

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

March 16, 2017

The Board of Trustees of the Rosemead School District met in a study session meeting on Thursday, March 16, 2017, in the District Office – Board Room, Rosemead School District, 3907 Rosemead Blvd., Rosemead, California and via teleconference location Member Mr. Randall Cantrell, 3802 N. Ivar Ave., Rosemead, California at 6:30 p.m.

Mr. John Quintanilla, Board President, called the meeting to order at 6:47 p.m. The following members were present: Mr. John Quintanilla, Ms. Nancy Armenta, Mr. Randall Cantrell, Mrs. Rhonda Harmon, and Mr. Ronald Esquivel.

President Quintanilla announced that the meeting was being conducted in two locations which included the District Office Board Room and at the teleconference site located at 3802 N. Ivar Ave., Rosemead, CA 91770. President Quintanilla announced that the remote location was no longer necessary for the meeting due the presence of Member Cantrell in the Board Room – a sign was posted redirecting members of the public to the District Office, Board Room at 3907 Rosemead Blvd., Rosemead, CA 91770.

PUBLIC COMMENT ON CLOSED SESSION ITEMS – District Office, Board Room

There were no public comments on closed session items.

PUBLIC COMMENT ON CLOSED SESSION ITEMS – Remote Location

The remote location was discontinued – at 6:30 p.m. due to the physical presence of Member Cantrell at 3907 Rosemead Blvd., Rosemead, CA 91770 which is the District Office, Board Room.

RECESS TO CLOSED SESSION

CLOSED SESSION: *(scheduled after the completion of open session)*

PLEDGE OF ALLEGIANCE

President Quintanilla invited Dr. Ronald Leon, Consultant/Retired Superintendent to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Superintendent Enomoto-Perez was also present.

AWARDS PRESENTATION: None.

PUBLIC HEARING: None.

(The below items were heard out of agenda order.)

STUDY SESSION – DISCUSSION:

1. Goal Setting and Direction – Board Governance Handbook led by Dr. Ronald Leon, Consultant/Retired California State Polytechnic University, Pomona Professor and Superintendent

Retired Superintendent/Professor Dr. Ronald Leon briefly summarized the Board's work during the February 16, 2017 Study Session and presented to the drafted Board Governance Handbook. He shared that the draft has been reviewed by Legal Counsel Mr. Guy Bryant to ensure it is aligned with current practice and legal requirements. Dr. Leon highly encouraged the Board and Superintendent to share the handbook with other bodies outside the organization as a great resource. Dr. Leon guided the Board of Trustees through the beginning portion of the handbook and encouraged them to read through the final pages in preparation for the next study session.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez thanked the Board and Dr. Leon for being present tonight.

BOARD PRESIDENT'S COMMENTS

- Shared that the Board and Superintendent received an invitation to attend the Garvey Educational Foundation dinner and indicated that he would like to attend
- Attended the Alhambra Educational Foundation dinner last week
- Expressed that he is interested in nominating Heather Shotke for the gramMARCH and submitting to the CSBA Golden Bell program
 - Superintendent Enomoto-Perez explained the process for the Golden Bell which is based on best practices and programs
- Requested Board discussion regarding a resolution for payment for his February absence

NEW BUSINESS – DISCUSSION:

- Trustee Attendance and Absence from Board Meetings: Resolutions and Remuneration – Discussion of the Board Policy and Resolution process and the Board's Direction of Resolutions to the Superintendent for the April 6, 2017 Board Agenda

The Board and the Superintendent briefly discussed previous absences and Board historical attendance trends. After discussion, it was the Board's consensus that moving forward it will be the individual Board Member's responsibility to request a Resolution be added to the next agenda for payment of a missed meeting. President Quintanilla confirmed that he will not require a Resolution for his February absence. Member Cantrell requested a Resolution for his February absence due to illness. Staff shared that the annual agenda item indicating that the Board of Trustees is allowed two absences due to illness will no longer come forward.

BOARD PRESIDENT'S COMMENTS (continued):

- Shared that both he and Assistant Superintendent Lovato received calls from parents regarding the calendar for the next school year.
 - Superintendent Enomoto-Perez shared that at the last negotiations session a draft was provided to the Rosemead Teachers' Association to share with its membership for feedback and that there are parents/guardians requesting a 3-week winter break.

BOARD ORAL COMMUNICATIONS

- Member Esquivel attended the NALEO conference on emergency and planning where the District received many compliments that we have safety plans in place and found that most were impressed with the great partnership between the City and the School District. He requested a copy of the previous year safety plans in order to forward to those interested.
 - Superintendent Enomoto-Perez shared that the new safety plans will appear in the May agenda and will send the previous year's version.
- Member Esquivel thanked staff for all the hard work with the Friday letters to the Board and inquired on how much time was spent gathering/organizing/editing the document prior to finalization.
 - After discussion, it was the Board's consensus to discontinue the Friday letter practice and asked that they continue to receive both the weekly event lists & emergency alerts.
- Member Cantrell suggested that staff look into mosquito repellents.

PUBLIC COMMENTS – District Office Location

There were none.

PUBLIC COMMENTS – Remote Location

The remote location was discontinued – at 6:30 p.m. due to the physical presence of Member Cantrell at 3907 Rosemead Blvd., Rosemead, CA 91770 which is the District Office, Board Room.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved** as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Harmon	Yes
	Mr. Cantrell	Yes	Mr. Quintanilla	Yes
	Mr. Esquivel	Yes		

CONSENT AGENDA

President Quintanilla announced that all matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, the Superintendent, or the public request specific items to be discussed and/or removed from the Consent Agenda.

Minutes: That the Consent Agenda, **be approved** as presented.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Harmon	Yes
	Mr. Cantrell	Yes	Mr. Quintanilla	Yes
	Mr. Esquivel	Yes		

General Functions:

1. Educational Field Trip

SPECIAL REPORTS AND PRESENTATIONS

There were none.

ACTION ITEM

There were none.

NEW BUSINESS:

- Clerk Armenta requested an update and progress reports on the Enrollment/Marketing program by Dr. Donald Brann as currently we are in uncertain times and don't know what funding we will receive in the next fiscal year.
 - Superintendent Enomoto-Perez shared with the Board that she met with Dr. Brann two weeks ago and he explained that due to some medical issues he will need to terminate his services and will provide the data & information he collected thus far to ensure the District can proceed. She also shared that the time he spent in Rosemead is demonstrated through the results of negotiations and how employees now see enrollment of students in a different way.
- Member Cantrell shared his concern for blanket elementary Parent Teacher Association (PTA) and middle school Parent Teacher Student Association (PTSA) fundraiser activities and PTA/PTSA sponsored field trips.
 - After discussion, it was the Board's consensus to discontinue the practice of blanket approvals for PTA/PTSA field trips and fundraisers/events, therefore, requiring that all schools submit their request for event approvals ahead of time with all event specifics for each Board agenda. This new practice reinforces timely prior Board approval and would eliminate and discontinue changes to fundraising vendors by school sites.
- Member Cantrell thanked everyone for their compassion and caring understanding of his medical condition and hopes to soon be back fully.

RECESS OPEN SESSION TO RECONVENE CLOSED SESSION:


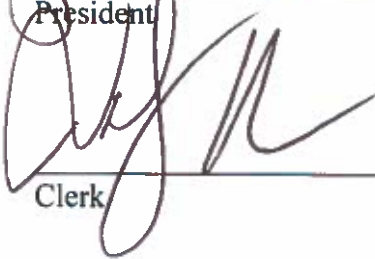
President Quintanilla asked the Board if it was necessary to reconvene to closed session.
It was the Board’s consensus that it was not necessary.

ADJOURNMENT:

Minutes: That the Study Session Meeting on March 16, 2017, **be adjourned** at 9:40 p.m.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

Signed,

	_____
President	
	_____
Clerk	