

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

CONSENT

March 7, 2019

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, March 7, 2019, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

CALL TO ORDER

President Esquivel called the meeting to order at 6:30 p.m. Trustees present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Ms. Nancy Armenta, Mrs. Veronica Peña, and Mrs. Diane Benitez.

Superintendent Mr. Alejandro Ruvalcaba was also present. Other *District personnel and guests* in attendance were: John Benitez, Khin Maung Thin, Susan Arreola, Karen Carr, Jassiel Manzano, Scott Levin, Ginny Ford, Christina Price, Carlos Mendoza, Oscar Magana, Kathleen Beltran, Heather Shotke, Cami Case, Nadine Wilcox, Jan Brydle, Heidi Burton, Jerry Puente, Dawn Rock, Ruth Soto, Gabriel Cardenas, Claudia Herrera, Kelly Wong, Terri Totten, Debbi Lawrence, Krista Dixon, Alex Gaeta, and Christina Hernandez.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved.**

<u>Motion made by:</u>	Mrs. Benitez	<u>Seconded by:</u>	Ms. Armenta	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Benitez	Yes		

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

Board President's statement:

The Board will now recess to closed session for consideration of the items on the closed session agenda. With respect to Item 3 – Anticipated Litigation on the closed session agenda:

- *The facts and circumstances for the 3rd matter relate to a discrimination claim*

RECESS TO CLOSED SESSION

President Esquivel began Closed Session at 6:32 p.m.

CLOSED SESSION

1. Conference with Labor Negotiators (Government Code Section 54957.6)
 - a. Rosemead Teachers' Association – provide direction regarding negotiations
2. Personnel Actions (Appointment, Employment, Evaluation, and Discipline/ Dismissal/ Release (Government Code Section 54957)
 - a. Two (2) matters
3. Anticipated Litigation (Government Code Section 54956.9(e)(1))
 - a. One (1) matter

4. Public Employment (Government Code Section 54957)
 - Coordinator of Assessment, Accountability, and Special Projects
 - Coordinator of Human Resources
 - Elementary Principal
 - School Psychologist

RECESS CLOSED SESSION

President Esquivel recessed closed session at 7:28 p.m.

RECONVENE TO OPEN SESSION

President Esquivel reconvened the meeting to open session at 7:34 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Esquivel reported that the Board of Trustees took the following action in closed session:

1. Appointment of Linda Chang as the School Principal at Encinita Elementary School effective March 8, 2019, with an official start date to be determined with the following vote:

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

President Esquivel also reported that the Board will reconvene to closed session after the completion of the open session agenda and a correction to Item # 3 to reflect Anticipated Litigation (Government Code Section 54956.9(d)(2) and (e)(2)) – one (1) matter.

PLEDGE OF ALLEGIANCE

President Esquivel requested for Mr. John Benitez to lead the Pledge of Allegiance.

AWARDS/RECOGNITION PRESENTATIONS:

1. Student of the Month, March 2019
 President Esquivel presented plaques and congratulated the following 6th grade Students of the Month recipients: Jassiel Manzano, Encinita; Nicole Yan, Janson; Julier Thein, Savannah; Audrey Luong, Shuey; and Muscatel Students Cindy Corona, 7th grade and Wendy Pham, 8th grade.
2. Student of the Month, February 2019
 President Esquivel presented plaques and congratulated the following 6th grade Student of the Month recipient for February: Amanda Perez, Savannah.
3. Recognition of Rosemead School District Students – Members of “Get Down District”
 Assistant Principal Mrs. Ford presented a plaque to Makayla Galindo, 7th grader, on behalf of Muscatel Middle School and President Esquivel presented a plaque on behalf of the Board of Trustees to Makayla Galindo.

Principal Mrs. Soto presented a plaque to Alainah Mendoza, 6th grader, on behalf of Savannah Elementary School and President Esquivel presented a plaque on behalf of the Board of Trustees to Alainah Mendoza.

SPECIAL REPORTS AND PRESENTATIONS: *(item moved out of agenda order to accommodate presentation of awards)*

- Educational Services Update – Dr. Jennifer Fang, Assistant Superintendent of Educational Services

Dr. Fang presented the process and results of the Federal Program Monitoring (FPM) audit. See attached presentation.

AWARDS/RECOGNITION PRESENTATIONS: (continued)

4. Recognition of Federal Program Monitoring (FPM) Team

Dr. Fang presented certificates of recognition on behalf of the District to:

Jennifer Fang, Marsha Willhite, Xavier Trejo, Evelia Prieto, Terry Larsen, Carol Mahoney, Lee Wang, Dawn Rock, Denise Fuentes, Jan Brydle, Richard Wong, Myrene Mangali, Ruth Soto, Debbie Stewart, Alejandro Gaeta, Christina Arce, Monica Tovar, and Armida Carreon.

RECESS OPEN SESSION FOR A BRIEF BREAK

President Esquivel recessed open session for a brief break at 8:18 p.m.

RECONVENE TO OPEN SESSION

President Esquivel reconvened to open session at 8:30 p.m.

PUBLIC COMMENTS

1. ASB Muscatel Students; topic: invited the Board of Trustees gramMARCH festival on Sat., Mar. 9, 12:00 p.m., at Rosemead Park
2. Kathleen Beltran, Muscatel Teacher; topic: provided an update on the upcoming Muscatel East Coast Trip, April 7-11, to the East Coast including Washington DC
3. Jan Brydle, Shuey Principal; topics: invited everyone to donate to the school fundraiser collection of clothes – Savers recycled donations, starting now through the month of May; and invited everyone to attend the 64th Annual Spring Festival on Thurs., April 18 at 9:00 a.m.
4. Ruth Soto, Savannah Principal; topics: thanked the Board and District for their support through the FPM process; shared that Savannah placed Silver during the Science Olympiad tournament; and invited everyone to attend the Parent Leadership Institute on March 13, 6:30 p.m. with 8 sessions with a celebration for parents
5. Gabriel Cardenas, Janson Principal; topics: shared that staff is working on the Lighthouse recertification; invited everyone to attend Leadership Day on April 11, at 8:30 a.m.; shared that the school will host visitors on April 5-6th from Korea and on May 2-3 visitors from the 1st Leader In Me (LIM) School from China
6. Alex Gaeta, President of the Rosemead Educational Foundation; topics: shared that Casino Night was a great success; invited everyone to attend the next Golf Tournament being held the 1st week of summer school; and that photos from Casino Night will be shared shortly.

SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- Introduced and welcomed Mr. Harold Sullins, Assistant Superintendent of Administrative Services and Mrs. Suwen Su, Director of Fiscal Services
- Attended the Science Olympiad Tournament and congratulated both Savannah and Shuey schools on their Silver and Gold awards
- Thanked and shared his appreciation to Alex Gaeta, complimenting him on facilitating the Casino Night event. He also complimented the Foundation team who hosted a successful and fun event.
- Shared that there is a lot of chatter regarding the incident which is in the news involving a Rosemead High School staff member. He has been in close communication with Superintendent Dr. Edward Zuniga of El Monte Union High School District and Principal Dr. Brian Bristol. Superintendent Ruvalcaba suggested that if anyone is hearing any information in the community to please be very careful with what you are hearing and repeating/spreading to others. He further shared that the Sherriff's is being very guarded with the information regarding the case because it involves minors. He asked if you hear any kids talking about things they shouldn't be, please report it. Lastly, he reassured everyone that we do a great job of vetting everyone who is hired at the Rosemead School District and everyone who is in contact with our students. Our volunteers are never alone with students and go through the background check and fingerprints process. Superintendent Ruvalcaba asked for everyone to be vigilant and to help keep the trust between our staff members, parents, and students. We need to be vigilant for the sake of all students. If anyone hears any information, he urged people to come forward and report any information.
- Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
 - Sat., Mar. 9, gramMARCH Festival, 12:00 p.m., Rosemead Park
 - Fri., Mar. 15, Student Free Day/Professional Development Day (Students No School)
 - Tues., Mar. 19, LCAP Community Input Meeting, 4:30 p.m.
 - Thurs., Mar. 21, Board of Trustees Study Session Meeting
 - Thurs., Apr. 4, Board of Trustees Regular Meeting
 - Thurs., Apr. 11, Janson Leadership Day
 - Wed., Apr. 17, Muscatel Leadership Day and Open House
 - Thurs., Apr. 18, Shuey Spring Festival
 - Fri., Apr. 19, Professional Development Day (Students No School)
 - Mon., Apr. 22 – Fri., Apr. 26, Spring Break Recess, Schools Closed
 - Tues., Apr. 30, LCAP Community Input Meeting, 4:30 p.m.
- Review of the contents in the night folder:
 - Corrected Personnel Status Report Certificated
 - Trustee Mail (if any is received after Board packet delivery)

BOARD PRESIDENT'S COMMENTS

President Esquivel shared on the following topics:

- Congratulated both the Savannah and Shuey Science Olympiad Teams and thanked all volunteers and staff.
- Thanked everyone who attended the Educational Foundation Casino Night and shared that it was a lot of fun.
- Attended the Savannah and Janson Founder's Day events and really enjoyed both.

- Shared that the reason why the Board goes through Board agendas rather quickly during Board meetings is because the Board receives the agenda packets approximately a week before. Trustees review the content and contact staff with questions seeking information. The Board does their homework ahead of time.
- Wished Mrs. and Mr. Peña a Happy 24th Anniversary.

BOARD ORAL COMMUNICATIONS

- Trustee Peña wished her husband a Happy Anniversary and apologized for not being able to attend the Savannah or Janson Founder's Day events. She shared that it was her first time attend the Educational Foundation Casino Night and really enjoyed the event. She congratulated both Savannah and Shuey schools for their placement during the Science Olympiad Tournament.
- Trustee Armenta congratulated both Savannah and Shuey on their Science Olympiad awards and the FPM team on their recognition. She attended the Shuey and Savannah Founder's Day and complimented Mr. Gaeta on the great job as the MC during the Educational Foundation Casino Night. Ms. Armenta shared that she recently received a phone call from a parent who was very grateful that their child attends our schools – also expressing her thanks to the teachers, staff, and the Board. The parent was very grateful for the education being provided to her child. Ms. Armenta thanked the teachers and staff for their ongoing commitment and dedication to the students of the Rosemead School District.
- Clerk Quintanilla echoed everything Trustees had shared and congratulated Shuey and Savannah on their Science Olympiad awards. He gave kudos to both Principals Brydle and Soto and thanked them for making the schools and district shine. Mr. Quintanilla gave kudos to the FPM team and everyone who took part in the audit. He congratulated Ms. Makayla and Ms. Alainah for putting the Rosemead School District on the map during their performances and for making us proud. He attended the Founder's Day events and shared that the students are heart moving. Lastly, he shared that he appreciates all the staff and teachers for their dedication to our students.
- Trustee Benitez congratulated both Savannah and Shuey Science Olympiad teams and shared that she had a lot of fun during the Educational Foundation Casino Night.
- Trustee Armenta shared that she attended the Los Angeles County Office of Education (LACOE)/Atkinson Andelson Loya Romo Ruud (AALRR) Women in Education Leadership and Empowerment Forum on March 7 and shared a quote "Leadership is about relationships not about power," and added to always learn to model not just critique.

PUBLIC HEARING:

There were none.

CONSENT AGENDA:

General Functions:

1. Minutes of the January 30, 2019, Board of Trustees' Meeting
2. Purchase Orders as of January – February, 2019 (on file), and Warrants for budgeted expenditures
3. Personnel Status Report – Certificated and Classified
4. Educational Field Trip Report
5. Meeting, Inservice, Professional Development, Conference and/or Travel Report
6. Fundraiser Activities, Functions, and Community Service Projects Report

Minutes: That the Consent Agenda, **be approved, as corrected**, excluding items: #4 – Educational Field Trip and #6 – Fundraiser Activities, Functions, and Community Service Projects Report pulled for a separate vote.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Minutes: That the Consent Agenda item # 4 – Educational Field Trip and item #6 – Fundraiser Activities, Functions, and Community Service Projects Report, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Abstain		

SPECIAL REPORTS AND PRESENTATIONS:

- Business Services Update – Mr. Harold Sullins, Assistant Superintendent of Administrative Services

Mr. Sullins presented a brief presentation on the Second Interim Report. See presentation attached.

ACTION ITEM:

Confirm Next Scheduled Board Meeting

Minutes: That the Board of Trustees, **Confirm** the April 18 2019, Board Meeting as a Study Session, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
Ms. Armenta rescinded her motion and Mrs. Benitez rescinded her second.			

Minutes: That the Board of Trustees, **Cancel** the April 18 2019, Board Meeting as a Study Session, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Second Interim Report, 2018-2019

Minutes: That the Second Interim Report, 2018-2019, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Service/Consultant Proposals/Bid Awards/Contract Report

Minutes: That the Service / Consultant Proposals / Bid Awards / Contract Report, including:

EDUCATIONAL SERVICES:

1. The Music Center – Janson

HUMAN RESOURCES:

2. Azusa Pacific University, School of Education

SPECIAL EDUCATION & STUDENT SUPPORT SERVICES:

3. Alida Barnes Speech & Language Services
4. ATX Learning, LLC
5. Haynes Family of Programs
6. Zenith Rehabilitation Services, Inc.

, **be approved, as corrected.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

2019 CSBA Delegate Assembly Election

Minutes: That a **Vote be Cast** for Two Candidates listed on the 2019 Ballot: **Ms. Nancy Armenta (Rosemead ESD) and Mr. Larry L. Redinger (Walnut Valley USD)**, or for a Write-In Candidate from Subregion 23-B, as a Representative to the California School Boards Association (CSBA) Delegate Assembly, to serve and fill two vacancies for a Two-Year Term beginning April 1, 2019 – March 31, 2021.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Community Advisory Committee Rep – WSGV SELPA

Minutes: That the West San Gabriel Valley Special Education Local Plan Area (WSGV SELPA) Community Advisory Committee (CAC) Representative: **Ms. Linh Diep**, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

E-Rate Year 22 Proposals

Minutes: That the E-Rate Year 22 Proposals, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Nominate a Board Member as a LACSTA Executive Board Member

Minutes: That the **Nomination of Mr. John Quintanilla**, a Board Member of a Los Angeles County Board, an active Los Angeles County School Trustees Association (LACSTA) Member District, as a LACSTA Executive Board Member for the Position of **Vice President** for a Two-Year Term, **be Cast**, and a Completed Application be submitted by the Nominee to the Superintendent’s Office for submittal and receipt by LACSTA.

Superintendent Ruvalcaba shared that LACSTA confirmed they would accept the nomination by March 8, 2019.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

DISCUSSION ITEMS:

1. Review of Updated Policy Batch for March, 2019 – 1st Reading, including:
 - a. Administrative Regulation No. 5145.3, Nondiscrimination/Harassment

The Board of Trustees received a proposed draft policy update for a first reading and provided their feedback. After Board discussion, the Superintendent directed Assistant Superintendent Sullins to work with Assistant Principal Ford to address any concerns and have a plan in place.

NEW BUSINESS

- Superintendent Ruvalcaba shared a sample matrix for New Business topics and follow up as requests are made.
- Trustee Benitez shared that she attended an annual parent academy and would like to see something similar done in Rosemead. She shared that she attended a parent academy that addresses topics such as: how to communicate with your child, college bound, among others; and felt that there is a lot of information that can be used at the middle school level. She added that this is a good opportunity for the district to consider joining the academy to help with parent involvement at our schools.
- Trustee Quintanilla wanted to just make sure that Rosemead is doing the best practices to protect our students. He inquired on what happens if an individual who has previously obtained fingerprinting clearance gets something on their record after the fact.
 - Superintendent Ruvalcaba shared that there is an “AS1” subsequent arrest report which has an automatic notification to the District. This report is checked on a

daily basis. If this situation occurs, it is the District's practice to have a conversation with the employee/volunteer on how this may impact their employment or volunteer status.

- President Esquivel shared that a previous Board directed the District staff to take extra precautions to ensure fingerprinting is completed for all volunteers.
- Clerk Quintanilla requested more parent education and staff education; and asked anyone to report any suspicious or weird behaviors.
- Clerk Quintanilla requested for declining enrollment to be addressed.
- Trustee Armenta requested for the District to have family engagement meetings regarding expulsions to assist with a solid transition back to school. The meetings could cover topics such as: what is the student goals, what is the transitional plan to ensure we are putting in appropriate solid services to support the students' needs, etc. She feels that the meetings would give the District a real opportunity to give the family a voice. These meetings would also help find the underlining needs of the student and family, looking at the whole child. Ms. Armenta offered to share a domain chart on addressing all the needs which includes the who, what, when, etc.
 - President Esquivel requested a copy of the domain chart be shared with the Board.
- Trustee Peña requested an update on the Migrant Education program.
 - Superintendent Ruvalcaba shared that the El Monte City School District (EMCSD) has agreed to take the lead of the consortium. He also shared that the Mountain View School District has elected to leave and Alhambra the Unified School District will be joining the consortium. Mr. Ruvalcaba added that EMCSD is looking to continue with the current employees and that the Coordinator position will be out of EMCSD.
- President Esquivel requested for future Trustee Board packets to be 2-sided to save paper.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

RECESS TO CLOSED SESSION

President Esquivel recessed Open Session to Closed Session at 10:04 p.m.

RECONVENE TO CLOSED SESSION

President Esquivel began Closed Session at 10:14 p.m. with the addition of Dr. Jennifer Fang to all items listed.

CLOSED SESSION

5. Public Employee Performance Evaluation and Contract pursuant to Government Code Section 54957 and 54957.6
 - a. Superintendent

ADJOURNMENT OF CLOSED SESSION

President Esquivel adjourned closed session at 10:44 p.m.

RECONVENE TO OPEN SESSION

President Esquivel reconvened the meeting to open session at 10:46 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Esquivel reported that the Board of Trustees took no action in closed session.

ADJOURNMENT:

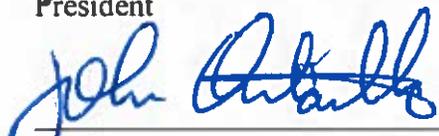
Minutes: That the March 7, 2019 Board of Trustees meeting, **be adjourned** at 10:46 p.m.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

Signed,



President



Clerk



2018 - 2019 Federal Program Monitoring (FPM) Overview

**Purpose, Roles, Process, Programs, Timeline and
Notification of Findings**



FPM Purpose



- To verify that programs funded by federal sources, as well as state sources, meet specific legal requirements as identified in the program instruments



CDE Program Reviewers

- Trained CDE staff who are program experts
- Responsible for making compliance determinations
- Base on instrument and items



Rosemead FPM Team

- Core FPM Team Members who contributed significant time and effort*
- *Dr. Terry Larsen, Team Lead
- *Dr. Jennifer Fang
- *Denise Fuentes
- *Ruth Soto
- *Christina Arce
- *Marsha Willhite
- *Carol Mahoney
- *Jan Brydle

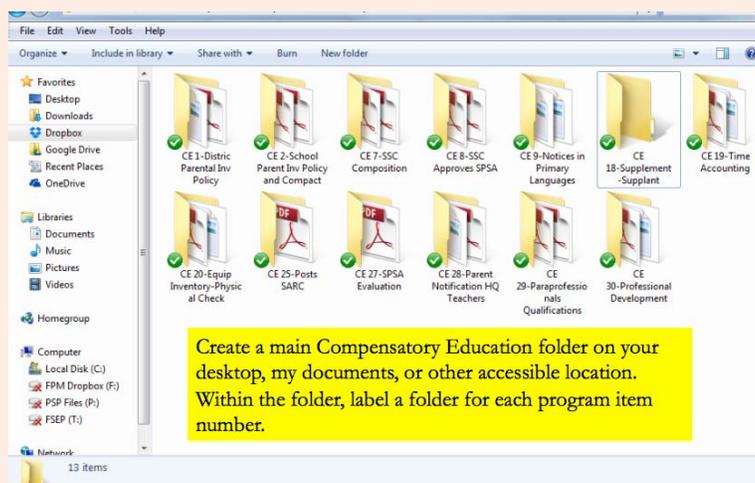


Rosemead FPM Team

- Support FPM Team Members
- **Debbie Stewart**
- **Monica Tovar**
- **Xavier Trejo**
- **Lee Wang**
- **Richard Wong**
- **Alex Gaeta**
- **Armida Carreon**
- **Eve Prieto**
- **Dawn Rock**
- **Myrene Mangali**



Monitoring Team Uses: California Monitoring Tool (CMT)





FPM: Size and Scope

- **Four Programs Reviewed: Major Program Instrument Items**
- Before and After School Programs (BASP): 24 Major Items, but actually 50 Specific Items
 - **Required 64 actual documents to meet compliance standards**
- Compensatory Education (CE): 21 Major Items, but actually 64 Specific Items
 - **Required 233 actual documents to meet compliance standards**
- English Learners (EL): 15 Major Items, but actually 33 Specific Items
 - **Required 271 actual documents to meet compliance standards**
- Supporting Effective Instruction (SEI): 13 Major Items, but actually 42 Specific Items
 - **Required 125 actual documents to meet compliance standards**



FPM: Size and Scope

California Department of EDUCATION

Evidence Requests

Select a Review: (2/19-12/19) 5

By Instrument: All By Evidence Request: Search

134 Evidence Request(s) found (25 per page)

Evidence Request	Items	DOC Links	Request Status	Response Status
CE: Regional Inventory Periodic Expedited/Early Entry	CE 12	8	Currently sufficient	Certified 10/16/2018 9:10PM Terry Larsen (terylarsen)
CE: Student Leader	CE 09	5	Currently sufficient	Certified 11/16/2018 2:27PM Terry Larsen (terylarsen)
CE: Duty Statements Daycare	CE 04, CE 11, CE 20	7	Currently sufficient	Certified 11/16/2018 9:47PM Terry Larsen (terylarsen)
CE: Time Accounting Records Timekeeping/Time	CE 08, CE 11	8	Currently sufficient	Certified 11/16/2018 9:10PM Terry Larsen (terylarsen)
CE: Position Unfilled Report Personnel/Staff	CE 06, CE 11	11	Currently sufficient	Certified 11/16/2018 2:27PM Terry Larsen (terylarsen)
CE: Goals Plan for Student Achievement (GSA) SGA	CE 05, CE 08, CE 09, CE 14, CE 17	17	Currently sufficient	Certified 11/16/2018 9:30AM Terry Larsen (terylarsen)
CE: SARC Head Copy Availability Notification SARC/Early/Elc	CE 15	2	Currently sufficient	Certified 11/16/2018 9:50PM Terry Larsen (terylarsen)
CE: School Accountability Report Card (SARC) SARC	CE 15	1	Currently sufficient	Certified 11/16/2018 10:46AM Terry Larsen (terylarsen)
CE: Direct Notice of PSEA Eligibility to Private Schools Performance/Quality	CE 04	1	Currently sufficient	Certified 11/16/2018 9:45AM Terry Larsen (terylarsen)
CE: Private School Information Performance	CE 03	1	Currently sufficient	Certified 11/16/2018 10:57AM Terry Larsen (terylarsen)
CE: Certified Staff and Credentials Credentialing	CE 18	6	Currently sufficient	Certified 11/16/2018 9:46PM Terry

Overall

Instrument Items: 189

Total # of document uploaded, linked and certified: 342

***693 documents (some duplicated) were utilized across all four programs to satisfy meeting the Compliance Standards.**



FPM: Size, Scope and Quality

Rosemead School District Federal Program Monitoring Review 2018-2019

Although this is considered a compliance review technically, **“quality” is assessed as well by looking at research-based practices linked to a compliance item.**

For example, “English Learner Progress Monitoring” is required by law and is based on substantial research suggesting this “must” happen for EL success. Rosemead has such a monitoring tool...the English Language Development Assessment (ELDA) which is used by all teachers.



Timeline FPM State Training

- Core FPM Members of the Rosemead District Team attended FPM Training in July 2018 and in August 2018 which began the process.



FPM District Training

- Members of the Rosemead District Team attended FPM District Training in October 2018 conducted by Dr. Larsen.
- Each member received an FPM Training Binder with relevant materials, information on their roles, FPM process and timeline.



Rosemead's FPM Timeline 2018-19

- All Programs have the same "over time" **due dates.**
- Meeting these deadlines is critical for FPM success.
- Be available to respond to CDE Reviewer comments and additional requests within CMT. (Check your Program items very frequently).
- All programs including BASP should consult me if the needed responses to the Reviewer are complex and evidence is questionable.



Specifics of FPM Timeline

- **90–60 Calendar Days Before the Review**
 - Be familiar with the program instruments
 - Involve team members and assign roles
 - Organize a method for communicating, gathering evidence, and providing evidence in CMT
- **60–30 Calendar Days Before the Review**
 - Continue your team's process of responding to specific evidence requests in CMT
 - Upload, link and certify all evidence requests
- **30 Calendar Days Before the Review**
 - Meet the 30-day initial evidence deadline
 - Ensure all parties memorialize communication outside CMT using comment feature
 - For onsite reviews: work with the RTL to coordinate the daily schedule and logistics
- **15 Calendar Days Before the Review**
 - Monitor CMT regularly for feedback from reviewers
 - Respond to reviewers' requests in CMT



FPM Official Review Expectations

- **Online Daily Schedule (Day 1) Official Start of the Review
February 19th – 21st 2019**
 - RTL contacts the LEA Coordinator to confirm that the review has started
 - Reviewers continue to review and communicate in CMT
 - Review determinations are based entirely on documentation provided in CMT
 - Generally no interviews or observations
- **Online Daily Schedule (Day 2)
Interaction Continues with Reviewers**
 - All exchanges must be documented in CMT
 - Review includes daily debriefings of the status of each instrument in CMT
 - On the day before the exit, LEA must upload additional evidence by the 1 p.m. deadline
- **Online Daily Schedule (Day 3) Exit Day**
 - Preliminary findings shared with LEA by 9 a.m.
 - LEA may request a conference call to clarify preliminary findings by 10 a.m.
 - Notice of Findings (NOF) is issued
 - Discuss resolution process



Notification of Findings

Rosemead ESD

February 21, 2019

Greetings and good morning. It is my pleasure to share with you that there were no findings associated with the aforementioned review. Please find attached herein the official Notification of Findings (NOF), wherein

- the programs that were reviewed, and the findings corresponding with such programs (zero), are delineated.

Since there were no findings the need for the clarification conference call is therefore not warranted, however,

- I do want to thank you and the retinue of colleagues at Rosemead Elementary who assisted and collaborated
- with CDE to carry out a meaningful evaluation of those programs that strive to close the academic achievement gap.
- If you have any questions or concerns respecting the FPM review, please do not hesitate to contact me.
- Thanks,

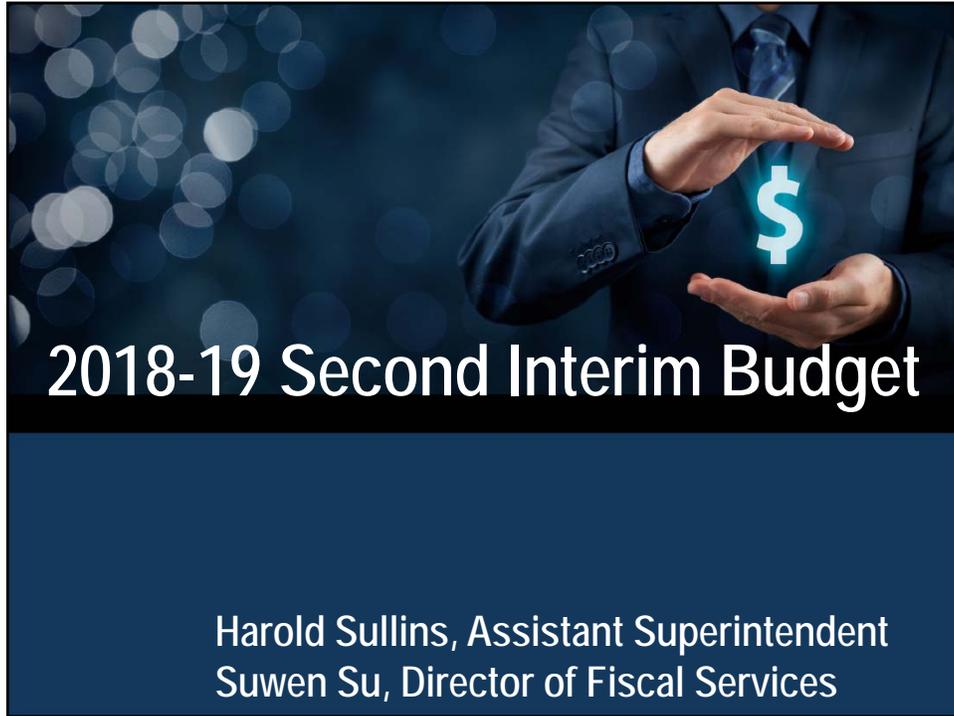
- Malik Abdul-Khaliq, Ph D
- Education Programs Consultant
- Federal Program Monitoring Office
- California Department Of Education
- 1430 N Street, Suite 6308
- Sacramento, CA 95814



Questions or Comments

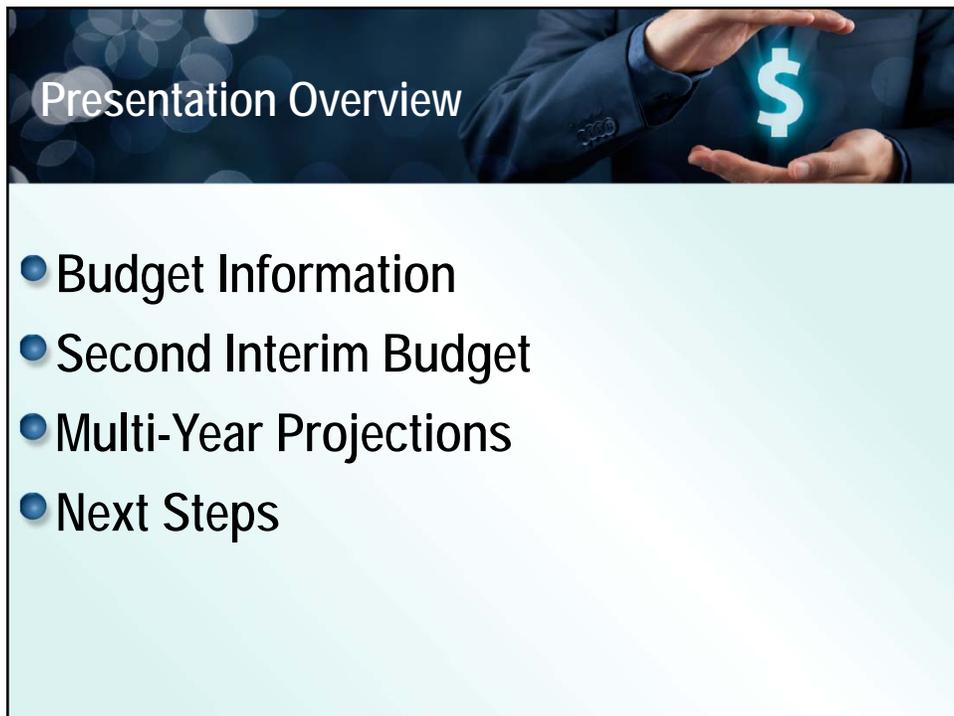


**Congratulations to the
Rosemead School District
FPM Team for your hard work and
dedication!**



2018-19 Second Interim Budget

Harold Sullins, Assistant Superintendent
Suwen Su, Director of Fiscal Services



Presentation Overview

- Budget Information
- Second Interim Budget
- Multi-Year Projections
- Next Steps

January Governor's Budget – Major K-12 Investments

Proposition 98 Minimum Funding	●	\$80.7 Billion
Cost of Living Adjustment	●	3.46%
Pension Contributions	●	\$3 Billion
Special Education	●	\$587 Million
Early Education Funding	●	\$750 M Facilities Grant/PK Slots

Moving Forward After Full Implementation of LCFF

- Now that we have reached full implementation we can expect:
 - Base grant funding will be equalized across all districts
 - Supplemental and concentration grant funding will continue to be based on Unduplicated Pupil Percentage
 - Annual growth in district funding will be determined by; (1) the change in ADA, and (2) the COLA (*minimal increases of 2% - 3% annually*)
- When Proposition 98 funding is in excess of LCFF requirements for growth and COLA, the monies could be used for:
 - New or expanded categorical programs
 - Discretionary incentives to LCFF

Budget Cycle and Reporting



Second Interim Projections

- Represents the District's revised budget as of January 31, 2019
- Presents the Board and public with an updated current year operating budget and a new multi-year projections

First Interim vs. Second Interim

Assumptions	First Interim	Second Interim
Total LCFF Funding	\$25,473,188	\$25,531,637
Est. Unduplicated %	85.39%	86.40%
Est. Suppl. & Con. Grants	\$6,138,373	\$6,186,931
Enrollment	2,398	2,418
Projected ADA	2,359	2,380.55
Loss of ADA Prior Year	(43)	(21.75)
Step and Column Increases	Yes	Yes
Lottery (Unrestricted)	\$378,828	\$378,828
Lottery (Restricted)	\$131,966	\$131,966
One-time Discretionary	\$389,600	\$389,600

Second Interim Budget

2018-19	Unrestricted	Restricted	Total
Beginning Balance	\$7,126,179	\$1,551,919	\$8,678,098
Total Revenues	\$26,654,876	\$5,982,236	\$32,637,112
Total Expenditures including Contributions and Other Outgo	\$23,138,071	\$11,408,824	\$34,546,895
Contribution	(\$3,874,669)	\$3,874,669	\$0
Change in Fund Balance	(\$357,864)	(\$1,551,919)	(\$1,909,783)
Projected Ending Fund Balance	\$6,768,315	\$0	\$6,768,315



Use of Multi-Year Projections

- Multi-year projections are required by AB 1200/AB 2756
- Recognize they are projections, not forecasts
 - Projections are expected to change as various factors change – they are not predictions
 - Projections are the mathematical result of today's decisions based on a given set of assumptions
 - Forecasts are predictions of the future – there is a higher implied reliability factor than for projections
- Projections will change any time the underlying factors change – therefore plan to adjust as conditions change



Assumptions for Multi-Year Projections

Assumptions	2019-2020	2020-2021
Total LCFF Funding	\$26,111,666	\$26,677,550
Est. Unduplicated %	86.40%	86.40%
Est. Suppl. & Con. Grants	\$6,371,216	\$6,546,385
Enrollment	2,397	2,367
Projected ADA	2,358.67	2,328.10
Loss of ADA Prior Year	(21.88)	(30.57)
Step and Column Increases	Yes	Yes
Lottery (Unrestricted)	\$375,359	\$371,889
Lottery (Restricted)	\$143,075	\$156,838
One-time Discretionary	\$0	\$0

Multi-Year Projections – Combined General Fund

	2018-2019	2019-2020	2020-2021
Beginning Balance	\$8,678,098	\$6,768,316	\$5,448,167
Total Revenues	\$32,637,112	\$32,573,459	\$33,148,701
Total Expenditures including Contributions and Outgo	\$34,546,895	\$33,893,608	\$34,568,480
Change in Fund Balance	(\$1,909,783)	(\$1,320,149)	(\$1,419,779)
Projected Ending Balance	\$6,768,315	\$5,448,167	\$4,028,388
- Revolving Cash/Inventory	\$83,000	\$83,000	\$83,000
- Assigned Balances	\$5,648,907	\$4,336,412	\$2,896,387
- 3% Reserve for Economic Uncertainties	\$1,036,408	\$1,028,755	\$1,049,001

Next Steps

State Level

- Budget Committee Hearings
- Next Update – May Revision

RSD

- Second Interim Report due to LACOE by March 18
- Presentation of budget and LCAP on June 6
- Approval of adopted budget and LCAP on June 20



Questions?