



Meeting Minutes

Special Study Session Meeting

07/20/2021 06:30 PM

6:30 P.M. – CALL TO
ORDER/OPEN/PUBLIC SESSION (ZOOM)
After the Completion of Public Comments –
CLOSED SESSION (ZOOM)
7:00 P.M. – OPEN/PUBLIC SESSION
(ZOOM)

AGENDA FOR THE **SPECIAL STUDY SESSION** MEETING OF
THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT
TUESDAY, JULY 20, 2021

6:30 P.M. – CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM)
After the Completion of Public Comments – CLOSED SESSION (ZOOM)
7:00 P.M. – OPEN/PUBLIC SESSION (ZOOM)

PARTICIPATION VIA TELECONFERENCE/ELECTRONIC
(As per Governor Newsom's Executive Order # N-29-20 signed 3/17/2020)

ZOOM MEETING ID#957 4830 9466/ PASSWORD: 134461
(626) 312-2900 x212



Attendees

Voting Members

Mrs. Diane Benitez, President
Ms. Nancy Armenta, Clerk
Mr. Ronald Esquivel, Trustee
Mrs. Veronica Pena, Trustee
Mr. John Quintanilla, Trustee

Non-Voting Members

Mr. Alejandro Ruvalcaba, Superintendent
Dr. Jennifer Fang, Assistant Superintendent, Educational Services
Mr. Alejandro Gaeta, Network Administrator
Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

I. Public Comments / Speaker's Requests

II. COVID-19 Prevention Guidelines

III. NOTICES

The Board of Trustees of the Rosemead School District met in a special study session meeting on Tuesday, July 20, 2021, held as a Teleconference/Electronic Zoom meeting ID# 957 4830 9466 at 6:30 p.m., following the guidance issued via Governor Newsom's Executive Order # N-29-20 and # N-25-20.

IV. Call to Order by _____ at _____ p.m.
President Benitez called the meeting to order at 6:30 p.m.

V. Members Present _____ Members
Absent _____

Others present:

Mr. Gary Christofi, Facilities Consultant, NAC Architecture
Ms. Melinda Pure, Facilities Consultant, Eric Hall Associates
Mrs. Helena Jubany, Facilities Consultant, NAC Architecture
Mr. Octavio Serrato, Co-Lead Maintenance Operations

All audience members connected electronically via Zoom.

VI. MEETING RECORDED

President Benitez made the following statement:

As a result of Governor Newsom's Executive Order for the elimination of public gatherings, the Rosemead School District Board of Trustees must conduct their public meetings virtually. In order to ensure the board's business is heard clearly, we would like to respectfully request for all attendees to mute their microphones unless you are requested by the Board President to address the Board.

President Benitez made the following statement:

As a result of the current national health emergency COVID-19 and as per Governor Newsom's Executive Order # N-29-20 signed on March 17, 2020, a local legislative body is authorized to hold public meetings via teleconferencing and to otherwise electronically to all members of the public seeking to observe and to address the local legislative body.

As per the Governor's Executive Order, the Rosemead School District Board of Trustees will conduct this meeting with all participation via Zoom Meeting, which is accessible to the public.

VII. APPROVAL OF AGENDA

That the Agenda, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comment. There were no public comments submitted.

IX. CLOSED SESSION - 6:30 p.m.

X. RECESS TO CLOSED SESSION at _____ p.m.

President Benitez recessed open session to closed session at 6:32 p.m.

XI. CLOSED SESSION

- A. 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – pursuant to Government Code Section 54956.9(d)(2) and (e)(3) – Participants: Mr. Alejandro Ruvalcaba, Dr. Jennifer Fang, and Mr. Colin Barr, Olivarez Madruga Lemieux O’Neill, LLP**
- B. 2. CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section 54957.6**
- C. 3. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) – pursuant to Government Code Section 54957 – Participant: Mr. Alejandro Ruvalcaba**
- D. 4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND CONTRACT – pursuant to Government Code Sections 54957 and 54957.6 – Participant: Mr. Alejandro Ruvalcaba**

XII. ADJOURNMENT OF CLOSED SESSION at _____ p.m.
President Benitez recessed closed session at 7:03 p.m.

XIII. REGULAR MEETING - 7:00 p.m.

XIV. RECONVENE TO OPEN SESSION at _____ p.m.
President Benitez reconvened the meeting to open session at 7:11 p.m.

XV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)
President Benitez reported that the Board of Trustees took the following action in closed session:

Appointment of Dr. Maria Rios as the Assistant Superintendent of Administrative Services, effective July 21, 2021, with an official start date to be determined.

XVI. PLEDGE OF ALLEGIANCE by: _____
President Benitez requested for Dr. Jennifer Fang to lead the Pledge of Allegiance.

XVII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)
Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submittals of public comment. There were no public comments submitted.

XVIII. SUPERINTENDENT’S REPORT
Superintendent Ruvalcaba shared his enthusiasm that everyone is present and ready to get started with the focus topic.

XIX. BOARD PRESIDENT'S COMMENTS

President Benitez shared that she had no comments at this time.

XX. BOARD ORAL COMMUNICATIONS

Clerk Armenta agreed with Superintendent Ruvalcaba's sentiments.

Trustee Esquivel congratulated and welcomed Dr. Maria Rios to Rosemead.

Trustee Peña thanked everyone for being present, hopes everyone is enjoying their summer, and congratulated Dr. Rios on her appointment.

Trustee Quintanilla gave kudos to the maintenance and operations and nutrition services staff in recognition of their hard work and dedication. He thanked staff and the facilities team for the guided tours in preparation for the study session. Mr. Quintanilla shared that it warms his heart to see their dedication to the District. Lastly, he congratulated Dr. Rios on her appointment.

XXI. CONSENT AGENDA

That the Consent Agenda, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

A. General Functions - Personnel Status Report – Certificated and Classified

XXII. FOCUS TOPIC(S)

A. Facilities Master Plan - Project Prioritization

Superintendent Ruvalcaba reviewed the Facilities Master Plan (FMP) Project list identified by stakeholders, including the projects identified by the Board of Trustees during the site tours. Mr. Ruvalcaba reviewed the 65 item list, six items at a time affording an opportunity for Trustees to ask clarifying questions. The Board of Trustees participated in a prioritization activity through the use of dots utilizing a red dot to indicate a top priority (1), a yellow dot to indicate a medium priority (2), and a green dot to indicate a low priority (3).

President Benitez recessed the meeting for a break at 8:40p.m.

President Benitez reconvened to open session at 9:07 p.m.

Superintendent Ruvalcaba requested Board consensus on the two additionally identified projects: 1. Marquee for the District Office and 2. Storage space for the custodial carts at all sites. It was the Board's consensus to add these items to the FMP with the request for costs to be

communicated.

Mr. Ruvalcaba also shared that the FMP prioritization results as indicated by the Board of Trustees will be sorted by priorities with red indicating a top priority (1), yellow indicating a medium priority (2), and green indicating a low priority (3). He further explained that the next steps will consist of the presentation of the prioritized list based on the Board's preference.

XXIII. ACTION ITEM(S)

A. Resolution No. 21-22/01, Revised Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year

That Resolution No. 21-22/01, Revised Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

B. Memorandum of Understanding with the California Department of Public Health (CDPH) for K-12 School Laboratories for the Continuation of Onsite COVID-19 Testing to be Effective through Thirty Days after the Lifting of the Declaration of the COVID-19 State of Emergency

That the Memorandum of Understanding with the California Department of Public Health (CDPH) for K-12 School Laboratories for the Continuation of Onsite COVID-19 Testing to be Effective through Thirty Days after the Lifting of the Declaration of the COVID-19 State of Emergency, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

C. Contract with the Los Angeles County Office of Education (LACOE), for School-Based COVID-19 Testing

That the Contract with the Los Angeles County Office of Education (LACOE), for School-Based COVID-19 Testing, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

D. Resolution No. 21-22/02, Emergency Resolution of the Board of Trustees of the Rosemead School District for Classrooms #39, 42, and 43 at Mildred B. Janson Elementary School

That Resolution No. 21-22/02, Emergency Resolution of the Board of Trustees of the Rosemead School District for Classrooms #39, 42, and 43 at Mildred B. Janson Elementary School, be approved.

Trustee Quintanilla requested for the dollar amount included in the cover page also be included in the body of the resolution. Superintendent Ruvalcaba acknowledged his request.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Ms. Nancy Armenta

Voting

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

XXIV. NEW BUSINESS

Trustee Quintanilla thanked Mr. Serrato, Mr. Christofi, and Ms. Pure for their presence during the meeting.

President Benitez shared that she has no comments.

Clerk Armenta shared with Mr. Serrato that during a previous Board meeting she had thanked him for his wonderful work he does, in particular on the tables at Encinita. She shared that during the site tours Mr. Serrato shared that he and the crew hand painted the Encinita tables. Ms. Armenta commended Mr. Serrato and the maintenance crew for the dedication, hard work, and meticulous attention to detail when working at our school sites. She shared that their pride in our schools speaks volumes about their dedication to our district.

XXV. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comment. There were none submitted.

XXVI. RECESS TO CLOSED SESSION at _____ p.m.

President Benitez recessed open session to closed session at 9:15 p.m.

XXVII. CLOSED SESSION

XXVIII. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

President Benitez adjourned closed session at 10:20 p.m.

XXIX. RECONVENE TO OPEN SESSION at _____ p.m.

President Benitez reconvened the meeting to open session 10:34 p.m.

XXX. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION

(if any)

President Benitez reported that the Board of Trustees took no action in closed session.

XXXI. ADJOURNMENT The meeting (be) adjourned at _____ p.m.

That the July 20, 2021, Board of Trustees meeting, be adjourned at 10:34 p.m.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. John Quintanilla

Voting

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

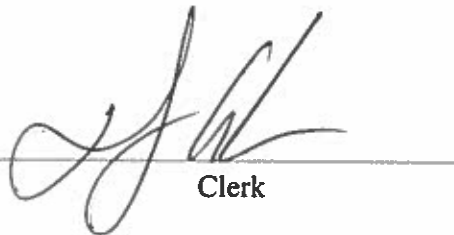
Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

XXXII. NEXT MEETING DATES



President



Clerk



Reporting and classifying the nature of expenses

Facilities Study Session July 20, 2021



Reporting and classifying the nature of expenses

	Improvement Description	Estimate (\$100%)	January (\$100%)	February (\$100%)	March (\$100%)	Planned (\$100%)
1	Emergency Response	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
2	Add Fleet Response Latching to Portables 10.00				\$1,000	
3	Play Area equipment	\$370,000	0	0	0	\$370,000
4	IT security equipment	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
5	Grading business in hydration station	\$20,000	\$40,000	\$20,000	\$40,000	\$40,000
6	Asphalt repair maintenance	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

Planned Projects
Added Items



Reporting and classifying the nature of expenses

	Improvement Description	Estimate (\$100%)	January (\$100%)	February (\$100%)	March (\$100%)	Planned (\$100%)
7	Concrete curb to protect curb damage	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
8	Buttress Tuff Retard and entry only	\$82,300	\$12,300	\$30,100	\$300,000	0
9	ADA separate network	\$0,000	\$0,000	0	\$2,000	0
10	Concrete bench	0	0	0	0	\$100,000
11	Repair phone	0	0	0	0	\$7,000
12	Asphalt driveway of vehicle entry only	0	0	0	0	\$2,000

Planned Projects
Added Items



Reporting and classifying the nature of expenses

	Improvement Description	Estimate (\$100%)	January (\$100%)	February (\$100%)	March (\$100%)	Planned (\$100%)
13	Blackout curtains and lighting for Portables	0	\$100,000	0	0	0
14	Permeable stone playground surface	\$100,000	\$100,000	\$110,000	\$200,000	0
15	Playground equipment	\$170,000	\$200,000	\$160,000	\$200,000	0
16	Playground sand surface material	\$20,000	\$27,700	\$20,000	0	0
17	ADA separate, aerial playgrounds	\$100,000	\$100,000	\$100,000	\$100,000	
18	Hot off road driveway	\$1,000	\$4,300	\$0,000	\$0,000	\$22,700

Planned Projects
Added Items



Reporting and classifying the nature of expenses

	Improvement Description	Estimate (\$100%)	January (\$100%)	February (\$100%)	March (\$100%)	Planned (\$100%)
19	Power	\$10,000	0	0	0	0
20	Barrels	\$1,000	0	0	0	0
21	Conc. Sealing	0	\$10,000	\$40,000	\$0,000	0
22	Quality Site Repair	0	\$0,000	\$1,000	0	\$1,000
23	Site Site Repair	\$0,000	\$70,000	\$10,000	\$100,000	\$280,000
24	Lowery Street Tree (100%)	0	0	0	0	\$20,000

Planned Projects
Added Items



Reporting and classifying the nature of expenses

	Improvement Description	Estimate (\$100%)	January (\$100%)	February (\$100%)	March (\$100%)	Planned (\$100%)
25	Quality Sealing	0	0	0	0	\$21,000
26	Asphalt	\$0,000	\$0,000	\$0,000	\$0,000	\$0,000
27	Drainage (100%)	0	\$70,000	0	0	0
28	Drainage (100%)	\$0,000	\$110,000	0	0	0
29	Drainage (100%)	\$0,000	0	\$0,000	0	0
30	Drainage (100%)	0	0	0	0	\$110,000

Planned Projects
Added Items



Preparing and approving the budget of expenses

Improvement Description	Expend (100%)	James (100%)	Seaworth (100%)	Shady (100%)	Shumard (100%)
34. Storm Shutter (50 x 60)	1	1	\$112,000	1	1
35. Aluminum Reinforced Hurricane Shutters - Hurricane-rated	\$4,000	1	1	1	1
36. Aluminum Reinforced Panels (240")	1	\$44,000	\$90,221	1	1
37. Aluminum Reinforced Panels (240"x48") Interior	1	1	1	1	\$8,787
38. Aluminum Reinforced Panels (240"x48") Exterior	1	1	1	1	\$29,494
39. Aluminum Reinforced Panels (240"x48") Interior	1	1	1	1	\$153,400

Planned Process
Added Items



Preparing and approving the budget of expenses

Improvement Description	Expend (100%)	James (100%)	Seaworth (100%)	Shady (100%)	Shumard (100%)
37. Storm shutters without tops	\$1,700	1	1	\$1,040	1
38. Counterbalancers	1	\$30,730	1	1	1
39. Lighting	1	\$7,870	\$7,860	1	\$5,540
40. LED Lighting upgrade (Computer-aided)	\$40,700	\$75,400	\$10,000	\$20,000	\$40,000
41. Chalkboards in classrooms	1	\$9,300	1	1	1
42. Replace classroom windows	1	1	\$11,900	1	1

Planned Process
Added Items



Preparing and approving the budget of expenses

Improvement Description	Expend (100%)	James (100%)	Seaworth (100%)	Shady (100%)	Shumard (100%)
43. Replace window glazing	1	1	1	1	1
44. Window replacement (Computer-aided)	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
45. Replace door hardware	\$40,000	\$10,100	1	\$5,000	\$10,100
46. Replace wood doors	1	1	1	1	\$100,000
47. Paper walls	\$221,000	1	1	1	1

Planned Process
Added Items



Preparing and approving the budget of expenses

Improvement Description	Expend (100%)	James (100%)	Seaworth (100%)	Shady (100%)	Shumard (100%)
48. Replace HVAC	\$167,000	\$120,000	\$60,000	\$17,000	\$30,000
49. Porcelain repair	1	1	\$40,000	1	1
50. Proof problem replacement and permanent	1	\$1,000,000	1	1	1
51. Add drop off	1	1	\$70,000	1	1
52. Reconfigure parking drop off	\$77,000	1	1	1	1
53. Expand driveway	1	\$140,000	1	1	1

Planned Process
Added Items



Preparing and approving the budget of expenses

Improvement Description	Expend (100%)	James (100%)	Seaworth (100%)	Shady (100%)	Shumard (100%)
54. Repair parking lot drainage	1	1	1	\$50,000	1
55. Repair Concrete retaining (240") existing wall	1	\$11,100	1	1	1
56. Concrete retaining (240") temporary solution	1	1	1	\$20,000	1
57. Paved/repaved	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
58. ADA signage - exterior	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000

Planned Process
Added Items



Preparing and approving the budget of expenses

Improvement Description	Expend (100%)	James (100%)	Seaworth (100%)	Shady (100%)	Shumard (100%)
59. Add the signage related to safety management	1	1	1	1	\$61,000
60. New synthetic rubber roof	1	1	1	1	\$2,000,000
61. New synthetic roof made from metal in light and heavy loads	1	1	1	1	\$500,000
62. New multipurpose building	1	1	1	1	\$7,000,000
63. New parking lot	1	1	1	1	\$1,000,000
64. Add locker rooms in gym	1	1	1	1	\$300,000

Planned Process
Added Items



Supporting and developing the leaders of tomorrow

Questions?