

**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

**CONSENT**

October 1, 2020

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, September 3, 2020, held as a Teleconference/Electronic Zoom meeting ID#990 1209 2738 at 6:30 p.m., following the guidance issued via Governor Newsom's Executive Order # N-29-20 and # N-25-20.

**CALL TO ORDER**

President Quintanilla called the meeting to order at 6:30 p.m. Trustees present via roll call included: Mr. Ronald Esquivel, Mr. John Quintanilla, Ms. Nancy Armenta, Mrs. Veronica Peña, and Mrs. Diane Benitez.

Superintendent Mr. Alejandro Ruvalcaba was also present. All audience members connected electronically via Zoom.

President Quintanilla made the following statement:

*As a result of Governor Newsom's Executive Order for the elimination of public gatherings, the Rosemead School District Board of Trustees must conduct their public meetings virtually. In order to ensure the board's business is heard clearly, we would like to respectfully request for all attendees to mute their microphones unless you are requested by the Board President to address the Board.*

President Quintanilla made the following statement:

*As a result of the current national health emergency COVID-19 and as per Governor Newsom's Executive Order # N-29-20 signed on March 17, 2020, a local legislative body is authorized to hold public meetings via teleconferencing and to otherwise electronically to all members of the public seeking to observe and to address the local legislative body.*

*As per the Governor's Executive Order, the Rosemead School District Board of Trustees will conduct this meeting with all participation via Zoom Meeting, which is accessible to the public.*

**APPROVAL OF AGENDA**

**Minutes: That the Agenda, be approved, as amended.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Benitez
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Mrs. Bracamonte checked the [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us) email account for submittals of public comment. There were none.

### RECESS TO CLOSED SESSION

President Quintanilla began Closed Session at 6:35 p.m.

### CLOSED SESSION

1. Public Employee (Appointment, Employment, Reassignment, Evaluation, and Discipline/Dismissal/Release)
2. Conference with Labor Negotiators – pursuant to Government Code Section 54957.6:
  - Rosemead Teachers' Association, California School Employees Association and its Rosemead Chapter 9, Management, Confidential, and Unrepresented

### RECESS CLOSED SESSION

President Quintanilla adjourned closed session at 7:22 p.m.

### RECONVENE TO OPEN SESSION

President Quintanilla reconvened the meeting to open session at 7:30 p.m.

### ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla reported that the Board of Trustees took no action in closed session and will continue closed session after the completion of open session items.

### PLEDGE OF ALLEGIANCE

President Quintanilla requested for Dr. Jennifer Fang to lead the Pledge of Allegiance.

### AWARDS/RECOGNITION VIRTUAL PRESENTATION(S):

President Quintanilla recognized and congratulated the following awardees:

1. Brandi Matsdorf, Shuey Teacher, 2020 California PBIS Community Cares Award Recipient – Shuey
2. Donors to Nutrition Services:
  - No Kid Hungry Campaign Grant
  - No Kid Hungry Campaign Grant – funded by ALDI
  - Albertsons and Vons Foundation, SoCal Division
  - Panda Restaurant Group, Inc. – Panda Express, Inc.
  - Pick Up Stix

### PUBLIC COMMENT

Mrs. Bracamonte checked the [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us) email account for submittals of public comment. There were none.

### SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- Congratulated all of the school sites on their first week welcoming back the small cohorts of students to provide specialized instruction. It was nice to see all the smiles, although through their masks, and students on campus working with their teachers. Thanked our team of teachers, support staff, and administrators for making sure everything went smoothly, meanwhile always keeping safety as a top priority. At each campus you were able to see all the safety measures following the Department of Public Health protocols that were in place.

- Congratulated our Nutrition & Wellness Department for all the grants received and all the donors for their work as a community effort. Alongside assisting students with learning loss, we are also assisting families who lack nutrition and working with the state to reach out to our families with additional resources. Thank you to all our donors.
- Nutrition & Wellness is also adding another item to their plate by working towards providing weekend meals for students. We are in the planning stages and the additional meals would be distributed during the week during an already scheduled pick up.
- Congratulations to Mr. Gabriel Garcia who was recognized today as the Rosemead School District Teacher of the Year. He is well deserving of this award.
- Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
  - Thursday, October 15, 2020, 6:30 p.m. Board of Trustees Study Session Meeting
  - Thursday, November 5, 2020, 6:30 p.m. Board of Trustees Regular Meeting
  - Thursday, November 19, 2020, 6:30 p.m. Board of Trustees Study Session Meeting
  - Thursday, December 10, 2020, 6:30 p.m. Board of Trustees Regular Meeting
- Review of the contents in the night folder:
  - Task Force Reopening Plan draft
  - Contract Analysis
  - Dual Language Immersion Mandarin Analysis
  - Action – Contract Auditory Processing Center, Bea Braun, Au.D.
  - Action – Use of Facilities Application: Los Angeles County Registrar-Recorder/County Clerk (Encinita and Janson)
  - Action – Nomination for California School Boards Association, Director-at-Large
  - Discussion – Updated Policy: Administrative Regulation No. 5121, Grades Evaluation of Student Achievement
  - Trustee Mail (if any is received after Board packet delivery)

#### BOARD PRESIDENT'S COMMENTS

President Quintanilla shared on the following topics:

1. Expressed his appreciation for all the donations for our students and shared that every student will be touched with their generosity.
2. Shared that he accompanied the Superintendent to every campus and has seen first-hand the progress on each campus. He thanked everyone for working together and taking everyone's input. Mr. Quintanilla thanked all staff for their dedication to our students.
3. Congratulated Mr. Gabriel Garcia on his award as the Rosemead Teacher of the Year and thanked him for his dedication to our district students.

#### BOARD ORAL COMMUNICATIONS

1. Clerk Peña thanked Ms. Matsdorf for her dedication to teaching our students to be so kind and beautiful. She thanked everyone for their dedication to the school district students. Mrs. Peña thanked all the donors for their assistance with meals for our students and shared that all families really appreciate it. Clerk Peña congratulated Mr. Gabriel Garcia for his recognition as the Rosemead Teacher of the Year. Lastly she expressed that she is very humbly proud to be a part of this school district and everything that is done for our students. She shared that the Superintendent sends the Board regular updates and thanked everyone who contributes to the District.
2. President Quintanilla gave kudos to Director of Nutrition & Wellness Mrs. Stella Ndahura who applied for the grants and connected with donors.
3. Trustee Armenta congratulated Ms. Brandi Matsdorf and recognized her hard work for the enrichment added to the Shuey students' lives. She expressed a heartfelt thanks to all the

donors for the Nutrition & Wellness program and shared that their generosity is providing the needed support to families who are struggling, and complimented them for their act of kindness. Ms. Armenta recognized Mrs. Ndahura for always going the distance and for all her accomplishments for the district. Trustee Armenta congratulated Mr. Gabriel Garcia on his award as the Rosemead Teacher of the Year and shared that she is very proud of him. Ms. Armenta also recognized all the teachers and staff for all their work during distance learning and realizes how challenging this can be. She expressed gratitude for their dedication and shared that staff is being exposed to the intimate home lives of our students and their commitment is instrumental to their learning. Lastly, she asked for all staff, our heroes, to take care of themselves. She expressed that it is an honor to serve them.

4. Trustee Benitez thanked all the donors for their donations to the District and all the teachers and staff for their preparation to bring back students. Mrs. Benitez congratulated Mr. Gabriel Garcia for his award as the Rosemead Teacher of the Year recipient.
5. Trustee Esquivel shared that the love Ms. Brandi Matsdorf has for the children shows especially during PBIS, and sees that she goes the extra mile. Mr. Esquivel thanked all the donors and shared that a lot of kids are going without food during this pandemic. Gave kudos to Mrs. Ndahura for all the hard work in finding donations and grants and for adding the weekend meals. Trustee Esquivel thanked Superintendent Ruvalcaba for the school tours last Friday and feels that every measure that the district has put in place is remarkable, very impressed with the signs being age appropriate and sites being ready to reopen for the small group instruction. Mr. Esquivel congratulated Mr. Gabriel Garcia on his award as the Rosemead Teacher of the Year and also congratulated the Classified Employee of the Year Ms. Ruth Vazquez.

**PUBLIC HEARING(S):**

1. Statement of Assurance for Fiscal Year 2020-2021, Instructional Materials, Grades K-8, as per Education Code Section 60119

There were no comments.

**CONSENT AGENDA:**

**General Functions:**

1. Personnel Status Report – Certificated and Classified
2. Purchase Orders as of August – September, 2020 (on file), and Warrants for budgeted expenditures
3. Minutes of the September 3, 2020 Board of Trustees Meeting
4. Donation Report
5. Use of Facilities Application: Franklin Covey (all school sites)

**Minutes:** That the Consent Agenda, be approved.

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Peña
<b><u>Roll Call</u></b>	Ms. Armenta	Yes	Mrs. Peña
<b><u>Votes:</u></b>	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Benitez	Yes	Yes

**SPECIAL REPORTS AND PRESENTATION(S):**

**1. Update on the Reopening of Schools by Alejandro Ruvalcaba, Superintendent**

Superintendent Ruvalcaba provided an overview of the Reopening of Schools and the status of Los Angeles County, Rosemead specifically in the new State Tier system. He shared that the Reopening of Schools Task Force effort engaged a large group of stakeholders and the plan will be updated with the latest update earlier this afternoon. Also sharing that the plan is considered to be a “live” document which will be regularly updated as new requirements are sent out. He thanked all staff members for everything they are doing to ensure the safety of everyone and support students, families, and each other. See presentation attached.

**ACTION ITEM(S):**

**Resolution No. 20-21/03, Statement of Assurance for 2020-2021 Pupil Textbook and Instructional Materials, Grades K-8, Pursuant to Education Code Section 60119**

**Minutes:** That Resolution No. 20-21/03, Statement of Assurance for 2020-2021 Pupil Textbook and Instructional Materials, Grades K-8, Pursuant to Education Code Section 60119, **be approved.**

<b><u>Motion made by:</u></b>	Mr. Esquivel	<b><u>Seconded by:</u></b>	Mrs. Peña
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

**Board of Trustees Confirmation of the October 15, 2020, Board Meeting as a Study Session with a focus on the following topics: 1. Board Goals and Priorities for the 2020-2021 School Year and 2. District Vision and Mission**

**Minutes:** That the Board of Trustees Confirmed the October 15, 2020, Board Meeting as a Study Session with a focus on the following topics: 1. Board Goals and Priorities for the 2020-2021 School Year and 2. District Vision and Mission, **be approved.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Benitez
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

**Service/Consultant Proposals/Bid Awards/Contract Report**

**Minutes:** That the Service/Consultant Proposals/Bid Awards/Contract/Memorandum of Understanding Report, including:

**EDUCATIONAL SERVICES:**

1. Erik Negroe, PowerSchool Tech Trainer
2. San Gabriel Unified School District – San Gabriel Valley Consortium (SGVC) Induction Program Lead

**SPECIAL EDUCATION & STUDENT SUPPORT SERVICES:**

3. Diana Neskovska (Districtwide)

4. Los Angeles County Office of Education (LACOE) California Small-Based Medi-Cal Administrative Activities (SMAA)

, be approved.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Facilities Related: Service/Consultant Proposals/Change Orders/Bid Awards/Contract Report

Minutes: That the Facilities Related: Service/Consultant Proposals/Change Orders/Bid Awards/Contract Report, including:

1. Change Order #1 – Alfaro Communication Construction, Inc. (Encinita ES)

, be approved.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Uniform Complaint Report, 1<sup>st</sup> Quarter Williams Settlement Quarterly Report to the County Superintendent, Uniform Complaints Report for 2020-2021 for the Period of July – September, 2020

Minutes: That the 1<sup>st</sup> Quarter Williams Settlement Quarterly Report to the County Superintendent, Uniform Complaints Report for 2020-2021 for the Period of July – September, 2020, be approved.

<u>Motion made by:</u>	Mr. Esquivel	<u>Seconded by:</u>	Mrs. Peña
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

DISCUSSION ITEM(S):

1. Review of Updated Policies and New Administrative Regulation – 1<sup>st</sup> Reading, including:
  - Board Policy No. 5145.7, Sexual Harassment
  - Administrative Regulation No. 5145.7, Sexual Harassment
  - Administrative Regulation No. 5145.71, Title IX Sexual Harassment Complaint Procedures

NEW BUSINESS

Exhibit 1 Matrix for New Business Topics and Follow Up

- Superintendent Rualcaba provided the following information updates
  - Contracts Cost Analysis – reduced contract costs by \$766,865.38.
    - Trustees expressed thanks to the team for the work that they have done regarding the reduction and your evaluation of each contract benefits. Thanked and gave kudos to those who worked hard to compose the report.

- Dual Language Immersion Mandarin Program
  - Provided a report containing the expenses for 2019-20 related to teacher costs, advertising, etc. For 2020-21, expenses will include supplies, teachers, and materials. The new program attracted seven new students from outside the district with all others from our internal schools. Although we are seeing a small portion of our return, the program won't actualize savings until year 2 or 3. The program we have created is very robust and we will continue to see this program flourish.
- Kiwanis Club – the district was approached by the community organization during early stages of the creation of the new administration team. The district is in a position where the new admin team is in place and familiar with their district responsibilities. The district is ready to proceed as a member of the club ensuring we will be valuable contributing members. The Kiwanis Club has been very generous in their donations to the district. Superintendent Ruvalcaba shared that the admin team will divide up responsibilities as it pertains to the membership.
  - It was the Board's consensus, to move forward with bringing forward a district membership of \$500.
  - Clerk Peña requested additional information on the services they provide.
- President Quintanilla inquired whether Trustees would like to be invited to the LACSTA events held every month.
  - After discussion, it was determined that all Trustees receive the invitations for the LACSTA events sent by LACOE and they will inform Mrs. Bracamonte if they are interested in being registered for the meetings.

**ACTION ITEM(S):**

**Contract with Auditory Processing Center, Bea Braun, Au.D. for Special Education and Student Support Services**

**Minutes:** That the Contract with Auditory Processing Center, Bea Braun, Au.D. for Special Education and Student Support Services, **be approved.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Benitez
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

**Use of Facilities Application: Los Angeles County Registrar-Recorder/County Clerk (Encinita and Janson)**

**Minutes:** That the Use of Facilities Application: Los Angeles County Registrar-Recorder/County Clerk (Encinita and Janson), **be approved.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Benitez
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Nomination of Trustee Nancy Armenta, as a California School Boards Association (CSBA) Director-at-Large, Asian/Pacific Islander and Hispanic for a Two-Year Term, Effective December 2, 2020

Minutes: That the Nomination of Trustee Nancy Armenta as a California School Boards Association (CSBA) Director-at-Large, Asian/Pacific Islander and Hispanic for a Two-Year Term, Effective December 2, 2020, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Peña
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

DISCUSSION ITEM(S):

1. Review of Updated Policies and New Administrative Regulation – 2<sup>nd</sup> Reading, including:
  - Administrative Regulation No. 5121, Grades Evaluation of Student Achievement

Trustee Esquivel suggested that the district adopt the existing updated regulation to align it to the current practice and revisit the policy to possible reintroduce citizenship once the pandemic is over and classes go back to normal. Trustees requested to see a copy of the previous report card and the updated report cards to see the comparison.

ADJOURNMENT

Minutes: That the October 1, 2020 Board of Trustees meeting, **be adjourned** at 9:02 p.m.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Roll Call</u>	Ms. Armenta Yes	Mrs. Peña	Yes
<u>Votes:</u>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Signed,

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk



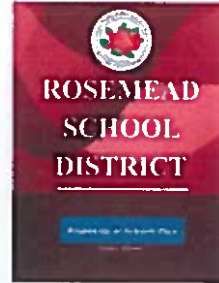


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## Reopening of Schools Update October 1, 2020



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## State Tier System for Reopening

Reopening tier	Reopening criteria	Reopening date
Red	Case rate of less than 7 per 100,000 and a positivity rate of less than 8%	As soon as possible
Orange	Case rate of less than 7 per 100,000 and a positivity rate of less than 8%	As soon as possible
Yellow	Case rate of less than 7 per 100,000 and a positivity rate of less than 8%	As soon as possible
Green	Case rate of less than 7 per 100,000 and a positivity rate of less than 8%	As soon as possible



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## General Timeline for Reopening

- Our county will need to experience 14 consecutive days of a case rate of less than 7 per 100,000 and a positivity rate of less than 8% to enter the "red" tier
  - On 9/21, our county had met both tiers, 2.8% positivity and 7.0 case rate
  - As of 9/28, we have met the positivity rate (2.9%), but have not met case rate (7.1%)
- The timeline for moving to a lower tier (red) starts again
- Once in the "red" tier, our county will have to experience an additional 14 consecutive days of a case rate of less than 7 per 100,000 and a positivity rate of less than 8% to then qualify to open schools in a hybrid or border campus per the state's criteria
- After these 28 days, our county departments of public health will determine if they will support the reopening of schools and to what degree. It is important to note that our county's own determination of schools may rest upon a larger state or local conditions are not safe



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## Preparations for Reopening



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## Preparations for Reopening





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## Welcomed Small Cohort Support



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## School Waivers Approved

- Approved September 29, 2020
- TK-2 only
- 38 schools County-wide will be approved per week (6 per supervisory district)
- Priority to schools with high free/reduced meals counts
- Unclaimed spots in a supervisorial district will be available to others based on F/R meal counts



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## Questions?