

ADJOURNMENT:

Minutes: That the December 7, 2017 Board of Trustees meeting, **be adjourned** at 10:14 p.m.

Motion made by:

Votes: Ms. Armenta
Mr. Esquivel
Mrs. Harmon

Mr. Esquivel

Yes
Yes
Yes

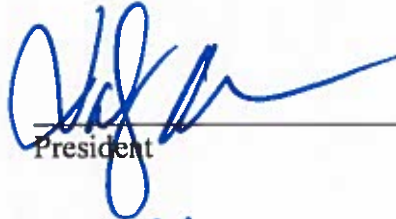
Seconded by:

Mrs. Peña
Mr. Quintanilla

Mr. Quintanilla

Yes
Yes

Signed,



President



Clerk

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

CONSENT

December 7, 2017

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, December 7, 2017, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

OFFICIAL INSTALLATION OF BOARD MEMBER/OATH OF OFFICE BY SUPERINTENDENT DR. AMY ENOMOTO-PEREZ at 6:30 p.m.

- Mrs. Veronica Peña
Superintendent Dr. Amy Enomoto-Perez administered the Oath of Office and installed Newly Elected Trustee Mrs. Veronica Peña

CALL TO ORDER

President Mr. John Quintanilla called the meeting to order at 6:36 p.m. Trustees present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, Ms. Nancy Armenta, and Mrs. Veronica Peña.

(Taken out Agenda Order)

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

RECESS TO CLOSED SESSION

President Quintanilla began Closed Session at 6:36 p.m.

CLOSED SESSION

1. Conference with Labor Negotiators
2. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release (Government Code Section 54957)

ADJOURNMENT OF CLOSED SESSION TO OPEN SESSION

President Quintanilla adjourned closed session at 7:23 p.m.

RECONVENE TO OPEN SESSION

President Quintanilla reconvened the meeting to open session at 7:41 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla announced that Ms. Lee Wang was added to closed session and reported that no action was taken in closed session.

PLEDGE OF ALLEGIANCE

President Quintanilla invited Mr. Guy Bryant to lead the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved** as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

AWARDS/RECOGNITION PRESENTATION:

1. Student of the Month, December 2017 – Most Improved
President Quintanilla presented plaques and congratulated the following 6th grade Students of the Month recipients: Gary Zhou, Encinita; Angelina Perea, Janson; Taylor Tran, Savannah; Patrick Luu, Shuey; and Muscatel Students Eric Howyn, 7th grade and Madison Tran, 8th grade.
2. Recognition of Outgoing Board President – Mr. John Quintanilla
Superintendent Enomoto-Perez and the Board recognized Outgoing Board President Quintanilla for his leadership this past year.

CEREMONIAL INSTALLATION OF BOARD MEMBER/OATH OF OFFICE BY MR. PETER PEÑA

Mr. Peter Peña administered the Ceremonial Oath of Office to Mrs. Veronica Peña. Trustee Peña shared that she feels very honored to serve on this Board.

President Quintanilla introduced Dignitaries: Mayor Pro Tem Steven Ly and Council Member Margaret Clark who congratulated and presented Trustee Peña with a certificate on behalf of the City of Rosemead City Council.

(Taken out Agenda Order to accommodate the audience.)

PUBLIC COMMENTS:

1. Mrs. Ginny Ford, Muscatel Assistant Principal and Muscatel ASB Team informed the Board of their December activities and invited them to attend the gramMARCH Festival on March 10. Shared that the students are planning on going to the elementary schools to spread the word about gramMARCH and spread the new habits of grammar, the students are working on the Holiday Dance and a Holiday pep rally on December 21st. Mrs. Ford summarized the Associated Student Body (ASB) request for approval of their December 20th, Jamba Juice Fundraiser during their Jump-for-Life event, with formal Board action in January.
It was the consensus of the Board that the fundraiser can be held in December with the formal approval in the January 2018 Board agenda, as the students were late to submit their item for approval on the December agenda.
2. Mrs. Cami Case, Rosemead Teachers' Association Chair of the Employee Rights Panel (ERP) addressed the Board of Trustees regarding the District's substitute shortages and daily rates. She asked if the Board would consider an increase in the daily rate to attract more substitutes to the district and shared her recent experience due to a substitute shortage and additional students in her classroom.

3. Mr. Gabriel Cardenas, Janson Principal, introduced two of his Lighthouse Team students who invited the Board to attend their Leadership Day on March 29, 2018. The registration is open on line and the seats are filling quickly.

Board President Quintanilla recessed the meeting for a brief break at 8:22 p.m.

Board President Quintanilla reconvened the meeting to open session at 8:43 p.m.

PUBLIC COMMENTS: (continued)

4. Dr. Jennifer Fang, Encinita Principal, invited the Board to their Winter STEAM/Literacy Program.
5. Mrs. Jan Brydle, Shuey Principal invited the Board to the students' Winter Program.
6. Mr. Jerry Puente, RTA President/Teacher congratulated newly elected Trustee Mrs. Peña and thanked President Quintanilla and Trustee Esquivel for attending the CTA Service Center Dinner.
7. Mrs. Deborah Lawrence, Coordinator of Preschool and Child Development invited the Board to the student Winter Programs and distributed the schedule of performances.
8. Mrs. Ruth Soto, Savannah Principal, spoke to the Board about the successful after school intervention programs that are taking place and the high parent attendance at Savannah's recent upper grade awards presentation. She thanked the Board for their support of the Savannah programs. Mrs. Soto also invited everyone to attend the Holiday Program on Monday, December 11th at 8:30 & 9:30 a.m.; PTA Winter Wonderland for all students on December 15, from 2:30-4:00 p.m.; and shared that the High Academic Awards Assembly were well attended by parents today.

INTRODUCTION OF DISTRICT PERSONNEL

1. Superintendent Enomoto-Perez was also present. Other *District personnel and guests* in attendance who legibly signed the register were:

Taylor Tran, Peter Peña, Jaden Peña, Danielle Lopez, Adam Gonzales, Terri Totten, Nadine Wilcox, Ginny Ford, Heidi Burton, Steven Le, Hilda Sanchez, Patrick Luu, Debbi Lawrence, Gabriel Cardenas, Claudia Herrera, Alex Gaeta, Diana Richardson, Jan Brydle, John Lovato, Margaret Clark, Jerry Puente, Lee Wang, Jennifer Fang, Ruth Soto, Cami Case, and Candice Camacho.

ORGANIZATIONAL - ACTION ITEM:

President of the Board of Trustees, 2018

Minutes: That Mrs. Nancy Armenta, **be elected**, as President of the Board of Trustees for the 2018 Calendar Year.

Motion made by:

Votes: Ms. Armenta
Mr. Esquivel
Mrs. Harmon

Mrs. Harmon

Yes
Yes
Yes

Seconded by:

Mrs. Peña
Mr. Quintanilla

Mrs. Peña

Yes
Yes

Clerk of the Board of Trustees, 2018

Minutes: That Mr. Ronald Esquivel, **be elected**, as Clerk of the Board of Trustees for the 2018 Calendar Year.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Designate Secretary and Authorized Agent for the Board of Trustees

Minutes: That the Superintendent, **be approved**, be designated as Secretary, Authorized Representative and Agent for the Board of Trustees

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

2018 Board Meeting Schedule, Effective January 2018

Minutes: That Scheduled Board meetings, **be scheduled**, for the 1st Thursday – Regular meetings, with closed session at 6:30 p.m. to be continued after the completion of the open session agenda, if necessary and open/public session at 7:30 p.m. AND the 3rd Thursday – Study Session meetings, (unless otherwise noted on the published agenda) for the 2018 Calendar Year, effective January 2018.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

2018 Review of Annual Compensation of Individual Trustees

Minutes: That the Board of Trustees hereby specify that each member of the Board, **shall receive**, a five percent (5%) increase (\$17.73 per month) or total of \$372.32 per month as compensation for services rendered, except that if the member does not attend all 'scheduled' meetings of the Board during the month, he/she shall receive a pro-rated amount of the number of scheduled meetings attended during the 2018 calendar year, effective January 1, 2018.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

2018 Compensation Donation to the Educational Foundation

Minutes: That the Board of Trustees hereby specify that each member of the Board, **may have**, an optional donation to the Educational Foundation to the Rosemead School District, deducted from their monthly compensation, effective January 1, 2018.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Yes
	Mrs. Harmon	Yes	Yes

Authorized Signatures for the 2018 Calendar Year

Minutes: That the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Educational Services, Senior Director of Fiscal Services, Director of Nutrition Services and Wellness, and Director of Special Education and Student Support Services, **be authorized**, to sign purchase orders, B Warrants, notice of employment, contracts, and service reports with one signature required subsequent to proper action by the Board for the 2018 Calendar Year.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Yes
	Mrs. Harmon	Yes	Yes

2018 District's County Committee Voting Representative (CCVR) to Los Angeles County Committee on School District Organization (LACCSDO)

Minutes: That the , **be approved**.

<u>Motion made by:</u>		<u>Seconded by:</u>	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Yes
	Mrs. Harmon	Yes	Yes

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez addressed the following topics:

- Congratulated newly elected Trustee Mrs. Peña and Board President Ms. Armenta
- There will be an update on several Facilities Project Actions on the Agenda and a special report on the items under the Facilities Presentation by Dr. Carreon and Mrs. Romero.
- The Superintendent invited the Board to join the Administrative Team on walk-thrus at each site on the dates of their Winter program to hand out a holiday gift to each staff member.
- Shared that the District received a State CalPads Award recognizing the quality of our data and thanked Mrs. Kelly Bui for her hard work and for keeping our data top notch.
- Dr. Wenli Jen has begun her work with our District with the students needing additional support.

- Upcoming Events – Trustees, RSVP to Cynthia Bracamonte:
 - Tues., Dec. 12, Shuey Winter Program, 6:00 p.m. (*Revised date*)
 - Wed., Dec. 13, Janson Winter Program, 6:00 p.m.
 - Tues., Dec. 19, Savannah Winter Program, 8:30 a.m., 9:30 a.m., 6:00 p.m.
 - Wed., Dec. 20, Encinita Winter Program, 6:00 p.m.
- Review of the contents in the night folder:
 - Agenda
 - November Chamber Newspaper
 - LACOE Informational Bulletin #4706, Los Angeles County Committee on School District Organization – Election Results
 - Memo – 2018 Board of Trustees and Superintendent Photo Shoot
 - Trustee Mail (if any is received after Board packet delivery)

BOARD PRESIDENT'S COMMENTS

- President Armenta shared her attendance at the California School Boards Association (CSBA) and complimented her fellow board members for their attendance. She expressed her thoughts about the conference and personally ad professional found that the conference his was a great experience. She thanked the Superintendent Enomoto-Perez for her attendance as well and her care and attention to the needs of the Board. Ms. Armenta saw her attendance to the conference as an excellent learning opportunity.

BOARD ORAL COMMUNICATIONS

- Trustee Peña also spoke about her attendance to the CSBA Annual Conference. She thanked the Board for opportunity to attend CSBA, and stated that this was a great learning experience and is looking forward to her next one.
- Trustee Quintanilla thanked the District for also allowing his attendance at CSBA. He learned many new things and about the new laws. Mr. Quintanilla says he is interested in finding a software program that will track board comments or suggestions/new business for follow up. He asked Mrs. Bracamonte and the Superintendent to check into this. He wished everyone a Merry Christmas and a Happy New Year.
- Clerk Esquivel wished everyone a Merry Christmas and a Happy New Year and congratulated Ms. Armenta and wished her luck as President. He also congratulated Mrs. Peña and wished her good luck as the new Board Member and recognized her as a community leader and her love for kids. Shared that he attended the CTA dinner with RTA Representatives and learned a lot. Trustee Esquivel shared that he learned a lot during his attendance at the CSBA conference. He says he was very happy with the workshops he attended, especially the AgendaOnline workshop. He is interested in utilizing theCSBA AgendaOnline service further in our district and its tracking features. He would like to use AgendaOnline to see notes and the ability to keep track of Board items. Clerk Esquivel also shared that the District was complimented at CSBA as he shared that each Trustee worked with a Chromebook and that other Board Members from other districts felt it would be of most help to them if their district considers this practice.

- Clerk Esquivel also shared that at CSBA there were many vendors, and would like to request that District staff look into privacy tents for use with portable toilets in the classroom in cases of lock down or emergency – if the Board agrees on this research. He also shared his attendance at the Janson ASES holiday program at Janson and shared that the program was amazing because it highlighted the Leader in Me program, which makes our students stand out.
- Trustee Harmon congratulated Trustee Peña and welcomed her to the Board team. She also congratulated Ms. Armenta as our new “Madame President.” She wished everyone a Happy Holiday and thanked them for their hard work. She wishes that the staff stay well and hopes everyone will get some rest during the holiday season. Lastly, Mrs. Harmon thanked all of the staff, Cabinet, and everyone, for their hard work and looks forward to another year.

PUBLIC HEARING:

There were none.

CONSENT AGENDA:

President Quintanilla announced that all matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board or the Superintendent, request specific items to be discussed and/or removed from the Consent Agenda.

General Functions:

1. Minutes of the June 19, 2017, Board of Trustees’ Special Meeting
2. Minutes of the October 19, 2017, Board of Trustees’ Study Session Meeting
3. Minutes of the November 2, 2017, Board of Trustees’ Regular Meeting
4. Purchase Orders as of October – December, 2017 (on file), and Warrants for budgeted expenditures
5. Personnel Status Report
6. Meeting, Inservice, Professional Development, Conference and/or Travel Report
7. Educational Field Trip
8. Fundraiser Activities, Functions, and Community Service Projects
9. Donation Report
10. Application for Use of Facilities: Girl Scouts of Greater Los Angeles – Janson

Minutes: That the Consent Agenda, **be approved**, as presented.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Yes	Mrs. Peña	Yes
Ms. Armenta	Yes	Mr. Quintanilla	Yes
Mr. Esquivel	Yes		
Mrs. Harmon	Yes		

SPECIAL REPORTS AND PRESENTATIONS:

1. Facilities Updates – Mrs. Maria-Elena Romero, Facilities Consultant and Dr. Armida Carreon, Assistant Superintendent, Business Services

Mrs. Maria Elena Romero and Dr. Armida Carreon addressed the Board regarding the action items on the agenda. Mrs. Romero explained the definition of the Notice of Completion and Change Orders. She indicated that the Notice of Completion is a very important documentation as it triggers a 31-day liability notice. She highly recommended approval of these items.

Ms. Armenta asked about the change order on page 19a. Dr. Carreon indicated that the monies reflect a credit and district would be receiving a credit of \$6,348.52.

Mrs. Romero advised the Board that the Facilities Committee would be opening bids for the Shuey classrooms and District Office fire alarm on January 10, 2018, with an award of bids in February. These projects will complete the Shuey classrooms as well as address other site improvements. Shuey classroom teachers in permanent classrooms will be packing up during the winter break.

Mrs. Romero also indicated that Bldg. H, at Janson would be modernized now that bond funding is available. She added that the Architects will continue designing the fire alarms and will submit to Department of State Architecture (DSA) beginning with the Janson plans.

ACTION ITEM: (continued)

Facilities Related: Service/Consultant Proposals/Change Orders/Bid Awards/Contract Report

Minutes: That the Facilities Related: Service/Consultant Proposals/Change Orders/Bid Awards/Contract Report, **be approved**, including:

- a. Change Order #1 – HGM & Company, Inc.,
- b. Change Order #1 – Westside Electric,
- c. Change Order #1 – United Construction & Landscape, Inc., and
- d. Change Order #1 – HGM & Company, Inc.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Notice of Completion: Silver Creek Industries, Inc., Project No. 1

Minutes: That the Notice of Completion: Silver Creek Industries, Inc., for Acquisition of Portable Buildings for the Classroom Restroom and Child Care Relocatables at Shuey Project, **be approved**.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Notice of Completion: Silver Creek Industries, Inc., Project No. 2

Minutes: That the Notice of Completion: Silver Creek Industries, Inc., for the Acquisition of 13 Portable Buildings for the Shuey Phase 2 New Relocatable Classrooms and Restroom Building Project, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Notice of Completion: HGM & Company, Inc., Project No. 1

Minutes: That the Notice of Completion: HGM & Company, Inc., Classroom Restroom and Child Care Relocatables for Shuey Project, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Notice of Completion: HGM & Company, Inc., Project No. 2

Minutes: That the Notice of Completion: HGM & Company, Inc., Roofing for Encinita, Muscatel, Savannah, and M&O Sites and Freezer/Cooler Combo Unit at M&O Site Project, **be approved.**

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Notice of Completion: Westside Electric

Minutes: That the Notice of Completion: Westside Electric for the "New Automatic Fire Alarm at Entire Site at Emma W. Shuey Elementary School Project, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Minimum Wage Increase, Effective January 1, 2018

Minutes: That the Minimum Wage Increase in Hourly Rate of Pay for the Positions of Substitute Cafeteria Helper, Substitute Child Care Provider, Substitute Clerk Typist, Substitute Instructor (Preschool), Substitute Instructor's Assistant (Preschool), Substitute Instructional Aide, Substitute Instructional Aide-Special Education, Substitute Multi-Media Specialist, and Substitute Noon Supervision Aide, **be approved**, Effective January 1, 2018.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Revised Job Description for Administrative Secretary

Minutes: That the Revised Job Description for Administrative Secretary, **be approved**.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

First Interim Report, 2017-2018

Minutes: That the First Interim Report, 2017-2018, **be approved**.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

SPECIAL REPORTS AND PRESENTATIONS: (continued)

2. Educational Services Updates – Dr. John Lovato, Assistant Superintendent, Educational Services

Assistant Superintendent Dr. Lovato congratulated Mr. Quintanilla on his service as the former Board President, congratulated Trustee Peña on her election to the Board, and congratulated Ms. Armenta as the new Board President.

Dr. Lovato also addressed the Educational Services items on the agenda items which includes the Early Development Instrument (EDI) and the Healthy Students survey. He explained that administration of the Healthy Students survey will give the district important information on school safety and school climate. He thanked Mrs. Lawrence for her help with the EDI budget and grant. He also shared that San Gabriel is now duplicating the work that Rosemead is doing with the iReady program.

President Armenta discussed the needs for our young learners (especially with new technology and smartphones). She is very glad to see that a new social-emotional model will be put into place to support teachers and principals.

Trustee Quintanilla requested to see the summary data that comes from these two projects. Dr. Lovato assured that reports would be brought back to the Board once they are available. The EDI report would most likely be available in the Spring and the Healthy Kids when they are available.

ACTION ITEM: *(continued)*

Early Development Instrument (EDI) – Kindergarten Readiness Assessment (KRA) Program

Minutes: That the Early Development Instrument (EDI) – Kindergarten Readiness Assessment (KRA) Program, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Service/Consultant Proposals/Bid Awards/Contract Report

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, **be approved, including:**

- a. City of Rosemead, Crossing Guards Amendment,
- b. CASBO Membership Renewal,
- c. Franklin Covey, Muscatel Amendment, and
- d. CAL-SCHLS SoCal Office, WESTED.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

Nominate a Board Member as a California School Boards Association (CSBA) Delegate Assembly

Minutes: The item died due to lack of a nomination.

Nominate a Board Member as a California School Boards Association (CSBA) Delegate Assembly

Minutes: That the Nomination for **Trustee John Quintanilla**, a Board Member of a Los Angeles County Board, an active California School Boards Association (CSBA) Member District within the region, as a CSBA Delegate Assembly Member, for Subregion 23-B, to serve from April 1, 2017 – March 31, 2019, **be cast**, and a Complete Nomination Packet be submitted for receipt by CSBA by the deadline on Sunday, January 7, 2018.

It was the Board's direction for the Superintendent's Office to contact the CSBA office for additional clarification on the nomination requirements and filling of vacancies in subregions.

<u>Motion made by:</u>	Mrs. Peña	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

NEW BUSINESS

President Armenta asked each Trustee and the Superintendent to report any new business:

- Superintendent Enomoto-Perez thanked the Board members who were in attendance at CSBA and their sacrificing taking their work and vacation days to attend.
- Trustee Quintanilla would like a future report on student bullying, PBIS implementation status, and information on substitute rates.
- Trustee Quintanilla shared that at CSBA he learned that some schools host a “meet your teacher day” prior to the start of school and asked if there could be a meeting of the teacher and parents a day prior to the opening of school each year.
 - Superintendent Enomoto-Perez shared that Savannah has done this in the past and unless it is a contracted day for certificated employees, the District cannot require this event and can only encourage this practice.
- Clerk Esquivel said he had met with Michael Barbara, Security, at Alhambra Unified School District regarding their use of the Raptor. System.
 - Superintendent Enomoto-Perez shared that the District previously researched the Raptor services and discovered that it had a high cost.
 - Trustee Peña shared that the Raptor service is used in the Baldwin Park Unified School District where it was very beneficial, but was unsure as to the cost of the service.
 - Superintendent Enomoto-Perez discussed the district’s practice regarding processing volunteers and the shared that the District currently receives background information and Department of Justice (DOJ) additional information on individuals.
 - Assistant Superintendent Carreon shared that the Raptor service provides background information based on public information.
 - After discussion, the Board agreed that the district’s current practice of utilizing the Department of Justice services to process volunteers and fingerprints is a better system at this time.
- President Armenta wished everyone a Happy Holiday season, a Happy New Year and looks forward to the new year.
- Trustee Harmon thanked everyone for all their hard work and wished everyone a Happy New Year and Merry Christmas.
- President Armenta asked for Board consensus regarding the cancellation of the December 14, 2017, Study Session.
 - The Board agreed unanimously.
- Mrs. Bracamonte announced that Lifetouch would be here to take formal photos of the Board of Trustees during the January Board Meeting.