

CLOSED SESSION

1. Conference with Labor Negotiators – pursuant to Government Code Section 54957.6:
 - Rosemead Teachers' Association, California School Employees Association and its Rosemead Chapter 9
2. Public Employee (Appointment, Employment, Reassignment, Evaluation, and Discipline/Dismissal/Release – pursuant to Government Code Section 54957

RECESS CLOSED SESSION

President Quintanilla recessed closed session at 7:30 p.m.

RECONVENE TO OPEN SESSION

President Quintanilla reconvened the meeting to open session at 7:35 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla reported that the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Quintanilla requested for Mr. Harold Sullins to lead the Pledge of Allegiance.

AWARDS/RECOGNITION PRESENTATION(S): None

PUBLIC COMMENTS

Mrs. Bracamonte checked the board@rosemead.k12.ca.us email account for submittals of public comment. There were none.

SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- Thanked everyone for joining the meeting.
- Shared that this afternoon he sent a message to our community announcing the closure until the end of the school year. He shared that the District's sentiments were for our schools to be able to reopen sometime in May and be able to spend 3-4 weeks with students before they start their summer break and 8th graders move onto high school. Unfortunately, the pandemic and crisis is not letting up. He shared that on a daily basis we learn more about how dangerous and contagious this virus is. Superintendent Ruvalcaba shared that the decision to close our schools was based on the information provided by our local, state, and federal partners including the Los Angeles County and California State Superintendents, which is also aligned with what other states and districts are doing. Mr. Ruvalcaba shared that he understands how difficult this has been for our community and he has heard a mixture of response from parents both encouraging, disappointing, and understanding that this is something that has to be done for the health and safety of everyone.
- Superintendent Ruvalcaba shared that it is the recommendation of County Health Officials through their afternoon press conference, that everyone where a face mask for their and everyone's protection, as some may be asymptomatic with no symptoms yet are silent carriers. He shared that everyone should wear a mask anytime they are out of their offices following the new guidance.
- Shared that earlier in the day the District held an all staff virtual meeting where we saw 247 staff members logged in. The Superintendent gave kudos to all staff for their distance learning curriculum and explained that the district was contacted by several districts for

permission to utilize our model. He also gave kudos to the amazing nutrition services program for their dedication to providing meals to our students and the support staff who has also been lending their hands to make this possible. Mr. Ruvalcaba explained that the district is using this time to work on construction projects we cannot do when students are present. Superintendent Ruvalcaba commended our leadership team on whom the district has leaned on pretty heavily to lead in an unknown environment – they have all exceeded our expectations.

- Expressed the sadness that lead to the announcement of school closure through the end of the school year, and how the positive cases are escalating so quickly that we can no longer depend on the health department to notify us. He appealed to our staff that if they are verified as a positive case through a test or a medical provider, to please notify the District Administration to ensure we communicate with anyone who may have come in contact with them. The District will maintain their privacy highly confidential but also want to ensure we notify others in case they became exposed. The feedback we received from staff was very positive and appreciative.
- Superintendent Ruvalcaba expressed that all Districts are frustrated about the uncertainties about summer school, summer camp, recognitions, promotions, but staff will continue to plan for both a traditional on campuses and virtual celebrations. Everyone recognizes that the students deserve all the recognition and we want to give them the celebrations they have worked hard for.
- Shared that he and President Quintanilla recently met with the City Manager and Mayor, including a separate meeting with the Superintendent from El Monte Union High School District to discuss their plans to open communication with others. Superintendent Ruvalcaba shared that the City Manager recently contacted him to offer a portion of the masks they had ordered.
- Superintendent Ruvalcaba gave major kudos to the Nutrition Services team for serving 430 supper meals the first day, with over 600 meals on the second day. He shared that our community is grateful for the meals and the students who are in the vehicles are happy to see their principals and district staff when they pick up meals. He also shared that the team is in good spirits with some laughs which is a nice break from COVID-19, including our intern Kiersten Yong who has great energy.
- Upcoming Events and Save the *Tentative* Dates – Trustees, RSVP to Cynthia Bracamonte:
 - Thursday, May 7, 2020, 6:30 p.m. Board of Trustees Regular Meeting, DO boardroom
 - Tuesday, May 19, 2020, 4:30 p.m. Savannah Open House
 - Thursday, May 21, 2020, 6:30 p.m. Board of Trustees Study Session Meeting, DO boardroom
 - Tuesday, May 26, 2020, 5:30 p.m. Janson Open House
 - Thursday, May 28, 2020, 5:00 p.m. Shuey Open House
- Review of the contents in the night folder:
 - Agenda Amendment 1
 - Consent Personnel Status Report – Classified *corrected*
 - Trustee Mail (if any is received after Board packet delivery)

BOARD PRESIDENT'S COMMENTS

President Quintanilla shared on the following topics:

- Shared that he assisted during the supper distribution at Muscatel and gave kudos to everyone who was there to help including Harold Sullins, Jerry McCanne, Alex Gaeta, Cynthia Bracamonte, Ginny Ford, Stella Ndahura, Kiersten Yong, and Alex Ruvalcaba.

He shared that they did an amazing job and is very impressed by their work. He shared that the Rosemead School District family is pretty strong here.

- Shared that he picked up a donation of 500 cloth masks from Open Bible Church who was eager to make the donation. He shared that during these extraordinary times it is nice to see everyone who is helping others out.

BOARD ORAL COMMUNICATIONS

- Clerk Peña thanked the Nutrition Services team and is volunteering an hour a day helping out to distribute breakfast and lunch meals. She really appreciates all their hard work and dedication. She also thanked all staff for their hard work and support we all need. Mrs. Peña also thanked Superintendent Ruvalcaba for his leadership and everything he does. She asked that everyone stay safe and healthy.
- Trustee Armenta expressed that she is extremely proud of the Nutrition Services program and District providing accessibility to meals for students and shared that there are many parents that are nonessential workers and have lost their source of income. Ms. Armenta congratulated Mr. Harold Sullins for being selected for the Los Angeles County Office of Education budget task force. She also thanked Mrs. Cynthia Bracamonte and Mr. Alex Gaeta for their testing and setup of the zoom meeting for the Board meeting. Ms. Armenta thanked Cabinet and the Superintendent and expressed that the position doesn't make a leader – it's the leader that makes the position. She thanked everyone for their leadership and asked everyone to stay safe.
- Trustee Benitez hopes that everyone is social distancing themselves and congratulated everyone on a good job.
- Trustee Esquivel gave special kudos to Mrs. Bracamonte for giving each Trustee a crash course on zoom and for walking each of them through the process of connecting. He thanked her for going the extra mile. Mr. Esquivel give special recognition to the Nutrition Services team and thanked them for their dedication to provide meals to students. He shared that the team is on our front line and thanked them. Trustee Esquivel thanked all those who came out to volunteer distributing supper meals for students including but not limited to Mr. Sullins, Mrs. Bracamonte, Mrs. Ford, Mr. Gaeta, and everyone else who was present. He expressed that serving 600 meals is remarkable. Mr. Esquivel also commented on the quality of the distance learning curriculum and recognized all teachers who are doing such a great job. He recognized the maintenance and operations and custodial staff who are sanitizing the classrooms and all school sites. They are also keeping our grounds looking good. Mr. Esquivel thanked the office staff for continuing to receive calls from our parents and helping all families navigate during this time. He asked for everyone to stay healthy and be positive. Lastly, Mr. Esquivel thanked all Trustees for truly caring for each other.

PUBLIC HEARING(S): None

CONSENT AGENDA:

General Functions:

1. Personnel Status Report – Certificated and Classified (*corrected*)
2. Purchase Orders as of February – March 2020 (on file), and Warrants for budgeted expenditures
3. Minutes of the February 6, 2020 Board of Trustees Meeting
4. Minutes of the February 29, 2020 Board of Trustees Meeting

- 5. Minutes of the March 5, 2020 Board of Trustees Meeting
- 6. Minutes of the March 13, 2020 Board of Trustees Meeting
- 7. Minutes of the March 19, 2020 Board of Trustees Meeting
- 8. Donation Report

Minutes: That the Consent Agenda, **be approved, as corrected.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>			
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

SPECIAL REPORTS AND PRESENTATION(S): None

ACTION ITEM(S):

Confirm April 2020, Study Session

Minutes: That the Confirmation of the Next Scheduled Study Session – May 21, 2020, topics: Facilities Master Plan and Budget Update, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>			
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Service/Consultant Proposals/Bid Awards/Contract Report

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, including:
EDUCATIONAL SERVICES:
 1. Collaborative Learning Solutions
, be approved.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>			
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

2020 Summer Camp Program

Minutes: That the 2020 Summer Camp Program, **be approved.**

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Ms. Armenta
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	No
<u>Votes:</u>			
	Mr. Esquivel Yes	Mr. Quintanilla	No
	Mrs. Benitez Yes		

NEW BUSINESS

Exhibit 1 – Matrix for New Business Topics and Follow Up

- Superintendent Ruvalcaba shared that the matrix has been updated to reflect all completed requests and meeting updates.
 - Provided a comparison of legal expenses for the past 3 years which was pulled from the 2017-18 through 2019-20 school years. The current year is based on the invoices received up until now. The expenses are broken up by month with notes for the larger amounts. Each month is broken up by general costs, personnel, special education, human resources, and board meeting attendance. He highlighted that AALRR does not have any expenses during the 2019-20 school year.
 - Shared that the remainder of the items are continuing or being placed on hold due to the COVID-19 situation.
- Trustee Esquivel requested Board consensus to donate any masks we have in the c-line containers to medical organizations.
 - Superintendent Ruvalcaba provided the breakdown of “medical” supplies in the district’s inventory: 1,000 latex gloves, 150 “painters” masks, 12 N95 masks, and 0 gowns.
 - After discussion, it was the Board’s consensus to offer the following as a donation: 6 N95 masks and 75 regular “painters” masks to first responders.
- Trustee Benitez inquired whether the district will be offering promotion certificates to the Preschool, 6th grade, and 8th grade students.
 - Superintendent Ruvalcaba confirmed that the District is absolutely working on a plan to offer a ceremony whenever we return to campuses.
- Trustee Armenta requested for the meeting to be adjourned in memory of those who have lost their lives due to the COVID-19 virus throughout the world.
- President Quintanilla gave big kudos to Mrs. Bracamonte for setting up the Zoom Board meeting and for doing extraordinary work for our meeting and for all the staff and everyone going the extra mile. He asked for Administration to setup a protocol on meal distribution where families are notified ahead of time of any changes being made to the meal program before they are incorporated.
 - Mr. Quintanilla shared that there are concerns with requiring for students to be present in the vehicle during meal pick up, for adults who are requesting multiple meals.
 - Superintendent Ruvalcaba explained the process of the program for meal distribution including some of the concerns by the District and surrounding districts where they are finding adults requesting multiple meals with no children in the vehicles. The waivers that was approved recently provides flexibility where children are not required to be present in the vehicle, however, the burden is placed on the District to ensure that the meals being provided are absolutely going to children. He further shared that local districts have experienced where the meals are going to adults and also being sold in different avenues.
 - It was requested by the Board for staff to develop the necessary changes/updates to the meal distribution program and communicate the changes to families well before they are implemented as a heads up.
 - Mr. Sullins explained that staff is exploring making adjustments to the meal program to ensure the program is serving our students and ensure the interactions are less with the public with families having to come out every day and staff being in contact with cases emerging in Rosemead.

- Superintendent Ruvalcaba shared that staff appreciates the Board’s feedback and conversation on ways to improve the meal service program for our students to ensure our families are served.
- Superintendent shared that although it is hard to estimate the fraud piece in observing today’s supper service there were a lot of drivers who did not come by yesterday, and were present with no children. From those drivers those who were asked to return with children, some returned right away with the children present in the vehicle and there were some that never returned.
- Assistant Superintendent Sullins shared that the District understands the circumstances of our community and our goal is to maintain the program with integrity, to ensure our meals are going to the children who need them the most. He also shared that every meal that goes to someone who doesn’t qualify for the meal is ultimately a meal that is taken away from a child.
- Superintendent Ruvalcaba requested a comparison of Pre-COVID-19 vs. Post-COVID-19 meals served be provided to the Board of Trustees.
- President Quintanilla offered to all Trustees to help with meal distribution and shared that it was great to see our staff assisting.
- Clerk Peña shared that assistance can be provided from 9:00 a.m. to 12:00 p.m. to prepare breakfast and lunch sacks at Savannah, Encinita, and Muscatel. Supper distribution is from 3:00 – 4:30 p.m. at Muscatel.

ACTION ITEM(S):

Contract with Level Chinese, Online Curriculum for Preschool

Minutes: That the Contract with Level Chinese, Online Curriculum for Preschool, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>			
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

ADJOURNMENT

Minutes: That the April 2, 2020 Board of Trustees meeting, **be adjourned** at 9:16 p.m. in loving Memory of all the lives that have been lost due to COVID-19.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>			
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Signed,



 President



 Clerk