



**Regular Meeting - Annual Organization**

**12/12/2023 06:30 PM**

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC  
SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session -  
CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /  
IN-PERSON)

**MEETING MINUTES**

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AGENDA FOR THE **REGULAR** MEETING OF  
THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

**6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)**

**After the Completion of Open Session - CLOSED SESSION**

**7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)**

**Continuation of Closed Session After the Completion of Open Session Items**

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

**PARTICIPATION IN-PERSON:** Adherence to current Los Angeles County Department of  
Public Health protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us)

**PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:**

**Zoom Call-In# (346) 248-7799**

**Zoom Meeting ID# 834 2875 5469**

**Passcode: 266772**

**Attendees**

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**Voting Members**

Mr. Ronald Esquivel, President

Mrs. Veronica Pena, Clerk

Ms. Nancy Armenta, Trustee

Mr. John Quintanilla, Trustee

Mrs. Diane Benitez, Trustee

**Non-Voting Members**

Dr. Alejandro Ruvalcaba Ph.D., Superintendent

Dr. Maria Rios, Assistant Superintendent, Administrative Services

Dr. Jennifer Fang, Assistant Superintendent, Educational Services

**I. NOTICES - Public Comments / Speaker's Requests**

**II. NOTICES**

**III. Call to Order by \_\_\_\_\_ at \_\_\_\_\_ p.m.**

President Esquivel called the meeting to order at 6:30 p.m.

**IV. Members Present \_\_\_\_\_ Members Absent \_\_\_\_\_**

President Esquivel read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

**V. MEETING RECORDED**

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

**VI. APPROVAL OF AGENDA**

That the Agenda, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)**

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible, and understand that the Board will not engage in a debate with visitors, but

you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte shared that there were no submissions received for closed session topics.

**VIII. CLOSED SESSION - 6:30 P.M.**

**IX. RECESS TO CLOSED SESSION at \_\_\_\_\_ p.m.**

President Esquivel recessed the meeting to closed session at 6:33 p.m.

**X. CLOSED SESSION**

**A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957**

Participants: Dr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang

**B. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section 54957.6**

- District Negotiators: Dr. Alejandro Ruvalcaba and Dr. Maria C. Rios
- Employee Organization: Rosemead Teachers Association; California School Employees Association and its Rosemead Chapter 9; Management; Confidential; and Unrepresented - Provide direction regarding negotiations

**C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - pursuant to Government Code Section 54957**

Participant: Dr. Alejandro Ruvalcaba:

- Superintendent

**XI. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_\_ p.m.**

President Esquivel adjourned closed session at 7:29 p.m.

**XII. REGULAR MEETING - 7:30 P.M.**

**XIII. RECONVENE OPEN SESSION at \_\_\_\_\_ p.m.**

President Esquivel reconvened the meeting to open session at 7:34 p.m.

**XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

President Esquivel announced that the Board took no action in closed session.

## **XV. MEETING RECORDED**

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

## **XVI. PLEDGE OF ALLEGIANCE by: \_\_\_\_\_**

President Esquivel requested for Dr. Maria Rios to lead the Pledge of Allegiance.

## **XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S)**

1. President Esquivel congratulated and presented plaques to the following students as the Students of the Month for December 2023: Danielle Howard, 6th gr. Encinita; Keisy Estrada, 6th gr. Janson; Lorelei Linnett, 6th gr. Savannah; Pilar Hernandez Perez, 6th gr. Shuey; Abriella Martinez, 7th gr. Muscatel; and Xun Ye Li, 8th gr. Muscatel.

2. President Esquivel congratulated and presented a certificate of recognition to Muscatel Teacher Ms. Melissa Fuentes for her selection to be a member of the marching band of 400 band directors from across the country during the Macy's Thanksgiving Day Parade.

3. Superintendent Dr. Alejandro Ruvalcaba thanked Board President Mr. Ronald Esquivel for his service during the 2023 calendar year and presented a plaque of recognition.

*President Esquivel recessed the meeting for a brief break at 7:55 p.m.*

*President Esquivel reconvened the meeting to open session at 8:13 p.m.*

## **XVIII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)**

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte shared that there were five (5) submissions, as follows:

1. Miriam Wazirkajoyan
2. Debra Boeve
3. Sam Joo
4. Cami Case

**XIX. ACTION ITEM(S) - ORGANIZATIONAL:**

**A. ACTION - President of the Board of Trustees, 2024 Calendar Year**

That the Nomination of Mrs. Veronica Pena, as President of the Board of Trustees for the 2024 Calendar Year, be Approved.

Motion made by: Mrs. Diane Benitez

Motion seconded by: Mr. Ronald Esquivel

Clerk Ms. Veronica Pena respectfully declined the nomination.

President Ronald Esquivel rescinded his motion.

Trustee Diane Benitez rescinded her second.

That the Nomination of Mr. John Quintanilla, as President of the Board of Trustees for the 2024 Calendar Year, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**B. ACTION - Clerk of the Board of Trustees, 2024 Calendar Year**

That the Nomination of Mrs. Diane Benitez, as Clerk of the Board of Trustees for the 2024 Calendar Year, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**C. ACTION - Designation of Secretary, Authorized Representative, and Agent for the Board of Trustees**

Designation of Dr. Alejandro Ruvalcaba as Secretary, Authorized Representative, and Agent for the Board of Trustees for the 2024 Calendar Year, be Approved.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Ms. Nancy Armenta

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**D. ACTION - 2024 Board of Trustees Meeting Schedule, effective January thru December 2024**

That the 2024 Board of Trustees Meeting Schedule, effective January through December 2024, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**E. ACTION - 2024 Review of Annual Compensation of Individual Trustees**

That the Board of Trustees hereby specify that each Member of the Board receive a Five Percent (5%) increase of (\$23.76 increase per month) or a total of \$498.95 per month as compensation for services rendered, except that if the member does not attend all "scheduled or called" meetings of the Board during the month, he/she shall receive a pro-rated amount of the number of scheduled/called meetings that they attended during the 2024 calendar year, effective January 1, 2024, be Approved.

Motion made by: Mrs. Diane Benitez

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**F. ACTION - 2024 Compensation Donation to the Educational Foundation, effective January 1, 2024**

That the Board of Trustees hereby specify that each member of the Board individually may Elect to have an Optional Donation to the Educational Foundation to the Rosemead School District, Deducted from their Monthly Compensation on a Tenthly basis, effective January 1, 2024, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**G. ACTION - Resolution No. 23-24/03, Authorized Signatures for the 2024 Calendar Year**

That the Resolution No. 23-24/03, Authorized Signatures for the 2024 Calendar Year, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**H. ACTION - 2024 District's County Committee Voting Representative (CCVR)**

That the Board of Trustees Nominate Mr. Ronald Esquivel, as their 2024 Rosemead School District County Committee Voting Representative (CCVR) to Elect Members to the Los Angeles County Committee on School District Organization, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**I. ACTION - Nominate a Board Member as a California School Boards Association (CSBA) Delegate Assembly**

The item died due to lack of a motion.

**XX. RECESS FOR A BRIEF BREAK at \_\_\_\_\_ p.m.**

**XXI. RECONVENE OPEN SESSION at \_\_\_\_\_ p.m.**

**XXII. SUPERINTENDENT'S REPORT**

Superintendent Ruvalcaba shared the following:

- Congratulated Mr. Quintanilla as President and Mrs. Benitez as Clerk and looks forward to working with them throughout the year.
- Expressed that the students of the month are always amazing and it is so great to hear their speeches. Shared that he spoke with one of the students during the break and congratulated her for a great speech, adding that the students are so amazing, including in their poise and how well they speak. This is a testament to the work of our talented teachers and staff who educate the mind and soul, meanwhile creating leaders.
- Congratulated Ms. Fuentes for being such a great 1st year teacher and by putting both the district and herself out there to do those extraordinary things that only teachers do. Kudos for representing us so well at this year's Macy's Thanksgiving Parade.
- Recognized a special someone, who is in spirit and in heart, Mr. Gaeta's younger son, who had a solo tonight.
- Lastly, shared with the sentiment of RTA President Case that we have a wonderful district of dedicated teaching staff, classified, confidential, and administrators; and wished everyone a Merry Christmas, Happy New Year, and Happy Holidays; for you to celebrate in a safe and healthy manner.

**XXIII. BOARD PRESIDENT'S COMMENTS**

President Quintanilla shared the following:

- Congratulated the students of the month and appreciated their heartwarming speeches of thanks.
- Shared that he visited Muscatel for a site tour and expressed that the site visit was excellent. He also visited Janson and Shuey. He was impressed with seeing students and teachers going about their day of learning.
- Attended the Muscatel Winter program and enjoyed a night of music.
- Congratulated Ms. Melissa Fuentes for her participation in the Macy's Thanksgiving Parade.
- Wished everyone a Merry Christmas and a Happy New Year, along with all the other holidays that everyone celebrates. Lastly, wishing everyone a safe holiday.

**XXIV. BOARD ORAL COMMUNICATIONS**

Trustee Armenta shared the following:

- Congratulated the students of the month and shared her amazement at how great the students articulated their speeches. She could only imagine all the great possibilities in their future.



- Congratulated Ms. Fuentes for her participation in the Macy's Thanksgiving Parade. She shared that the district has excellent staff that are always willing to go the extra mile, adding that teaching is a labor of love.
- Thanked Past President Esquivel for his leadership and for always driving the Board to do what is right.
- Congratulated President Quintanilla and Clerk Benitez on their appointments.
- Lastly, wished everyone a Merry Christmas, a Happy New Year, and Happy Hanukkah, filled with continued blessings and success in the New Year.

Clerk Benitez shared the following:

- Congratulated the students of the month of December and was impressed by their speeches, expressing that they took ownership of their speeches.
- Congratulated Ms. Fuentes for her participation in the Macy's Thanksgiving Parade.
- Attended the Muscatel Winter program and shared it was great to see the room filled with parents. Expressing that it is great to see everyone together.
- Thanked Past President Esquivel for a wonderful year of leadership and the support he provided to her.
- Congratulated Mr. John Quintanilla for being appointed as President.
- Thanked everyone for their hard work.
- Lastly, she wished everyone a restful vacation and Happy Holidays. She looks forward to seeing everyone in the New Year to continue the focus on our students.

Trustee Esquivel shared the following:

- Congratulated Mr. Quintanilla for his appointment as President and knows he will do a great job.
- Congratulated Mrs. Benitez on her appointment as Board Clerk.
- Shared that he attended the CSBA conference and will share out information at a future meeting. He felt the conference was well attended with a lot of great information shared.
- Shared that Ms. Fuentes is a new teacher in the district and she is already marching in the Macy's Thanksgiving Parade. He looks forward to what's next. Sharing that Rosemead is filled with great teachers and staff as everyone focuses their decisions for the best interest of all students.
- Attended and enjoyed the Muscatel and Janson Christmas programs.
- Attended the DELAC meeting.
- Lastly, he wished everyone a Merry Christmas and a Happy New Year, asking everyone to be safe and enjoy their time off with their families.

Trustee Armenta shared the following:

- Shared that when the Board attends the CSBA conference the Rosemead Trustees are one of the few districts you see where they eat as a group. She added that this speaks to the relationships they have built as a team, alongside friendship. You don't see this in other districts.

Trustee Peña shared the following:

- Thanked Mr. Esquivel for his service for the past year and shared that he is a great historian for the Board.

- Congratulated both Mr. Quintanilla for his appointment as President and Mrs. Benitez for her appointment as Clerk.
- Congratulated the students of the month on their awards.
- Congratulated Ms. Fuentes for her hard work and shared that he attended the winter program where she did an amazing job. She acknowledged her parents who were in attendance for her recognition.
- Thanked the Principal for inviting the Board to the Janson Winter performance.
- Asked everyone to take some time to reflect on the great things that have been accomplished in our district and be grateful for the wonderful things that are yet to come.
- Lastly, she asked everyone to call someone that is on their mind and tell them they love them. She wished everyone a blessed holiday and a prosperous new year.

**XXV. PUBLIC HEARING(S): None**

**XXVI. CONSENT AGENDA**

That the Consent Agenda, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

- A. CONSENT - Personnel Status Report - Certificated and Classified**
- B. CONSENT - Minutes of the November 2, 2023, Board of Trustees' Meeting**
- C. CONSENT - Purchase Orders of October, 2023 - November, 2023, (on file), and Warrants for Budgeted Expenditures**
- D. CONSENT - Donation Report**
- E. CONSENT - 2nd Quarter Williams Settlement Quarterly Report to the County Superintendent, Uniform Complaints Report for 2023-2024 for the Period of October - December, 2023**
- F. CONSENT - Obsolete Technology - Mildred B. Janson Elementary School**
- G. CONSENT - Service/Consultant Proposals/Memorandum of Understanding/Contract Report**
  - 1. CONSENT - ADMINISTRATIVE SERVICES - Integrity Solutions (Savannah Elementary School) [NEW]**
  - 2. CONSENT - EDUCATIONAL SERVICES - IXL Learning (Savannah Elementary School) [RENEWAL]**

3. **CONSENT - EDUCATIONAL SERVICES - Reseller Purchase FastSpring Visual PST (ParkBench Software) - PowerSchool Object Reports (Districtwide) [RENEWAL]**
4. **CONSENT - HUMAN RESOURCES - California State Polytechnic University, Pomona (Districtwide) [NEW]**
5. **CONSENT - HUMAN RESOURCES - Cindy Huang, Consultant [NEW]**
6. **CONSENT - NUTRITION & WELLNESS - Super Co-Op: San Mateo-Foster City School District (Districtwide) [RENEWAL]**
7. **CONSENT - TECHNOLOGY - BDJ, Tech - Interactive Board Proposal (Districtwide) [NEW]**

**XXVII. SPECIAL REPORTS AND PRESENTATION(S)**

**A. Presentation on the First Interim Report, by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services**

Assistant Superintendent Dr. Rios presented the First Interim Report and answered questions. See the presentation attached.

**XXVIII. ACTION ITEM(S)**

**A. ACTION - First Interim Report for 2023-2024**

That the First Interim Report for 2023-2024, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**B. ACTION - Memorandum of Understanding between the Rosemead School District and the California School Employees Association (CSEA) and its Rosemead Chapter 9, Regarding change in Salary Range for the Noon Duty Supervision Aide Position**

That the Memorandum of Understanding between the Rosemead School District and the California School Employees Association (CSEA), and its Rosemead Chapter 9, Regarding change in Salary Range for the Noon Duty Supervision Aide Position, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Ms. Nancy Armenta

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes  
Mr. John Quintanilla - Yes  
Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**C. ACTION - Minimum Wage Increase, Effective January 1, 2024 and Updated Salary Schedules**

That the Minimum Wage Increase, effective January 1, 2024, and Updated Salary Schedules, be Approved.

Motion made by: Mrs. Diane Benitez

Motion seconded by: Ms. Nancy Armenta

Voting:

Ms. Nancy Armenta - Yes  
Mr. Ronald Esquivel - Yes  
Mrs. Veronica Pena - Yes  
Mr. John Quintanilla - Yes  
Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**D. ACTION - Bid Award - for RSD #23/24-0001 - Optec Electronic Marquee at the District Office**

That Bid Award - for RSD #23/24-0001 for the Optec Electronic Marquee at the District Office, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes  
Mr. Ronald Esquivel - Yes  
Mrs. Veronica Pena - Yes  
Mr. John Quintanilla - Yes  
Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**XXIX. DISCUSSION ITEM(S)**

**A. DISCUSSION - Review Updated Policies - 1st Reading**

Superintendent Ruvalcaba shared that the policies are being presented for a 1st reading and will be brought back for a final reading at the next meeting.

**XXX. NEW BUSINESS**

**A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up**

Superintendent Ruvalcaba shared the following updates to the Matrix:

- Marketing program - Shared that Dr. Fang provided the quote for the electronic billboards on 11/11/23 in a Friday update and requested feedback as he shared that they are pretty pricey.

- Dr. Fang added that there are unknown costs for the design. Additionally, if staff designs the ads, it would be cost savings; however, we don't have the expertise.
- Superintendent Ruvalcaba requested the Board's direction and shared that we need to be judicious about our expenditures given the upcoming financial challenges that were shared by the LAO's office.
- Dr. Rios shared that earlier in the evening the Board approved the contract for the District Office digital marquee and the team can now move forward. She estimated that the marquee would be ready sometime in March.
  - It was the Board's consensus to place the billboard project on hold.
- Request for report on additional access entry points - Superintendent Ruvalcaba shared that the 1-page report of responses was included in the night folder with approximately 50% yes, 47% no, and 24% neutral. He added that staff has continued to have conversations with the City and law enforcement. The City will assign an engineer to evaluate the school sites. He shared that Savannah has the potential for one additional gate opening. Encinita, Shuey, and Muscatel have no additional gates to be considered. Janson is up for discussion with continued conversations with the City and law enforcement. He shared that for Janson, the following gates are being considered: the small parking lot on Bartlett and the gate by the front office. Additionally, at Savannah, an additional gate is being considered by the staff parking lot off of De Adelena.
- President Quintanilla inquired about the cones that are by the trash cans.
  - Dr. Rios shared that the staff will look into this and will send the information in a Friday update.
- Trustee Peña inquired why the driveway parking lot stays open until 9:00 p.m.
  - Dr. Rios shared that the staff will look into this to ensure the gate is locked.
- Club Report - Superintendent Ruvalcaba shared that the report of clubs were included in the November 4, 2023, Friday update.
- Proactive Model to provide support for the vaping and healthy kids survey with an update for Muscatel - Dr. Fang shared that the model is looking at prevention to provide education to students on the use of vaping, smoking, drinking, and using drugs. The education will be delivered through physical education teachers, who will incorporate lessons on health and safety, including how they affect their bodies and appearance. Additionally, she shared that Dr. Moreno will host evening meetings for the families. Dr. Fang added that the District was awarded \$100,000 in grant funds to be earmarked for interns at each school site to target student support and their behaviors, in addition to supporting the school climate and environment through the partnership with WestEd. The grant funds will provide three hours of professional development in a safe and supportive climate starting at 7:30 a.m., including a listening circle to be hosted on March 4th led by WestEd. In addition, they will host a family forum for parents.
- Raptor system research - Superintendent Ruvalcaba shared that staff has received two quotes thus far.
- Software monitoring - Superintendent Ruvalcaba shared that a comparison chart will be provided via the Friday update.
- Board Governance Survey - Superintendent Ruvalcaba shared that a response is needed from one additional Trustee in order to compile the responses.

Trustee Peña shared the following:

- Shared that during the CSBA conference some districts had videos on during the session break times. She inquired whether staff could put together a video that could be looped during breaks.
  - Superintendent Ruvalcaba shared that Cabinet had already started a conversation on this topic about what to showcase on the marquees.

**XXXI. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)**

**XXXII. RECESS TO CLOSED SESSION at \_\_\_\_ p.m.**

**XXXIII. CLOSED SESSION**

**XXXIV. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_ p.m.**

**XXXV. RECONVENE TO OPEN SESSION at \_\_\_\_ p.m.**

**XXXVI. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

**XXXVII. ADJOURNMENT The meeting (be) adjourned at \_\_\_\_ p.m.**

President Quintanilla adjourned the December 12, 2023, Board Meeting at 9:32 p.m., be Approved, in memory of Ms. Magdaleno's mother.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

**XXXVIII. NEXT MEETING DATES**



John Quintanilla, President



Diane Benitez, Clerk

# Student of the Month Awards

December 2023



## Encinita Elementary School Danielle Howard

Danielle began 6th grade unsure of herself and with very low confidence. She was shy to speak when called on and didn't ask for help. After a couple weeks Danielle started to believe in herself. She began to take risks, like volunteering to read her essays out loud. She began to ask for help from her friends and teachers. Danielle's spelling grades improved consistently and she is making steady growth weekly. Danielle is proactive throughout the entire day, focusing more than she ever has. When directions are given during class, Danielle is the first student to be ready. Because of her dedication, determination, and focus, Danielle is showing growth in Math, Reading, and Writing. Congratulations Danielle!

~Dr. Nguyen, 6th gr Teacher



6th grade



## Mildred B. Janson Elementary School Kelsy Estrada

Kelsy's commitment to academic growth and her embodiment of the 8 Habits have truly set her apart as an exceptional student. She has shown remarkable improvement in all subject areas. It's evident that she is not only embracing the curriculum, but also applying the 8 Habits to enhance her learning. Kelsy's proactive approach to her studies, coupled with her strong work ethic, has resulted in impressive advancements across all subjects. Additionally, Kelsy balances her academic commitments with her passion for cheerleading, demonstrating excellent time management skills. She has shown that one can excel in both academics and extracurricular activities, setting a positive example for her peers. We are excited to witness her continued growth and are confident that she will achieve even greater success in the future. Congratulations! ~Mr. Aguilar, Mrs. Gonzales, and Ms. Hua, 6th gr Teachers



6th grade



## Savannah Elementary School Lorelei Linnett

Lorelei Linnett is a motivated student who has worked diligently thus far in the school year. Within the past couple of months since school has started, Lorelei has already made tremendous progress. She has made progress in both her iReady reading and iReady math from the third trimester diagnostic test school year to her beginning of the year diagnostic this year. Her grades in all academic areas are exemplary, and she demonstrates leadership by being an active participant in the classroom. Outside of school, Lorelei is involved in volleyball. With the attributes of being studious, analytical, determined, kind, and respectful, it is with great pleasure that Ms. Wong and Ms. Arreola deem Lorelei Linnett Savannah's Student of the Month.

~Ms. Wong and Ms. Arreola, 6th gr Teachers



6th grade



## Emma W. Shuey Elementary School Pilar Hernandez Perez

Pilar is an excellent example of someone who is constantly striving to be the best she can be in her academic and personal life. Academically speaking, Pilar puts first things first by completing all the tasks on her plate on time and by putting in her best effort. She has raised her overall grade equivalent score in A.R., from a 4.3 at the end of 5th grade to a 6.7 this year, which places her on grade level. Additionally, she completed her A.R. goal for the 1st Trimester. Pilar is well liked by her peers and puts in the time to create healthy relationships with those around her. She is caring and looks out for others. It is because of these reasons that the 6th grade team at Shuey Elementary has nominated Pilar Hernandez for the Most Improved Student of the Month award.

~Mrs. Almaraz, Ms. Pettus, and Ms. Shotke, 6th gr Team



6th grade



## Muscatel Middle School Abriella Martinez

Abriella is a 7th grader at Muscatel. Abriella absolutely shines and excels daily in PE. On cardio days, she runs roughly 3 miles, and the only reason she stops is because the period has ended. Abriella is the stretch leader for her 5th-period PE class. Some of the qualities that make her unique are her great personality; she is friendly and kind with all her classmates during her PE period. Abriella always does her very best in the weight room and the various sports units taught. She is supportive of other teammates and often helps others. The Muscatel PE Department is thrilled to nominate Abriella Martinez for the December student of the month.

~PE Department: Mr. Carson, Mrs. Kern, and Mr. Zimmerman



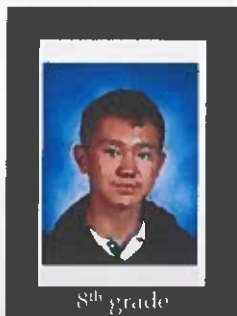
7th grade



# *Muscatel* *Middle School* *Xun Yo (Jason) Li*

Jason is an 8th grader at Muscatel. We have had the pleasure of having him in PE for 2 years. and our aide this year. Jason is conscientious, kind, smart, fair, athletic, compassionate, and a perfect example of a leader. We have had the pleasure of getting to know Jason more personally as an aide. He loves his parents, has many friends, and enjoys his Mothers cooking! He is a very respectful young man, and he will thrive in high school, college, and beyond. We wish him the best of luck...not sure Jason needs it, tho!

-PE Department: Mr. Carson, Mrs. Kern, and Mr. Zimmerman







*Melissa Fuentes*

Thanksgiving Day  
Parade





**Congratulations  
Melissa  
Fuentes**





## State Budget Update

### 2023-24 First Interim Budget December 12, 2023

Presented By:  
Maria C. Rios, Ed.D.  
Assistant Superintendent of Administrative Services

- On December 7th, the Legislative Analyst Office issued its Budget Outlook for 2023-2024. Here are a few key takeaways:
  - Estimated revenues for **2022-2023** to be **\$26 Billion** below projected Budget Act
  - Three year budget period (2022-25) estimated to have **\$58.68 Billion** shortfall between projections and collections
  - Prop 98 would be reduced by **\$21 Billion** through 2024-2025
  - Administration needs to come up with solutions to bridge the financial shortfall
  - California's reserves are strong (**\$30 Billion**), particularly for the purpose of Proposition 28, however it is unclear how the state will use reserve
  - Operating deficits are projected to grow over the next few years
- This is a precursor to the Governor's January Budget proposal

### First Interim Projection

- Represents the District's revised budget as of October 31, 2023
- Presents the Board and the public with an updated current year operating budget and a new three-year multi-year projection

### Adopted Budget vs. First Interim

Adopted Budget (June 2023)	First Interim (December 2023)
Enrollment = 2,304	Enrollment = 2,297
P2 ADA = 2,171	P2 ADA = 2,165
COLA = 8.22%	COLA = 8.22%
Unduplicated Pupil Count = 78.58%	Unduplicated Pupil Count = 79.28%
Lottery - Proposition 20 - Restricted = \$67 per ADA - Unrestricted = \$170 per ADA	Lottery - Proposition 20 - Restricted = \$72 per ADA - Unrestricted = \$177 per ADA
Class Size Reduction TK-3 = 24:1	Class Size Reduction TK-3 = 24:1

### First Interim Budget 2023-2024

### Components of Unrestricted Ending Fund Balance

	Unrestricted	Restricted
Beginning Balance	\$10,428,072	\$11,439,046
Total Revenues	\$25,307,577	\$21,989,959
Total Expenditures including Other Outgo	\$26,225,297	\$24,556,711
Total Contributions	-\$7,641,746	\$7,641,746
Change in Fund Balance	-\$917,720	-\$2,566,752
Projected Ending Fund Balance	\$9,510,352	\$8,872,294

	2023-2024
3% reserve for economic uncertainties	
Revolving Cash	
Stores	
Assigned	
Projected Total	

## The Use of Multi-year Projections

Multi-year projections are required by AB 1200/AB 2756.

Recognize that they are projections, not forecasts.

- Projections are expected to change as various factors change – they are not predictions.
- Projections are the mathematical result of today's decisions based on a given set of assumptions.
- Forecasts are predictions of the future – there is a higher implied reliability for forecasts.

Projections will change any time the underlying factors change – therefore plan to update projections as conditions change.

## Assumptions in Multi-year Projections

2023-2024	2024-2025
COLA = 8.22%	COLA = 1.0%
Increasing Enrollment = -30	Declining Enrollment = -30
LACOE LCFF Calculator	LACOE LCFF Calculator
Enrollment eligible for LCFF targeted funds – 79.28%	Enrollment eligible for LCFF targeted funds – 79.28%
Lottery Unrestricted = \$177 per ADA Restricted = \$72 per ADA	Lottery Unrestricted = \$177 per ADA Restricted = \$72 per ADA
Class Size Reduction K-3 = 24:1 TK = 10:1*	Class Size Reduction K-3 = 24:1 TK = 10:1*
Continued funding for Local Control and Accountability Plan priorities	Continued funding for Local Control and Accountability Plan priorities

## Multi-Year Projections – Unrestricted General

	2023-2024	2024-2025	2025-26
Beginning Balance	\$10,428,072	\$9,510,352	\$8,598,632
Total Revenues	\$25,307,577	\$24,922,301	\$24,537,025
Total Expenditures including Other Outgo	\$26,225,297	\$26,865,881	\$26,479,663
Total Contributions	-\$7,641,746	-\$7,512,086	-\$7,380,951
Change in Fund Balance	-\$917,720	-\$1,943,580	-\$2,961,980
Projected Ending Balance	\$9,510,352	\$7,566,772	\$4,604,652

## Enrollment and Average Daily Attendance (ADA) Historical Trends and Projections



## District Criteria and Standards

- Cash flow analysis indicates the cash balance will be positive
- Reserve will meet 3% minimum
- Fund balance will be positive at the end of the fiscal year
- Salary Negotiations for 23/24 are not settle with CSEA or RTI
- No significant multi-year commitments
- No District funds will have a negative balance

## Board commitment to fiscal solvency

The Board of Trustees recognizes its responsibility to plan for and maintain the fiscal solvency of our District for the 2023-2024 fiscal year and two subsequent fiscal years.

The multi-year projections indicate that our District will be able to meet its financial obligations for the 2023-2024 budget year and two subsequent fiscal years and the District will issue a positive solvency certification.

Thank you!

Questions?