

**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

**CONSENT**

August 12, 2020

The Board of Trustees of the Rosemead School District met in a special meeting on Wednesday, August 12, 2020, held as a Teleconference/Electronic Zoom meeting ID#815 7541 8436 at 6:00 p.m., following the guidance issued via Governor Newsom's Executive Order # N-29-20 and # N-25-20.

**CALL TO ORDER**

President Quintanilla called the meeting to order at 6:00 p.m. Trustees present via roll call included: Mr. Ronald Esquivel, Mr. John Quintanilla, Ms. Nancy Armenta, Mrs. Veronica Peña, and Mrs. Diane Benitez.

Superintendent Mr. Alejandro Ruvalcaba was also present. All audience members connected electronically via Zoom.

President Quintanilla made the following statement:

*As a result of Governor Newsom's Executive Order for the elimination of public gatherings, the Rosemead School District Board of Trustees must conduct their public meetings virtually. In order to ensure the board's business is heard clearly, we would like to respectfully request for all attendees to mute their microphones unless you are requested by the Board President to address the Board.*

President Quintanilla made the following statement:

*As a result of the current national health emergency COVID-19 and as per Governor Newsom's Executive Order # N-29-20 signed on March 17, 2020, a local legislative body is authorized to hold public meetings via teleconferencing and to otherwise electronically to all members of the public seeking to observe and to address the local legislative body.*

*As per the Governor's Executive Order, the Rosemead School District Board of Trustees will conduct this meeting with all participation via Zoom Meeting, which is accessible to the public.*

**APPROVAL OF AGENDA**

**Minutes:** That the Agenda, **be approved.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Peña
<b><u>Roll Call</u></b>	Ms. Armenta    Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel    Yes	Mr. Quintanilla	Yes
	Mrs. Benitez    Yes		

**PUBLIC COMMENT ON ITEMS**

Mrs. Bracamonte checked the [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us) email account for submittals of public comment. The following public comments were received:

- Linda Chang, Encinita Principal:  
Good evening, Board of Trustees and Superintendent Ruvalcaba.  
It's great to see you all in good health.

On behalf of Encinita Elementary School, I'd like to invite you to our Back-to-School Night scheduled for Tuesday, August 18, from 6-7:30pm. Session one is from 6pm-6:30pm and the second session is from 7-7:30pm. A list of Google Meet and Zoom links will be shared with you. Please feel free to virtually visit our classroom presentations. It is the same day as the other elementary school Back-to-School Nights, but we all wanted to hold our Back-to-School Night prior to the first day of school to ensure that families have clarity around the Distance Learning expectations. Our district leadership, task forces and staff really deserve a huge shout-out for all the time and thought that went into planning our Distance Learning and Hybrid Plan. Kudos to you all!

Also, I'd like to thank you and our district leadership for your support with our campus renovations and Dual Language Mandarin Immersion program. Our campus is coming together and looking beautiful with two outdoor classrooms, colorful murals, fresh landscaping and a new coat of paint. Our DLI program enrollment is also near capacity.

Thank you and I hope to see you online soon.

- Jocelyn Wilson, Muscatel Principal:  
Greetings Rosemead School District School Board President, Mr. Quintanilla, Board Members, Cabinet Members, and Superintendent Ruvalcaba.

Muscatel Middle School would like to invite you to two of our upcoming events, as we prepare to kick off our school year.

Please join us for our first Coffee/Chat, via Zoom, on Thursday, August 13 at 6:00 pm. The Zoom link to access this meeting was shared with you by Assistant Superintendent, Dr. Fang.

We would also love for you to join us for our first ever, virtual Back to School Night. Back to School Night will also be hosted via Zoom, and will take place on Thursday, August 20 at 6:00 pm. Information regarding Zoom links will be shared with you next week.

Thank you.

- Stella Ndahura, Director of Nutrition & Wellness  
Good evening Board President, Trustees, Superintendent and Cabinet,

In late spring we started curbside meal service to continue offering meals to students in our community during the pandemic. This evening, I would like to officially thank our 20 Nutrition Services employees who worked tirelessly at the frontlines to make this possible. I would like to thank the board members who supported us and came to assist with meal distribution, especially Trustee Esquivel who distributed meals every single day for two entire months. I would like to also thank our Superintendent and Cabinet for their support and dedication to the students. Despite their busy schedules, they made the

time to show up daily to assist with supper meal distribution rain or shine. Additionally, to the district staff, community members, ASES staff, Principals, custodial staff and teachers who not only volunteered time but resources as well to make the operation successful. Our Pandemic feeding program has been featured at the California Department of Education townhall and the video is available on YouTube, please let me know if you would like to watch the presentation and I will share the link.

Lastly, the Rosemead School District Nutrition Services Department applied for grants and I would like to officially thank our wonderful partners for their generous donations.

No Kid Hungry - \$39,500 dollars

Albertsons Companies Foundation - \$ 40,000. Please stop by the Albertsons in Arcadia or Montebello and thank the employees for their hard work and #Nourishingneighbors on your social media posts.

GenYouth in partnership with Albertsons \$6000

Kiwanis- \$2000

Panda Restaurant Group Inc. - Lunch bags

Pick up Stix- Lunch bags

Rosemead Chamber of Commerce - snacks to add to the meal packages

We will resume our award winning service on August 19, 2020 . Please stop by whenever possible to congratulate our lunch ladies who have been inducted into the No Kid Hungry League of Hunger Heroes. <https://state.nokidhungry.org/california/2020/05/27/statement-no-kid-hungry-california-inducts-328-californians-into-its-league-of-hunger-heroes/>

### PLEDGE OF ALLEGIANCE

President Quintanilla requested for Mr. Harold Sullins to lead the Pledge of Allegiance.

### SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- All staff is very busy as we prepare for the 1<sup>st</sup> day of school next week. The Technology department is extremely busy with distribution of Chromebooks. Educational Services are holding parent workshops to support Distance Learning with several sessions scheduled including one tonight, continuing through the week, and weekend. Principals are holding coffee chats and have done a fabulous job. We are seeing that parents truly appreciate the clarity of the details. The District Office is in support mode and everyone is reaching out to principals and sites to make sure everyone has everything they need. Superintendent Ruvalcaba shared that he has visited every site.
- Shared that the two items being shared are a result of our continued collaboration with our stakeholder groups and in particular gave kudos to the Rosemead Teachers Association for their continued collaboration. He further shared that he can't say enough about the work that we continue to do to build a strong academic program for our students, even through our Distance Learning environment. They deserve kudos for coming to the table to negotiate and accomplish this. Along with this work, the District continues to make good progress with CSEA and is hopeful that we will have an MOU shortly.
- Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
  - Thursday, September 3, 2020, 6:30 p.m. Board of Trustees Regular Meeting
  - Thursday, September 17, 2020, 6:30 p.m. Board of Trustees Study Session Meeting

- Thursday, October 1, 2020, 6:30 p.m. Board of Trustees Regular Meeting
- Thursday, October 15, 2020, 6:30 p.m. Board of Trustees Study Session Meeting
- Thursday, November 5, 2020, 6:30 p.m. Board of Trustees Regular Meeting
- Thursday, November 19, 2020, 6:30 p.m. Board of Trustees Study Session Meeting
- Thursday, December 10, 2020, 6:30 p.m. Board of Trustees Regular Meeting
- Review of the contents in the night folder:
  - Consent – Personnel Status Report – Certificated *Amendment 1*
  - Consent – Personnel Status Report – Classified *Amendment 1*
  - Action – IMS Refrigeration (*corrected*)
  - Trustee Mail (if any is received after Board packet delivery)

### BOARD PRESIDENT'S COMMENTS

President Quintanilla shared on the following topics:

1. Gave kudos to Stella Ndahura and her entire Nutrition & Wellness team for the excellent job serving meals. He shared that he has received many good comments from parents on their service.

### BOARD ORAL COMMUNICATIONS

- Clerk Peña – Thanked Mrs. Ndahura for all the hard work, grants earned, and the entire staff for their dedication.
- Trustee Armenta – Echoed the same sentiments and thanked Mrs. Ndahura for all she does. She also thanked the Nutrition & Wellness team for going beyond the call of duty and ensuring the District is prepared for the 1<sup>st</sup> day of school. She shared that she saw some photos of Mr. Alex Gaeta disinfecting the Chromebooks and is very proud of everyone who has pitched in. She is very proud of all the staff and wishes everyone a very successful first day of school. Ms. Armenta wished Trustee Benitez a very happy birthday.
- Trustee Benitez – Echoed everyone's sentiments. She thanked everyone for the birthday wishes and thanked staff for all they do. Mrs. Benitez wished everyone a successful first day of school.
- Trustee Esquivel – Echoed everyone's comments and gave a big kudos to all staff that came out to support the families during the dismissal period. He shared that some families brought signs to thank the staff who was helping. Mr. Esquivel thanked all the organizations who donated to the District and thanked the staff for their dedication. He recognized that the past couple months have been very difficult and that he sees how staff is focused on planning for in person instruction and shifted their efforts once we had to switch to full Distance Learning. He realizes that it is a lot of work but with all the collaboration and dedication it is apparent that staff puts the students first. Congratulated everyone on a great job and recognized that the District really goes the extra mile for our students.
- President Quintanilla invited all audience members to unmute their microphones and sing Happy Birthday to Trustee Benitez.

**ACTION ITEM:**

**Rosemead School District Distance and Hybrid Learning Plan**

**Minutes:** That the Rosemead School District Distance and Hybrid Learning Plan, **be approved.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Peña
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

**Memorandum of Understanding Between the Rosemead Teachers' Association (RTA) and the Rosemead School District Reopening of Schools for Distance and Hybrid Learning for the 2020-2021 School Year**

**Minutes:** That the Memorandum of Understanding Between the Rosemead Teachers' Association (RTA) and the Rosemead School District Reopening of Schools for Distance and Hybrid Learning for the 2020-2021 School Year, **be approved.**

<b><u>Motion made by:</u></b>	Mr. Esquivel	<b><u>Seconded by:</u></b>	Mrs. Benitez
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

**Personnel Status Report - Certificated**

**Minutes:** That the Personnel Status Report - Certificated, **be approved.**

<b><u>Motion made by:</u></b>	Ms. Armenta	<b><u>Seconded by:</u></b>	Mrs. Peña
<b><u>Roll Call</u></b>	Ms. Armenta Yes	Mrs. Peña	Yes
<b><u>Votes:</u></b>	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

**NEW BUSINESS**

- Trustee Esquivel – Suggested that the District look into the thermal camera which is used by the City of Rosemead which records the data and seems to be pretty accurate. The visitor stands on an X in a specific spot and it takes a picture and the temperature. Mr. Esquivel also asked for additional information to be shared regarding the revised cost of the CSBA virtual conference.
- Trustee Armenta – Echoed Trustee Esquivel’s request and requested additional information for the revised conference.
  - Superintendent Ruvalcaba shared that staff will include a discussion item on the September 3 agenda to include the information we have received thus far. He also shared that at that time each Trustee can share whether they plan to attend.
- President Quintanilla inquired on the status of the State provided thermometers.
  - Superintendent Ruvalcaba shared that the District has received some thermometers and are awaiting additional stock.

- Assistant Superintendent Sullins shared that part of the issue if we use the thermal cameras is whether they are recording. He has reached out to the Assistant City Manager Mr. Kim to discuss the cameras tomorrow.

**ADJOURNMENT**

**Minutes:** That the August 12, 2020 Board of Trustees meeting, **be adjourned** at 6:38 p.m.

<b><u>Motion made by:</u></b>	Mr. Esquivel	<b><u>Seconded by:</u></b>	Ms. Armenta
<b><u>Roll Call</u></b>	Ms. Armenta	Yes	Mrs. Peña
<b><u>Votes:</u></b>	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Benitez	Yes	

Signed,

  
 \_\_\_\_\_  
 President

  
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 Clerk