



## Meeting Minutes

### Regular Meeting

09/02/2021 06:30 PM

6:30 P.M. – CALL TO ORDER/OPEN/PUBLIC  
SESSION (ZOOM)

After the Completion of Public Comments –  
CLOSED SESSION (ZOOM)

7:30 P.M. – OPEN/PUBLIC SESSION (ZOOM)

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### AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT THURSDAY, SEPTEMBER 2, 2021

6:30 P.M. – CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM)

After the Completion of Public Comments – CLOSED SESSION (ZOOM)

7:30 P.M. – OPEN/PUBLIC SESSION (ZOOM)

PARTICIPATION VIA TELECONFERENCE/ELECTRONIC

(As per Governor Newsom's Executive Order # N-29-20 signed 3/17/2020)

ZOOM MEETING ID# 956 7312 3173/PASSWORD: 980603

(626) 312-2900 x212



### Attendees

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#### Voting Members

Mrs. Diane Benitez, President

Ms. Nancy Armenta, Clerk

Mr. Ronald Esquivel, Trustee

Mrs. Veronica Pena, Trustee

Mr. John Quintanilla, Trustee

#### Non-Voting Members

Mr. Alejandro Ruvalcaba, Superintendent

Dr. Maria Rios, Assistant Superintendent, Administrative Services

Dr. Jennifer Fang, Assistant Superintendent, Educational Services

Mr. Alejandro Gaeta, Network Administrator

Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

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### I. Public Comments / Speaker's Requests

### II. NOTICES

The Board of Trustees of the Rosemead School District met in a special study session meeting on Thursday, September 2, 2021, held as a Teleconference/Electronic Zoom meeting ID# 956 7312 3173 at 6:30 p.m., following the guidance issued via Governor Newsom's Executive Order # N-29-20 and # N-25-20.

**III. Call to Order by \_\_\_\_\_ at \_\_\_\_\_ p.m.**

President Benitez called the meeting at 6:32 p.m.

**IV. Members Present \_\_\_\_\_ Members Absent \_\_\_\_\_**

All audience members connected electronically via Zoom.

**V. MEETING RECORDED**

President Benitez made the following statement:

*As a result of Governor Newsom's Executive Order for the elimination of public gatherings, the Rosemead School District Board of Trustees must conduct their public meetings virtually. In order to ensure the board's business is heard clearly, we would like to respectfully request for all attendees to mute their microphones unless you are requested by the Board President to address the Board.*

President Benitez made the following statement:

*As a result of the current national health emergency COVID-19 and as per Governor Newsom's Executive Order # N-29-20 signed on March 17, 2020, a local legislative body is authorized to hold public meetings via teleconferencing and to otherwise electronically to all members of the public seeking to observe and to address the local legislative body.*

*As per the Governor's Executive Order, the Rosemead School District Board of Trustees will conduct this meeting with all participation via Zoom Meeting, which is accessible to the public.*

**VI. APPROVAL OF AGENDA**

That the Agenda, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed by a 5-0 vote.

**VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)**

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comment. There was one submitted for the open session.

**VIII. CLOSED SESSION - 6:30 p.m.**

President Benitez read the following statement:

With respect to Item #3 - Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(2) on the closed session agenda:

- The facts and circumstances for this matter involve an employee's compensation

**IX. RECESS TO CLOSED SESSION at \_\_\_\_\_ p.m.**

President Benitez recessed open session to closed session at 6:38 p.m.

**X. CLOSED SESSION**

1. **CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section 54957.6**
2. **PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) – pursuant to Government Code Section 54957 – Participants: Mr. Alejandro Ruvalcaba, Dr. Maria Rios, and Dr. Jennifer Fang**
3. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - pursuant to Government Code Section 54956.9(d)(2) and (e)(2) - Participants: Mr. Alejandro Ruvalcaba and Dr. Maria Rios**
4. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION - pursuant to Government Code Section 54957 - Participant: Mr. Alejandro Ruvalcaba**

**XI. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_\_ p.m.**

President Benitez recessed closed session at 7:27 p.m.

**XII. REGULAR MEETING - 7:30 p.m.**

**XIII. RECONVENE TO OPEN SESSION at \_\_\_\_\_ p.m.**

President Benitez reconvened the meeting to open session at 7:38 p.m.

**XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

President Benitez reported that the Board of Trustees took the following actions in closed session:

1. Appointment of Jason Rose as the Coordinator of Human Resources, effective September 2, 2021, with an official start date to be determined with the following Board vote:

Motion made by: Mr. Esquivel

Motion seconded by: Ms. Armenta

Voting:

Ms. Nancy Armenta - Yes

Mrs. Diane Benitez - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed by a 5-0 vote.

2. To Approve the Final Settlement Agreement and General Release with Employee Number 0389, in the amount of \$6,596.98 with the following Board vote:

Motion made by: Ms. Armenta

Motion seconded by: Mr. Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mrs. Diane Benitez - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes  
Mr. John Quintanilla - Yes

The motion passed by a 5-0 vote.

**XV. PLEDGE OF ALLEGIANCE by: \_\_\_\_\_**

President Benitez requested for Dr. Maria Rios to lead the Pledge of Allegiance.

**XVI. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S):**

President Benitez recognized the following donors and thanked them for their gracious donations:

- Senator Susan Rubio
- Kotec Corporation
- Taiwanese-American Chamber of Commerce of Greater Los Angeles
- Lions Club International
- City of Rosemead
- Asian American Economic Development Enterprises, Inc.

**XVII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)**

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submissions of public comment and shared that there were three (3) as follows:

**1. Jerry Puente, RTA President:**

"Hello School Board Members,

This is RTA President, Jerry Puente. I want to express how excited and elated teachers are being back on campus and face to face with students. What a wonderful profession we have in education to guide and mold our students, which my math plc team like to call, "changing lives."

During the summer we said goodbye to some hard working people in our district office, but we were able to hire a new wonderful Assistant Superintendent Dr. Rios. Not having an Human Resource Coordinator has delayed some requests but note that our superintendent has stepped up to fill that void with him and his team at the district office.

We are currently planning to meet with Mr. Ruvalcaba on various issues in the coming weeks which include Security Cameras, extending Covid-19 relief coverage which expires this month, and continued communication on covid-19 protocols.

On a personal note, I saw Mr. Ruvalcaba and Mr. Quintanilla at my Back-to-School zoom night. Thank you for attending and sorry if I missed anyone.

Let's continue to stay safe by wearing masks and following DPH protocols in our district."

**2. Hao Vuong, Parent:**

"Hi, Board members,

I just realized that the Covid testing would not include the students in Shuey Elementary school, I am so concerned that they would find out too late if they are infected...

As informed last week, a couple students at other school got infected with the Covid virus, this made me even more concerned.

I would like to suggest that it is best if all students would be included for the covid test if the adults are being tested if possible.

Greatly appreciated if this is being considered!

Sincerely yours,

Hao Vuong"

#### **XVIII. SUPERINTENDENT'S REPORT**

Superintendent Ruvalcaba shared the following:

- Thanked the donors for their continued support of our school community of students and staff. Mr. Ruvalcaba thanked them for stepping up and supporting our schools.
- Acknowledged and thanked the Rosemead family and teams for their support for schools the first days of school. He shared that although we had a couple hiccups like crying and late arrivals, the start of school was great. He thanked the amazing District Office admin team for going out to the sites to support schools on their first couple days. He expressed that the reward for all educators is the smiling and happy faces behind the masks to be back on campus and the laughter meanwhile they are playing on a daily basis. He gave kudos to the amazing Rosemead staff who have worked together to prepare for the return of students to all campuses.
- Thanked Dr. Maria Rios whose 1st official board meeting is tonight.
- Congratulated Dr. Jason Rose on being named as the Coordinator of Human Resources and welcomed him to Rosemead.
- Shared that the District is in the process of issuance of the 2014 Bonds, and shared that he recently participated in the rating call with Moody's with an assigned AA3 rating which is an awesome rating for bond sales.

#### **XIX. BOARD PRESIDENT'S COMMENTS**

President Benitez reported that she was unable to attend all the Back-to-School Nights but is positive that they were all successful and amazing, as always. Wished all staff a wonderful Labor Day weekend and day off of school. She agreed with Superintendent Ruvalcaba on having a wonderful District.

#### **XX. BOARD ORAL COMMUNICATIONS**

Clerk Armenta welcomed back everyone to school, wished everyone a wonderful school year, and reminded everyone to engage in self-care. She shared that sometimes we work hard for what we want and in some cases it doesn't look like we want, but as long as we continue to work hard towards our goals it will work out. Ms. Armenta thanked everyone for everything they do and their exceptional hard work. She shared that she was unable to attend all the Back-to-School Nights, and that she knows that everyone did a great job. Clerk Armenta shared that it warms her heart to see all the students being welcomed back to school and gave kudos to Principal Soto from Savannah. She also thanked staff supporting the school sites and seeing some District Office staff on site providing their support. Lastly, she shared to Superintendent Ruvalcaba how proud she is of his team, the Moody's rating is exceptional, and expressed that this is all a testament of the hard work to always be pushing to reach

the best for our schools.

Trustee Esquivel welcomed everyone back to school for in person instruction. He shared that every day he went to work he missed seeing the kids walk up to campus and see campuses opened. Mr. Esquivel thanked all the community groups for their support and donations to our district throughout the year with PPE equipment. Welcomed Dr. Jason Rose to the school district. He shared that his grandson was very happy to be back in school on campus interacting with his friends. Trustee Esquivel shared that he was unable to attend all the Back-to-School Nights but was able to attend in Muscatel's and gave kudos for the Independent Study program.

Trustee Peña welcomed back our students and families for the 2021-2022 school year. She thanked our community partners for their donations of PPE equipment. Mrs. Peña stated that she was able to visit all our schools the first three days of school and was able to experience the happiness of our students to be back on our beautifully kept campuses. She thanked our principals and staff for being so welcoming to the children and families who were very excited to be back. Trustee Peña thanked Mrs. Stella Ndahura for preordering all the meals to ensure we have the meals on our menus for students. She thanked Dr. Cardenas for sharing the Janson video with her. Lastly, she wished everyone a safe Labor Day weekend.

Trustee Quintanilla agreed with many of the things that fellow Trustees expressed. He recognized and thanked our community donors for the PPE equipment they provided to our schools. He attended the 1st day of school at Savannah and recognized both the staff and District Office staff who were there to provide their support. Mr. Quintanilla gave kudos to Dr. Jennifer Fang for assisting a student who was struggling with letting go of her mom to proceed to school. Dr. Fang supported the student helping her progress to class. He shared that he attended all the Back-to-School Nights which were wonderful. Welcomed Dr. Jason Rose to the Rosemead School District. Lastly, he gave a personal shout out and encouraged everyone in the district to get the vaccine for the good of themselves and the Rosemead family. He asked them to contact their medical provider regarding the vaccine.

Clerk Armenta recognized our crossing guards for their support of our students when crossing the street to arrive safely to school. She recognized that they put their lives on the line to help our students and families get to safety when crossing the streets.

**XXI. PUBLIC HEARING(S): None**

**XXII. CONSENT AGENDA**

That the Consent Agenda, be approved, as corrected.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

1. **CONSENT - Personnel Status Report – Certificated and Classified**  
As corrected.
2. **CONSENT - Minutes of the July 28, 2021, Board of Trustees' Meeting**
3. **CONSENT - Minutes of the August 5, 2021, Board of Trustees' Meeting**
4. **CONSENT - Purchase Orders as of July – August, 2021, (on file), and Warrants for budgeted expenditures**
5. **CONSENT - Obsolete Furniture - Emma W. Shuey Elementary School**
6. **CONSENT - Obsolete Technology - Emma W. Shuey Elementary School**
7. **CONSENT - Obsolete Textbooks - Encinita Elementary School**
8. **CONSENT - Obsolete Textbooks - Mildred B. Janson Elementary School**
9. **CONSENT - Obsolete Textbooks - Muscatel Middle School**
10. **CONSENT - Obsolete Textbooks - Savannah Elementary School**
11. **CONSENT - Obsolete Textbooks - Emma W. Shuey Elementary School**
12. **CONSENT - Use of Facilities Application - Cub Scout Troop #594 (Shuey)**
13. **CONSENT - Use of Facilities Application - American Youth Soccer Organization (AYSO) Region 40 (Encinita)**

**XXIII. SPECIAL REPORTS AND PRESENTATION(S)**

1. **Presentation on Socio-Emotional Month, by Ms. Hoori Chalian, Coordinator of Special Education and Student Support Services**  
Coordinator of Special Education and Student Support Services Chalian provided a brief overview on Socio-Emotional month and supports available through District partners. (See presentation attached.)
2. **Unaudited Actuals Presentation, by Dr. Maria C. Rios, Assistant Superintendent of Administrative Services**  
Assistant Superintendent Dr. Rios provided an overview on the Unaudited Actuals for the 2020-2021 school year and answered Trustee questions. (See presentation attached).

**XXIV. ACTION ITEM(S)**

1. **ACTION - 2020-2021 Unaudited Actuals Financial Report**  
That the 2020-2021 Unaudited Actuals Financial Report, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

2. **ACTION - 2021-2022 Beginning Fund Balance Revisions to BA201-BA214**  
That the 2021-2022 Beginning Fund Balance Revisions to BA201-BA214, be approved.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Ms. Nancy Armenta

Voting:

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passes with a 5-0 vote.

3. **ACTION - 2021-2022 Budget Revisions to BA215-BA220**  
That the 2021-2022 Budget Revisions to BA215-BA220, be approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mrs. Diane Benitez

Voting:

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

4. **ACTION - Resolution No. 2021-22/05, Adopting the GANN Limit**  
That Resolution No. 2021-22/05, Adopting the GANN Limit, be approved.

The Board requested that financial information be included in all future resolutions.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

5. **ACTION - Use of Education Protection Account (EPA) for 2020-2021**  
That the Use of Education Protection Account (EPA) for 2020-2021, be approved.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mrs. Diane Benitez - Yes



Ms. Nancy Armenta - Yes  
Mr. Ronald Esquivel - Yes  
Mrs. Veronica Pena - Yes  
Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

6. **ACTION - Use of Developer Fees Collected for Fiscal Year 2020-2021**  
That the Use of Developer Fees Collected for Fiscal Year 2020-2021, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Mrs. Diane Benitez - Yes  
Ms. Nancy Armenta - Yes  
Mr. Ronald Esquivel - Yes  
Mrs. Veronica Pena - Yes  
Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

7. **ACTION - Service/Consultant Proposals/Bid Awards/Memorandum of Understanding/Contract Report, including:**

That the Service/Consultant Proposals/Bid Awards/Memorandum of Understanding/Contract Report, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mrs. Diane Benitez - Yes  
Ms. Nancy Armenta - Yes  
Mr. Ronald Esquivel - Yes  
Mrs. Veronica Pena - Yes  
Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

- a. **ACTION - EDUCATIONAL SERVICES - Erik Negroe - Districtwide [RENEWAL]**
- b. **ACTION - EDUCATIONAL SERVICES - Los Angeles County Arts and Culture Advancement Grant (Elementary Schools) [RENEWAL]**
- c. **ACTION - EDUCATIONAL SERVICES - Los Angeles County Office of Education - Physical Education and Comprehensive Health Unit - Districtwide [NEW]**
- d. **ACTION - EDUCATIONAL SERVICES - Mission Transportation, Inc. - Districtwide [RENEWAL]**
- e. **ACTION - EDUCATIONAL SERVICES - NearPod, Inc. - Google Classroom/Slides Add-On - Districtwide [RENEWAL]**
- f. **ACTION - EDUCATIONAL SERVICES - Read.Write.Think, LLC - Encinita [RENEWAL]**

- g. **ACTION - EDUCATIONAL SERVICES - Reseller Purchase FastSpring Visual PST (ParkBench Software) - PowerSchool Editor - Districtwide [RENEWAL]**
- h. **ACTION - NUTRITION & WELLNESS - Berkeley Street Beverages Company, Inc. - Districtwide [NEW]**
- i. **ACTION - SPECIAL EDUCATION & STUDENT SUPPORT SERVICES - Foothill Family - Districtwide [RENEWAL]**
- j. **ACTION - SUPERINTENDENT'S OFFICE - Rosemead Chamber of Commerce - Districtwide [RENEWAL]**

**8. ACTION - Confirm/Cancel/Reschedule the Next Scheduled Study Session for the Month of October, 2021, as October 21, 2021, on the topic of: Facilities Master Plan Prioritization and Next Steps**

That the Board of Trustees Confirm the Next Scheduled Study Session for the Month of October, 2021, as October 21, 2021, on the topic of: Facilities Master Plan Prioritization with pictures on each priority and ESSER III draft plan, be approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Mrs. Diane Benitez - Yes  
 Ms. Nancy Armenta - Yes  
 Mr. Ronald Esquivel - Yes  
 Mrs. Veronica Pena - Yes  
 Mr. John Quintanilla - Yes

The motion passed with a 5-0 vote.

**9. ACTION - Nomination of \_\_\_\_\_, as a California School Boards Association (CSBA) Director-at-Large, African American, American Indian, and County for a Two-Year Term, Due October 1, 2021**

Item failed due to lack of a motion.

**XXV. DISCUSSION ITEM(S)**

**1. DISCUSSION - Update on the Reopening of Schools**

The Superintendent provided an update on the Reopening of Schools and reviewed current COVID cases. (See presentation attached.)

**XXVI. NEW BUSINESS**

**1. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up**  
 Superintendent Ruvalcaba provided the following updates:

- Mini libraries - have been completed.
- M&O vehicles - due to the industry-wide shortage of chips there is a shortage in new vehicles. Staff will continue working closely with the dealerships and the District is in the cue as vehicles come out.
- Social emotional support hiring for elementary schools - the District is currently advertising the position.
- Additional support for M&O - the District is currently advertising for the additional support.
- District Office Marquee - Dr. Rios met with Gloria Molleda our City Manager to discuss the District Office marquees and safety needs at Encinita.

- The City fully acknowledged that they have no governance on the District Office. The District must adhere to building codes and can elect to go through the City or DSA. There is also no limit on scrolling text or other items. The marquee does however need to stand on pedestals, a concrete base, and follow height limitations. It was clarified that the District does not need to follow any City ordinances.
- The safety at Encinita cross streets was discussed and the City understands the severity of safety concerns following several car accidents with cars landing on the campus next to classrooms and offices. We've requested that the City research the addition of barriers or ballards to address the safety concerns. Superintendent Ruvalcaba shared that the District needs to be a partner to the City to ensure safety is addressed which encompasses the sidewalk safety. At this time there is no timeline on this project, however, the City has been very responsive regarding this concern.

**Trustee Esquivel:**

- Agenda preparation - recommended that when we get to this point that we go all in or not do it. It'll be a lot of work for Mrs. Bracamonte to continue producing 2 packets including a digital and a paper version. He recommended that Trustees commit to one or the other. He suggested that Board consider going digital.
- Superintendent Ruvalcaba shared that Mrs. Bracamonte has prepared two presentations which he is currently reviewing. She will walk us through what it takes to prepare each Board agenda packet so that the Board understands the work that goes into preparing both the digital online version and the paper copies. She will also walk us through the environment if we go all electronic with no paper copies.
- Superintendent Ruvalcaba shared that the preparation of 2 packets for each meeting is exponential hands on work for our office.
- The Board agreed that they will revisit the agenda packet conversation after we walk the Board through the digital environment with the hands on demonstration on 9/16/2021.

**Trustee Quintanilla:**

- Study session for September - he will not be available in person along with Clerk Armenta. He requested a reschedule of the study session.
- After discussion, it was the Board's decision to reschedule the September Study Session from September 16 to Monday, September 27, 2021, at 6:30 p.m.

**XXVII. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)**

**1. Tina Ton, parent:**

"Dear Board,

I am writing to you to voice my concerns about Covid testing for students. As a parent, i am extremely uneasy with letting my children attend school as the Covid cases rises, affecting children more than adults. More importantly, because our children are unable to be vaccinated, we cannot take lightly the risk that they will be ok. Remember when there were no vaccinations in sight, we were frantic and highly

cautious. Why can't this same sense of urgency apply to our kids? If they don't have a voice, let mine represent my children.

Also as you know, kids are kids, they like to interact with others and often times forget what social distancing means. If we can't control this aspect, let's try to control any safety precautions as we can.

Respectfully yours,

Tina Ton"

**XXVIII. RECESS TO CLOSED SESSION at \_\_\_\_ p.m.**

President Benitez recessed to closed session at 9:36 p.m.

**XXIX. CLOSED SESSION**

**XXX. ADJOURNMENT OF CLOSED SESSION at \_\_\_\_ p.m.**

President Benitez adjourned closed session at 10:05 p.m.

**XXXI. RECONVENE TO OPEN SESSION at \_\_\_\_ p.m.**

President Benitez reconvened the meeting to open session at 10:12 p.m.

**XXXII. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)**

President Benitez reported that the Board of Trustees took no action in closed session.

**XXXIII. ADJOURNMENT The meeting (be) adjourned at \_\_\_\_ p.m.**

That the September 2, 2021, Board of Trustees meeting, be adjourned at 10:12 p.m.

Motion made by: Mr. John Quintanilla

Motion seconded by: Mr. Ronald Esquivel

Voting:

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

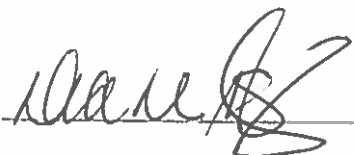
Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Meeting adjourned in memory of the student who passed away in the high school shooting.

**XXXIV. NEXT MEETING DATES**



President



Clerk

# Rosemead School District

## 2020-21 Unaudited Actuals Report Presentation September 2, 2021

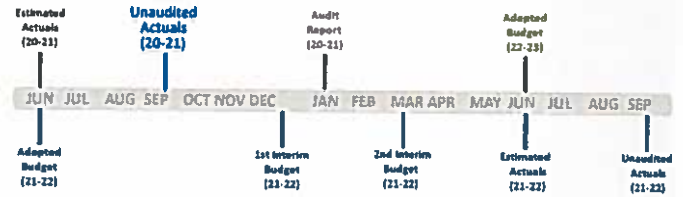
Maria C. Rice, Ed.D., Assistant Superintendent, Administrative Services



### 2020-21 Unaudited Actuals Report

#### What are the "Unaudited Actuals"?

- Fiscal Year-end financial statements prepared using the State Account Code Structure (SACS) for all district operated funds
- Report of activities within the funds, identifying unspent or reserves that are carried forward into future years
- Used as a basis for Certified Annual Financial Statement (Audit Report)
- Tool to compare the Estimated Actuals as presented during the 2021-2022 budget adoption process



### 2020-21 Unaudited Actuals Report

### 2020-21 Unaudited Actuals Report

	2020-21 Estimated Actuals			2020-21 Unaudited Actuals		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Revenue</b>						
LCFF	\$ 25,315,947		\$ 25,315,947	\$ 25,315,947		\$ 25,315,947
Federal	\$ 84,310	\$ 4,612,243	\$ 4,696,553	\$ 90,915	\$ 4,314,878	\$ 4,405,793
Other State	\$ 436,828	\$ 3,949,201	\$ 4,386,029	\$ 462,678	\$ 3,739,871	\$ 4,202,549
Other Local	\$ 358,317	\$ 1,806,405	\$ 2,164,722	\$ 383,154	\$ 1,878,708	\$ 2,261,862
<b>Total Revenue</b>	\$ 26,999,402	\$ 10,367,649	\$ 37,367,051	\$ 26,151,694	\$ 9,932,357	\$ 36,084,051
<b>Expenditures</b>						
Unrestricted	\$ 13,298,515	\$ 2,353,741	\$ 15,652,256	\$ 11,159,791	\$ 2,164,817	\$ 13,324,608
Classified	\$ 2,047,914	\$ 1,882,317	\$ 3,930,231	\$ 2,005,099	\$ 1,637,801	\$ 3,642,900
Employee Benefits	\$ 4,094,243	\$ 3,121,650	\$ 7,215,893	\$ 4,000,381	\$ 3,076,223	\$ 7,076,604
Books/Supplies	\$ 695,113	\$ 2,347,146	\$ 3,042,259	\$ 694,321	\$ 2,391,638	\$ 3,085,959
Services and Operations	\$ 1,543,087	\$ 2,443,878	\$ 3,986,965	\$ 1,594,133	\$ 2,304,177	\$ 3,898,310
Capital Outlay		\$ 17,869	\$ 17,869		\$ 5,742	\$ 5,742
Other Outgo		\$ 538,835	\$ 538,835		\$ 769,782	\$ 769,782
Direct Support/Indirect	\$ 171,360	\$ 171,360	\$ 342,720	\$ 171,360	\$ 155,491	\$ 326,851
<b>Total Expenditures</b>	\$ 20,707,026	\$ 12,409,941	\$ 33,116,967	\$ 19,433,684	\$ 11,834,189	\$ 31,267,873
<b>Excess/(Deficiency)</b>	\$ 6,292,376	\$ (2,042,302)	\$ 4,250,074	\$ 6,717,910	\$ (1,901,832)	\$ 4,816,078
<b>Other Financing Sources/Uses</b>						
Transfers In		\$ 116,910	\$ 116,910		\$ 156,910	\$ 156,910
Transfers Out/Other Uses		\$ 3,918,354	\$ (3,918,354)		\$ 3,841,267	\$ (3,841,267)
Contributions	\$ 13,938,516	\$ 3,083,343	\$ 17,021,859	\$ 13,941,267	\$ 3,084,276	\$ 17,025,543
<b>Total Other Financing Sources/Uses</b>	\$ 13,938,516	\$ 3,083,343	\$ 17,021,859	\$ 13,941,267	\$ 3,084,276	\$ 17,025,543
<b>Net Change/Decrease to Fund Balance</b>	\$ 1,523,866	\$ (1,889,002)	\$ (365,136)	\$ 1,496,977	\$ (1,481,545)	\$ (34,568)
<b>Beginning Balance</b>	\$ 7,314,796	\$ 1,941,649	\$ 9,256,445	\$ 7,024,796	\$ 1,943,649	\$ 8,968,445
<b>Audit Adjustments/Restatements</b>	\$ 220,868	\$ (506,711)	\$ (285,843)	\$ 191,886	\$ (555,387)	\$ (363,501)
<b>Ending Balance</b>	\$ 8,059,530	\$ 1,435,946	\$ 9,495,476	\$ 8,317,669	\$ 1,877,873	\$ 10,195,542

Timing is everything

The numbers shown in the financial reports represent a snapshot in time  
-- June 30<sup>th</sup> 2021--

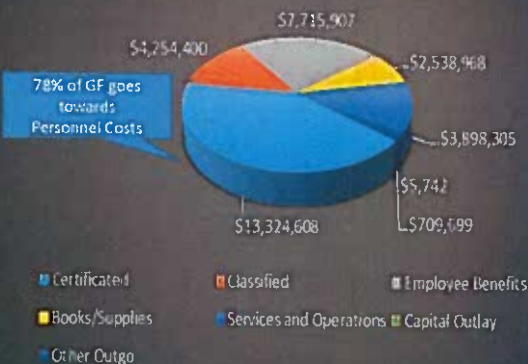


With the size, scope, and number of variables at play in the budget, it is a given that if the year-end close were to occur 3 weeks earlier or 3 weeks later, many of these numbers would be significantly different, both upward and downward.

### 2020-21 Unaudited Actuals Report

### 2020-21 Unaudited Actuals Report

#### Combined General Fund Expenditures



	2020-21 Estimated Actuals			2020-21 Unaudited Actuals		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Revenue						
LCFF	\$ 25,315,947		\$ 25,315,947	\$ 25,315,947		\$ 25,315,947
Federal	\$ 84,310	\$ 4,612,243	\$ 4,696,553	\$ 90,915	\$ 4,314,878	\$ 4,405,793
Other State	\$ 436,828	\$ 3,949,201	\$ 4,386,029	\$ 462,678	\$ 3,739,871	\$ 4,202,549
Other Local	\$ 358,317	\$ 1,806,405	\$ 2,164,722	\$ 383,154	\$ 1,878,708	\$ 2,261,862
<b>Total Revenue</b>	\$ 26,999,402	\$ 10,367,649	\$ 37,367,051	\$ 26,151,694	\$ 9,932,357	\$ 36,084,051

#### 2020-21 Unaudited Actuals Expense Variances

- Unspent allocations for LCAP, Title I and American Recovery Funds (\$473,996)
- Reduction to district's share of STRS on Behalf due to decrease in State's contribution (\$269,988)
- Unused contracts and open purchases for Restricted Routine Maintenance (\$171,973)
- Unspent state and local grants for extra assignments, instructional supplies, services and other sources (\$106,116)
- Increase to Special Ed excess cost \$70,878

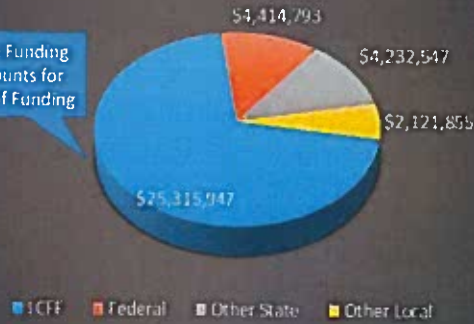
Beginning Balance	\$ 7,314,796	\$ 1,941,649	\$ 9,256,445	\$ 7,024,796	\$ 1,943,649	\$ 8,968,445
Audit Adjustments/Restatements	\$ 220,868	\$ (506,711)	\$ (285,843)	\$ 191,886	\$ (555,387)	\$ (363,501)
Ending Balance	\$ 8,059,530	\$ 1,435,946	\$ 9,495,476	\$ 8,317,669	\$ 1,877,873	\$ 10,195,542





## Combined General Fund Revenues

State Funding  
Accounts for  
82% of Funding



Revenue	2020-21 Estimated Actuals			2020-21 Unaudited Actuals		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
LCFF	\$ 25,315,947	\$ -	\$ 25,315,947	\$ 25,315,947	\$ -	\$ 25,315,947
Federal	\$ 84,910	\$ 4,329,243	\$ 4,414,153	\$ 99,915	\$ 4,134,678	\$ 4,234,593
Other State	\$ 436,848	\$ 3,795,700	\$ 4,232,548	\$ 492,678	\$ 3,739,871	\$ 4,232,549
Other Local	\$ 158,113	\$ 1,963,742	\$ 2,121,855	\$ 243,814	\$ 1,878,000	\$ 2,121,814
<b>Total Revenues</b>	<b>\$ 25,959,018</b>	<b>\$ 10,088,685</b>	<b>\$ 36,047,703</b>	<b>\$ 26,153,354</b>	<b>\$ 9,752,549</b>	<b>\$ 35,905,903</b>

### 2020-21 Unaudited Actuals Revenue Variances

- American Rescue Plan revenues defer to new year (\$101,452)
- Title I, III and IV revenues defer to new year (\$147,751)
- IDEA revenues defer to new year (\$80,658)
- Reduction to district's share of STRS on Behalf (\$269,988)
- Increase per pupil funding to Lottery \$102,911
- Funding changes to State Aid and Special Ed \$248,319
- Additional local revenue received in current year \$150,303

<b>Net Incr/Decr to Fund Balance</b>	\$ 3,347,047	\$ 1,088,602	\$ 2,258,445	\$ 2,096,977	\$ 1,383,545	\$ 3,480,522
<b>Beginning Balance</b>	\$ 7,924,796	\$ 1,043,690	\$ 8,968,486	\$ 7,924,796	\$ 1,043,690	\$ 8,968,486
<b>Audit Adjustments/Reinstatements</b>	\$ 230,848	\$ (584,731)	\$ (353,883)	\$ 381,006	\$ (555,180)	\$ (174,174)
<b>Ending Balance</b>	\$ 8,395,711	\$ 1,537,561	\$ 9,933,272	\$ 8,682,779	\$ 1,871,055	\$ 10,553,834



## Analysis of the Ending Fund Balance

- The Fund Balance is NOT the equivalent of the District's Checking Account
- It is NOT all cash that can be used for any purpose

### Five Components of Fund Balance

- 1) Restricted
- 2) Non Spendable
- 3) Assigned
- 4) Reserve for Economic Uncertainties
- 5) Unassigned

### Unaudited Actuals Combined General Fund Balance

<b>Restricted *</b>	<b>\$1,871,855</b>
<b>Non-Spendable</b>	<b>\$122,811</b>
<b>Assignments</b>	
Supplemental and Concentration Grant	\$1,702,683
GATE Funds	\$6,514
Declining Enrollment, Deficit Spending and Other Budget Contingencies	\$4,467,459
Negotiation Settlement (Unrestricted)	\$745,550
Textbook Adoption	\$1,628,000
Mandated Costs	\$150,990
Reserve for Economic Uncertainty	\$988,771
<b>Unassigned</b>	<b>\$0</b>
<b>Total</b>	<b>\$11,684,633</b>



## Next Steps

September 15, 2021

- 2020-21 Unaudited Actuals

December 15, 2021

- 2021-22 First Interim Report

January 30, 2022

- 2020-21 Audited Financial Report

Deadlines: Education Code (42127 and 42130)

Thank you!

Questions?



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## Reopening of Schools Update September 2, 2021



Inspiring and developing the leaders of tomorrow

Thank you!



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## COVID-19 General Updates

- COVID case rates are beginning to level out, but an increase is expected as more testing is occurring
- Unvaccinated still account for majority of new cases and serious illnesses
- Vaccination rates are also rising
- CDPH is in the process of evaluating the impact of the start of school on case rates and may adjust their protocols accordingly in the following areas
  - Close contacts
  - Contact tracing
  - Quarantining



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## Impact to Rosemead

- Six (6) confirmed cases as of Friday, August 27
- One (1) classroom and several other students have been quarantined per OPH protocols
- Our attendance has been impacted as individuals stay home when ill
- Classroom coverage has been impacted/sub coverage
- Anxiety and fear
- Independent Study (IS) - 92 enrolled (78)/pending enrollment (14)



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## Ongoing Concerns

- Communication - Parent and staff notification
- Quarantine protocols
  - Close contacts
  - Timelines
- Instructional opportunities for quarantined students
- Mandating vaccinations
- Health screenings
- COVID testing for all



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**Rosemead School District COVID-19 Dashboard**

Open from 8/24/21 10:00 AM

Order	Last	School	Confirmed Cases				Total Cases			
			Confirmed	Unconfirmed	Quarantined	Isolated	Confirmed	Unconfirmed	Quarantined	Isolated
1	8/24/21	8/24/21	1	0	0	0	1	0	0	0
2	8/24/21	8/24/21	1	0	0	0	1	0	0	0
3	8/24/21	8/24/21	1	0	0	0	1	0	0	0
4	8/24/21	8/24/21	1	0	0	0	1	0	0	0
5	8/24/21	8/24/21	1	0	0	0	1	0	0	0
6	8/24/21	8/24/21	1	0	0	0	1	0	0	0
7	8/24/21	8/24/21	1	0	0	0	1	0	0	0
8	8/24/21	8/24/21	1	0	0	0	1	0	0	0
9	8/24/21	8/24/21	1	0	0	0	1	0	0	0
10	8/24/21	8/24/21	1	0	0	0	1	0	0	0
11	8/24/21	8/24/21	1	0	0	0	1	0	0	0
12	8/24/21	8/24/21	1	0	0	0	1	0	0	0
13	8/24/21	8/24/21	1	0	0	0	1	0	0	0
14	8/24/21	8/24/21	1	0	0	0	1	0	0	0
15	8/24/21	8/24/21	1	0	0	0	1	0	0	0
16	8/24/21	8/24/21	1	0	0	0	1	0	0	0
17	8/24/21	8/24/21	1	0	0	0	1	0	0	0
18	8/24/21	8/24/21	1	0	0	0	1	0	0	0
19	8/24/21	8/24/21	1	0	0	0	1	0	0	0
20	8/24/21	8/24/21	1	0	0	0	1	0	0	0
21	8/24/21	8/24/21	1	0	0	0	1	0	0	0
22	8/24/21	8/24/21	1	0	0	0	1	0	0	0
23	8/24/21	8/24/21	1	0	0	0	1	0	0	0
24	8/24/21	8/24/21	1	0	0	0	1	0	0	0
25	8/24/21	8/24/21	1	0	0	0	1	0	0	0
26	8/24/21	8/24/21	1	0	0	0	1	0	0	0
27	8/24/21	8/24/21	1	0	0	0	1	0	0	0
28	8/24/21	8/24/21	1	0	0	0	1	0	0	0
29	8/24/21	8/24/21	1	0	0	0	1	0	0	0
30	8/24/21	8/24/21	1	0	0	0	1	0	0	0
31	8/24/21	8/24/21	1	0	0	0	1	0	0	0
32	8/24/21	8/24/21	1	0	0	0	1	0	0	0
33	8/24/21	8/24/21	1	0	0	0	1	0	0	0
34	8/24/21	8/24/21	1	0	0	0	1	0	0	0
35	8/24/21	8/24/21	1	0	0	0	1	0	0	0
36	8/24/21	8/24/21	1	0	0	0	1	0	0	0
37	8/24/21	8/24/21	1	0	0	0	1	0	0	0
38	8/24/21	8/24/21	1	0	0	0	1	0	0	0
39	8/24/21	8/24/21	1	0	0	0	1	0	0	0
40	8/24/21	8/24/21	1	0	0	0	1	0	0	0
41	8/24/21	8/24/21	1	0	0	0	1	0	0	0
42	8/24/21	8/24/21	1	0	0	0	1	0	0	0
43	8/24/21	8/24/21	1	0	0	0	1	0	0	0
44	8/24/21	8/24/21	1	0	0	0	1	0	0	0
45	8/24/21	8/24/21	1	0	0	0	1	0	0	0
46	8/24/21	8/24/21	1	0	0	0	1	0	0	0
47	8/24/21	8/24/21	1	0	0	0	1	0	0	0
48	8/24/21	8/24/21	1	0	0	0	1	0	0	0
49	8/24/21	8/24/21	1	0	0	0	1	0	0	0
50	8/24/21	8/24/21	1	0	0	0	1	0	0	0
51	8/24/21	8/24/21	1	0	0	0	1	0	0	0
52	8/24/21	8/24/21	1	0	0	0	1	0	0	0
53	8/24/21	8/24/21	1	0	0	0	1	0	0	0
54	8/24/21	8/24/21	1	0	0	0	1	0	0	0
55	8/24/21	8/24/21	1	0	0	0	1	0	0	0
56	8/24/21	8/24/21	1	0	0	0	1	0	0	0
57	8/24/21	8/24/21	1	0	0	0	1	0	0	0
58	8/24/21	8/24/21	1	0	0	0	1	0	0	0
59	8/24/21	8/24/21	1	0	0	0	1	0	0	0
60	8/24/21	8/24/21	1	0	0	0	1	0	0	0
61	8/24/21	8/24/21	1	0	0	0	1	0	0	0
62	8/24/21	8/24/21	1	0	0	0	1	0	0	0
63	8/24/21	8/24/21	1	0	0	0	1	0	0	0
64	8/24/21	8/24/21	1	0	0	0	1	0	0	0
65	8/24/21	8/24/21	1	0	0	0	1	0	0	0
66	8/24/21	8/24/21	1	0	0	0	1	0	0	0
67	8/24/21	8/24/21	1	0	0	0	1	0	0	0
68	8/24/21	8/24/21	1	0	0	0	1	0	0	0
69	8/24/21	8/24/21	1	0	0	0	1	0	0	0
70	8/24/21	8/24/21	1	0	0	0	1	0	0	0
71	8/24/21	8/24/21	1	0	0	0	1	0	0	0
72	8/24/21	8/24/21	1	0	0	0	1	0	0	0
73	8/24/21	8/24/21	1	0	0	0	1	0	0	0
74	8/24/21	8/24/21	1	0	0	0	1	0	0	0
75	8/24/21	8/24/21	1	0	0	0	1	0	0	0
76	8/24/21	8/24/21	1	0	0	0	1	0	0	0
77	8/24/21	8/24/21	1	0	0	0	1	0	0	0
78	8/24/21	8/24/21	1	0	0	0	1	0	0	0
79	8/24/21	8/24/21	1	0	0	0	1	0	0	0
80	8/24/21	8/24/21	1	0	0	0	1	0	0	0
81	8/24/21	8/24/21	1	0	0	0	1	0	0	0
82	8/24/21	8/24/21	1	0	0	0	1	0	0	0
83	8/24/21	8/24/21	1	0	0	0	1	0	0	0
84	8/24/21	8/24/21	1	0	0	0	1	0	0	0
85	8/24/21	8/24/21	1	0	0	0	1	0	0	0
86	8/24/21	8/24/21	1	0	0	0	1	0	0	0
87	8/24/21	8/24/21	1	0	0	0	1	0	0	0
88	8/24/21	8/24/21	1	0	0	0	1	0	0	0
89	8/24/21	8/24/21	1	0	0	0	1	0	0	0
90	8/24/21	8/24/21	1	0	0	0	1	0	0	0
91	8/24/21	8/24/21	1	0	0	0	1	0	0	0
92	8/24/21	8/24/21	1	0	0	0	1	0	0	0
93	8/24/21	8/24/21	1	0	0	0	1	0	0	0
94	8/24/21	8/24/21	1	0	0	0	1	0	0	0
95	8/24/21	8/24/21	1	0	0	0	1	0	0	0
96	8/24/21	8/24/21	1	0	0	0	1	0	0	0
97	8/24/21	8/24/21	1	0	0	0	1	0	0	0
98	8/24/21	8/24/21	1	0	0	0	1	0	0	0
99	8/24/21	8/24/21	1	0	0	0	1	0	0	0
100	8/24/21	8/24/21	1	0	0	0	1	0	0	0

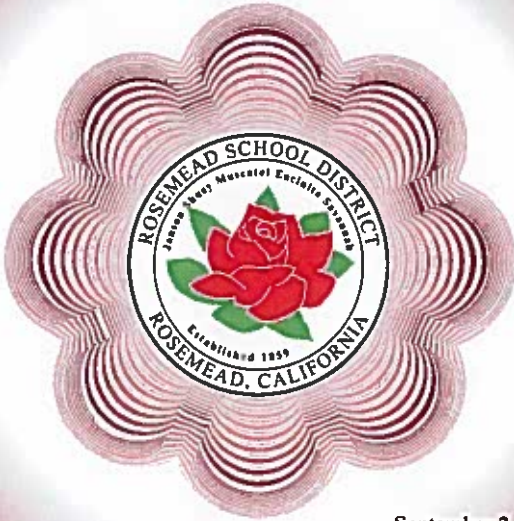


*Inspiring and developing the leaders of tomorrow*

Questions?



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Senator Susan Rubio

Face masks

September 2, 2021

fppt.com



Kotec Corporation

Face shields



Taiwanese-American Chamber of  
Commerce of Greater Los Angeles

Face masks



Lions Club International

Sanitizer and wipes



City of Rosemead

Mayor Polly Low  
Mayor Pro Tem Sean Dang  
Council Member Sandra Armenta  
Council Member Margaret Clark  
Council Member Steven Ly  
Sanitizer and wipes



*Asian American Economic  
Development Enterprises, Inc.*

Face masks, hand sanitizer, face shields, and sanitizer dispensers

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## ROSEMEAD SCHOOL DISTRICT

September: National School Success Month

*Supporting Students' Social & Emotional Wellbeing*



Presentation to the Board

September 2, 2021

Presented by: Hoori Chalian, M.Ed.

Coordinator, Special Education & Student Support Services

### Background Information



The California Department of Education has encouraged LEAs to recognize September as National School Success Month.

Research confirms that teaching, modeling, and practicing social and emotional competencies leads to positive student outcomes that are important for success in school and in life.

In this spirit, Rosemead School District is planning a series of events to support students' social and emotional well-being throughout September.

### Social & Emotional Learning & Supports



The Rosemead School District's vision for its students and families promotes leadership at all levels of our educational community. It strives for all members to LEAD:

- L - Lifelong learners and leaders of our global society
- E - Ethical behavior and mindsets
- A - Academic rigor, support, and achievement
- D - Diversity is valued and respected

### Social & Emotional Learning & Supports



Leader in Me

Sports for Learning

Positive Behavior Intervention Supports

### Social & Emotional Learning & Supports



### Partnerships



## Schedule of Events



September 14th	September 21st	September 28th
<b>The Return of Children to School During COVID-19</b> <i>presented by: DMH</i>	<b>The Effect of the Pandemic on the Emotional Wellbeing of the Community</b> <i>presented by: DMH</i>	<b>Emotional Health and The Brain - Effects of COVID-19</b> <i>presented by: DMH</i>
<u>Panel Discussion:</u> Site Administrators & teacher representatives share out about Leader in Me & PBIS schoolwide activities (Tier I Level)	<u>Panel Discussion:</u> School Psychologists and School Counselor share out about school-based counseling/mental health supports (Tier II Level)	<u>Panel Discussion:</u> Community Based Mental Health Partners share out about supports and services their agencies provide

## Questions

