work include, but are not limited to the following:
   a. Pentane WB, L & M Construction Chemicals, Inc. This product is intended to establish the characteristics and level of quality intended for this Project.

D. Expansion and Isolation Joint Fillers: ASTM D 1751, cellulosic fiber.

## 2.7 CONCRETE MIX

A. Prepare design mixes for each type and strength of normal-weight concrete by either laboratory trial batch or field experience methods as specified in ACI 301. For the trial batch method, use a qualified independent testing agency for preparing and reporting proposed mix designs.
   1. Do not use the Owner's field quality-control testing agency as the independent testing agency.

B. Proportion mixes according to ACI 211.1 and ACI 301 to provide normal-weight concrete with the following properties:
   1. Compressive Strength (28-Day): 2500 psi for concrete for sidewalks; 3200 psi for concrete in traffic areas, curbs and gutters.
   2. The minimum cement content shall be 5-1/4 sacks per cubic yard.
   3. The maximum concrete slump shall be 3 inches ±1/2 inch, for all walks; and 4 inches ±1 inch for all other Portland cement concrete paving.
   4. Water/Cement Ratios:
      a. 0.50 maximum for all site concrete.

C. Adjustment to Concrete Mixes: Mix design adjustments may be requested by Contractor when characteristics of materials, project conditions, weather, test results, or other circumstances warrant.

D. Admixtures: Comply with requirements specified in Division 3 Section "Cast-In-Place Concrete".

## 2.8 CONCRETE MIXING

A. Ready-Mixed Concrete: Comply with requirements and with ASTM C 94.
   1. When air temperature is between 85 deg F (30 deg C) and 90 deg F (32 deg C), reduce mixing and delivery time from 1-1/2 hours to 75 minutes; when air temperature is above 90 deg F (32 deg C), reduce mixing and delivery time to 60 minutes.

## 2.9 GROUT

A. Grout shall be mixed in the proportions of one part Portland cement to two parts sand, by volume. Only sufficient water shall be used to enable grout to barely hold its shape when squeezed into a ball in the hand. Sand for grout shall be "Fine Aggregate", conforming to ASTM C 33.

B. Non-shrink grout shall be pre-mixed non-shrinking, high strength grout. Compressive strength in 28 days shall be 5,000 psi minimum, but in no case less than the specified strength of the adjacent concrete. Manufacturer shall provide evidence that the material meets the requirements of the COE CRD-C 621 (558). Grout permanently exposed to view shall be non-oxidizing; metallic grout may be used in other locations.
   1. Non-shrink grout shall be one of the following or approved equal:

| Manufacturer | Product |
|---|---|
| Gifford-Hill Co. | Supreme |
| Master Builders Co. | Embeco |
| U.S. Grout Corporation | Five Star Grout |

2.10 SANDBLASTING MATERIAL

A. Material for sandblasting shall be 16/20 mesh sand.

2.11 HERBICIDE TREATMENT

A. Commercial chemical for weed control, registered by Environmental Protection Agency. Provide granular, liquid, or wettable powder form.
   1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated in the work include, but are not limited to the following:
      a. Ciba-Geigy Corp.
      b. Dow Chemical U.S.A.
      c. E.I. Du Pont de Nemours & Co., Inc.
      d. FMC Corp.
      e. Thompson-Hayward Chemical Co.
      f. U.S. Borax and Chemical Corp.

PART 3 - EXECUTION

3.1 SURFACE PREPARATION

A. Areas to be paved shall be compacted and brought to subgrade elevation per soils report before work of this section is performed. Final fine grading, filling, and compaction of areas to receive paving, as required to form a firm, uniform, accurate, and unyielding subgrade at required elevations and to required lines, shall be done under this Section.

B. Existing subgrade material which will not readily compact as required shall be removed and replaced with satisfactory materials. Additional materials needed to bring subgrade to required line and grade and to replace unsuitable material removed shall be material conforming to this Section.

C. Subgrade of areas to be paved shall be re-compacted per soils report.

D. Excavation required in pavement subgrade shall be completed before fine grading and final compaction of subgrade are performed. Where excavation must be performed in completed subgrade, base, or pavement, subsequent backfill and compaction shall be performed per soils report.

E. Areas being graded or compacted shall be kept shaped and drained during construction. Ruts greater than or equal to 2 in. deep in subgrade, shall be graded out, reshaped as required, and re-compacted before placing pavement.

F. Materials shall not be stored or stockpiled on subgrade.

G. Disposal of debris and other material excavated under this section, and material unsuitable for or in excess of requirements for completing work of this section shall be disposed of off-site.

H. Prepared subgrade will be inspected by Soils Engineer. Subgrade shall be approved before installation of gravel base course. Disturbance to subgrade caused by inspection procedures shall be repaired under this section of the specification.

I. Proof-roll subgrade or base surface prepared by others to check for unstable areas and verify need for additional compaction. Do not begin paving work until such conditions have been corrected and are ready to receive paving.

J. Herbicide Treatment: Apply chemical weed control agent in strict compliance with manufacturer's recommended dosages and application instructions. Apply to compacted, dry subgrade prior to installation of base course.

## 3.2 EDGE FORMS AND SCREED CONSTRUCTION

A. Set, brace, and secure edge forms, bulkheads, and intermediate screed guides for paving to required lines, grades, and elevations. Install forms to allow continuous progress of work and so that forms can remain in place at least 24 hours after concrete placement.

B. Check completed formwork and screeds for grade and alignment to following tolerances:
   1. Top of Forms: Not more than 1/8 inch in 10 feet.
   2. Vertical Face on Longitudinal Axis: Not more than 1/4 inch in 10 feet.

C. Clean forms after each use and coat with form release agent as required to ensure separation from concrete without damage.

## 3.3 PLACING REINFORCEMENT

A. General: Comply with Concrete Reinforcing Steel Institute's recommended practice for "Placing Reinforcing Bars" for placing and supporting reinforcement.

B. Clean reinforcement of loose rust and mill scale, earth, or other bond-reducing materials. Where there is delay in placing concrete after reinforcement is in place, bars shall be re inspected and cleaned when necessary.

C. Any bar showing cracks after bending shall be discarded.

D. Arrange, space, and securely tie bars and bar supports to hold reinforcement in position during concrete placement. Maintain minimum cover to reinforcement.

E. Install fabricated bar mats in lengths as long as practicable. Handle units to keep them flat and free of distortions. Straighten bends, kinks, and other irregularities or replace units as required before placement. Set mats for a minimum 2-inch overlap to adjacent mats.

F. After forms have been coated with form release agent, but before concrete is placed, reinforcing steel anchors shall be securely wired in the exact position called for, and shall be maintained in that position until concrete is placed and compacted. Chair bars and supports shall be provided in a number and arrangement satisfactory to the Architect.

3.4 JOINTS

A. General: Construct contraction, construction, and isolation joints true to line with faces perpendicular to surface plane of concrete. Construct transverse joints at right angles to the centerline, unless indicated otherwise.
   1. When joining existing paving, place transverse joints to align with previously placed joints, unless indicated otherwise.
   2. Make joints, including sawed joints, full depth required and from edge to edge of paving.

B. Control Joints: Provide weakened-plane control joints, sectioning concrete into areas as shown on Drawings. Construct control joints for a depth equal to at least 1/4 of the concrete thickness, as follows:

   1. Tooled Joints: Form control joints in fresh concrete by grooving and finishing each edge of joint with a radiused jointer tool.
   2. Sawed Joints: Form control joints with power saws equipped with shatterproof abrasive or diamond-rimmed blades. Cut 1/8-inch-wide joints into hardened concrete when cutting action will not tear, abrade, or otherwise damage surface and before development of random contraction/shrinkage cracks.
   3. Inserts: Form control joints by inserting pre-molded plastic, hardboard, or fiberboard strips into fresh concrete until top surface of strip is flush with paving surface. Radius each joint edge with a jointer tool. Carefully remove strips or caps of two-piece assemblies after concrete has hardened. Clean groove of loose debris.

C. Construction Joints: Set construction joints at side and end terminations of paving and at locations where paving operations are stopped for more than 1/2 hour, unless paving terminates at isolation joints.

   1. Continue reinforcement across construction joints unless indicated otherwise. Do not continue reinforcement through sides of strip paving unless indicated.
   2. Provide tie bars at sides of paving strips where indicated.

3. Use bonding agent on existing concrete surfaces that will be joined with fresh concrete.

D. Isolation Joints: Form isolation joints of preformed joint filler strips abutting concrete curbs, catch basins, manholes, inlets, structures, walks, other fixed objects, and where indicated.

E. Expansion Joints: Form expansion joints of preformed joint filler strips.

1. Install dowel bars and support assemblies at joints where indicated. When no sleeves are used, lubricate or asphalt-coat one half of dowel length to prevent concrete bonding to one side of joint.
2. Where spacing is not shown, locate expansion joints at 32-foot maximum spacing or less to fit the control joints pattern.

F. Installation of joint fillers and sealants is specified in Section "Joint Sealants".

1. Extend joint fillers full width and depth of joint, not less than 1/2 inch or more than 1 inch below finished surface where joint sealant is indicated. Place top of joint filler flush with finished concrete surface when no joint sealant is required.

2. Furnish joint fillers in one-piece lengths for full width being placed wherever possible. Where more than one length is required, lace or clip joint filler sections together.
3. Protect top edge of joint filler during concrete placement with a metal, plastic, or other temporary preformed cap. Remove protective cap after concrete has been placed on both sides of joint.

G. Where plastic "zip strips" are used to construct concrete joints, cut and remove, as a minimum, the top 1/4 inch of these strips after concrete has cured, and coordinate installation of joint filler as specified in Section “Joint Sealants”.

## 3.5 CONCRETE PLACEMENT

A. Inspection: Before placing concrete, inspect and complete formwork installation, reinforcing steel, and items to be embedded or cast in. Notify other trades to permit installation of their work.

B. Moisten subgrade or base to provide a uniform dampened condition at the time concrete is placed. Do not place concrete around manholes or other structures until they are at the required finish elevation and alignment.

C. Comply with requirements and with ACI 304R for measuring, mixing, transporting, and placing concrete.

D. Deposit and spread concrete in a continuous operation between transverse joints. Do not push or drag concrete into place or use vibrators to move concrete into place.

E. Use a bonding agent at locations where fresh concrete is placed against hardened or partially hardened concrete surfaces.

F. Consolidate concrete by mechanical vibrating equipment supplemented by hand-spading, rodding, or tamping. Use equipment and procedures to consolidate concrete complying with ACI 309R.

1. Consolidate concrete along face of forms and adjacent to transverse joints with an internal vibrator. Keep vibrator away from joint assemblies, reinforcement, or side forms. Use only square-faced shovels for hand-spreading and consolidation. Consolidate with care to prevent dislocating reinforcing, dowels, and joint devices.

G. Screed paved surfaces with a straightedge and strike off. Use bull floats or darbies to form a smooth surface plane before excess moisture or bleed water appears on the surface. Do not further disturb concrete surfaces prior to beginning finishing operations.

H. Curbs and Gutters: When automatic machine placement is used for curb and gutter placement, submit revised mix design and laboratory test results that meet or exceed requirements. Produce curbs and gutters to required cross section, lines, grades, finish, and jointing as specified for formed concrete. If results are not acceptable, remove and replace with formed concrete.

I. Cold-Weather Placement: Comply with provisions of ACI 306R and as follows. Protect concrete work from physical damage or reduced strength that could be caused by frost, freezing actions, or low temperatures.
1. When air temperature has fallen to or is expected to fall below 40 deg F (4 deg C), uniformly heat water and aggregates before mixing to obtain a concrete mixture temperature of not less than 50 deg F (10 deg C) and not more than 80 deg F (27 deg C) at point of placement.
2. Do not use frozen materials or materials containing ice or snow.
3. Do not use calcium chloride, salt, or other materials containing antifreeze agents or chemical accelerators unless otherwise accepted in mix designs.

J. Hot-Weather Placement: Place concrete complying with ACI 305R and as specified when hot weather conditions exist.
1. Cool ingredients before mixing to maintain concrete temperature at time of placement to below 90 deg F (32 deg C). Mixing water may be chilled or chopped ice may be used to control temperature, provided water equivalent of ice is calculated to total amount of mixing water. Using liquid nitrogen to cool concrete is Contractor's option.
2. Cover reinforcing steel with water-soaked burlap if it becomes too hot, so that steel temperature will not exceed the ambient air temperature immediately before embedding in concrete.
3. Fog spray forms, reinforcing steel, and subgrade just before placing concrete. Keep subgrade moisture uniform without standing water, soft spots, or dry areas.

## 3.6 CONCRETE FINISHING

A. Float Finish: Begin floating when bleed water sheen has disappeared, and the concrete surface has stiffened sufficiently to permit operations. Float surface with power-driven floats, or by hand-floating if area is small or inaccessible to power units. Finish surfaces to true planes within a tolerance of 1/4 inch in 10 feet as determined by a 10-foot-long straightedge placed anywhere on the surface in any direction. Cut down high spots and fill low spots. Refloat surface immediately to a uniform granular texture.
   1. Burlap Finish: Drag a seamless strip of damp burlap across concrete, perpendicular to line of traffic, to provide a uniform gritty texture finish.
   2. Medium-to-Fine-Textured Broom Finish: Draw a soft bristle broom across concrete surface perpendicular to line of traffic to provide a uniform fine line texture finish.
   3. Medium-to-Coarse-Textured Broom Finish: Provide a coarse finish by striating surface 1/16 inch to 1/8 inch deep with a stiff-bristled broom, perpendicular to line of traffic.
   4. Do not use troweling machines within 12 inches of electrical junction and outlet boxes which are set to finish flush with concrete slabs. Float and trowel such areas by hand with wood floats and steel trowels, taking care to see that concrete is finished flush with box cover and matches adjacent surfaces.

B. Slip-Resistant Aggregate Finish: Before final floating, spread slip-resistive aggregate finish on pavement surface in accordance with manufacture's written instructions
   1. Cure concrete with curing compound recommended by slip-resistive aggregate manufacturer. Apply curing compound immediately after final finishing.
   2. After curing, lightly work surface with a steel wire brush or abrasive stone and water to expose non-slip aggregate

C. Finishing formed surfaces:
   1. Curb forms shall leave a smooth face.
   2. Remove all fins.

D. Provide steel trowel finish on tops of curbs and flow lines of curbs, gutters and integral curb and gutters.

E. Final Tooling: Tool edges of paving, gutters, curbs, and joints formed in fresh concrete with a jointing tool to the following radius. Repeat tooling of edges and joints after applying surface finishes. Eliminate tool marks on concrete surfaces.
   1. Radius: 1/4 inch.
   2. Radius: 3/8 inch.

F. Finish surfaces to produce a uniform appearance throughout area involved and throughout adjacent areas with the same treatment.

G. Sandblast finish shall be consistent finish throughout and match approved mock-up.

H. Where concrete finishing occurs adjacent to finished metal or other surfaces, particularly where serrated or indented surfaces occur, remove all traces of cement film before allowing to harden.

I. Apply integral wood float and broom finish to the all concrete pavements and walkways, unless otherwise shown on the Drawings.
   1. After screeding and compacting, finish with a wood float using a circular motion to produce a uniform texture and finish throughout.
   2. For vehicular traffic areas, the finish shall be coarse enough to provide a non-slip surface with a minimum static friction coefficient of 0.6.
   3. For pedestrian traffic areas, finish shall be a non-slip surface with a minimum static coefficient of friction of 0.6.
      a. For ramps, the static coefficient of friction shall be a minimum of 0.8. Ramps are defined as any sloping path of travel with a slope in the direction of travel of 5.0%, or greater.
   4. Tests for coefficient of friction shall be either ASTM C-1028 (field test) or ASTM D-2047 (laboratory test).

## 3.7 CONCRETE PROTECTION AND CURING

A. General: Protect freshly placed concrete from premature drying and excessive cold or hot temperatures. Comply with the recommendations of ACI 306R for cold weather protection and ACI 305R for hot weather protection during curing.

B. Evaporation Control: In hot, dry, and windy weather, protect concrete from rapid moisture loss before and during finishing operations with an evaporation-control material. Apply according to manufacturer's instructions after screeding and bull floating, but before floating.

C. Begin curing after finishing concrete but not before free water has disappeared from concrete surface.

D. Curing Methods: Cure concrete by moisture curing, moisture-retaining-cover curing, curing compound, or a combination of these as follows:
   1. Moisture Curing: Keep surfaces continuously moist for not less than 7 days with the following materials:
      a. Water.
      b. Continuous water-fog spray.
      c. Absorptive cover, water saturated, and kept continuously wet. Cover concrete surfaces and edges with a 12-inch lap over adjacent absorptive covers.
   2. Moisture-Retaining-Cover Curing: Cover concrete surfaces with moisture-retaining cover for curing concrete, placed in widest practicable width, with sides and ends lapped at least 12 inches, and sealed by waterproof tape or adhesive. Immediately repair any holes or tears during curing period using cover material and waterproof tape.
   3. Curing Compound: Apply uniformly in continuous operation by power spray or roller according to manufacturer's directions. Recoat areas subjected to heavy rainfall within 3 hours after initial application. Maintain continuity of coating and repair damage during curing period.

E. Spray-apply concrete sealer to all concrete pavement. Comply with sealer manufacturer's application instructions.

## 3.8 CURING COLORED CONCRETE

A. Colored concrete shall not, under any circumstances, be cured using water fog misting or ponding, burlap, plastic sheeting, or other wet covering.

B. Curing material and method shall be in strict conformance with manufacturer's guidelines and recommendations.

C. Only if additional protection is absolutely required, the surface should remain uncovered for at least 4 days, after which time new and unwrinkled non-staining reinforced waterproof kraft curing paper may be used.

## 3.9 FIELD QUALITY CONTROL TESTING

A. The Owner will employ a qualified testing and inspection agency to sample materials, perform tests, and submit test reports during concrete placement. Sampling and testing for quality control may include the following:
   1. Sampling Fresh Concrete: ASTM C 172, except modified for slump to comply with ASTM C 94.
      a. Slump: ASTM C 143; one test at point of placement for each compressive-strength test but no less than one test for each day's pour of each type of concrete. Additional tests will be required when concrete consistency changes.
      b. Air Content: ASTM C 231, pressure method; one test for each compressive-strength test but no less than one test for each day's pour of each type of air-entrained concrete.
      c. Concrete Temperature: ASTM C 1064; one test hourly when air temperature is 40 deg F (4 deg C) and below and when 80 deg F (27 deg C) and above, and one test for each set of compressive-strength specimens.
      d. Compression Test Specimens: ASTM C 31; one set of four standard cylinders for each compressive-strength test, unless directed otherwise. Mold and store cylinders for laboratory-cured test specimens except when field-cured test specimens are required.
      e. Compressive-Strength Tests: ASTM C 39; one set for each day's pour of each concrete class exceeding 5 cu. yd. but less than 25 cu. yd., plus one set for each additional 50 cu. yd. Test one specimen at 7 days, test two specimens at 28 days, and retain one specimen in reserve for later testing if required.
   2. When frequency of testing will provide fewer than five strength tests for a given class of concrete, conduct testing from at least five randomly selected batches or from each batch if fewer than five are used.
   3. When total quantity of a given class of concrete is less than 50 cu. yd., Architect may waive strength testing if adequate evidence of satisfactory strength is provided.
   4. When strength of field-cured cylinders is less than 85 percent of companion laboratory-cured cylinders, evaluate current operations and provide corrective procedures for protecting and curing the in-place concrete.
   5. Strength level of concrete will be considered satisfactory if averages of sets of three consecutive strength test results equal or exceed specified compressive

strength and no individual strength test result falls below specified compressive strength by more than 500 psi.

B. Test results will be reported in writing to Architect, concrete manufacturer, and Contractor within 24 hours of testing. Reports of compressive strength tests shall contain the Project identification name and number, date of concrete placement, name of concrete testing agency, concrete type and class, location of concrete batch in paving, design compressive strength at 28 days, concrete mix proportions and materials, compressive breaking strength, and type of break for both 7-day and 28-day tests.

C. Nondestructive Testing: Impact hammer, sonoscope, or other nondestructive device may be permitted but shall not be used as the sole basis for acceptance or rejection.

D. Additional Tests: The testing agency will make additional tests of the concrete when test results indicate slump, air entrainment, concrete strengths, or other requirements have not been met, as directed by Architect. Testing agency may conduct tests to determine adequacy of concrete by cored cylinders complying with ASTM C 42, or by other methods as directed.

E. Manufacturer's Field Service: When placing integral colored concrete, arrange for the services of a qualified technical representative of the color pigment manufacturer, equipped with wet-batch color control test devices to ensure concrete of uniform color and matching approved mock-up.

## 3.10 REPAIRS AND PROTECTION

A. Remove and replace concrete paving that is broken, damaged, or defective, or does not meet the requirements of this Section. Concrete which is not true to line and plane, which is not thoroughly troweled and properly surfaced as required, which varies in excess of 1/4-inch along a 10-foot straight edge, which is scuffed or has a rough top surface, except where required, or which does not connect properly to adjoining work, does not slope as required for drainage or is not properly cured, will be deemed defective.

1. General: Patch defective areas immediately following form removal. Remove defective concrete to a width and depth necessary for proper patching, but in no case less than 1 inch deep. Make the walls of the cut area perpendicular to the surface and do not feather out the edge. Dampen the patch area and the adjacent area 6 inches around the patch area.
2. Exposed concrete: Prepare a patching mortar of one part Portland cement, adjusted to match the color of the surrounding concrete, and 2-1/2 parts sand with the least water required to produce a workable mass. Re-work this mortar until it is the stiffest consistency that will permit placing. Brush the patch area with a bond of neat cement and water paste and apply patching mortar when the water sheen is off the bond. Strike off the mortar slightly higher than the surrounding surface, let set for 1 hour and finish flush with the surrounding surface.

B. Drill test cores where directed by Architect when necessary to determine magnitude of cracks or defective areas. Fill drilled core holes in satisfactory pavement areas with Portland cement concrete bonded to paving with epoxy adhesive.

C. Protect concrete from damage. Exclude traffic from paving for at least 14 days after placement. When construction traffic is permitted, maintain paving as clean as possible by removing surface stains and spillage of materials as they occur.

D. Maintain concrete paving free of stains, discoloration, dirt, and other foreign material. Sweep concrete paving not more than 2 days prior to date scheduled for Substantial Completion inspections.

END OF SECTION

SECTION 321373

# CONCRETE PAVEMENT JOINT SEALANTS

## 1.1 GENERAL

A. Compatibility: Provide joint sealants, backing materials, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint sealant manufacturer based on testing and field experience.

B. Multicomponent Jet-Fuel-Resistant Sealant for Concrete: Pourable, chemically curing elastomeric formulation complying with the following requirements for formulation and with ASTM C 920 for type, grade, class, and uses indicated:

1. Urethane Formulation: Type M; Grade P; Class 12-1/2; Uses T, M, and, as applicable to joint substrates indicated, O.
2. Coal-Tar-Modified Polymer Formulation: Type M; Grade P; Class 25; Uses T and, as applicable to joint substrates indicated, O.
3. Bitumen-Modified Urethane Formulation: Type M; Grade P; Class 25; Uses T, M, and, as applicable to joint substrates indicated, O.

C. Single-Component Jet-Fuel-Resistant Urethane Sealant for Concrete: Single-component, pourable, coal-tar-modified, urethane formulation complying with ASTM C 920 for Type S; Grade P; Class 25; Uses T, M, and, as applicable to joint substrates indicated, O.

D. Type NS Silicone Sealant for Concrete: Single-component, low-modulus, neutral-curing, nonsag silicone sealant complying with ASTM D 5893 for Type NS.

E. Type SL Silicone Sealant for Concrete and Asphalt: Single-component, low-modulus, neutral- curing, self-leveling silicone sealant complying with ASTM D 5893 for Type SL.

F. Multicomponent Low-Modulus Sealant for Concrete and Asphalt: Proprietary formulation consisting of reactive petropolymer and activator components producing a pourable, self-leveling sealant.

G. Available Products: Subject to compliance with requirements, cold-applied joint sealants that may be incorporated into the Work include, but are not limited to, the following:

## 1.2 HOT-APPLIED JOINT SEALANTS

A. Jet-Fuel-Resistant Elastomeric Sealant for Concrete: Single-component formulation complying with ASTM D 3569.

## 1.3 PRIMERS

A. Primers: Product recommended by joint sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint- sealant-substrate tests and field tests.

END OF SECTION