

ADJOURNMENT:


Minutes: That the July 5, 2018 Board of Trustees meeting, **be adjourned** at 9:38 p.m.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Yes	Mrs. Peña	Yes
Ms. Armenta	Yes	Mr. Quintanilla	Yes
Mr. Esquivel	Yes		
Mrs. Harmon	Yes		

Signed,



President



Clerk

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

CONSENT

July 5, 2018

The Board of Trustees of the Rosemead School District met in a special meeting on Thursday, July 5, 2018, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

CALL TO ORDER

President Armenta called the meeting to order at 6:31 p.m. Trustees present included: Ms. Nancy Armenta, Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, and Mrs. Veronica Peña.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

1. Mrs. Nadine Wilcox, RTA President/District Nurse shared that the Board should honor the process and look at the people being considered for the position including whether they are a good fit for each position in the best interest of the children. Everyone is interested in the process.
2. Mrs. Carol Mahoney, Coordinator of ASES, expressed for the Board to consider the loss of half of the leadership team and possibly losing more with the need for new staff to be hired within a 6-week period. She felt it did not need to happen this way and there are different ways to do this. She also shared that the lady who accompanied Dr. Fang to the District office on June 29, 2018 to speak with staff shared that Dr. Enomoto-Perez was no longer welcome at the District. Mrs. Mahoney suggested that as the Board moves forward with the process, to take into consideration that closure is important after something like this occurs.

RECESS TO CLOSED SESSION

President Armenta began Closed Session at 6:38 p.m.

CLOSED SESSION

1. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release – pursuant to Government Code Section 54957
 - One matter
2. Public Employment – pursuant to Government Code Section 54957
 - Interim Assistant Superintendent of Educational Services
 - Interim Principal

RECESS TO CLOSED SESSION

President Armenta recessed closed session at 7:33 p.m.

RECONVENE TO OPEN SESSION

President Armenta reconvened the meeting to open session at 7:41 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Armenta reported that the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Armenta invited Dr. Armida Carreon to lead the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved, as amended.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Harmon		Yes

INTRODUCTION OF DISTRICT PERSONNEL

1. Interim Superintendent Dr. Jennifer Fang was also present. Other *District personnel and guests* in attendance who legibly signed the register were:

Carol Mahoney, Gabriel Cardenas, Cami Case, Claudia Herrera, Ginny Ford, Julio Sevilla, Lee Wang, Nadine Wilcox, Reynita Amador, Jan Brydle, Diane Benitez, Jessica Ancona, Jenny Cheung, John Benitez, Karen Reid, Dawn Rock, Erika Arevalo, Deborah Lawrence, Alex Gaeta, Karen Carr, Krista Dixon, Ruth Soto, Sandra Montiel, Xavier Trejo, Brandi Matsdorf, Jonnie Matsdorf, Grace Masuda, Christ Yu, Jess Carreon, Julie Diep, Kelly Wong, Terri Totten, Martha Vizcaino, Michelle Drain, Christina Price, Jenny Cheung, Lee Wang, Armida Carreon, Xavier Trejo, Jackie McDonald, Hilda Ramirez, and Candice Camacho.

AWARDS/RECOGNITION PRESENTATION:

1. Recognition of Retirees
Lydia Chavez, 20 years, Instructional Aide-Special Education, Encinita
Judy Caldera, 23 years, Muscatel Instructional Aide
Patricia Martin, 39 years, Muscatel School/Community Liaison Aide

The Board congratulated the retirees and wished them the best of retirement. Lydia Chavez, Judy Caldera and Patricia Martin were unable to attend the Board meeting, therefore, their plaques will be mailed to them.

RECESS OPEN SESSION FOR A BRIEF BREAK

President Armenta requested Board consensus to continue the meeting without a break.

RECONVENE FROM BREAK TO OPEN SESSION

This section was skipped.

PUBLIC COMMENTS

1. Jessica Ancona, Muscatel Principal shared that the Muscatel school plan includes funds that have been set aside for the hiring of a school counselor and confirmed that the Single Plan has already been approved by the School Site Council and the Single School Plan has been Board approved.

PUBLIC HEARING: None.

ACTION ITEM:

Job Description, Licensed Clinical Social Worker (LCSW) – Field Instructor

Minutes: That the Job Description for a Licensed Clinical Social Worker (LCSW) – Field Instructor, **be approved.**

Motion made by: Mr. Quintanilla Seconded by: Mrs. Peña

Trustee Quintanilla rescinded his motion and Trustee Peña rescinded her second.

Trustee Esquivel requested information on a proposed salary placement.

Trustee Harmon shared that she has a lot of questions regarding the job description.

Minutes: That the Job Description for a Licensed Clinical Social Worker (LCSW) – Field Instructor, **be tabled to a Future Meeting.**

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Memorandum of Agreement Between California State University, Long Beach (CSULB) and Rosemead School District for Masters of Social Work (MSW) Interns

Minutes: That the Memorandum of Agreement Between California State University, Long Beach (CSULB) and Rosemead School District for Masters of Social Work (MSW) Interns, **be tabled to a Future Meeting.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Memorandum of Agreement Between University of Southern California (USC), Suzanne Dworak-Peck School of Social Work and Rosemead School District for Masters of Social Work (MSW) Interns

Minutes: That the Memorandum of Agreement Between University of Southern California (USC), Suzanne Dworak-Peck School of Social Work and Rosemead School District for Masters of Social Work (MSW) Interns, **be tabled to a Future Meeting.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Revised Policy, July 2018

Minutes: That the Revised Policy for July 2018, including:

1. Board Policy No. 1240, Volunteer Assistance
, be approved.

Trustee Quintanilla requested information on whether the District will lose Federal funding with the adoption of this policy.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

INTERIM SUPERINTENDENT'S REPORT

Dr. Fang reported on the following topics:

1. Hosted meetings with the District Office Administration Team and getting ready for the start of the year.
2. Planning the Welcome Back Districtwide meeting which will be inspirational & supportive of all staff and planning the professional development schedule.
3. Experiencing a lot of crash courses on many topics and areas of school business, including the Brown Act.
4. Introduced a distinguished guest in the audience, Dr. Carl Cohn, Executive Director of the California Collaborative for Educational Excellence (CCEE), former California State Board Member, and former Superintendent of Long Beach and San Diego Unified School Districts.
5. Meeting with many mentors for support and shared that our district is in great hands of an amazing team of dedicated educators. All the supporters want to make sure that Rosemead continues with a great education for the students.
6. Hopes everyone had a great 4th of July and shared that this is the 1st time Principals participated as a team in the Rosemead 4th of July Parade.
7. Reported that we have both general education and special education summer school programs at several schools and summer day camp at Encinita.
8. Save the date: Thurs., Aug. 2, 4:00 p.m., Encinita Multi-Purpose Room for the Summer Day Camp performance.
9. Save the date: Thurs., Aug. 9, Special Board Meeting
10. Requested for the Board to consider scheduling another special meeting in July
11. Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
 - o Thurs., Aug. 9, Board of Trustees Special Meeting

PUBLIC COMMENTS (continued)

1. Mr. Scott Edmonds, Interquest Canine briefly explained the services provided by the firm. He introduced "Duke" the Labrador canine and answered questions. Mr. Edmonds shared that Interquest is a deterrent educational program, as related to substances, such as gun powder products, drugs, and alcohol. The company supports over 200 school campuses with an educational program including Red Ribbon Week which help children make better choices.

BOARD PRESIDENT'S COMMENTS

- Thanked all the principals for being able to make it to the 4th of July Parade. Ms. Armenta thanked Principal Gabriel Cardenas for chauffeuring her around in the cart during the Parade. She felt it was wonderful to see the children recognize their principals during the parade. President Armenta thanked the Administrators for taking time away from their families and holiday plans. She felt it meant a lot to the children.

BOARD ORAL COMMUNICATIONS

- Clerk Esquivel shared that everyone had a great time during the 4th of July Parade and it was fun to ride around in the carts. He suggested a multi-tiered mirror for the carts. He wished everyone a safe summer and warned every one of the heat in the next couple days, suggesting that the community members who do not have air conditioning to utilize the Rosemead cooling center.
- Trustee Quintanilla wished everyone a fantastic summer and congratulated the retirees.
- Trustee Peña thanked all the principals for their participation during the parade, thanked Ismael Herrera for a wonderful job on the 4th of July, and wished everyone a great summer.

CONSENT AGENDA:

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Agenda.

1. Minutes of the June 4, 2018, Board of Trustees' Special Meeting
2. Minutes of the June 7, 2018, Board of Trustees' Regular Meeting
3. Personnel Status Report
4. Educational Field Trip Report
5. Donation Report

Minutes: That the Consent Agenda, **be approved.**

Motion made by: Mr. Esquivel Seconded by: Ms. Armenta

Clerk Esquivel rescinded his motion and President Armenta rescinded her second.

Minutes: That the Consent Agenda, **be approved as corrected.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Harmon	Yes	Yes

Revised Job Description, Counselor

Minutes: That the Revised Job Description, Counselor, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Authorized Signatures for the 2018 Calendar Year

Minutes: That the Interim Superintendent, Assistant Superintendent of Business Services, Senior Director of Fiscal Services, Director of Nutrition Services and Wellness, and Director of Special Education and Student Support Services, **be Authorized** to Sign Purchase Orders, B Warrants, Notice of Employment, Contracts, and Service Reports with One Signature Required Subsequent to Proper Action by the Board of Trustees for the Remainder of the 2018 Calendar Year, **as approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Service/Consultant Proposals/Bid Awards/Contract Report

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, including: EDUCATIONAL SERVICES:

- Curriculum & Associates (I-Ready) Districtwide – renewal *Corrected*
- IXL Math Program – Muscatel – renewal
- PowerSchool Group, LLC – Districtwide – renewal
- Renaissance Accelerated Reader 360 – Districtwide – renewal
- School City Suite, Inc. – Districtwide – renewal

, **be approved as corrected.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

NEW BUSINESS

- Clerk Esquivel requested for staff to research the cost of security cameras, including for the outside of the campuses and thanked the “decorating team” for the parade carts.
- Trustee Quintanilla shared an email that he received from the Rosemead Chamber regarding the upcoming Chamber Dinner. It was requested that Mr. Quintanilla forward the email to the Superintendent’s office for sharing to the entire Board and Superintendent.
- President Armenta and Trustee Esquivel requested additional information on the AgendaOnline including the status of the upgrade transition, and training.
- It was the Board’s consensus to include a discussion on the topic of Board Agenda and meeting efficiency, process, helping the meetings run smoother, and shortening the meeting length during the August 9, 2018 Board meeting.

RECESS OPEN SESSION

President Armenta recessed Open Session at 8:36 p.m.

RECONVENE CLOSED SESSION

President Armenta reconvene Closed Session at 8:36 p.m.

CLOSED SESSION

Continuation of the Closed Session Agenda.

ADJOURNMENT OF CLOSED SESSION

President Armenta adjourned closed session at 9:30 p.m.

RECONVENE TO OPEN SESSION

President Armenta reconvened the meeting to open session at 9:38 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Armenta reported following:

In regards to Item # 1 – The Board received briefing by the staff, direction was given, no action was taken in closed session, and nothing further to report.

In regards to Item # 2 – The Board received briefing by the staff, direction was given, no action was taken in closed session, and nothing further to report.