

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

CONSENT

February 6, 2020

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, February 6, 2020, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

CALL TO ORDER

President Quintanilla called the meeting to order at 6:32 p.m. Trustees present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Ms. Nancy Armenta, Mrs. Veronica Peña, and Mrs. Diane Benitez.

Superintendent Mr. Alejandro Ruvalcaba was also present. Other *District personnel and guests* in attendance were:

Harold Sullins, Jennifer Fang, Linda Chang, Christina Price, Hilda Ramirez, Saw Kah Paw, Vanessa Cisneros, Helen Silu, Nadine Wilcox, Daniel Gamos, Jesus Gonzalez, Melissa Kidd, Jan Brydle, Leah Kilpatrick, Jenny Cheung, Angel Esparza, Maria Perez Benavides, Lara Goldstone, Liang Lie, Theresa Zhuo, Suwen Su, Stella Ndahura, Ruth Soto, Gabriel Cardenas, Ginny Ford, Roger Ng, Than Htaire, Diana Richardson, Jerry Puente, Terri Totten, Debbi Lawrence, Sonia Ramirez, Evonne Dotson, and Elim Hele.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved**, as amended.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

President Quintanilla read the following Statement:

The Board will now recess to closed session for consideration of the items on the closed session agenda. With respect to Item#2 – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(2) on the closed session agenda:

- The facts and circumstances for the two (2) matters relate to claims against the District*

RECESS TO CLOSED SESSION

President Quintanilla began Closed Session at 6:33 p.m.

CLOSED SESSION

1. Conference with Labor Negotiators – pursuant to Government Code Section 54957.6:
 - Rosemead Teachers’ Association, California School Employees Association and its Rosemead Chapter 9
2. Conference with Legal Counsel – Anticipated Litigation – pursuant to Government Code 54956.9(d)(2) and (e)(2):
 - Two (2) cases
3. Public Employee (Appointment, Employment, Reassignment, Evaluation, and Discipline/Dismissal/Release – pursuant to Government Code Section 54957
4. Personnel Actions (Discipline/Dismissal/Reassignment/Release) – pursuant to Government Code Section 54957
 - One (1) Matter

RECESS CLOSED SESSION

President Quintanilla recessed closed session at 7:22 p.m.

RECONVENE TO OPEN SESSION

President Quintanilla reconvened the meeting to open session at 7:31 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla reported that the Board of Trustees took the following action in Closed Session:

- In Closed Session, the Board took action to issue notice to release and/or reassign the following employee from their administrative position pursuant to Education Code 44951, effective at the end of the 2019-2020 school year, and directed the Superintendent or designee to send out appropriate legal notices: Employee ID# EC1262450 by the following vote:

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Benitez	Yes	Yes

PLEDGE OF ALLEGIANCE

President Quintanilla requested for Mr. Harold Sullins to lead the Pledge of Allegiance.

AWARDS/RECOGNITION PRESENTATION(S):

1. Student of the Month, February 2020 – Most Improved
 President Quintanilla presented plaques and congratulated the following 6th grade Students of the Month recipients: Thin Myat Thazin, Encinita; Daniel Hernandez, Janson; Ashlynn He, Savannah; Nancy Huynh, Shuey; and Christopher Espinoza, 7th grade Muscatel; Vanessa Cisneros, 8th grade Muscatel
2. Recognition of Muscatel Running Team
 President Quintanilla presented certificates of recognition: Olivia Anabalon, Julie Benavides, Sahid Cervantes, Kevin Chan, Bolton Chen, Ivan Gonzalez, Jesus Gonzalez, Ashley Huang, Trung Huynh, Chrysostom Kahpaw, Isabella Lemos, Magie Lim, Kenny Ly, Amy Mei, Michael Nolasco, Aidan Nguyen, Armando Perez Martinez, Jimmy

Phung, Jocelyn Rodriguez, Luis Rojas, Frankie Weisbrod, Shelley Xing, Mark Baum – Assistant Coach, Jun Lague – Assistant Coach, Roger Ng – Assistant Coach, Jerry Puente – Head Coach, and Diana Richardson – Head Coach

3. Recognition of Retiree

President Quintanilla recognized and presented a plaque to Ms. Nadine Wilcox for her 27 years of Service as the District Nurse.

RECESS FOR A BRIEF BREAK

President Quintanilla recessed open session for a brief break at 8:06 p.m.

RECONVENE TO OPEN SESSION

President Quintanilla reconvened to open session at 8:19 p.m.

PUBLIC COMMENTS

1. Jaime Anabalon, Parent; topic: thanked the District staff for providing a really great environment for the students and shared that he can see how dedicated the staff are at Muscatel and Janson.
2. Leah Kilpatrick, Parent; topic: expressed her concerns with supervision of students, number of staff members on supervision duty, and the request for an incident to be investigated.
3. Gabriel Cardenas, Principal, Mildred B. Janson Elementary School; topic: invited Trustees to the Janson Founder's Day and shared the student & staff participation on February 25th at the iReady Symposium.
4. Jan Brydle, Principal, Emma W. Shuey Elementary School; topic: invited Trustees to attend the Founder's Day celebration.
5. Ginny Ford, Assistant Principal, Muscatel Middle School; topic: thanked everyone for attending the Muscatel Founder's Day celebration where Christina Price and Sylvia Petrovitch were honored, thanked everyone for their support, and invited Trustees to Muscatel's Leadership Day on April 9.
6. Ruth Soto, Principal, Savannah Elementary School; topic: invited everyone to the Founder's Day performance called "Dig It" on February 25th at 5:45 p.m., 8:30 a.m., and 9:15 a.m. and invited Trustees to attend the Family Dance at the Rosemead Recreation Center.
7. Deborah Lawrence, Educational Foundation Member; topic: invited everyone to attend Casino Night and shared that the Early Bird ticket prices are valid until next week.

SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- Wishing everyone a Happy Lunar New Year
- Shared that the Coronavirus has caused a lot of anxiety in our community and across the globe. The District has done everything possible to keep everyone updated as much as possible. Superintendent Ruvalcaba shared that on Professional Development Day, he met with each group of employees to share the information. Mr. Ruvalcaba explained that at this time there is only one confirmed case in Los Angeles County and the individual is an individual who does not live within the County but is passing through an airport and self-reported he wasn't feeling good to the airport security. He shared that there is a very low risk of contraction at this time. Superintendent Ruvalcaba asked that

- everyone keep in mind taking precautions, sanitizing, and staying home if we feel ill. Lastly he shared that staff will continue to monitor the situation and provide updates.
- Explained that Encinita is becoming the Dual Language Immersion (DLI) Program in Mandarin for the District and that flyers are being sent out to our community and neighboring communities announcing our program.
 - Congratulated Muscatel and Encinita on a great Founder's Day celebration.
 - On Monday, Janson and Shuey will be recognized as California Distinguished School.
 - Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
 - Tuesday, February 25, 2020, 5:45 p.m. Savannah Founder's Day
 - Thursday, February 27, 2020, 6:00 p.m. Shuey Founder's Day
 - Tuesday, March 10, 2020, 6:30 p.m. Rosemead PTA Founder's Day, Rosemead High School
 - Thursday, March 12, 2020, 6:00 p.m. Janson Founder's Day
 - Review of the contents in the night folder:
 - Agenda Amendment 1
 - Consent Personnel Status Report – Classified *amendment 1*
 - Action – School Plans for Student Achievement (SPSA) – Muscatel *amendment 1*
 - Trustee Mail (if any is received after Board packet delivery)

BOARD PRESIDENT'S COMMENTS

President Quintanilla shared on the following topics:

- Attended the Muscatel and the Encinita Founder's Days and gave kudos to the students and staff.
- Gave kudos to the Muscatel Running Club and hopes to be able to support them more.
- Congratulated Nadine Wilcox on her retirement.
- Gave kudos to Janson and Shuey for being named a California Distinguished School.

BOARD ORAL COMMUNICATIONS

- Trustee Benitez attended the Founder's Day celebration at Muscatel and felt that the band played beautifully and congratulated Janson and Shuey.
- Trustee Esquivel attended the Founder's Day celebration at Muscatel, LCAP meeting, thanked the Clippers for donating backpacks for all our students, congratulated the Muscatel Running Club, and congratulated Janson and Shuey for their remarkable accomplishment being named California Distinguished schools.
- Trustee Armenta attended both the Muscatel and Encinita's Founder's Day programs – felt that both programs were wonderful, motivating, and the hard work was evident. Congratulated Janson and Shuey for the California Distinguished schools award. Thanked Nadine Wilcox for her tireless dedication and always informing the Board of any potential issues coming up. Shared that she attended the Equity retreat with the Superintendent Ruvalcaba and Clerk Peña and felt it was amazing, included implicit bias, how we think and process, and how we really treat our children. Ms. Armenta shared that through a hands on activity the team really saw how equity is impacting our students. She was thankful for the opportunity to have attended the retreat.
- Clerk Peña attended the Equity retreat and is very humbled with her experience. She explained that the resources provided to attendees will make a difference if we really put them to practice daily. Her reflection from the retreat is that we have to look at each person as an individual. Mrs. Peña was thankful for the opportunity to have attended the retreat. Congratulated the Muscatel's Running Club Members for their accomplishments

and attended the Muscatel and Encinita Founder's Day celebrations. Congratulated Shuey and Janson for their awards as California Distinguished schools. Clerk Peña recognized and thanked Mr. Steve Ford for his 30 years of service to San Marino High School. Mrs. Peña gave her condolences to Principal Brydle for her loss.

PUBLIC HEARING(S): None

CONSENT AGENDA:

General Functions:

1. Personnel Status Report – Certificated and Classified *amendment 1*
2. Minutes of the January 16, 2020, Board of Trustees' Meeting
3. Purchase Orders as of December 2019 – January 2020 (on file), and Warrants for budgeted expenditures
4. Fundraiser Activities Report
5. Donation Report
6. Use of Facilities Application – City of Rosemead (Encinita, Janson, Muscatel, & Savannah)

Minutes: That the Consent Agenda, **be approved, as amended.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

SPECIAL REPORTS AND PRESENTATION(S): None

ACTION ITEM(S):

Confirm February 2020, Study Session

Minutes: That the Board of Trustees Confirm the Next Scheduled Study Session for the Month of February, **be rescheduled** from February 20, 2020 to February 29, 2020, topics: Brown Act, Conflict of Interest, and Equity.

<u>Motion made by:</u>	Mrs. Peña	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Confirm April 2020, Study Session

Minutes: That the Board of Trustees **Cancel** the April 16, 2020 Study Session for the Month of April, 2020, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Service/Consultant Proposals/Bid Awards/Contract Report

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, including:

EDUCATIONAL SERVICES:

1. Growing Educators, Inc. (Encinita)
2. Imagine Learning, Inc. (Districtwide)
3. Screenagers Screening (Districtwide)
4. Woodcraft Rangers (GATE Program)

– item #4: Woodcraft Rangers (GATE Program), **be pulled.**

<u>Motion made by:</u>	Mrs. Peña	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Service/Consultant Proposals/Bid Awards/Contract Report – items# 1-3

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, including:

EDUCATIONAL SERVICES:

1. Growing Educators, Inc. (Encinita)
2. Imagine Learning, Inc. (Districtwide)
3. Screenagers Screening (Districtwide)

, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Service/Consultant Proposals/Bid Awards/Contract Report – item# 4: Woodcraft Rangers (GATE Program)

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, including:

EDUCATIONAL SERVICES:

4. Woodcraft Rangers (GATE Program)

, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	
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Item failed due to lack of a second.

2019-2020 School Plans for Student Achievement (SPSA)

Minutes: That the 2019-2020 School Plans for Student Achievement (SPSA), be approved, as amended (Muscatel SPSA).

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Consolidated Application Reporting System 2019-20 Winter Data Collection

Minutes: That the Consolidated Application Reporting System 2019-20 Winter Data Collection, be approved.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

NEW BUSINESS

Exhibit 1 – Matrix for New Business Topics and Follow Up


- Superintendent Ruvalcaba shared that the matrix has been updated to reflect all completed requests and meeting updates.
 - The picture frames are up in the reception area and we will mark that as completed.
- Trustee Esquivel:
 - Requested a report on staffing regarding lunch and recess time coverage
 - Shared that he prefers and enjoyed the pdf file of the plans.
 - The Board was asked to provide their preference to Cynthia Bracamonte
- President Quintanilla:
 - Requested for the policy and rules on photo sharing to be reviewed.
- Superintendent Ruvalcaba shared that staff has started to have conversations regarding photos. He shared that everyone has the expectation that you are not going to be photographed or videotaped. Mr. Ruvalcaba shared that student performances are considered “public events” which occur in a “public place” and staff will be checking with Legal and staff will come up with protocols in house.
- Clerk Peña – Shared that staff should do the Great Kindness Challenge.
 - It was shared that the District participated in the Great Kindness Challenge.
- Superintendent Ruvalcaba requested clarification on the GATE Program action item. We were under the understanding that the Board’s expectation is for staff to bring 3 quotes for the program and shared his concerns regarding compliance providing the service to students. Mr. Ruvalcaba asked the Board what additional information is needed for the Board to make an informed decision? After the Board’s discussion, it was decided that the action item will be brought back to the Board with additional information on the February 29th agenda.

ADJOURNMENT


Minutes: That the February 6, 2020 Board of Trustees meeting, **be adjourned** at 9:24 p.m. in Memory of Mrs. Jan Brydle's father Mr. George K. Nishimura.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Benitez	Yes		

Signed,



President



Clerk