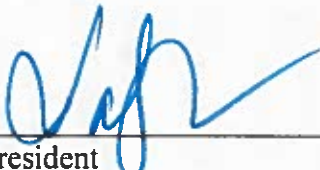


ADJOURNMENT:

Minutes: That the August 9, 2018 Board of Trustees meeting, **be adjourned** at 11:11 p.m.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Yes	Mrs. Peña	Yes
Ms. Armenta	Yes	Mr. Quintanilla	Yes
Mr. Esquivel	Yes		
Mrs. Harmon	Yes		

Signed,

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk

**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

**CONSENT**

August 9, 2018

The Board of Trustees of the Rosemead School District met in a special meeting on Thursday, August 9, 2018, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

**CALL TO ORDER**

President Armenta called the meeting to order at 6:31 p.m. Trustees present included: Ms. Nancy Armenta, Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, and Mrs. Veronica Peña.

**PLEDGE OF ALLEGIANCE**

President Armenta invited Jan Brydle to lead the Pledge of Allegiance to the Flag of the United States of America.

**APPROVAL OF AGENDA**

**Minutes:** That the Agenda, **be approved.**

<b><u>Motion made by:</u></b>	Mr. Esquivel	<b><u>Seconded by:</u></b>	Mr. Quintanilla
<b><u>Votes:</u></b>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Harmon	Yes	Yes

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

There were none.

*President Armenta made the following statement prior to Closed Session:*

*The Board will now recess to closed session for consideration of the items on the closed session agenda. With respect to item 3 on the closed session agenda, related to anticipated litigation, the facts and circumstances for this item relate to a former employee demand.*

**RECESS TO CLOSED SESSION**

President Armenta began Closed Session at 6:35 p.m.

**CLOSED SESSION**

1. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release – pursuant to Government Code Section 54957
2. Public Employment – pursuant to Government Code Section 54957
  - Interim Superintendent
  - Interim Assistant Superintendent, Educational Services
  - Interim Principal

3. Anticipated Litigation – pursuant to Government Code Section 54956.9(d)(2) and (e)(2)

#### RECESS TO CLOSED SESSION

President Armenta recessed closed session at 7:17 p.m.

#### RECONVENE TO OPEN SESSION

President Armenta reconvened the meeting to open session at 7:30 p.m.

#### ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Armenta reported that the Board of Trustees will reconvene to closed session after the completion of open session items and will announce any action taken when we receive the meeting.

#### INTRODUCTION OF DISTRICT PERSONNEL

1. Interim Superintendent Dr. Jennifer Fang was also present. Other *District personnel and guests* in attendance who legibly signed the register were:

Diane Benitez, John Benitez, Brandi Matsdorf, Jonnie Matsdorf, Grace Masuda, Joshua Stimpson, Jan Brydle, Reynita Amador, Terri Totten, Ruth Soto, Nadine Wilcox, Dawn Rock, Terry Larsen, Debbi Lawrence, Jerry Puente, Alex Gaeta, Krista Dixon, Lee Wang, Jackie McDonald, and Gabriel Cardenas.

#### PUBLIC COMMENTS

1. Jan Brydle, Shuey Principal invited the Board to Shuey's Welcome Back to School Fair on August 17, 2018 and Back to School Night on Thursday, August 30, 2018.
2. Trustee Quintanilla asked about the purpose of the paper emergency cards as opposed to the information entered into InfoSnap. Principal Brydle explained the purpose.
3. Debbi Lawrence, Coordinator of Child Development and Preschool reported that Board of Trustees will be provided with a report update on EDI at the September meeting. She explained that this is the Kindergarten Readiness program the District started last year. Mrs. Lawrence also shared that Preschool is doing things a bit differently with a Meet & Greet on Tuesday at 2:00 p.m. for parents and students to visit the classroom to help students feel comfortable before the beginning of the year.

#### INTERIM SUPERINTENDENT'S REPORT

Dr. Fang reported on the following topics:

1. There are many exciting things happening in Rosemead. Some important things to highlight are:
2. I want to welcome and introduce our new Interim Assistant Superintendent of Educational Services Dr. Laurie Baccus
3. I want to thank Ms. Lee Wang for all her hard work closing the books on the budget. Again, thank you Lee.
4. I want to invite the Board of Trustees to join us during our District Wide Welcome Back on Mon., Aug. 20th at 7:30 a.m. at Muscatel Multi-Purpose Room. As a district, we always want to do what's best for our students and we cannot do what's best for our students if we are not united as a team and enthused about our jobs every day. So what we need is someone to motivate to rebuild, rekindle and rejuvenate that enthusiasm.

- a. As you've attended & experienced at CSBA & NALEO every conference includes inspirational words of wisdom. We want to start the school year with a fresh voice, like with parents, someone else delivers the message, then you pay attention. Our talented staff will share our passion all year round. This helps build teams, unity, and morale; but more importantly will help address the morale environment on each campus and site. We need someone from the outside to set the tone for the beginning of the new school year.
5. On Wed., Aug. 8th, I met with the Sheriff's regarding the Star Program which they are bringing back to School Districts through partnerships. More to come.
6. Met with RTA President Mr. Jerry Puente
7. Met with CSEA President Mr. Octavio Serrato
8. Communications Center to continue the marketing efforts
9. Contracts on the agenda tonight including:
  - a. upgrade the existing Connect-Ed (robo call) - parent notification system,
  - b. Temporary updated websites, and
  - c. Development of a customized updated, more user friendly website which will meet accessibility requirements and more appealing
10. Created an Internal Communication bulletin
11. Continuing with the monthly Chamber articles
12. We are deploying social media outlets in phases. Beginning with Twitter and Instagram which will follow the COPE method which means "Compose Once, Post Everywhere" through our existing Rosemead Mobile App. Future phases will include Facebook, among others.
13. Invited the Board to attend the Back-to-School Nights:
  - a. Encinita – August 29, 2018
  - b. Janson – August 30, 2018
  - c. Shuey – August 30, 2018
  - d. Savannah – September 4, 2018
  - e. Muscatel – September 19, 2018
14. Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
  - a. Mon., Aug. 20, Staff Welcome Back Meeting
  - b. Wed., Aug. 22, 1<sup>st</sup> day of School for 2018-2019 School Year
  - c. Thurs., Sept. 6, Board of Trustees Regular Meeting
  - d. Thurs., Sept. 20, Board of Trustees Study Session Meeting

#### BOARD PRESIDENT'S COMMENTS

President Armenta shared the following:

- Attended the July CSBA conference and learned a lot. The conference included workshops on how we need to focus on Technology and Science for our children to succeed in the future.
- Really enjoying the Weekly Gazette, it's a really great tool and thank you to Debbie Stewart for getting all the books ready for the school year.

#### BOARD ORAL COMMUNICATIONS

- Clerk Esquivel shared that he is looking forward to the welcome back meeting and starting the new year. He shared that this district is special to his heart because it is a unique school district and community. The conference in San Francisco was very interesting, he reflected on his education as a student - it's interesting to see how times have changed and brought

to my attention that we need to move more towards technology. Very interesting and eye opening conference with workshop strings repeated for all to attend.

- Trustee Quintanilla shared that he attended the National Night Out with Interim Superintendent Dr. Fang, Alex Gaeta, and Dawn Rock. Ditto on what President Armenta and Clerk Esquivel shared regarding the CSBA conference.

#### CONSENT AGENDA:

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Agenda.

1. Minutes of the June 21, 2018, Board of Trustees' Regular Meeting
2. Minutes of the June 28, 2018, Board of Trustees' Regular Meeting *revised*
3. Minutes of the July 5, 2018, Board of Trustees' Special Meeting
4. Personnel Status Report
5. Fundraiser, Activities, Functions, Community Service Report
6. Educational Field Trip Report
7. Meeting, Inservice, Professional Development, Conference and/or Travel Report

Minutes: That the Consent Agenda, **be approved as amended.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel No	Mr. Quintanilla	Yes
	Mrs. Harmon No		

#### SPECIAL REPORTS AND PRESENTATIONS:

- Facilities Update – Dr. Armida Carreon, Assistant Superintendent, Business Services
  - Labeling of buildings and the roof – this needed to wait to complete the roofing project
  - Janson building H – designing to convert to TK or K classrooms
  - Fire alarms – three elementary sites are under design; Janson is the priority system because it is starting to fail. The new system would include an audio system. The rest have to be approved by DSA. This project can be done during the school year, scheduled after school hours.
  - The District Office fire alarm project is complete.
  - We have a deductive change order for the DO fire alarm completion, which means that the District will get money back.
  - Permanent classroom at Shuey - Contractor is working on punch lists, working on an additional door between the computer lab and the library. Next will be the punch list next week for phase 2 & 3. We have some moves occurring this weekend with M&O & custodians working.
  - The plaza area will have work occurring this weekend. We are trying to have as much done before school starts. We have a punch list.
  - We have to complete the walk through for the punch list with the completion of adjustments by the start of school. We are close to completion for those projects.
  - Trustee Quintanilla inquired regarding the status of the Marquees?
    - Dr. Carreon shared that the marquees need to be designed first.

- Educational Services Update – Report on English Learner (EL) Progress over the last 4 years and Proposed Accomplishments for Year 5, in 2018-2019 by Dr. Terry Larsen, Consultant

Dr. Larsen reviewed the attached presentation and answered questions.

## ACTION ITEMS

### Memorandum of Understanding Between California School Employees Association (CSEA), and its Rosemead Chapter 9 with the Rosemead School District Regarding Assembly Bill (AB) 119 – New Employee Orientation

Minutes: That the Memorandum of Understanding Between California School Employees Association (CSEA), and its Rosemead Chapter 9 with the Rosemead School District Regarding Assembly Bill (AB) 119 – New Employee Orientation, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

### Revision to the Local Control Accountability Plan (LCAP) 2018-19, as Requested by the Los Angeles County Office of Education (LACOE)

Minutes: That the Revision to the Local Control Accountability Plan (LCAP) 2018-19, as Requested by the Los Angeles County Office of Education (LACOE), **be approved.**

Mr. Esquivel rescinded his motion to approve and Mrs. Harmon rescinded her motion to approve.

Dr. Baccus will provide an update to the Board regarding the minor changes requested by the Los Angeles County Office of Education.

### Required Every Student Succeeds Act (ESSA) Federal Addendum to the 2018-19 Local Control Accountability Plan (LCAP)

Minutes: That the Required Every Student Succeeds Act (ESSA) Federal Addendum to the 2018-19 Local Control Accountability Plan (LCAP), **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Service / Consultant Proposals / Bid Awards / Contract Report

Minutes: That the Service / Consultant Proposals / Bid Awards / Contract Report, including:

TECHNOLOGY:

- a. CSM Consulting, Inc. – E-Rate
- b. Encore Technologies – Enboard and Hosted Archive Directory

COMMUNICATION/MARKETING:

- c. BlackBoard Mass Notifications (MN) Upgrade (previously Connect) including BlackBoard Teacher Communication Tool and Smores Newsletter
- d. BlackBoard Website Refresh – Leasing of Temporary Template
- e. BlackBoard Website Customization “Made-to-Order” Redesign

SUPERINTENDENT’S OFFICE:

- f. Dr. Darryl Adams, Welcome Back Keynote Speaker *revised*

EDUCATIONAL SERVICES/SPECIAL PROJECTS:

- g. Compliance Advantage, LLC – Professional Development in English Language Development and Assessment
- h. The Boys and Girls Club of West San Gabriel Valley for Janson
- i. Franklin Covey – Leader in Me for All Schools

SPECIAL EDUCATION & STUDENT SUPPORT SERVICES:

- j. Haynes Family of Programs, Inc.
  - k. Hear to TALK (Renewal Revised Pricing) *revised*
  - l. Rosemary Johnson & Associates Clinic (Renewal Revised Pricing)
  - m. Atkinson, Andelson, Loya, Ruud, & Romo *revised*
- , be approved as amended.**

*Ms. Armenta rescinded her motion to approve and Mr. Esquivel rescinded his second to approve.*

That the Service / Consultant Proposals / Bid Awards / Contract Report including items a – m, excluding item f: Dr. Darryl Adams, Welcome Back Keynote Speaker, be approved and item f: be pulled for separate discussion and action.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Quintanilla	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Harmon	Yes		

That the Service / Consultant Proposals / Bid Awards / Contract Report including item f: Dr. Darryl Adams, Welcome Back Keynote Speaker, be approved

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon No		

Facilities: Service / Consultant Proposals / Bid Awards / Contract Report

Minutes: That the Facilities: Service / Consultant Proposals / Bid Awards / Contract Report, including:

- a. Change Order # 1 – Deductive Change Order for JAM Corporation for the New Automatic Alarm at the Entire District Office Project
- b. Notice of Completion – JAM Corporation for the New Automatic Fire Alarm at the Entire District Office

, be approved.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Designation of Representatives to the Mountain View, El Monte City, Rosemead, Garvey, El Monte Union High School Districts (MERGE) Risk Management Joint Powers Authority (JPA), Effective August 9, 2018

Minutes: That the Designation of Representatives: Dr. Armida Carreon, Assistant Superintendent, Business Services as the Primary Representative and Dr. Jennifer Fang, Interim Superintendent as the Alternate Representative to the Mountain View, El Monte City, Rosemead, Garvey, El Monte Union High School Districts (MERGE) Risk Management Joint Powers Authority (JPA), Effective August 9, 2018, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

Designation of Authorized Signers/Representatives to the Office of Public School Construction (OPSC), Effective August 9, 2018

Minutes: That the Designation of Authorized Signers/Representatives: Dr. Jennifer Fang, Interim Superintendent and Dr. Armida Carreon, Assistant Superintendent, Business Services to the Office of Public School Construction (OPSC), Effective August 9, 2018, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		



#### Authorized Signatures for the Remainder of the 2018 Calendar Year

Minutes: That the Interim Superintendent, Assistant Superintendent, Business Services, Interim Assistant Superintendent of Educational Services, Senior Director of Fiscal Services, Director of Nutrition Services and Wellness, and Director of Special Education and Student Support Services, **be approved and authorized** to Sign Purchase Orders, B Warrants, Notice of Employment, Contracts, and Service Reports with One Signature Required Subsequent to Proper Action by the Board of Trustees for the Remainder of the 2018 Calendar Year.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes		Mrs. Peña Yes
	Mr. Esquivel Yes		Mr. Quintanilla Yes
	Mrs. Harmon Yes		

#### Nomination of Member: Mr. John Quintanilla to the Los Angeles County Committee on School District Organization

Minutes: That the Nomination of Member: Mr. John Quintanilla to the Los Angeles County Committee on School District Organization, **be approved.**

<u>Motion made by:</u>	Mrs. Peña	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes		Mrs. Peña Yes
	Mr. Esquivel Yes		Mr. Quintanilla Yes
	Mrs. Harmon Yes		

#### NEW BUSINESS

- Trustee Quintanilla shared that he attended the ASES program summer camp show and it was a great program. He suggested that on future flyers it include the Rosemead School District name to begin branding the District's program. Mr. Quintanilla also shared that during the National Night Out there was no tablecloth on the table. It was clarified that the table was hosted by the Foundation. He feels that the school district should have a tablecloth for all fairs and wants a customized tablecloth with our logo.

President Armenta requested Board consensus on purchasing a customized table cloth with the District logo. With the Board's consensus, Dr. Carreon will purchase a customized table cloth.

#### RECESS OPEN SESSION

President Armenta recessed Open Session at 10:45 p.m.

#### RECONVENE CLOSED SESSION

President Armenta reconvene Closed Session at 11:05 p.m.

#### CLOSED SESSION

4. Public Employment – pursuant to Government Code Section 54957
  - Superintendent

#### ADJOURNMENT OF CLOSED SESSION

President Armenta adjourned closed session at 11:05 p.m.

### RECONVENE TO OPEN SESSION

President Armenta reconvened the meeting to open session at 11:08 p.m.

### ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Armenta reported following:

1. With respect to item 1 on the closed session agenda, Personnel Actions (appointment/employment/evaluation, and discipline/dismissal/release): The Board received a briefing, but took no action was taken.
2. With respect to item 2 on the closed session agenda, Public Employment: for the Interim Superintendent, Interim Assistant Superintendent of Educational Services, and Interim Principal positions: The Board received a briefing and gave direction. No action was taken.
3. With respect to item 3 on the closed session agenda, Anticipated Litigation: The Board received a briefing, and approved the settlement agreement with Employee Number QC6786357, in the amount of \$269,882.76, with Trustees Harmon, Esquivel, Armenta and Peña voting Yes, and Trustee Quintanilla voting No.
4. With respect to Item 4 on the closed session agenda, Public Employment: The Board received a briefing and gave direction to legal counsel and the Interim Superintendent to negotiate with The COSCA Group for the purpose of entering into a contract to provide superintendent search services. No final action was taken.