



**Regular Meeting**  
**06/29/2023 06:30 PM**  
6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC  
SESSION (ZOOM / IN-PERSON)  
After the Completion of Open Session -  
CLOSED SESSION  
7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /  
IN-PERSON)

## **MEETING MINUTES**

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### **AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT**

**6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)**

**After the Completion of Open Session - CLOSED SESSION**

**7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)**

**Continuation of Closed Session After the Completion of Open Session Items**

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

**PARTICIPATION IN-PERSON:** Adherence to current Los Angeles County Department of  
Public Health protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us)

### **PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:**

**Zoom Call-In# (346) 248-7799**

**Zoom Meeting ID# 819 8165 2648**

**Passcode: 595998**

### **Attendees**

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#### **Voting Members**

Ms. Nancy Armenta, Trustee

Mr. Ronald Esquivel, President

Mrs. Veronica Pena, Clerk

Mr. John Quintanilla, Trustee

Mrs. Diane Benitez, Trustee

#### **Non-Voting Members**

Mr. Alejandro Ruvalcaba, Superintendent

Dr. Maria Rios, Assistant Superintendent, Administrative Services

Dr. Jennifer Fang, Assistant Superintendent, Educational Services

**I. NOTICES - Public Comments / Speaker's Requests**

**II. NOTICES**

**III. Call to Order by \_\_\_\_\_ at \_\_\_\_\_ p.m.**

President Esquivel called the meeting to order at 6:30 p.m.

**IV. Members Present \_\_\_\_\_ Members Absent \_\_\_\_\_**

President Esquivel read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

**V. MEETING RECORDED**

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

**VI. APPROVAL OF AGENDA**

That the Agenda, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)**

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible and understand that the Board will not engage in a debate with visitors, but

you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There were no submissions.

**VIII. CLOSED SESSION - 6:30 P.M.**

**IX. RECESS TO CLOSED SESSION at \_\_\_\_\_ p.m.**

President Esquivel recessed the meeting to closed session at 6:31 p.m.

**X. CLOSED SESSION**

**A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957**

Participants: Mr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang

**B. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section 54957.6**

- District Negotiators: Mr. Alejandro Ruvalcaba and Dr. Maria C. Rios
- Employee Organization: Rosemead Teachers Association; California School Employees Association and its Rosemead Chapter 9; Management; Confidential; and Unrepresented - Provide direction regarding negotiations

**XI. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_\_ p.m.**

President Esquivel adjourned closed session at 8:15 p.m.

**XII. REGULAR MEETING - 7:30 P.M.**

**XIII. RECONVENE OPEN SESSION at \_\_\_\_\_ p.m.**

President Esquivel reconvened the meeting to open session at 8:22 p.m.

**XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

President Esquivel announced that the Board of Trustees took no action in closed session.

**XV. MEETING RECORDED**

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting, thus ensuring a thorough review of each item.

**XVI. PLEDGE OF ALLEGIANCE by: \_\_\_\_\_**

President Esquivel requested for Jan Brydle to lead the Pledge of Allegiance.

## **XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S)**

President Esquivel recognized and congratulated the following retirees:

### **1. 2022-2023 Retirees:**

- Michael Dieguez, Encinita Teacher, 32 Years of Service
- Dawn Rock, Muscatel Teacher, 15 Years of Service
- Conner Ryan, Shuey Teacher, 16 Years of Service

## **XVIII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)**

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time, or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comments. There was one (1):

- Jan Brydle

## **XIX. SUPERINTENDENT'S REPORT**

Superintendent Ruvalcaba shared the following:

- Congratulated all retirees.
- Welcomed Mrs. Maria Garza.
- Lastly, thanked Principal Brydle for her immeasurable commitment to our district. He shared that during our Leadership meeting two weeks ago the team participated in an activity where they each had to give themselves a trophy, and they had to name the award and explain the award. Superintendent Ruvalcaba shared that the award he feels Mrs. Brydle should receive is the catapult award, for not only being the queen of the catapult system but also for catapulting Shuey school into another stratosphere of academic performance and overall growth. He once again thanked Mrs. Brydle for her dedication and commitment to Shuey and the District.

## **XX. BOARD PRESIDENT'S COMMENTS**

President Esquivel shared the following comments:

- Thanked Mrs. Brydle for all her years of service to the District. He shared that she brought so much life to the school and that you can tell that the staff and students love her. He reminisced that she was always the "good cop" during the PBIS demonstrations and you can tell that she truly cares about the students. Mr. Esquivel shared that caring for our students is one of the top things that all of the teachers, principals, administrators, and staff possess.
- Thanked all administrators and staff and especially fiscal services for all that they do.
- Shared that the playground equipment project is coming along and the campuses are being worked on continuously throughout the summer.
- Welcomed Mrs. Garza to the Rosemead family.
- Lastly, wished everyone a wonderful summer and hopes that everyone enjoys their time off.

## **XXI. BOARD ORAL COMMUNICATIONS**

Clerk Peña shared the following:

- Welcomed everyone in attendance to the meeting.
- Welcomed Mrs. Garza to the Rosemead family.
- Thanked Mrs. Brydle for her dedication and service to the District.
- Congratulated all the retirees and thanked them for their dedication.
- Wished everyone a Happy 4th of July.
- Lastly, asked everyone to enjoy their summer.

Trustee Armenta shared the following:

- Welcomed Mrs. Garza and expressed a pleasure meeting her. Thanked her for her attendance and echoed sentiments that the Board is here to support her.
- Thanked Mrs. Brydle for her dedication to the District and shared a quote that made her think of her. She shared the following, "At the end of the day it doesn't matter how much money we have in our bank account, what kind of car we drive, what type of house we sleep in, what matters is that we made a difference in a child's life." She shared that this is exactly what Mrs. Brydle did everyday she was a part of the team.

Trustee Benitez shared the following:

- Congratulated all the retirees and thanked them for their service.
- Welcomed Mrs. Garza to the District.
- Congratulated Mrs. Brydle on her retirement and shared that she will be missed.
- Lastly, wished everyone a great summer and a Happy 4th of July.

Trustee Quintanilla shared the following:

- Wished everyone a Happy 4th of July and to stay cool in this heat wave.
- Congratulated all the retirees and shared that they will be missed.
- Congratulated Mrs. Brydle and shared that the teachers, students, and District are going to miss her.

- Shared that recently he toured Shuey and Savannah summer programs and felt it was very heartwarming to see all the teachers and students well-behaved. He also shared that it was nice to see the smaller class sizes during the summer.

**XXII. PUBLIC HEARING(S): None**

**XXIII. CONSENT AGENDA**

That the Consent Agenda, be Approved, as Amended: item A: Certificated Personnel Status Report.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

- A. CONSENT - Personnel Status Report - Certificated and Classified**
- B. CONSENT - Minutes of the May 4, 2023, Board of Trustees' Meeting**
- C. CONSENT - Minutes of the May 18, 2023, Board of Trustees' Meeting**
- D. CONSENT - Purchase Orders of April, 2023 - June, 2023, (on file), and Warrants for Budgeted Expenditures**
- E. CONSENT - Donation Report**
- F. CONSENT - Obsolete Technology - Savannah Elementary School**
- G. CONSENT - Service/Consultant Proposals/Memorandum of Understanding/Contract Report**
  - 1. CONSENT - ADMINISTRATIVE SERVICES - City of Rosemead - Crossing Guards (Districtwide) [RENEWAL]**
  - 2. CONSENT - ADMINISTRATIVE SERVICES - PT Asusa Inspection, Inc. (Districtwide) [RENEWAL]**
  - 3. CONSENT - ADMINISTRATIVE SERVICES - Stericycle, Inc. (Districtwide) [NEW]**
  - 4. CONSENT - EDUCATIONAL SERVICES - Learning A-Z (Mildred B. Janson Elementary School) [RENEWAL]**
  - 5. CONSENT - EDUCATIONAL SERVICES - Blooket (Mildred B. Janson Elementary School) [NEW]**
  - 6. CONSENT - EDUCATIONAL SERVICES - EdClub, Inc. (Mildred B. Janson Elementary School) [NEW]**

7. **CONSENT - EDUCATIONAL SERVICES - ExploreLearning (Mildred B. Janson Elementary School ) [RENEWAL]**
8. **CONSENT - EDUCATIONAL SERVICES - Franklin Covey Client Sales, Inc. (Districtwide) [RENEWAL]**
9. **CONSENT - EDUCATIONAL SERVICES - Gimkit (Mildred B. Janson Elementary School) [NEW]**
10. **CONSENT - EDUCATIONAL SERVICES - Jostens, LLC (Muscatel Middle School) [NEW]**
11. **CONSENT - EDUCATIONAL SERVICES - Kahoot! (Mildred B. Janson Elementary School) [NEW]**
12. **CONSENT - EDUCATIONAL SERVICES - Quill (Mildred B. Janson Elementary School) [NEW]**
13. **CONSENT - EDUCATIONAL SERVICES - Quizizz (Mildred B. Janson Elementary School) [NEW]**
14. **CONSENT- EDUCATIONAL SERVICES - Renaissance Learning (Elementary Schools) [RENEWAL]**
15. **CONSENT - EDUCATIONAL SERVICES - Starfall (Mildred B. Janson Elementary School) [NEW]**
16. **CONSENT - EDUCATIONAL SERVICES - WeVideo, Inc. (Mildred B. Janson Elementary School) [NEW]**
17. **CONSENT - EDUCATIONAL SERVICES - XtraMath (Mildred B. Janson Elementary School) [NEW]**
18. **CONSENT - FISCAL SERVICES - Los Angeles County Office of Education (LACOE) - PC Product Services 2023-2024 (Districtwide) [RENEWAL]**
19. **CONSENT - FISCAL SERVICES - Schwab Actuarial Services (Districtwide) [RENEWAL]**
20. **CONSENT - HUMAN RESOURCES - Azusa Pacific University (APU) (Districtwide) [RENEWAL]**
21. **CONSENT - HUMAN RESOURCES - University of Denver (Districtwide) [NEW]**
22. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Applied Behavior Analysis Consultation Services, Inc. (Districtwide) [AMENDMENT]**
23. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Applied Behavior Analysis Consultation Services, Inc. (Districtwide) [RENEWAL]**
24. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Aspire Therapy Services (Districtwide) [RENEWAL]**

25. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Beach Cities Learning Center, LLC (Districtwide) [AMENDMENT]**
26. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Beach Cities Learning Center, LLC (Districtwide) [RENEWAL]**
27. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Behavioral Emotional & Academic Mentoring (BEAM), LLC (Districtwide) [RENEWAL]**
28. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Collaborative Learning Solutions, LLC (Districtwide) [RENEWAL]**
29. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Diana Neskovska (Districtwide) [RENEWAL]**
30. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - EdTheory, LLC (Districtwide) [RENEWAL]**
31. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Haynes Family of Programs dba S.T.A.R. Academy (Districtwide) [RENEWAL]**
32. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - LA Speech Pathology Services, Inc. (Districtwide) [RENEWAL]**
33. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Los Angeles County Office of Education (LACOE) California School-Based Medi-Cal Administrative Activities (SMAA) (Districtwide) [AMENDMENT]**
34. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Maxim Healthcare Staffing Services, Inc. (Districtwide) [RENEWAL]**
35. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - New Mediscan II, LLC dba Cross Country Education (Districtwide) [AMENDMENT]**
36. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - ProCare Therapy, Inc. (Districtwide) [RENEWAL]**
37. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - RO Health, LLC (Districtwide) [AMENDMENT]**
38. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Rosemary Johnson & Associates Clinic (Districtwide) [RENEWAL]**



- 39. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Speech & Language Therapy Services (Districtwide) [RENEWAL]**
- 40. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Summit Speech Pathology Services, Inc. (Districtwide) [RENEWAL]**
- 41. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Total Education Solutions (Districtwide) [AMENDMENT]**
- 42. **CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - Total Education Solutions (Districtwide) [RENEWAL]**
- 43. **CONSENT- SUPERINTENDENT'S OFFICE - California School Boards Association (CSBA) (Districtwide) [RENEWAL]**
- 44. **CONSENT - SUPERINTENDENT'S OFFICE - Lozano Smith, LLP (Districtwide) [AMENDMENT]**
- 45. **CONSENT - SUPERINTENDENT'S OFFICE - Rosemead Chamber of Commerce (Districtwide) [RENEWAL]**

**XXIV. SPECIAL REPORTS AND PRESENTATION(S)**

- A. Presentation on the Traffic Study Surveys for All School Sites, by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services**

Assistant Superintendent Rios presented an update on the Traffic Study Surveys for all school sites and answered questions. See the presentation attached.

**XXV. ACTION ITEM(S)**

- A. ACTION - 2023-2024 Local Control and Accountability Plan (LCAP) for Year 3 of the Three-Year Plan (2021-2024) with the Budget Overview for Parents, Annual Updates, and Local Indicators**

That the 2023-2024 Local Control and Accountability Plan (LCAP) for Year 3 of the Three-Year Plan (2021-2024) with the Budget Overview for Parents, Annual Updates, and Local Indicators, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**B. ACTION - 2023-2024 Budget Adoption**

That the Proposed 2023-2024 Budget Adoption, be Approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**C. ACTION - Adoption of 2023-2024 Reserve Exceeding the State Required 3% Minimum**

That the Adoption of the 2023-2024 Reserve Exceeding the State Required 3% Minimum, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**D. ACTION - Resolution No. 22-23/20, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2023, 2024, and 2025, and Authorizing Execution and Delivery of Related Documents and Actions**

That Resolution No. 22-23/20, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2023, 2024, and 2025, and Authorizing Execution and Delivery of Related Documents and Actions, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**E. ACTION - Certificated Substitute Teacher Daily Rate Increase, Effective July 1, 2023, and Updated Salary Schedule**

That the Certificated Substitute Teacher Daily Rate Increase, Effective July 1, 2023, and Updated Salary Schedule, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Ms. Nancy Armenta

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**F. ACTION - Second Amendment to the Employment Contract for the Assistant Superintendent of Administrative Services with Dr. Maria C. Rios, including the 2022-2023 District's Classified Assistant Superintendent Salary Schedule**

President Esquivel read the following contract summary:

"The recommended contract amendment for the Assistant Superintendent of Administrative Services includes a 9.3% salary increase, retroactive to July 1, 2022, and a one-time bonus of \$1,250.00. This represents an equivalent increase and one-time bonus received by other classified administrators in the District. For the 2022-2023 school year, the Assistant Superintendent of Administrative Services will be on Step 8 of the new 2022-2023 Classified Management Salary Schedule Z, for an annual salary of \$188,215.00, based on a 260-day work year. Effective with this contract amendment, the Assistant Superintendent of Administrative Services, for the 2023-2024 school year, will be on Step 9 of the new 2022-2023 Classified Management Salary Schedule Z, for a new annual salary of \$190,559.00, based on a 260-day work year. Additionally, the Assistant Superintendent of Administrative Services is entitled to the same Health and Welfare Benefits afforded to the District's bargaining units and other Classified administrators."

That the Second Amendment to the Employment Contract for the Assistant Superintendent of Administrative Services with Dr. Maria C. Rios, including the 2022-2023 District's Classified Assistant Superintendent Salary Schedule, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**G. ACTION - Fifth Amendment to the Employment Contract for the Assistant Superintendent of Educational Services with Dr. Jennifer Fang, including the 2022-2023 District's Certificated Assistant Superintendent Salary Schedule**

President Esquivel read the following contract summary:

"The recommended contract amendment for the Assistant Superintendent of Educational Services includes a 9.3% salary increase, retroactive to July 1, 2022, and a one-time bonus of \$1,250.00. This represents an equivalent increase and one-time bonus received by other certificated administrators in the District. For the 2022-2023 school year, the Assistant Superintendent of Educational Services will be on Step 9 of the new 2022-2023 Certificated Management Salary Schedule W, for a new annual salary of \$190,560.00, based on a 224-day work year. Effective with this contract amendment, the Assistant Superintendent of Educational Services, for the 2022-2023 school year, will be on Step 10 of the new 2022-2023 Certificated Management Salary Schedule W, for a new annual salary of \$192,909.00, based on a 224-day work year. Additionally, the Assistant Superintendent of Educational Services is entitled to the same Health and Welfare Benefits afforded to the District's bargaining units and other Certificated administrators."

That the Fifth Amendment to the Employment Contract for the Assistant Superintendent of Educational Services with Dr. Jennifer Fang, including the 2022-2023 District's Certificated Assistant Superintendent Salary Schedule, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**H. ACTION - Sixth Amendment to the Employment Contract for the Superintendent with Mr. Alejandro Ruvalcaba, including the 2022-2023 District's Superintendent Salary Schedule**

President Esquivel read the following contract summary:

"The recommended contract amendment for the Superintendent includes a 9.3% salary increase, retroactive to July 1, 2022, and a one-time bonus of \$1,250.00. This represents an equivalent increase and one-time bonus received by other certificated administrators in the District. For the 2022-2023 school year, the Superintendent will be on Step 3 of the new 2022-2023 Certificated Management Salary Schedule X, for a new annual salary of \$239,861.00, based on a 246-day work year. Effective with this contract amendment, the

Superintendent, for the 2023-2024 school year, will be on Step 4 of the new 2022-2023 Certificated Management Salary Schedule X, for a new annual salary of \$244,657.00, based on a 246-day work year. Additionally, the Superintendent is entitled to the same Health and Welfare Benefits afforded to the District's bargaining units and other Certificated administrators."

That the Sixth Amendment to the Employment Contract for the Superintendent with Mr. Alejandro Ruvalcaba, including the 2022-2023 District's Superintendent Salary Schedule, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - No

Mrs. Diane Benitez - Yes

The motion passed by a 4-1 vote, opposed by Trustee Quintanilla.

**I. ACTION - Appointment of Member to the Citizens' Bond Oversight Committee**

That the Appointment of Members: Cindy Cantu, John Benitez, and Kristy Rowe to the Citizens' Bond Oversight Committee for a Two Year Term, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Abstain

The motion passed by a 4-1 vote, abstained by Trustee Benitez.

**J. ACTION - 2023-2024 School Plans for Student Achievement (SPSA) for Encinita, Janson, Savannah, Shuey, and Muscatel**

That the 2023-2024 School Plans for Student Achievement (SPSA) for Encinita, Janson, Savannah, Shuey, and Muscatel, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**XXVI. DISCUSSION ITEM(S):**

**A. Discuss Travel to Attend the 2023 California School Boards Association (CSBA) Annual Education Conference**

Superintendent Ruvalcaba shared the Board's travel plans to attend the 2023 California School Boards Association (CSBA) Annual Education Conference for Board discussion.

**XXVII. NEW BUSINESS**

**A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up**

Superintendent Ruvalcaba shared the following updates to the matrix:

- SSDA Policies - shared that SSDA has a limited amount of policies available that are all pre-pandemic.
- Pole vault system - shared that the Promethean interactive boards for phase 1 have started to arrive. They are being installed at all sites and look great. The Boards will be ready for use when teachers return.
- Crossing guard survey - shared that this item has been completed.

Trustee Pena inquired whether the District is researching software to monitor students.

- Superintendent Ruvalcaba shared that staff is researching what softwares are available and will bring back information including costs.

Trustee Quintanilla shared the following:

- Requested for staff to provide cost and a draft of a proactive model that will provide clinical support for students.
  - After discussion, it was the Board's unanimous consensus for staff to research a model that is independent of the School Resource Officer (SRO) or law enforcement programs to put into place in the district that would help us with the issues of vaping and other behaviors that are a need.

**XXVIII. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)**

**XXIX. RECESS TO CLOSED SESSION at \_\_\_\_ p.m.**

President Esquivel recessed the meeting to closed session at 10:11 p.m.

**XXX. CLOSED SESSION**

**XXXI. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_ p.m.**

President Esquivel adjourned closed session at 11:11 p.m.

**XXXII. RECONVENE TO OPEN SESSION at \_\_\_\_ p.m.**

President Esquivel adjourned closed session at 11:15 p.m.

**XXXIII. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

President Esquivel announced that the Board of Trustees took no action in closed session.

**XXXIV. ADJOURNMENT The meeting (be) adjourned at \_\_\_\_\_ p.m.**

That the Adjournment of the June 29, 2023, Board of Trustees meeting by President Esquivel at 11:15 p.m., be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

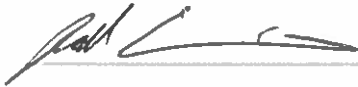
Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**XXXV. NEXT MEETING DATES**



Ronald Esquivel, President



Veronica Pena, Clerk

# 2022-2023 Retirees



Mike Dieguez



**Encinita Teacher**  
**32 Years of Service**

It is with a mixture of sadness and gratitude that I share the retirement of our beloved teacher, Mr. Dieguez. After 32 years of dedicated service and unwavering commitment to our school community, Mr. Dieguez has decided to embark on a new chapter of his life, bidding farewell to the profession he has loved and dedicated to for so long. Throughout his career in education, Mr. Dieguez has touched the lives of countless students, instilling in them a love for learning and inspiring them to reach for their dreams. His passion and genuine care for each and every student has left an indelible mark on the Encinita school community and the Rosemead Family at large. Mr. Dieguez will forever be cherished for his invaluable contributions and unwavering care and support of his students and colleagues. On behalf of our entire Encinita school community and Rosemead family, I extend our heartfelt love and appreciation to Mr. Dieguez for his years of service and wish him a retirement filled with joy, relaxation, and endless adventures. He will be greatly missed, but his legacy will continue to inspire generations to come. Congratulations!!

Conner Ryan

**Janson Teacher**  
**16 Years of Service**

My time with Mr. Ryan was short but very sweet. When I first learned he was coming to teach at Janson, I was not sure what to expect, but some of the Janson teachers had worked with him before and told me that he would be a great fit on the 5th grade team.

I quickly learned that this was absolutely the case. Mr. Ryan has been a great fit on the 5th grade team and the upper grade team. His love for classic movies, tv, books, and cars is evident in any conversation with him. And more importantly, his love for teaching and learning is second to none. The students in his class know that he wants them to succeed and he will do everything he can to help them be successful.

It has been an honor to spend the last year with him at Janson and I am happy to send him off into the sunset as Jaguar!

We wish Mr. Ryan the absolute best in retirement.



Dawn Rock

**Muscatel Teacher**  
**18 Years of Service**

Dawn Rock has been with the Rosemead School District for 15 years. Dawn began her career in Rosemead as the Principal of Muscatel Middle School, Student Support Services as her North Star. Dawn quickly moved up in our District to become the Director of Special Education and Student Support Services. A heart for serving the needs of underrepresented students and families. Dawn gave back to the community of Rosemead in this role in numerous measures. Dawn worked with Rosemead's team of school psychologists, principals, and special educators to ensure that the academic and social/emotional needs of this vulnerable population were met. Dawn ends her career in Rosemead, back at Muscatel Middle School, this time, wearing the hat of a seventh grade ELA and EL/D teacher. Dawn continues to be passionate about serving the needs of the whole child, ensuring that students' emotional needs do not take a backseat to their academic needs. Dawn is commended for her care and love for all of her students. Students feel safe, cared for, and loved in Dawn's classroom and this feeling of belonging is indicative of the school connectedness that we seek for all of our students. Thank you for your years of dedication.



## 2022-2023 Retirees

**The Board of Trustees,  
Administration, Staff, and  
Students thank you for your  
endless dedication to our  
families and students.**

**Thank you.**





# ROSEMEAD SCHOOL DISTRICT

## Traffic Safety Discussion

June 29, 2023  
Presented by Maria C. Rios, Ed.D.



## TRAFFIC SAFETY

Is a  
SHARED RESPONSIBILITY  
amongst our staff, students,  
parents, and community

### Timeline of Conversations between our District and the City

May 2022	The District noticed several traffic issues at different sites and conducted discussions with site administrators, staff, and parents
June 2022	The District discussed patrols and possible solutions with the City
July 2022	The District submitted sitemaps with curb painting recommendations to the City
August 2022	The City completed some curb paintings near school sites
September 2022	The City informed the District that recommendations must go to the Traffic Commission
April 6, 2023	Rosemead Traffic Commission held a Regular Meeting



### CITY OF ROSEMEAD TRAFFIC COMMISSION STAFF REPORT- April 6, 2023

- City of Rosemead presented the report to the Traffic Commission
- City Engineering staff completed a loading/unloading zone curb markings review
- Recommended appropriate improvements at all five schools



### CITY OF ROSEMEAD TRAFFIC COMMISSION STAFF REPORT

Shuey School



### Current Map

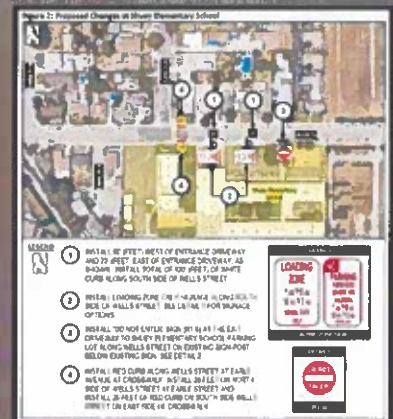


### CITY OF ROSEMEAD TRAFFIC COMMISSION STAFF REPORT

Shuey School



### Proposed Changes





CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Janson School

Current Map

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Janson School

Proposed Changes

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Janson School

Proposed Changes

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Muscatel Middle School

Current Map

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Muscatel Middle School

Proposed Changes

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Muscatel Middle School

Proposed Changes

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Encinita School

Current Map

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Encinita School

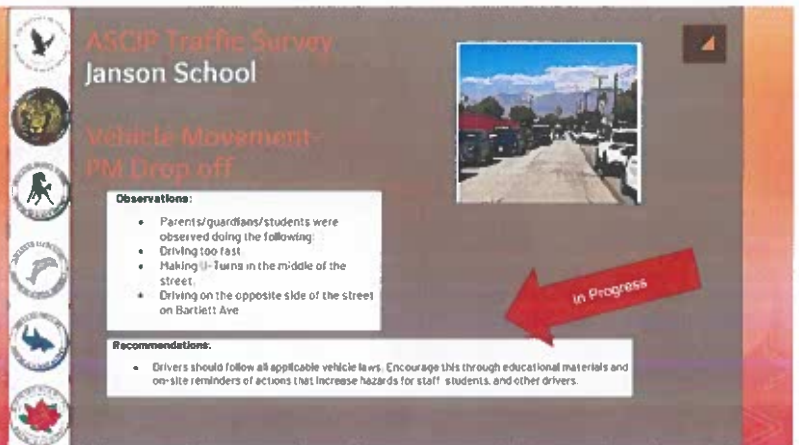
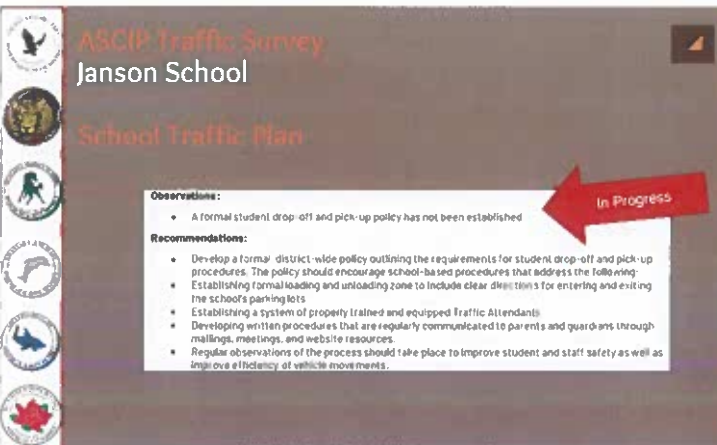
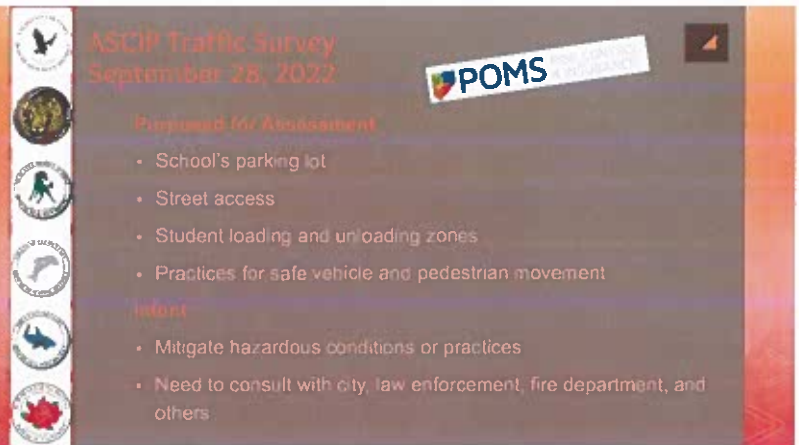
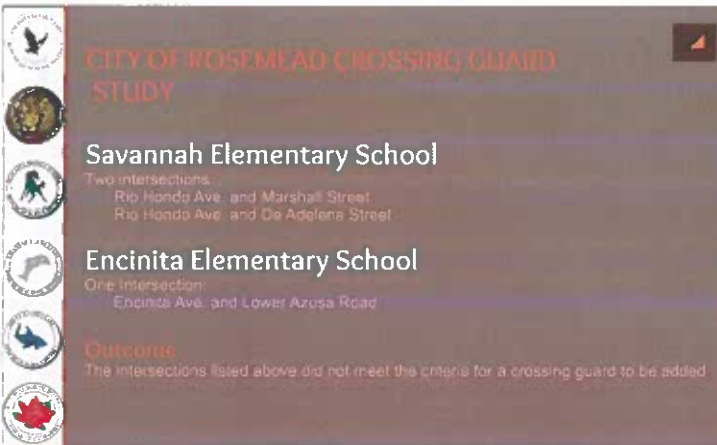
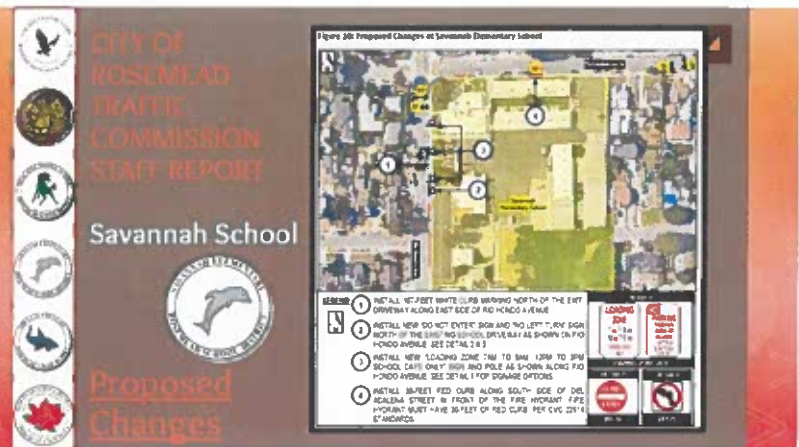
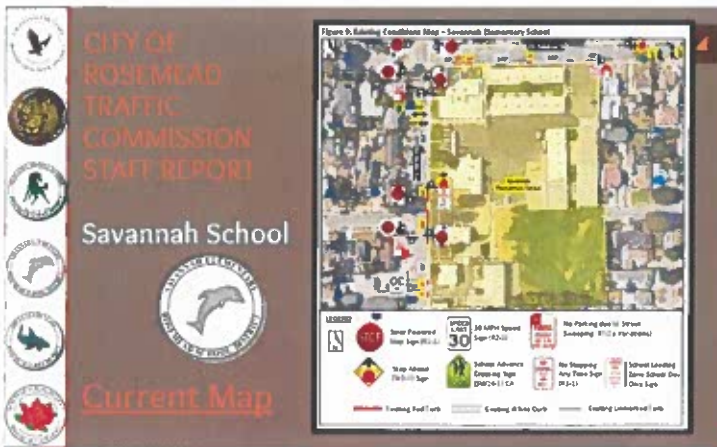
Proposed Changes

CITY OF ROSEMEAD  
TRAFFIC COMMISSION  
STAFF REPORT

Encinita School


Proposed Changes





## ASCIP Traffic Survey Janson School

### Vehicle Movement- PM Drop off



**Observations:**

- Vehicles were observed stopping at various places in the lane and not pulling up all the way to pick up their children.
- This practice creates traffic jams in the back of the loop.
- Additionally, some parents were observed exiting their vehicles to assist students with unloading/loading.

**Recommendations:**

- Post signs stating to stay in the vehicle.
- Remind parents to remain in their vehicles to speed up the loading/unloading process.

**Currently in practice**

## ASCIP Traffic Survey Janson School

### Vehicle Movement- PM Drop off

**Observations:**

- Vehicles were parked in unauthorized parking areas.

**Recommendations:**

- Parking locations should be marked and parking regulations should be observed at all times.

**Observations:**

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**Recommendations:**

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- Remind parents to remain in their vehicles to speed up the loading/unloading process.

**Currently in practice**

## ASCIP Traffic Survey Janson School

### Loading Zones- PM Drop Off



**Observations:**

- Vehicle back-ups and delays were observed at the loading zone.
- Vehicles were not pulling forward into the loading zone to allow the maximum amount of vehicles into the loading zone.



**Recommendations:**

- Additional "loading/unloading" signs so they are easily visible to drivers.

**In Progress**

## ASCIP Traffic Survey Janson School

### Loading Zones- PM Drop Off

**Observations:**

- Vehicle back-ups and delays were observed at the loading zone.
- There is one entrance to the pick up zone and it is backing up on to Bartlett Ave.



**Recommendations:**

- Consideration should be given to widening the entrance to the pick up area. This could be accomplished by removing the grass patch on the North side of the main entrance.

**Requires DSA and City collaboration**

## ASCIP Traffic Survey Janson School

### Loading Zones- PM Drop Off

**Observations:**

- Vehicles are using the passing lane to cut off vehicles waiting in the loading/unloading lane.



**Recommendations:**

- Create a passing lane and install flexible traffic delineators between the passing lane and loading/unloading lane to prevent vehicles from exiting.

**Law Enforcement advised against it**

## ASCIP Traffic Survey Janson School

### Loading Zones- PM Drop Off

**Observations:**

- Vehicles are parking in stalls close to the entrance and creating congestion when backing out into the passing lane.

**Recommendations:**

- Change the stalls on the East end of the parking lot to "Staff Parking" only.

**Analyzing the impact**



**ASCIP Traffic Survey**  
**Janson School**

**Vehicle Movement**  
**AM Drop Off**



**Observations:**

- Vehicles were double parked during the drop-off process.
- This practice is illegal and promotes traffic back-ups as well as access to the street.


**Recommendations:**

- Information regarding parking should be passed out to parents to prevent double parking.
- Traffic aids should identify vehicles that are double parked and encourage those drivers to seek parking elsewhere.

**In Progress**

**ASCIP Traffic Survey**  
**Janson School**

**Vehicle Movement**  
**AM Drop Off**



**Observations:**

- Vehicles were parked in unauthorized parking areas and/or fire lanes.
- These practices pose property damage hazards and can delay or prevent proper emergency response.

**Recommendations:**

- Parking locations should be marked and parking regulations should be observed at all times.
- Work with the City regarding additional traffic enforcement during student drop-off to discourage these types of behaviors.

**City collaboration in progress**

**ASCIP Traffic Survey**  
**Janson School**

**Vehicle Movement- AM Drop Off**

**Observations:**

- Vehicles were left unattended in the loading zone.
- Vehicles are parked in the red zones and are being left unattended.


**Recommendations:**

- Vehicles should not be left unattended unless they are parked in a designated parking area.
- Instruct traffic aides to actively monitor and discourage drivers from exiting and leaving their vehicle unattended. Post signs discouraging this practice.

**In Progress**

**ASCIP Traffic Survey**  
**Janson School**

**Vehicle Movement- AM Drop Off**



**Observations:**

- Illegal U-Turns were observed as parents attempted to enter loading zones or after exiting loading zones.
- Not only are these actions illegal but they increase the likelihood of a vehicular collisions during heavy traffic periods.

**Recommendations:**

- Consult with the local traffic authority to determine best practices to mitigate illegal U-Turns.

**Collaboration with law enforcement in progress**

**ASCIP Traffic Survey**  
**Janson School**

**Student and Pedestrian Movement- AM Drop Off**

**Observations:**

- Pedestrians were observed not utilizing the sidewalks.
- This practice poses injury risk to pedestrians through increased interaction with moving vehicles.



**Recommendations:**

- Ensure pedestrians utilize the sidewalk when approaching the school.

**In Progress**

**ASCIP Traffic Survey**  
**Janson School**

**Loading Zone- AM Drop Off**

**Observations:**

- Vehicle back-ups and delays were observed at the drop off area.
- Parents must park to physically walk their children to the TK and Kindergarten gate.
- The unloading area is not sufficient for the amount of vehicles that need to park.
- The only area for vehicles to park is on Marshall Street which is a City-owned public street.
- Parents wait until the children physically walk into the classroom before returning to their vehicles.

**Recommendations:**

- Consideration should be given to widening the sidewalk to allow parents to stand and watch for their children to enter the school.

**In Progress**

## ASCIP Traffic Survey Janson School

### City Concerns

**Observations:**

- Street signs highlighting school zone, speed limit, and crosswalks were present.
- Additional signage should be requested to alert drivers of pedestrians in the area especially during school hours.

**Recommendations:**

- Additional zone - curb marking/painting should be requested and stenciled "Loading Zone - No Parking" throughout pick-up area curbs.
- Additionally consideration should be given to illuminating the crosswalk to alert drivers when pedestrians are crossing.

*City Collaboration in progress*

## ASCIP Traffic Survey Janson School

### Crosswalks

**Observations:**

- Pedestrians were observed crossing the street (jaywalking). This practice is illegal and not recommended.
- Pedestrians were observed crossing through traffic outside of the crosswalk close to the TK & Kindergarten main entrance.

**Recommendations:**

- Flyers, handouts, and signage should be provided to encourage pedestrians to use the crosswalk.
- Consideration should be given to placing a crosswalk closer to the main entrance for TK & Kindergarten.

*In Progress*

## ASCIP Traffic Study

**Encinita School - In progress**

**Next schools**

**POMS**

## QUESTIONS AND ANSWERS

**DISCUSSION TIME**

**THANK YOU!**