

CLOSED SESSION

1. Conference with Labor Negotiators
2. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release (Government Code Section 54957)

ADJOURN CLOSED SESSION TO OPEN SESSION

President Quintanilla adjourned closed session at 11:17 p.m.

RECONVENE TO OPEN SESSION

President Quintanilla reconvened the meeting to open session at 11:17 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla announced that the Board of Trustees no action was taken in closed session.

ADJOURNMENT:

Minutes: That the meeting of October 5, 2017, **be adjourned** at 11:18 p.m., in memory of the victims who lost their lives in the Las Vegas massacre.


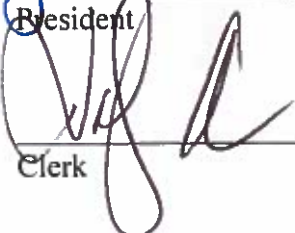
Motion made by:

Votes: Ms. Armenta Yes  
Mr. Esquivel Yes

Seconded by:

Mrs. Harmon Yes  
Mr. Quintanilla Yes

Signed,

  
\_\_\_\_\_  
President  
  
\_\_\_\_\_  
Clerk

**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

October 5, 2017

The Board of Trustees of the Rosemead School District met in a study session and regular meeting on Thursday, October 5, 2017, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

**CALL TO ORDER OF STUDY SESSION**

President Mr. John Quintanilla called the meeting to order at 6:32 p.m. Trustees present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, and Ms. Nancy Armenta.

**PLEDGE OF ALLEGIANCE**

President Quintanilla invited Dr. Ronald Leon to lead the Pledge of Allegiance to the Flag of the United States of America.

**APPROVAL OF AGENDA**

Minutes: That the Agenda, **be approved**, as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Mrs. Harmon	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes

**STUDY SESSION:**

1. Board Governance Handbook led by Dr. Ronald Leon, Consultant/Retired California State Polytechnic University, Pomona Professor and Superintendent

Dr. Leon reviewed the final edits on draft #10 of the Board of Trustees Governance Handbook and recommended next steps include: in service of new board members, consider a deeper type of evaluation of the Board in December. Member Harmon thanked and complimented Dr. Leon for his invaluable contributions with assisting the Board in the creation of the new Mission Statement, Planning Priorities, and the Governance Handbook and his guidance to improve as a team. Member Harmon also complimented her fellow Trustees on this work. Clerk Armenta also commented on the Governance Handbook and thanked her fellow Trustees for their professionalism and work on the Handbook.

**ACTION ITEM:**

**Board of Trustees Governance Handbook, Draft #10 as the Finalized Version**

Minutes: That the Board of Trustees Governance Handbook, Draft #10 as the Finalized Version, **be approved**, with corrections.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta	Mrs. Harmon	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes

#### ADJOURNMENT OF STUDY SESSION:

President Quintanilla adjourned the Study Session at 7:21 p.m.

#### CALL TO ORDER OF REGULAR MEETING:

President Quintanilla called the regular meeting to Order at 7:39 p.m.

#### INTRODUCTION OF DISTRICT PERSONNEL

1. Superintendent Enomoto-Perez was also present. Other *District personnel and guests* in attendance who legibly signed the register were:

Alex Gaeta, John Lovato, Veronica Pena, Esthela Carreon, Octavio Serrato, Karen Carr, Lee Wang, Jan Brydle, Dawn Rock, Ginny Ford, Jessica Ancona, Ruth Soto, Nadine Wilcox, Jerry Puente, Diana Richardson, Jennifer Fang, and Gabriel Cardenas.

#### AWARDS/RECOGNITION PRESENTATION:

There were none.

#### SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez addressed the following topics:

- Update on Former Employee: Results of Sheriff's Case for Mr. Bernabe:  
Superintendent Enomoto-Perez reported that she learned last Thursday that Mr. Bernabe's case has been adjudicated and he will be released from custody on October 10, 2017.

Recent newspaper articles were shared indicating that 2 students were affected. Dr. Enomoto-Perez stated that the Detective who did the investigation that there was one student told the District.

As we were not part of the investigation we were not told everything and what we now realize is that the Detective may have been referring to the 2 there was 1 student who was under the Penal Code 288 and the other student was that which was reported by the District.

Dr. Enomoto-Perez informed the Board that every Rosemead School District parent has been notified by mail of the upcoming release.

Dr. Enomoto-Perez and her staff (Dr. Carreon and Principal Cardenas) have met with the Chief of Rosemead and the District Attorney who prosecuted the case. She shared with the District team what she could that was public information. Dr. Enomoto-Perez, et. al. discussed what the District has learned regarding the probation conditions of Mr. Bernabe and our students, children, employees and community will be safe from any interaction with Mr. Bernabe as the Probation Orders will make it a condition that Mr. Bernabe stay away from our schools.

- Growth Mindset
- CALS – Feeder School Meeting, shared YouTube Video: Michael Jr: Know Your Why" and the cited another video "3 o'clock Break-Time"

- Robert Collins, Franklin Covey Representative – is no longer our main representative and is working with the National Panda schools, we are hoping for a Panda dinner or luncheon to celebrate our 10 year anniversary and rekindle the relationship.
- Update Benefit & Medical Selection Questions/Summary – Dr. Enomoto-Perez asked Assistant Superintendent Dr. Carreon to summarize the conditions or changes this school year re: employee health medical benefits. Good News – the Kaiser Plan reduced in cost by 53%. Bad News: The Healthnet Plan increased.
- Parenting Meeting/Workshops – notes on the meeting were shared with the Board and staff will have additional follow up meetings
- Run/Walk on October 21<sup>st</sup>, the District will have 2 booths on safety
- Teacher of the Year September Event for Ms. Respect Ly, shared Program from the event and congratulated Ms. Ly on her selection
- Rosemead Mayor Polly Low State of the City Address Luncheon on September 25, 2017, a team of Administrators attended the luncheon and shared that a City Team traveling to Taiwan for AASA Sponsored Trip
- Shared that AASA is sponsoring a trip to Beijing and currently accepting applications for those interested in attending please contact the Superintendent's office.
- Enrollment Information by School – Dr. Lovato shared an enrollment worksheet showing the trends of enrollment per school and district wide and shared that we are pushing to increase enrollment in Kindergarten. The data showed that the Transitional Kindergarten numbers have increased. Superintendent Enomoto-Perez shared that we have incorporated some of Dr. Brann's recommendations such as Full day Transitional Kindergarten and Kindergarten this school year and the enrollment parameters for students. Clerk Armenta inquired about the measures that are being sought to increase enrollment, is there a strategic plan, and which recommendations are being explored. Assistant Superintendent Dr. Lovato shared with the Board that its all about marketing the greatness of the schools, for example the San Gabriel Valley Tribune article last week that showed the Rosemead School District listed as the top 4<sup>th</sup> in both English Language Arts and Math. We will be ordering banners to market to our community the great work. He also shared that this starts with the teachers and the great programs we are implementing with fidelity. We are asking parents to speak with their friends about Rosemead, the great education & opportunities their students are receiving, and the low teacher to student ratios 22:1 and 24:1. He also shared that we can promote our beautiful facilities and the incredible classrooms our students use – thanks to our maintenance & operations team who does an amazing job. Superintendent Enomoto-Perez shared that we are currently researching the District of Choice program and a paid preschool program. She shared that even though enrollment has dropped we've been able to maintain all five schools open.
- Doctoral Study Request – Rosemead High School Assistant Principal Mr. Jose Banas is looking to complete his thesis on Organizational Leadership in Rosemead
- LCAP Community Input Meetings – Dr. Lovato shared the schedule of meetings
- Upcoming Events – Trustees, RSVP to Cynthia Bracamonte:
  - Tues., Oct. 10, PTA Association Meeting – Ice Cream Social, 6:30 p.m., District Office Board Room
  - Thurs., Oct. 12, Encinita Leadership Day
  - Sat., Oct. 21, RSD Educational Foundation Run/Walk Health Fair, Muscatel Middle School

- Tues., Oct. 31, DAC/DELAC Meeting, 9:00 a.m., District Office Board Room (cancelled)
- Fri., Nov. 3, Shuey Schoolwide Panda Event
- Review of the contents in the night folder:
  - Agenda
  - CSBA – School News article re: Private Communications and the CPRA: Tips for Compliance
  - Run/Walk Health & Fitness Fair Flyer
  - CSBA – 2017 Golden Bell Awards Program Application Results for Improving English Learner Achievement Districtwide: Developmental English Language Development (ELD) Training and Coaching
  - Enrollment for September 15, 2017
  - Enrollment for September 22, 2017
  - Trustee Mail (if any is received after Board packet delivery)

#### BOARD PRESIDENT'S COMMENTS

President Quintanilla shared the following topics:

- President Quintanilla attended the Shuey and Muscatel Back-to-School Nights where the students and staff were great and gave kudos to the facilities team as he has received great comments from other on the recent work that was completed.

#### BOARD ORAL COMMUNICATIONS

President Quintanilla invited each Trustee to provide their communications:

- Member Esquivel shared that all the Back-to-School Nights were great, congratulated Teacher of the Year Ms. Respect Ly and a special congratulations to Mr. Steve Ford for his award as Teacher of the Year for San Marino, commented that he was proud that Rosemead School District was in the top 4<sup>th</sup> Districts as a result of the quality of education being provided by our quality teachers who are the reason our students scored so high. He shared that we have extraordinary teachers and administrators in this school district and we should be proud of our staff and students. He thanked Superintendent Enomoto-Perez for recommending the reduction of class size. Mr. Esquivel attended the parenting class at Janson and looks forward to Shuey's PBIS kickoff and shared that it is always great to see the students showing the adults the appropriate way to behave and learn. He attended the Cyber Town Hall meeting and shared that the City will make the power point available for the District. He asked that the meeting be adjourned in honor of the people who lost their lives in the Las Vegas massacre.
- Clerk Armenta shared that she attended the recent NALEO Institute 2-day conference and is grateful for the organization which covers the full cost for members to attend their events. During the event members attend different workshops where professionals present a lot of statistics which shows that students need guidance starting in the elementary level.

#### PUBLIC COMMENTS

- Dr. Jennifer Fang, Encinita Principal invited everyone to join Encinita at their annual Family Leadership Day on Thurs., October 12.

- Superintendent Enomoto-Perez shared that she spoke with Dr. Bill Loose who is working on a state project gathering data on research regarding “does teacher optimism affect student achievement” – teacher perception. Dr. Fang shared that it does and is also being discussed in positive psychology research.

**PUBLIC HEARING:**

**1. Proposed Submittal of a Bonding Capacity Waiver Request to the California State Board of Education**

Superintendent Enomoto-Perez introduced the District’s Financial Team: Financial Advisor/President Mr. Adam Bauer and Vice President Mr. Jason Chung, of Fieldman, Rolapp & Associates, Inc.; Underwriter Representative Ms. Esthela Carreon, of Stifel, Nicolaus & Company, Inc.; and Attorney Mr. David Fama, of Jones Hall who answered questions regarding the proposed submittal of the Bonding Capacity Waiver.

**ACTION ITEM:** (continued)

**Resolution No. 17-18/04, Determination to Submit a Bonding Capacity Waiver Request to the California State Board of Education**

**Minutes:** That Resolution No. 17-18/04, Determination to Submit a Bonding Capacity Waiver Request to the California State Board of Education, **be adopted.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mr. Esquivel
<b><u>Votes:</u></b>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

**PUBLIC HEARING:**

**2. Statement of Assurance for Fiscal Year 2017-2018, Instructional Materials, Grades K-8, as per Education Code Section 60119**

There were no comments.

**ACTION ITEM:** (continued)

**Resolution No. 17-18/05, Statement of Assurance for Fiscal Year 2017-2018, Instructional Materials, Grades K-8, as per Education Code Section 60119**

**Minutes:** That Resolution No. 17-18/05, Statement of Assurance for Fiscal Year 2017-2018, Instructional Materials, Grades K-8, as per Education Code Section 60119, **be adopted.**

<b><u>Motion made by:</u></b>	Mrs. Harmon	<b><u>Seconded by:</u></b>	Ms. Armenta
<b><u>Votes:</u></b>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

## CONSENT AGENDA:

*President Quintanilla announced that all matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board or the Superintendent, request specific items to be discussed and/or removed from the Consent Agenda.*

### General Functions:

1. Minutes of September 7, 2017, Board of Trustees' Regular Meeting (*Revised*)
2. Purchase Orders as of August – September, 2017 (on file), and Warrants for budgeted expenditures (*Corrected*)
3. Personnel Status Report
4. Meeting, Inservice, Professional Development, Conference and/or Travel Report
5. Educational Field Trip
6. Donation Report
7. Fundraiser Activities, Functions, and Community Service Projects (*Corrected*)
8. Donation Report

Minutes: That the Consent Agenda, **be approved, as corrected.**

### Corrections:

1. Minutes of September 7, 2017, page 12 of 13, reconvene at 12:02 a.m.
2. Purchase Order Report, page 3 of 7, PO# 50264 Vendor: LACOE
3. Fundraiser Activities, Functions, and Community Service Projects, movement of ASB Dance line item from Janson to Muscatel School

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Harmon
	Mr. Esquivel	Yes	Mr. Quintanilla
			Yes

## SPECIAL REPORTS AND PRESENTATIONS:

1. Facilities Update – Dr. Armida Carreon, Assistant Superintendent, Business Services and Mrs. Maria-Elena Romero, Facilities Consultant
  - We are making tremendous progress at Shuey
  - 2<sup>nd</sup> phase relocatables have started to be used
  - M&O requested ladders for roof access be added to the relocatables, this will result in a change order
  - Change orders for the Manufacturer and contractor will be coming forward
  - Completion will be in November for the relocatables
  - Fire alarm change orders will be coming forward and completion is at about 99.5%
  - Roof project at Muscatel & Savannah and the warehouse refrigerator are about 95% complete
  - We suspended the bidding for the modernization for Shuey and the project will be included in the next issuance of the bond
  - The enrollment dropped under 2,500 which resulted in no longer requiring the prequalification process for projects – if the Board desires we can still include this part of the process

- Keep in mind if enrollment increases above 2,500, we will need to incorporate the prequalification process
- Phase 2 will have change orders coming forward sometime in November
- Commissioned the fire alarms for the other sites to the Architects
- The final project at Shuey will be on hold until the funding is available
- The Shuey slope will be tied to the modernization project when funding is available
- Coming in the future, we will bring a new policy regarding debt issuance and management as related to financing and funding
- Dr. Carreon shared that it is very important to have the waiver in place for the issuance of bonds which will help Shuey keep the momentum going
- Shuey staff is already getting prepared for the wing modernization projects
- President Quintanilla requested the list of projects to be shared with the Board during a future facilities update

2. Educational Services Update – Dr. John Lovato, Assistant Superintendent, Educational Services

- Dr. Lovato shared his presentation information during the Superintendent's report and will share numbers at a future study session.

ACTION ITEM: (continued)

Confirmation of October Study Session

Minutes: That the Board of Trustees Cancel the Next Scheduled Board Meeting for the Month of October, 2017, on October 19, 2017 Study Session and Consider Scheduling October 26, 2017 for a Study Session, **not be approved**, Resulting in the Confirmation of the October 19, 2017 Meeting.

*Board Direction: to include Disproportionality Report on a December Board meeting Agenda*

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Service / Consultant Proposals / Bid Awards / Contract Report

Minutes: That the Service / Consultant Proposals / Bid Awards / Contract Report, be **approved**.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes



1<sup>st</sup> Quarter Williams Settlement Quarterly Report to the County Superintendent, Uniform Complaints Report for 2017-2018 for the Period of July – September 2017

Minutes: That the 1<sup>st</sup> Quarter Williams Settlement Quarterly Report to the County Superintendent, Uniform Complaints Report for 2017-2018 for the Period of July – September 2017, **be approved**.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Cast Vote for Two Nominees to the Los Angeles County Committee on School District Organization Election to Fill Two Vacancies

Minutes: That a Vote **be cast**, for Two Vacancies for Membership on the Los Angeles County Committee on School District Organization (County Committee) for the Following Nominees:  
Second Supervisorial District – Maria Calix (Incumbent)  
Third Supervisorial District – AJ Willmer (Incumbent)

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Policy Batch for October, 2017

Minutes: That the Revised Board Policy Batch for October, 2017, including: BP 5146 and AR 5146, Married/Pregnant/Parenting Students, **be approved**, as corrected.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Resolution No. 17-18/06, Transfer of Funds from County School Facilities Fund (Fund 35.0) and Capital Outlay (QZAB) Fund (Fund 40.0) to Building Fund (Fund 21.5) for 2017-2018

Minutes: That Resolution No. 17-18/06, Transfer of Funds from County School Facilities Fund (Fund 35.0) and Capital Outlay (QZAB) Fund (Fund 40.0) to Building Fund (Fund 21.5) for 2017-2018, **be adopted**.

*It is the Board's Consensus for Staff to provide a report of the amounts transferred to the next meeting.*

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes

Additional Updates to the Rosemead School District Conflict of Interest Code and Updates to the Board Bylaw and Exhibit Nos. 9270, Conflict of Interest, as Required by the Los Angeles County Board of Supervisors Conflict of Interest/Lobbyist Division

Minutes: That the Additional Updates to the Rosemead School District Conflict of Interest Code and Updates to the Board Bylaw and Exhibit Nos. 9270, Conflict of Interest, as Required by the Los Angeles County Board of Supervisors Conflict of Interest/Lobbyist Division, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Harmon	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes

NEW BUSINESS

President Quintanilla asked each Trustee and the Superintendent to report any new business:

- Clerk Armenta asked for everyone to hold the victims in Las Vegas, Puerto Rico, and Texas in prayers. She hopes that everyone is preparing themselves, practicing self-care, and doing a good job of caring for one another. Let's be good to one another.
- Member Esquivel echoed Clerk Armenta's sentiments and shared that it is important to take care of ourselves and one another. It makes you realize that some of the little things aren't as big. He shared that recently there has been a lot of bad news coming down with all the tragedies occurring around us and there is also a lot of positive news to focus on. He asked that we cherish every day and take every day to tell your loved ones that you love them because you never know when you are going to see them again.
- President Quintanilla shared that the Las Vegas incident hit home and he has two personal friends in the area. He requested a report on the status of the solar consultant, shared that the resurfacing of the concrete looks great at the schools, requested an update on the Shuey facility meeting, and asked how google classroom accounts are being inputted in the system.
- Superintendent Enomoto-Perez shared that she was at the LIM event at New Lexington School and that they had some cute traffic signs that included translated language.
- Network Administrator Alex Gaeta shared that currently our system requires the double creation of Google accounts meanwhile we launch the Encore system which will eliminate the double manual entries of accounts. Accounts are being worked on as work orders are submitted to the Technology Department, if there is an issue with an specific account, class or school accounts or a new account is needed; staff needs to submit a work order through their school office manager and/or administrator to the technology department.

PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

There were none.

RECESS OPEN SESSION TO CLOSED SESSION

President Quintanilla recessed open session to Closed Session at 10:18 p.m.

President Quintanilla reconvened Closed Session at 10:33 p.m.