



Regular Meeting
09/01/2022 06:30 PM
6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC
SESSION (ZOOM / IN-PERSON)
After the Completion of Open Session -
CLOSED SESSION
7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /
IN-PERSON)

MEETING MINUTES

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)
After the Completion of Open Session - CLOSED SESSION
7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)
Continuation of Closed Session After the Completion of Open Session Items

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

PARTICIPATION IN-PERSON: Adherence to current Los Angeles County Department of Public Health protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: board@rosemead.k12.ca.us

PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:

Zoom Meeting ID# 842 8105 5518

Passcode: 988997

Attendees

Voting Members

Ms. Nancy Armenta, President

Mr. Ronald Esquivel, Clerk

Mrs. Veronica Pena, Trustee

Mr. John Quintanilla, Trustee

Mrs. Diane Benitez, Trustee

Non-Voting Members

Mr. Alejandro Ruvalcaba, Superintendent

Dr. Maria Rios, Assistant Superintendent, Administrative Services

Dr. Jennifer Fang, Assistant Superintendent, Educational Services

Mr. Alejandro Gaeta, Network Administrator

Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

I. NOTICES - Public Comments / Speaker's Requests

II. NOTICES

III. Call to Order by _____ at _____ p.m.

President Armenta called the meeting to order at 6:30 p.m.

President Armenta read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

IV. Members Present _____ Members Absent _____

V. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring thorough review of each item.

VI. APPROVAL OF AGENDA

That the Agenda, be Approved, as Amended.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There were no public comments submitted.

VIII. CLOSED SESSION - 6:30 P.M.

IX. RECESS TO CLOSED SESSION at _____ p.m.

President Armenta recessed the meeting to closed session at 6:32 p.m.

X. CLOSED SESSION

A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957

Participants: Mr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - pursuant to Government Code Section 54956.9(d)(2) and (e)(1)

Participants: Mr. Alejandro Ruvalcaba and Dr. Maria C. Rios:

- Two (2) Matters

C. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section 54957.6

- District Negotiators: Mr. Alejandro Ruvalcaba and Dr. Maria C. Rios
- Employee Organization: Rosemead Teachers Association; California School Employees Association and its Rosemead Chapter 9; Management; Confidential; and Unrepresented - Provide direction regarding negotiations

XI. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

President Armenta adjourned closed session at 7:29 p.m.

XII. REGULAR MEETING - 7:30 P.M.

XIII. RECONVENE OPEN SESSION at _____ p.m.

President Armenta reconvened open session at 7:36 p.m.

XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Armenta announced that the Board of Trustees took no action in closed session.

XV. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring thorough review of each item.

XVI. PLEDGE OF ALLEGIANCE by: _____

President Armenta requested for Dr. Maria C. Rios to lead the Pledge of Allegiance.

XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S): None

XVIII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

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Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There were three (3) as follows:

- Cami Case, RTA; topic: RTA appreciation
- Sam Joo, Encinita Principal; topic: invitation Coffee with the Principal
- Jan Brydle, Shuey Principal; topic: invitation

XIX. SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba reported on the following:

- Expressed that he was happy to share that the District had a great start to the school year.
- Echoed Principal Joo's sentiments on Encinita's back to school night and complimented the other back to school nights that were held. He added that it was very nice to see so much positivity and happy students and families.
- Thanked the principal team and teachers for hosting great events and their hard work.
- Welcomed two new members to the Rosemead team, Ms. Nicoll and Mrs. Elias.
- Shared that the District's enrollment is looking very strong and that staff will present a comprehensive presentation at an upcoming meeting. He credited our enrollment to our amazing staff and teachers who exceed expectations.
- Lastly, he shared that all five schools were recognized as 2021-22 California PBIS Coalition Awardees with Savannah, Encinita, and Muscatel receiving gold and Shuey and Janson receiving platinum recognition.

XX. BOARD PRESIDENT'S COMMENTS

President Armenta shared the following:

- Gave a heartfelt welcome back to our principals and staff and looks forward to a fruitful school year.
- Shared that she attended the back to school night events, she said she was amazed of how well organized the events were, principals, and everything staff does for our students and parents. She noted that the way the classrooms were decorated really

- felt welcoming to students and parents. Expressed that it's refreshing to see the students work displayed in the classrooms.
- Lastly, wished everyone a wonderful school year.

XXI. BOARD ORAL COMMUNICATIONS

Clerk Esquivel reported the following topics:

- Shared that it was great to see all the students attend the welcome back fairs in August where students had the opportunity to meet their teachers and see the classrooms.
- Thanked Principal Brydle for giving him 100% permission to be "bad" during the PBIS assembly to show students what choices not to make.
- Congratulated all the schools on getting the PBIS gold and platinum awards.
- Expressed pride for the increase in enrollment for the District and shared that this is the little district that could. He shared that the success is as a result of our staff putting our students first.
- Thanked everyone from the top to the bottom of the District.
- Shared that he received a lot of compliments on how well-kept the district was throughout the summer which demonstrates that our employees care.
- Lastly, he thanked everyone for all their hard work.

Trustee Peña reported on the following:

- Agreed with Mr. Esquivel that she also feels great to be a part of this prestigious district and wonderful family.
- Thanked everyone for all their hard work preparing the schools for the back to school nights.
- Shared that she was able to visit two schools on the first day and that everyone was excited to be back to such a welcoming environment.
- Congratulated all schools on their PBIS awards.
- Lastly, she welcomed the new staff members and shared that they will love being a part of the district.

Trustee Quintanilla reported on the following topics:

- Shared that he attended all the back to school nights except Muscatel and felt it was fantastic to see all the parents and staff. It was great to be almost back to normal.
- Congratulated all the schools for their PBIS awards.
- Welcomed back all the staff and teachers.
- Lastly, welcomed the new staff members and shared that they will like the district.

Trustee Benitez reported on the following topics:

- Shared that she attended the Back-to-School Nights and felt that all the parents liked the students introducing the staff. She added that it felt like we are getting back to somewhat normal. She thanked all the teachers, staff, and everyone who helped kick off the school year.
- Thanked all the principals for taking the time out of their schedules to walk with her and tour the campuses.
- Lastly, she thanked all staff for all their hard work.

President Armenta thanked the maintenance and operations team for their hard work, especially during the high temperatures. She thanked them for all their hard work and dedication to our District.

XXII. PUBLIC HEARING(S): None

XXIII. CONSENT AGENDA

That the Consent Agenda, be Approved, as Amended.

Motion made by: Mrs. Benitez modified to exclude Item C. Consent - Personnel Status Report

Motion seconded by: Ms. Armenta to exclude Item C. Consent - Personnel Status Report

Trustee Quintanilla requested for Item C. Consent - Personnel Status Report be pulled. Trustee Benitez modified her motion, to exclude Item C. Consent - Personnel Status Report

President Armenta modified her second, to exclude Item C. Consent - Personnel Status Report

That the Consent Agenda, except for Item C. Consent - Personnel Status Report be Approved, as Amended.

Motion made by: Mrs. Benitez

Motion seconded by: Ms. Armenta

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

That the Consent Agenda - Item C. Consent - Personnel Status Report be Approved, as Amended.

Motion made by: Mrs. Benitez

Motion seconded by: Mr. Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Abstain

Mrs. Diane Benitez - Yes

The motion passed by a 4-1 vote, with an abstention by Mr. Quintanilla.

- A. **CONSENT - Minutes of the August 4, 2022, Board of Trustees' Meeting**
- B. **CONSENT - Purchase Orders of July - August, 2022, (on file), and Warrants for Budgeted Expenditures**
- C. **CONSENT - Personnel Status Report - Certificated and Classified Amendment**
- D. **CONSENT - Use of Facilities Application: Chenglong Miao (Muscatel)**

XXIV. SPECIAL REPORTS AND PRESENTATION(S)

- A. **Presentation of the Unaudited Actuals by Assistant Superintendent Rios**

Assistant Superintendent Rios presented the Unaudited Actuals and answered questions. See the presentation attached.

- B. **Presentation on Nutrition & Wellness Department Updates by Director Rivera**

Director Rivera presented on the Nutrition & Wellness Department Updates and answered questions. See the presentation attached.

XXV. ACTION ITEM(S)

- A. **ACTION - Confirmation of Next Scheduled Study Session Board Meeting for the Month of October, 2022, as October 20, 2022**

That the Confirmation of the Next Scheduled Study Session Board Meeting for the Month of October, 2022, as October 20, 2022, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

- B. **ACTION - Service/Consultant Proposals/ Bid Awards/ Memorandum of Understanding/Contract Report**

That the Service/Consultant Proposals/Bid Awards/Memorandum of Understanding/Contract Report, be Approved, as Amended.

Trustee Quintanilla requested consensus to research a new auditing firm.

President Armenta requested Board consensus to move forward, resulting in 4 nays and 1 yes. There was no consensus.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

1. **ACTION - ADMINISTRATIVE SERVICES - Moss, Levy & Hartzheim, LLP, Bond Audit Services [RENEWAL]**
 2. **ACTION - EDUCATIONAL SERVICES - Reseller Purchase FastSpring Visual PST (ParkBench Software) - PowerSchool Object Reports (Districtwide) [RENEWAL]**
 3. **ACTION - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Institute for the Redesign of Learning - The Almansor Center (Districtwide) [RENEWAL]**
 4. **ACTION - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Southern California Sensory Screening, Inc. [RENEWAL]**
 5. **ACTION - SUPERINTENDENT'S OFFICE - Small Schools District's Association (SSDA) [RENEWAL]**
- C. ACTION - Designation of Dr. Maria Rios, Assistant Superintendent of Administrative Services as the Primary Representative and Mrs. Glendy Elias, Coordinator, Human Resources, as the Alternate Representative to the Joint Powers Authority (JPA) known as the MERGE Risk Management Joint Powers Authority, Effective September 2, 2022**

That the Designation of Dr. Maria Rios, Assistant Superintendent of Administrative Services, as the Primary Representative and Mrs. Glendy Elias, Coordinator of Human Resources, as the Alternate Representative to the Joint Powers Authority (JPA) known as the MERGE Risk Management Joint Powers Authority, Effective September 2, 2022, be Approved.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

- D. ACTION - Resolution No. 22-23/03, Authorizing Meetings of the Board of Trustees to be Conducted by Teleconference Pursuant to Assembly Bill 361 ("AB 361")**

That the Resolution No. 22-23/03, Authorizing Meetings of the Board of Trustees to be Conducted by Teleconference Pursuant to Assembly Bill 361 ("AB 361"), be Approved.

Motion made by: Mr. Ronald Esquivel
Motion seconded by: Mrs. Veronica Pena
Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

E. ACTION - Updated Policies - 1st Reading for Superintendent's Office

That the Updated Policies - 2nd Reading for Superintendent's Office, be Approved.

Motion made by: Mrs. Veronica Pena
Motion seconded by: Mr. Ronald Esquivel
Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

F. ACTION - Use of Developer Fees Collected, 2021-22 Fiscal Year

That the Use of Developer Fees Collected, 2021-22 Fiscal Year, be Approved.

Motion made by: Mr. John Quintanilla
Motion seconded by: Mr. Ronald Esquivel
Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

G. ACTION - Resolution No. 22-23/04, GANN Limit Adoption for the 2022-2023 Fiscal Year

That the Resolution No. 22-23/04, GANN Limit Adoption for the 2022-2023 Fiscal Year, be Approved.

Motion made by: Ms. Nancy Armenta
Motion seconded by: Mr. Ronald Esquivel
Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

H. ACTION - Use of Education Protection Account (EPA), 2021-2022 Fiscal Year

That the Use of Education Protection Account (EPA), 2021-2022 Fiscal Year, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

I. ACTION - Grant Agreement for Child Care Alliance of Los Angeles Quality Start Los Angeles

That the Grant Agreement for Child Care Alliance of Los Angeles Quality Start Los Angeles, be Approved.

Motion made by: Mrs. Diane Benitez

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

J. ACTION - Budget Revision BA302-BA307, 2022-2023 Fiscal Year

That the Budget Revision BA302-BA307, 2022-2023 Fiscal Year, be Approved.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

K. ACTION - Beginning Fund Balance Revisions BA308-BA320, 2022-2023 Fiscal Year

That the Beginning Fund Balance Revisions BA308-BA320, 2022-2023 Fiscal Year, be Approved.

Motion made by: Mr. Ronald Esquivel
Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

L. ACTION - 2021-2022 Unaudited Actuals Financial Report

That the 2021-2022 Unaudited Actuals Financial Report, be Approved.

Motion made by: Ms. Nancy Armenta
Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

M. ACTION - Los Angeles County Arts and Culture Advancement Grant (Elementary Schools) Amendment

That the Los Angeles County Arts and Culture Advancement Grant (Elementary Schools), be Approved, as Amended.

Motion made by: Mrs. Veronica Pena
Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

N. ACTION - Consolidated Application Reporting System (CARS) 2022-2023 Spring Data Collection

That the Consolidated Application Reporting System (CARS) 2022-2023 Spring Data, be Approved.

Motion made by: Mr. John Quintanilla
Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

XXVI. DISCUSSION ITEM(S): None

XXVII. NEW BUSINESS

A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up

Superintendent Ruvalcaba shared the following updates:

- Family engagement for students returning from suspension and supports re-entry to school - a form was prepared by the Student Support Services department in response to the request from President Armenta. This form outlines the process for staff upon the re-entry of a student returning from suspension. The form identifies the responsibilities of the adults and the student by outlining the supports for their return to ensure their continued success.
- Social Media Safety Kit - the District offered parents the opportunities to learn and support their students with best practices on how to do social media in a safe manner. This was requested by President Armenta. The District partners provided two presentations that were shared with parents last year in partnership with Foothill Family. The District plans to continue to offer the workshops to families on an annual basis.
 - President Armenta shared that Encinita Principal Joo introduced a staff member from Foothill Family to parents during his Back-to-School Night.
 - Trustee Quintanilla inquired if the presentations were available in the counseling section of the website.
 - Superintendent Ruvalcaba shared that the communication of the resources available on campus is going from Principals to parents.
 - Clerk Esquivel inquired whether the sessions were video recorded.
 - Superintendent Ruvalcaba and Assistant Superintendent Fang shared that the sessions were not recorded due to the nature of the topics, for liability reasons, and the information should be accompanied by the workshops.
- Pole vault system replacements - Superintendent Ruvalcaba shared that the District is moving forward with a presentation by Brian Lopez on 9/12 during Professional Development Day with a demonstration of the system. The District will also conduct a survey of teachers regarding their interests in the Smart Boards.
- Traffic concerns - The District continues to work with the City on this topic. The City already started by painting curbs to help improve the traffic. Dr. Rios continues to work with the Temple City Sheriff's Station for an increase on patrols. Mr. Serrato is also working on the additional signage we want to add to the schools in terms of traffic and cameras. Principals have started to increase the communication on traffic safety, working on different drop off/pick up flows, gate entries, etc. Lastly, shared that ASCIP will conduct a traffic safety study at each school site, starting with Janson to maximize the flow of student's entry and exit points.
 - Trustee Pena requested for temporary signage like posters be prepared in the interim.
- Trustee Quintanilla gave kudos to Dr. Rios as he saw Deputy Farley at Shuey. He attended the Encinita Back-to-School Night and received non-favorable comments regarding the red curbs being painted all the way around the campus.

- Superintendent Ruvalcaba shared that Principal Joo did a great job of explaining the reason behind the change with the rationale that it is to improve safety. The District will continue to communicate with the City to make the necessary tweaks and modifications and the Principals to continue the communication with the rationale.
- Trustee Pena expressed that she would like to see better communication with the parents of upcoming changes in regard to changes for safety purposes.
- Superintendent Ruvalcaba expressed that the changes were made by the City without notification and will continue to speak with the City to ensure we have a timeline of all future modifications in order to communicate with our families ahead of time.
- Young Men's Leadership event - Superintendent shared that the team has already began working on the event and has set December 10th as a tentative date, with additional updates coming soon.

Clerk Esquivel shared the following:

- Expressed that some parents were concerned about the list of materials needed for the start of school, as the list was distributed Wednesday before school started with the expectation that students would have materials with them on Monday. He shared that by then the supply sales were over and parents struggled to find some of the items on the list. He requested for the lists to be provided ahead of time.
- Trustee Benitez shared that the past practices included the delivery of the supply list with the report cards, because supply sales start in July.
- Clerk Esquivel suggested that the lists be included in the welcome back packets.
- Assistant Superintendent Fang suggested that the lists be sent out earlier with the report cards prior to summer.

XXVIII. ACTION ITEM(S) (Amendment)

A. ACTION - Nomination of Member to the Los Angeles County Committee on School District Organization - Amendment

That the Nomination of Trustee John Quintanilla to the Los Angeles County Committee on School District Organization, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XXIX. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

XXX. RECESS TO CLOSED SESSION at ____ p.m.

- XXXI. CLOSED SESSION**
- XXXII. ADJOURNMENT OF CLOSED SESSION at _____ p.m.**
- XXXIII. RECONVENE TO OPEN SESSION at _____ p.m.**
- XXXIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**
- XXXV. ADJOURNMENT The meeting (be) adjourned at _____ p.m.**

President Armenta adjourned the September 1, 2022 Board of Trustees meeting at 9:36 pm, be Approved.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion carried by a 5-0 vote.

XXXVI. NEXT MEETING DATES



Nancy Armenta, President



Ronald Esquivel, Clerk



Nutrition & Wellness Department Updates

Presented by John Rivera, Director of Nutrition & Wellness
Board Meeting September 1, 2022

Our Mission and Vision

The Rosemead School District plants the **seed**,
Nutrition & Wellness Department is here to **feed**
Because that's what students **need**,
To **succeed**.



Who Are We?

- We are a team who operates like a business within our school district because we must generate our own funds from "sales" – one meal at a time
- Yet, we always take in great consideration for the emotional and physiological needs of **our students**



Who Are We?

It takes a special person to be part of our special team –
Because the value of our time is measured by the impact that we make every school day.



Who Are We?

- 1 Administrator, 1 Account Clerk, 5 Cafeteria Managers, 5 Cafeteria Assistant Managers, 11 Cafeteria Assistants, and 1 Warehouse/Driver
- More than 18,135 hours dedicated to providing meals for our students
 - Preparation of meals
 - Serving the meals
 - Ensuring each meal is up to the best quality for each and every student



What we do?



Students eat the BEST, Nutrition & Wellness Department takes care of the rest.



Our Accomplishments

- We produced an average of 10,000 breakfast and 30,000 lunch monthly
- We provided breakfast to more than 25% of our total enrollment; 75% for lunch
- More than \$750,000 is spent to locally sourced ingredients and products that have the highest nutritional quality from reputable vendors

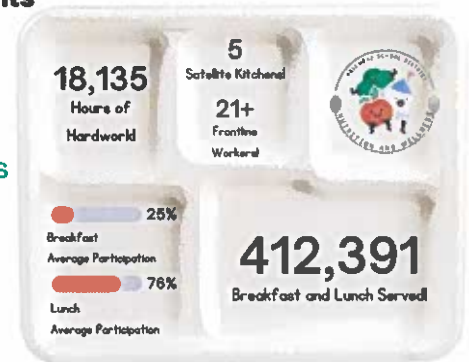


Our Programs

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- Seamless Summer Feeding Option (SSO)
- Community Eligibility Provision (CEP)

Our Accomplishments

Nutrition & Wellness 2021-2022 Department Milestones



School Breakfast Program

- Breakfast Before the Bell
- Second Chance Breakfast
- 99,782 total breakfast meals served in School Year 2021-2022
- 25% students participated in our breakfast program



A Typical Meal

Breakfast

- Entree (Whole Grain and/or Lean Protein)
- Fruit
- Milk



National School Lunch Program

- 320,154 total lunch meals served in School Year 2021-2022
 - 75% students participated in our lunch program



A Typical Meal

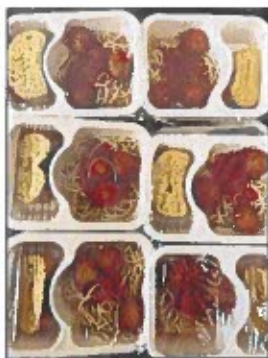
Lunch

- Entree (Whole Grain and Lean Protein)
- Fruit and Vegetable
- Milk



Contract Meal Programs

- Preschool and Afterschool Education and Safety (ASES) program receives meals from our department under Child and Adult Care Food Program



What we will do...



Let's get cookin'!

- Collaboration with a three star Michelin chef, Dan Giusti, from BRIGAD
- Increase more "scratched-cooked" recipes



Kitchen Infrastructure and Equipment plans

- Installation of an updated walk-in freezer compartment at Shuey Elementary and Savannah Elementary
- Purchase of 1 Milk Cooler at all the schools
- New serving lines at Muscatel Middle School
- New Software to improve our current standard operating procedures and improve visibility for our communities





Bon Appetit

Rosemead School District

2021-22 Unaudited Actuals Report Presentation September 1, 2022

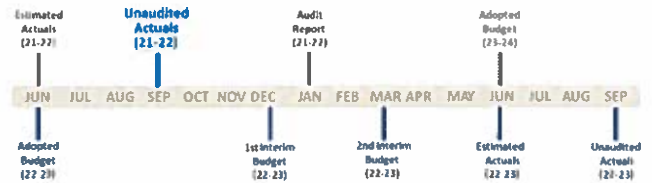
Maria C. Rice, Ed.D., Assistant Superintendent, Administrative Services



2021-22 Unaudited Actuals Report

What are the "Unaudited Actuals"?

- Fiscal Year-end financial statements prepared using the State Account Code Structure (SACS) for all district operated funds
- Report of activities within the funds, identifying unspent or reserves that are carried forward into future years
- Used as a basis for Certified Annual Financial Statement (Audit Report)
- Tool to compare the Estimated Actuals as presented during the 2022-2023 budget adoption process



2021-22 Unaudited Actuals Report

SACS Summary - General Fund

	2021-22 Estimated Actuals			2021-22 Unaudited Actuals		
	Unencumbered	Encumbered	Total	Unencumbered	Encumbered	Total
Revenue						
LCFF	\$ 27,046,171		\$ 27,046,171	\$ 27,046,171		\$ 27,046,171
Federal	\$ 46,812	\$ 5,435,146	\$ 5,481,958	\$ 47,812	\$ 5,435,146	\$ 5,482,958
Other State	\$ 437,214	\$ 5,316,984	\$ 5,754,198	\$ 437,214	\$ 5,316,984	\$ 5,754,198
Other Local	\$ 136,645	\$ 2,453,111	\$ 2,589,756	\$ 136,645	\$ 2,453,111	\$ 2,589,756
Total Revenue	\$ 27,626,762	\$ 13,204,241	\$ 40,831,003	\$ 27,626,762	\$ 13,204,241	\$ 40,831,003
Expenditure						
Certified	\$ 11,478,812	\$ 3,453,829	\$ 14,932,641	\$ 11,478,812	\$ 3,453,829	\$ 14,932,641
Classified	\$ 2,834,701	\$ 2,142,608	\$ 4,977,309	\$ 2,834,701	\$ 2,142,608	\$ 4,977,309
Employee Benefits	\$ 4,944,132	\$ 5,316,984	\$ 10,261,116	\$ 4,944,132	\$ 5,316,984	\$ 10,261,116
Books/Supplies	\$ 736,364	\$ 2,433,817	\$ 3,170,181	\$ 736,364	\$ 2,433,817	\$ 3,170,181
Services and Operations	\$ 1,905,775	\$ 3,886,710	\$ 5,792,485	\$ 1,905,775	\$ 3,886,710	\$ 5,792,485
Capital Outlay		\$ 11,186	\$ 11,186		\$ 11,186	\$ 11,186
Other Outlay		\$ 773,152	\$ 773,152		\$ 773,152	\$ 773,152
Direct Support/Indirect	\$ 15,321,910	\$ 382,141	\$ 15,704,051	\$ 15,321,910	\$ 382,141	\$ 15,704,051
Total Expenditures	\$ 23,902,759	\$ 16,799,057	\$ 40,701,816	\$ 23,902,759	\$ 16,799,057	\$ 40,701,816
Excess/Deficiency	\$ 3,723,943	\$ 6,405,184	\$ 10,129,127	\$ 3,723,943	\$ 6,405,184	\$ 10,129,127
Other Funding Sources/Uses						
Transfers In		\$ 949,340	\$ 949,340		\$ 949,340	\$ 949,340
Transfers Out/Other Uses		\$ 949,340	\$ 949,340		\$ 949,340	\$ 949,340
Contributions		\$ 1,740,680	\$ 1,740,680		\$ 1,740,680	\$ 1,740,680
Total Other Sources/Uses		\$ 3,740,680	\$ 3,740,680		\$ 3,740,680	\$ 3,740,680
Net Increase/Decrease to Fund Balance	\$ 1,021,184	\$ 2,606,027	\$ 3,627,211	\$ 1,021,184	\$ 2,606,027	\$ 3,627,211
Beginning Balance	\$ 9,812,779	\$ 1,821,855	\$ 11,634,634	\$ 9,812,779	\$ 1,821,855	\$ 11,634,634
Ending Balance	\$ 10,833,963	\$ 4,427,882	\$ 15,261,845	\$ 10,833,963	\$ 4,427,882	\$ 15,261,845

2021-22 Unaudited Actuals Report

Timing is everything

The numbers shown in the financial reports represent a snapshot in time
-- June 30th 2022--



With the size, scope, and number of variables at play in the budget, it is a given that if the year-end close were to occur 3 weeks earlier or 3 weeks later, many of these numbers would be significantly different, both upward and downward.

2021-22 Unaudited Actuals Report

Combined General Fund Expenditures



2021-22 Unaudited Actuals Report

	2021-22 Estimated Actuals			2021-22 Unaudited Actuals		
	Unencumbered	Encumbered	Total	Unencumbered	Encumbered	Total
Revenue						
LCFF	\$ 27,046,171		\$ 27,046,171	\$ 27,046,171		\$ 27,046,171
Federal	\$ 46,812	\$ 5,435,146	\$ 5,481,958	\$ 47,812	\$ 5,435,146	\$ 5,482,958
Other State	\$ 437,214	\$ 5,316,984	\$ 5,754,198	\$ 437,214	\$ 5,316,984	\$ 5,754,198
Other Local	\$ 136,645	\$ 2,453,111	\$ 2,589,756	\$ 136,645	\$ 2,453,111	\$ 2,589,756

2021-22 Unaudited Actuals Expenditure Variances

- Unspent allocations for LCAP, Title I and COVID Relief Funds (\$912,235)
- Unused contracts and open purchases for Restricted Routine Maintenance (\$136,959)
- Unspent state and local grants for extra assignments, instructional supplies, services and other sources (\$213,438)
- Increase in after school program spending \$98,758

Beginning Balance	\$ 9,812,779	\$ 1,821,855	\$ 11,634,634	\$ 9,812,779	\$ 1,821,855	\$ 11,634,634
Excess/Deficiency	\$ 3,723,943	\$ 6,405,184	\$ 10,129,127	\$ 3,723,943	\$ 6,405,184	\$ 10,129,127
Ending Balance	\$ 13,536,722	\$ 8,227,039	\$ 21,763,761	\$ 13,536,722	\$ 8,227,039	\$ 21,763,761



Combined General Fund Revenues



SACS Summary - General Fund



Revenue	2021-22 Budgeted Actuals			2021-22 Unaudited Actuals		
	Unaudited	Budgeted	Total	Unaudited	Budgeted	Total
LCFF	\$ 27,049,367		\$ 27,049,367	\$ 27,049,367		\$ 27,049,367
Federal	\$ 4,978,151	\$ 4,978,151	\$ 9,956,302	\$ 4,978,151	\$ 4,978,151	\$ 9,956,302
Other State	\$ 6,291,191	\$ 6,291,191	\$ 12,582,382	\$ 6,291,191	\$ 6,291,191	\$ 12,582,382
Other Local	\$ 2,778,618	\$ 2,778,618	\$ 5,557,236	\$ 2,778,618	\$ 2,778,618	\$ 5,557,236
Total						

2021-22 Unaudited Actuals Revenue Variances

- American Rescue Plan revenues defer to new year (\$331,262)
- Title I, III and IV revenues defer to new year (\$192,357)
- IDEA revenues defer to new year (\$22,065)
- Expanded Learning Opportunity Program additional cash receipts \$316,432
- Increase per pupil funding to Lottery \$118,613
- Increase in after school program funding \$103,695
- Increase funding to Special Ed \$60,535
- Additional local revenue received in current year \$160,691

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SACS Summary - General Fund

Total Other Sources/Uses	\$ 15,083,747	\$ 15,083,747	\$ 30,167,494	\$ 15,083,747	\$ 15,083,747	\$ 30,167,494
Net Incr/Decr to Fund Balance	\$ 11,965,621	\$ 11,965,621	\$ 23,931,242	\$ 11,965,621	\$ 11,965,621	\$ 23,931,242
Beginning Balance	\$ 9,812,279	\$ 9,812,279	\$ 19,624,558	\$ 9,812,279	\$ 9,812,279	\$ 19,624,558
Ending Balance	\$ 21,777,899	\$ 21,777,899	\$ 43,555,799	\$ 21,777,899	\$ 21,777,899	\$ 43,555,799



Analysis of the Ending Fund Balance

- The Fund Balance is NOT the equivalent of the District's Checking Account
- It is NOT all cash that can be used for any purpose

Five Components of Fund Balance

- 1) Restricted
- 2) Non Spendable
- 3) Assigned
- 4) Reserve for Economic Uncertainties
- 5) Unassigned

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Unaudited Actuals Combined General Fund Balance

Restricted	\$3,954,963.97
Non-Spendable	\$157,194.88
Assignments	
Supplemental and Concentration Grants	\$2,189,613.16
GATE Funds	\$6,514.00
Declining Enrollment, Deficit Spending and Other Budget Contingencies	\$6,634,665.00
Textbook Adoption	\$628,000.00
Reserve for Economic Uncertainties	\$1,139,935.19
Unassigned	\$0.00
Total	\$14,710,886.20

SACS Summary - General Fund

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Next Steps

September 15, 2022

- 2021-22 Unaudited Actuals

December 15, 2022

- 2022-23 First Interim Report

January 30, 2023

- 2021-22 Audited Financial Report

Deadlines: Education Code (42127 and 42130)

Thank you!

Questions?