



**Regular Meeting
02/01/2024 06:30 PM**

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC
SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session -
CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /
IN-PERSON)

MEETING MINUTES

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

After the Completion of Open Session - CLOSED SESSION

7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON)

Continuation of Closed Session After the Completion of Open Session Items

This meeting will also be held electronically via Zoom Meetings and in-person capacity.

PARTICIPATION IN-PERSON: Adherence to current Los Angeles County Department of
Public Health protocols:

Rosemead School District

District Office - Board Room

3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: board@rosemead.k12.ca.us

PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:

Zoom Call-In# (346) 248-7799

Zoom Meeting ID# 875 4146 7548

Passcode: 437999

Attendees

Voting Members

Ms. Nancy Armenta, Trustee

Mr. Ronald Esquivel, Trustee

Mrs. Veronica Pena, Trustee

Mr. John Quintanilla, President

Mrs. Diane Benitez, Clerk

Non-Voting Members

Dr. Alejandro Ruvalcaba Ph.D., Superintendent

Dr. Maria Rios Ed.D., Assistant Superintendent, Administrative Services
Dr. Jennifer Fang Ph.D., Assistant Superintendent, Educational Services
Mr. Alejandro Gaeta, Network Administrator
Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

I. NOTICES - Public Comments / Speaker's Requests

II. NOTICES

III. Call to Order by _____ at _____ p.m.

President Quintanilla called the meeting to order at 6:30 p.m.

IV. Members Present _____ Members Absent _____

President Quintanilla read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings in-person along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

V. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

VI. APPROVAL OF AGENDA

That the Agenda, be Approved, as Amended.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input

on each item to 20 minutes. Please state your name, make your presentation as brief as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte shared that there were no submissions received for closed session topics.

VIII. CLOSED SESSION - 6:30 P.M.

IX. RECESS TO CLOSED SESSION at _____ p.m.

President Quintanilla recessed the meeting to closed session at 6:33 p.m. to consider agenda items A-C.

X. CLOSED SESSION

A. PUBLIC EMPLOYEE (APPOINTMENT, EMPLOYMENT, REASSIGNMENT, EVALUATION, AND DISCIPLINE/DISMISSAL/RELEASE) - pursuant to Government Code Section 54957

Participants: Dr. Alejandro Ruvalcaba, Dr. Maria C. Rios, and Dr. Jennifer Fang

- Elementary Principal

B. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section 54957.6

- District Negotiators: Dr. Alejandro Ruvalcaba and Dr. Maria C. Rios
- Employee Organization: Rosemead Teachers Association; California School Employees Association and its Rosemead Chapter 9; Management; Confidential; and Unrepresented - Provide direction regarding negotiations

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - pursuant to Government Code Section 54957

Participant: Dr. Alejandro Ruvalcaba

- Superintendent

XI. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

President Quintanilla adjourned closed session at 7:32 p.m.

XII. REGULAR MEETING - 7:30 P.M.

XIII. RECONVENE OPEN SESSION at _____ p.m.

President Quintanilla reconvened the meeting to open session at 7:40 p.m.

XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla announced that the Board of Trustees took no action during closed session.

XV. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

XVI. PLEDGE OF ALLEGIANCE by: _____

President Quintanilla requested for Henry Lee to lead the Pledge of Allegiance.

XVII. AWARDS/RECOGNITION VIRTUAL PRESENTATION(S)

1. President Quintanilla congratulated and presented plaques to the following students as the Students of the Month for February 2024: Evika Galicia, 6th gr. Encinita; Gabriel Campa, 6th gr. Janson; Estrella Arreola, 6th gr. Savannah; Jullian Serna, 6th gr. Shuey; and Muscatel: Alexander Castillo, 7th gr, and Harleen Kaur, 8th gr.

2. President Quintanilla congratulated and presented recognition certificates to the following students from the Shuey Running Team: Kendrick Kim, Bryan Wang, Mindy Tran, William Granados, Angel Gustavo Orozco Lopez, Andy Ge, Jason Ta, Adriel Velasco, Elaina Huynh, Kent Gonzalez, Rachel Tran, Tina Phung, Terrance Zhong, Audrey Ton, Emily Trieu, Enzo Zhang, Kira Valenzuela, Keerat Singh, Evan Verkouteren, Kylie Lin, Khloe Lin, Nicholas Chea, Natalie Chea, Andrea Jimenez, Greysen Rees, Ivan Huang, Quincy Wong, Christine Lee, Coaches Kelli Matsumoto and Gabriel Garcia, and Volunteers Marisol Zapata and Cassandra Vega.

President Quintanilla recessed the meeting for a brief break at 8:14 p.m.

President Quintanilla reconvened the meeting to open session at 8:23 p.m.

XVIII. PUBLIC COMMENTS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte shared that there were six (6) submissions, as follows:

- Miriam Wazirkajoyan
- Sam Joo
- Hugo Moreno and Shirley Conde
- Ginny Ford
- Cami Case on behalf of Debra Boeve
- Cami Case

XIX. SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba shared the following:

- Welcomed everyone to the meeting and thanked them for their attendance.
- Congratulated the students of the month and expressed that it is nice to see the students and how they express themselves. He attributed this to their teachers and staff who help shape their young minds.
- Congratulated the twenty-six students recognized for their participation in the Shuey Running Team and their completion of the 5K.
- Congratulated the Muscatel Soccer team on their great game yesterday.
- Congratulated the Muscatel Basketball team for completing their season.
- Thanked Mrs. Ginny Ford for her help at Janson and thanked Mr. Ford for his willingness to share Mrs. Ford with the district.
- Shared that the team continues to conduct school site visits, adding that this is one of the great pleasures he enjoys seeing students and staff. He added that Trustee Esquivel joined the team at Encinita.
- Expressed that the team has been asked how we continue to work on Math achievement. He reported that the team has been collaborating with all five feeder districts on how to improve the work we are doing regarding Math. Adding that through this collaboration, the feeder districts are working together to support our students who need the extra support and push, which all feed into the high school. They are also able to share their articulation and extra support provided to students.
- Lastly, he wished everyone a Happy Valentine's Day.

XX. BOARD PRESIDENT'S COMMENTS

President Quintanilla shared the following:

- Congratulated the students of the month and shared that their speeches were heartwarming and nice to hear.
- Gave kudos to the Shuey Running Team and thanked the teachers and volunteers for their support of the students. He assumed that Dr. Ruvalcaba will be joining the team on a Friday for a quick run.
- Expressed a special recognition of Dr. Ruvalcaba and Principal Joo for their participation in a recent CSBA webinar on communication. He recognized them and thanked them both for taking the time to present.
- Lastly, he wished everyone a Happy Valentine's Day.

XXI. BOARD ORAL COMMUNICATIONS

Trustee Peña shared the following:

- Congratulated the students of the month for February.

- Gave kudos to the Shuey Running Team and thanked all the coaches and volunteers for their support of the team.
- Thanked Dr. Ruvalcaba publicly for all his updates and communication with the Board, including for the reports about traffic and opening of additional entrances. She shared that she is looking forward to the lift enrichment for the students.
- Lastly, she wanted to share the love and offered some sweets on us.

Clerk Benitez shared the following:

- Congratulated all the students of the month and shared that it was awesome to hear their speeches giving thanks. She is glad they have all the support to help them get to where they want to be.
- Congratulated the Shuey Running Team.
- Lastly, she wished everyone a Happy Valentine's Day.

Trustee Esquivel shared the following:

- Wished everyone a Happy Valentine's Day and Happy Lunar New Year.
- Announced that the Educational Foundation Casino Night will be held on March 2nd and that tickets can be ordered now.
- Congratulated the students of the month and expressed how articulate their speeches have grown to be over the years. He shared that the success of the Leader in Me program is proven through their growth and a great foundation to provide for our student leaders.
- Congratulated the Running Team, adding that running is a good healthy habit.
- Lastly, he thanked the team for allowing him to join the walk-throughs with the cabinet team.

Trustee Armenta shared the following:

- Congratulated the students of the month and shared that their enthusiasm warmed her heart. She expressed that the students are very articulate for being so young.
- Congratulated the running team and thanked the teachers for their support. She shared that it is wonderful to see everyone working together to meet all the needs of our students, adding that it takes a village to support them.
- Welcomed Mrs. Ford and thanked her for always stepping up to help our district. She shared that it is an honor that she always returns to help the district in its time of need. Adding that it's a package deal having her back and Mr. Ford with their beautiful hearts.
- Shared that it is a breath of fresh air to see the competitive nature of the principal team, by bringing humor to our Board meetings. Adding that laughter is the best medicine.
- Lastly, she wished everyone a wonderful Valentine's Day.

XXII. PUBLIC HEARING(S): None

XXIII. CONSENT AGENDA

That the Consent Agenda, be Approved, as Amended and Corrected.

Motion made by: Mr. Ronald Esquivel

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

- A. CONSENT - Personnel Status Report - Certificated and Classified (Amended)**
- B. CONSENT - Purchase Orders of December, 2023 - January, 2024 (on file), and Warrants for Budgeted Expenditures**
- C. CONSENT - Minutes of the January 11, 2024, Board of Trustees' Meeting (Corrected)**
- D. CONSENT - Service/Consultant Proposals/ Bid Awards/ Memorandum of Understanding/Contract Report**
 - 1. CONSENT - CHILD DEVELOPMENT - LIFT Enrichment, Inc. (Districtwide) [NEW]**
 - 2. CONSENT - CHILD DEVELOPMENT - Windtree Education Science and Tech Education (Spring Intersession) [RENEWAL]**
 - 3. CONSENT - EDUCATIONAL SERVICES - Aquarium of the Pacific (Mildred B. Janson Elementary School) [RENEWAL]**
 - 4. CONSENT - EDUCATIONAL SERVICES - Document Tracking Services (DTS) (Districtwide) [RENEWAL]**
 - 5. CONSENT - EDUCATIONAL SERVICES - Early Learning Solutions, Inc. (Elementary Schools) [NEW]**
 - 6. CONSENT - EDUCATIONAL SERVICES - Royale Management Group, LLC (Savannah Elementary School) [NEW]**
 - 7. CONSENT - SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES - LA Speech Pathology Services, Inc. (Districtwide) [AMENDMENT]**

XXIV. SPECIAL REPORTS AND PRESENTATION(S)

- A. Presentation on the ASCIP Traffic Survey for Emma W. Shuey Elementary School, by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services**

Assistant Superintendent Rios presented the ASCIP Traffic survey recommendations for Emma W. Shuey Elementary School and answered questions. See the presentation attached.

XXV. ACTION ITEM(S)

A. ACTION - Confirmation of Next Scheduled Study Session Board Meeting for the Month of March, 2024, as March 21, 2024

That the Board of Trustees Confirm the Next Scheduled Study Session for the Month of March, 2024, as March 21, 2024, on the topic of: Artificial Intelligence, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by 5-0 vote.

B. ACTION - Rosemead School District Initial Contract Proposal to the Rosemead Teachers' Association (RTA) for the 2023-2024 Reopener

That the Rosemead School District Initial Contract Proposal to the Rosemead Teachers' Association (RTA) for the 2023-2024 Reopener, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

C. ACTION - Rosemead Teachers' Association (RTA) Initial Contract Proposal to the Rosemead School District for the 2023-2024 Reopener

That the Rosemead Teachers' Association (RTA) Initial Contract Proposal to the Rosemead School District for the 2023-2024 Reopener, be Accepted.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XXVI. DISCUSSION ITEM(S)

A. DISCUSSION - Review Updated Policies - 1st Reading

Superintendent Ruvalcaba presented the updated draft policies for a first reading and shared that they will be returned to the board for action at the next meeting.

XXVII. NEW BUSINESS

A. NEW BUSINESS - Exhibit 1 - Matrix for New Business Topics and Follow Up

Superintendent Ruvalcaba shared the following updates to the Matrix:

- Shared that the matrix was updated with the information from the January meeting.
- Special Study Session - requested for the Board to review the summary of the Board's availability survey to schedule the session. He shared that it appeared that everyone is available on Saturday, March 30, and he had already confirmed that Mrs. Hsu is available. He shared that Mrs. Hsu suggested that we include the ethics training in the session and devote two hours to the Board's prioritized topics. Adding that if all the topics are not covered during the study session, the group can look at scheduling additional time if needed.
 - It was the Board's unanimous consensus to proceed with a special study session on March 30, 2024.

Trustee Esquivel shared the following:

- Inquired whether staff can project those participating via Zoom on one of the TVs in the Boardroom during meetings.
 - Superintendent Ruvalcaba shared that staff would work on a solution.

President Quintanilla shared the following:

- Shared that the community has requested that the District look into acquiring some mobile bleachers for the field.
 - Superintendent Ruvalcaba shared that there are some bleachers that are mobile, similar to risers, which would require staff to set up and breakdown for each game. He shared that the storage of the bleachers would be a concern.
 - After discussion, it was the Board's consensus to do some exploratory research on the costs and, if available, share a video.
- Inquired whether the District can purchase an official-sized goal net for the soccer team.
 - Superintendent Ruvalcaba shared that as the teams visit other school programs, they are set up to simulate the high school setup with official goal posts. He shared that the goal posts are on wheels and are permanently up.
 - After discussion, it was the Board's consensus for the District to purchase the posts at the Superintendent's discretion.

- Shared that everyone is grateful to Deputy Farley and the years he has worked with our schools. He requested for Deputy Farley to be recognized at a future Board meeting.
 - After discussion, it was the Board's consensus to recognize the Rosemead Team along with Deputy Farley.
 - Superintendent Ruvalcaba shared that Dr. Rios will reach out to check availability and an invitation will be extended to the Captain and Chief.

Trustee Peña shared the following:

- Inquired if the ELOP funds can be utilized to replace the desks for students who need them.
 - Dr. Rios shared that the District has formed a furniture replacement committee who have developed a rubric to determine what will be replaced. The next meeting is scheduled for March 4th and Dr. Rios will bring back the survey results. Additionally, she shared that there are some bond funds set aside for future needs.
 - Superintendent Ruvalcaba shared that the ELOP funds are utilized for the extended day and beyond the school day, and that multi-funds for furniture can be considered by percentage.

XXVIII. ACTION ITEM(S)

A. ACTION - ADMINISTRATIVE SERVICES - Authorization For Use of Hemet Unified School District Piggyback BID #PUR2023-01 (Corrected)

That the Authorization for Use of Hemet Unified School District Piggyback BID#PUR 2023-01, be Approved, as Corrected.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

B. ACTION - ADMINISTRATIVE SERVICES - Authorization For Use of Approved California Multiple Award Schedules (CMAS) State of California General Services Administration Contract 4-22-11-1011

That the Authorization for Use of Approved California Multiple Award Schedules (CMAS) State of California General Services Administration Contract 4-22-11-1011, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

C. ACTION - ADMINISTRATIVE SERVICES - Authorization For Use of Approved California Multiple Award Schedules (CMAS) State of California General Services Administration Contract 4-22-12-1015, #2

That the Authorization for Use of Approved California Multiple Award Schedules (CMAS) State of California General Services Administration Contract 4-22-12-1015, #2, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Veronica Pena

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

D. ACTION - ADMINISTRATIVE SERVICES - Authorization For Use of Hesperia Unified School District Piggyback BID #22-001 (Amendment)

That the Authorization for Use of Hesperia Unified School District Piggyback BID #22-001, be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mr. Ronald Esquivel

Voting:

Ms. Nancy Armenta - Yes
Mr. Ronald Esquivel - Yes
Mrs. Veronica Pena - Yes
Mr. John Quintanilla - Yes
Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XXIX. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

XXX. RECESS TO CLOSED SESSION at ____ p.m.

XXXI. CLOSED SESSION

XXXII. ADJOURNMENT OF CLOSED SESSION at _____ p.m.

XXXIII. RECONVENE TO OPEN SESSION at _____ p.m.

XXXIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

XXXV. ADJOURNMENT The meeting (be) adjourned at _____ p.m.

President Quintanilla adjourned the February 1, 2024, Board Meeting at 9:36 p.m., be Approved.

Motion made by: Ms. Nancy Armenta

Motion seconded by: Mrs. Diane Benitez

Voting:

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

The motion passed by a 5-0 vote.

XXXVI. NEXT MEETING DATES



John Quintanilla, President



Diane Benitez, Clerk

Student of the Month Awards

February 2024



Encinita
Elementary School
Evika Galicia

Evika's journey is truly inspiring, marked by significant strides in academics and personal growth. Her dedication to studies is reflected in notable academic improvement. Beyond grades, Evika is confidently finding her voice in class discussions, showcasing both intellectual prowess and growing self-assurance. Notably, she's also overcoming shyness, tackling tasks with determination. This combination of academic progress and personal development paints a compelling picture of Evika's resilience and potential for ongoing success.

~Ms. Lynn Kong, 6th gr Teacher



6th grade



Mildred B. Janson
Elementary School
Gabriel Campa

The Mildred B. Janson Elementary 6th grade team is proud to recognize Gabriel Campa as the Student of the Month for the month of February. Gabriel is an enthusiastic learner. Gabriel has demonstrated his ability to put first things first by understanding how to prioritize his time wisely. He is a proactive learner because he takes initiative in class by participating in class discussions to share his ideas. Gabriel begins with the end in mind in all assignments by planning how to approach completing his assignments ahead of time. He is also quite the artist, when he expresses himself through his creativity. Because of these reasons, the 6th grade team has selected Gabriel as the student of the month.

~Mr. Aguilar, Ms. Hua, and Mrs. Gonzales, 6th gr Teachers



6th grade



Savannah
Elementary School
Estrella Arreda

Estrella is a 6th grader who has made great strides academically. On her iReady Reading Diagnostic Test she went up 79 points, which was a jump from a level 4 reading to a level 6 proficient in reading. On her iReady Math Diagnostic Test, Estrella went up 23 points, which moved her from a level 4 in math to a level 5 in math. Those are awesome improvements! In class, Estrella is raising her hand more to participate and she is using her leadership skills to help others. Great job, Estrella. Ms. Arreda and Ms. Wong congratulate you on a job well done!

~Ms. Wong and Ms. Arreda, 6th gr Teachers



6th grade



Emma W. Shuey
Elementary School
Julian Serna

Shuey's teachers are proud to recognize Julian Serna as the Student of the Month for February. Julian has proven to be a dedicated student this school year by being responsible, focused, and hardworking. He has made academic growth in all subject areas and has met both of his "stretch" goals in the areas of reading and math on iReady for the 2nd trimester. Julian completes all of his homework and projects, and has made a tremendous amount of growth since we first met him in 4th grade. Some things that stand out about Julian are that he is respectful to peers and teachers alike and that he values his education. It has been a pleasure to see Julian's continued growth this school year. Shuey's 6th grade team would love to congratulate you, Julian, for being recognized as the Most Improved Student of the month for February.

~Mrs. Park and Mrs. Jimenez, Teachers



6th grade



Muscatel
Middle School
Alexander Castillo

Alex is a hardworking student with a determination to always do his best who comes to class prepared & ready to learn. He has a solid grasp of social studies and contributes to discussions in such a positive, engaging way. Alex respects his classmates and teachers and makes each day a fantastic day. Alex's ability to collaborate and work well with others helps everyone around him have a better experience in the classroom. His willingness to listen to other's ideas and figure out how to work together was most evident during a collaborative project where students built a model Roman aqueduct out of cardboard and other materials. Alex was able to troubleshoot some design flaws in his group's model and correct them to create a successful aqueduct that allowed water to be transported without leaking. I have no doubt Alex will continue to use his curiosity and bright potential for further

~Ms. Science & SS Teacher



7th grade



Muscatel Middle School Harleen Kaur

Harleen is a leader who exemplifies the best of Muscatel. She is kind, motivated, hard-working and fun to be around. She starts each day with a smile and is ready to try her best. As a leader, Harleen can always be depended on and takes time to create a positive and supportive atmosphere around her. Being Harleen's teacher means I get the privilege of seeing her continue to succeed not just academically but also in her leadership roles in Lighthouse and ASB. She demonstrates her excellent leadership skills as she helps coordinate school activities, dances, movie nights and student incentive activities. She uses her creativity to make our school a better place to be. Her outstanding citizenship in all her classes is indicative of the kind of student and person she is. We are so grateful that Harleen is a Mustang!

Teresa Turetzky - 7th/8th gr. LEAD Teacher






2023-2024 RUNNING TEAM



5K Run



Kendrick Kim



Bryan Wang



Mindy Tran



William Granados



Angel Gustavo Orozco Lopez



5K Run



Sichon/Andy Ge



Jason Ta



Adriel Velasco



Elaina Huynh



Kent Gonzalez



5K Run



Rachel Tran



Gia Nghi Tina Phung



Terrance Zhong



Audrey Ton



Emily Trieu



5K Run



Enzo Zhang



Kira Valenzuela



Keerat Singh



Evan Verkouteren



Kylie Lin



5K Run



Khloe Lin



Nicholas Chea



Natalie Chea



Andrea Jimenez



Greysen Rees

5K Run



Ivan Huang



Quincy Wong



Christine Lee



7



9



Coaches & Volunteers

**Kelli
Matsumoto,
Coach**

**Gabriel
Garcia,
Coach**

**Marisol
Zapata,
Volunteer**

**Cassandra
Vega,
Volunteer**



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ROSEMEAD SCHOOL DISTRICT

Traffic Safety Emma Shuey Elementary School

February 1, 2024
Presented by Maria C. Rios, Ed.D.



TRAFFIC SAFETY

is a
SHARED RESPONSIBILITY
amongst our staff, students,
parents, and community

ASCIP Traffic Survey Emma W. Shuey Elementary School



Purposed for Assessment:

- Student loading and unloading zones
- Practices for safe vehicle and pedestrian movement

Intent:

- Mitigate hazardous conditions or practices
- Need to consult with city, law enforcement, fire department, and others

ASCIP Traffic Survey Shuey Elementary School- AM Drop Off

Observations:

- A formal written student drop-off and pick up policy has not been established or distributed, though there is a one-page entry regarding safe ingress and egress in the Comprehensive School Safety Plan and regular informal safety messages and reminders are included on Dojo and in the Shuey Source newsletter.

Recommendations:

- Develop a formal, district-wide policy outlining the requirements for student drop-off and pick-up procedures. The policy should encourage school-based procedures that address the following
- Establishing a formal loading and unloading zone to include clear directions for entering and exiting the school's side parking lot and restrictions on using the front parking lot
- Developing written procedures that are regularly communicated to parents and guardians through mailings, meetings, and website resources.
- Regular observations of the process should take place to improve student and staff safety as well as improve efficiency of vehicle movements.

In Progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- A car was observed parked in front of a house driveway. The driveway was blocked for several minutes while the driver left the vehicle to walk the student to the front of the school.
- Several cars were observed pulling up next to the cones in front of the front parking lot driveway and stopping to drop off students.
- This practice may be illegal and promotes traffic back-ups as well as blocks access to the driveways for the neighborhood residents



Figure 1. Car stopped in front of cones placed in front of driveway to front parking lot



Figure 2. Car parked across neighborhood driveway

Recommendations:

- Information regarding parking should be passed out to parents to prevent parking or waiting in front of driveways. This information should be included in the District Traffic Management Plan.

In progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- At least one vehicle was observed not pulling fully up to the curb and leaving the back end of the vehicle sticking out into the driving lane.
- This practice may be illegal and promotes traffic back-ups as well as increases the chance of an accident from drivers needing to enter the oncoming lane to get around the vehicle.



Figure 3. Vehicle stopped not fully in parking lane

Recommendations:

- Information regarding parking should be passed out to parents to prevent parking or stopping when not fully within the parking lane.
- Traffic Aides, if and when established, should actively discourage this practice onsite during the pick-up and drop-off process.

In progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- Many U-Turns were observed in order to either pull up to or leave from the curb in front of the school.
- This action may be against the Vehicle Code or not legal and it also increases the likelihood of a vehicular collision during heavy traffic periods.



Figure 4: A car in the middle of a U-Turn procedure.

Recommendations:

- Consult with the local traffic authority to determine best practices to mitigate U-Turns.

Collaboration with law enforcement in progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- At least one set of parents and students were seen exiting from the traffic side of the vehicle.
- This practice poses injury risk through increased interactions between pedestrians and moving vehicles.

Recommendations:

- Traffic Aides, if and when established, should actively discourage this practice onsite during the pick-up and drop-off process.
- Include this as part of the newsletter that is distributed to families.

In progress

Observations:

- Pedestrians were observed crossing the street between intersections (jaywalking). This practice may not be legal and is not recommended.
- In some cases the pedestrians were only a few cars lengths of a crosswalk with a crossing guard.

Recommendations:

- Pedestrians should be directed to use crosswalks when crossing the street.
- Flyers, handouts, and signage should be provided to encourage pedestrians to use the crosswalk. This information should be included in the District Traffic Management Plan.

In progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- Traffic Aides were not present during the drop-off process.

Recommendations:

- Traffic Aides should be available for the entire morning drop-off process.
- Traffic Aides should be considered a vital part of any school's drop-off procedures. They monitor pedestrian safety, encourage safe vehicle movement, and can help direct when needed.
- The Traffic Aides should wear high visibility vests, whistles, and directional signage (if necessary).

Consideration in progress

ASCIP Traffic Survey Shuey Elementary School

Comment:

- The school's side parking lot used to be fully open, pedestrians and cars were traveling in the same space and cars would sometimes park along the fence where pedestrians would normally walk, forcing them to walk more into the lane where cars would travel. The school recently has placed cones to make a walking path for pedestrians along the fence to separate foot traffic from vehicular traffic.




Figure 6: Cones placed along the fence line to separate foot traffic from vehicular traffic.




Figure 7: No Parking signage along fence in side parking lot.

Success story

ASCIP Traffic Survey Shuey Elementary School

Observations:

- According to site staff, the bus has a designated drop-off area in the front parking lot; however, this area is usually blocked off with cones to prevent parents from entering the parking lot to drop off students. As a result, the bus cannot enter into the bus area unless a parent or staff member happens to be nearby and moves the cones.
- When the bus cannot enter into the parking lot, it parks on the street past the front parking lot and driveway. Depending on the available space, this may be along a red (No Parking) curb.
- There appears to be no assigned staff to monitor the bus area.




Figure 8: Cones placed in front of driveway to front parking lot.




Figure 9: Curb on left side of photo is where the bus must obstruct parking during drop-off.

Recommendations:

- Consider installing a swing gate (example shown in the photographs) at the entrance to the front parking lot; this will allow the bus and other drivers with permission to access the parking lot without needing a staff member or other parent to move the cones.

Consideration in progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- There was no designated Loading Zone in front of the school. No signage was present and the curbs were not painted except for the red No Parking sections.




Figure 10: A view of the street in front of the school showing the area for the Loading Zone.

Recommendations:

- The Loading Zone should be determined and Loading Zone signage and curb painting should be added in front of the school.
- Work with the City or local traffic authority on painting the curbs white and stenciling "Loading Zone" or "No Parking" on them throughout the area that will be designated as the Loading Zone.

Collaboration with the City in Progress



ASCIP Traffic Survey Shuey Elementary School

Comment:

- The school has a crossing guard who was wearing a bright yellow vest and had a whistle and stop sign. He was actively engaged in assisting students and parents with crossing the street at the crosswalk. He arrived around 15 minutes before the drop-off period started and stayed through at least ten minutes after the drop-off period ended to assist stragglers.



Comment:

- While the crosswalk is not lighted, there is a crosswalk present in both directions across the street near the entrance to the school and there is signage alerting drivers to the crosswalk.

Success Stories

ASCIP Traffic Survey Shuey Elementary School- PM Pick up

Observations:

- At least one vehicle was observed not pulling fully up to the curb and leaving the side of their car sticking out into the driving lane.
- This practice may be illegal and promotes traffic back-ups as well as increases the chance of an accident from drivers needing to enter the oncoming lane to get around the vehicle.



Figure 1: Car only halfway into curb area

Recommendations:

- Information regarding parking should be distributed to parents to prevent parking or stopping when not fully within the parking lane.
- Traffic Aides, if and when established, should actively discourage this practice onsite during the pickup process.

In progress



ASCIP Traffic Survey Shuey Elementary School

Observations:

- A car in the side parking lot was observed parked next to the supply containers: this was not a designated parking space.
- This practice increases injury risk and the risk of property damage.



Figure 2: Car parked in side parking lot next to supply containers

Recommendations:

- Information regarding parking should be distributed to parents and staff to prevent parking or stopping outside of designated areas.
- Traffic Aides, if and when established, should actively discourage this practice onsite during the pickup process.

In progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- Vehicles were observed parked in the red zone. There were vehicles already waiting in the red zone prior to the pickup start time, and new vehicles constantly pulled into this zone during the pickup process.
- A No Stopping sign was present in front of a section of red painted curb: it appeared as if cars were stopping there anyway.



Figure 3: A red painted curb area where cars were stopping

Recommendations:

- Vehicles should not be stopped or parked in a red zone. Red indicates no stopping, standing, or parking, whether the vehicle is attended or unattended.
- Traffic Aides, if and when established, should actively discourage this practice onsite during the pickup process.

In progress



ASCIP Traffic Survey Shuey Elementary School

Observations:

- Vehicles were stopped within the driving lane during the pickup process.
- This practice may be illegal and promotes traffic back-ups as well as restricts access to the street.



Figure 4: Car stopped in driving lane

Recommendations:

- Information regarding parking should be passed out to parents to prevent double parking.
- Traffic Aides, if and when established, should actively discourage this practice onsite during the pick-up and drop-off process.

In progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- Many U-Turns were observed in order to either pull up to or leave from the curb in front of the school.
- This action may violate the Vehicle Code or may not be legal, and it also increases the likelihood of a vehicular collision during heavy traffic periods.



Figure 5: Car making U-turn

Recommendations:

- Consult with the local traffic authority to determine best practices to mitigate U-Turns.

Collaboration with law enforcement in progress

ASCIP Traffic Survey Shuey Elementary School




Figure 10: Parent holding child on traffic side of car

Observations:

- At least one set of parents and students were seen exiting from the traffic side of the vehicle.
- This practice poses injury risk through increased interactions between pedestrians and moving vehicles.

Recommendations:

- Traffic Aides, if and when established, should actively discourage this practice onsite during the pick-up and drop-off process.
- Include this as part of the newsletter that is distributed to families.

In progress

ASCIP Traffic Survey Shuey Elementary School




Figure 11: Pedestrians crossing street between intersections




Figure 12: Pedestrians crossing street between intersections

Observations:

- Pedestrians were observed crossing the street between intersections (jaywalking). This practice may not be legal and is not recommended.
- In some cases the pedestrians were only a few car's lengths away from a crosswalk with a crossing guard.

Recommendations:

- Pedestrians should be directed to use crosswalks when crossing the street.
- Flyers, handouts, and signage should be provided to encourage pedestrians to use the crosswalk. This information should be included in the District Traffic Management Plan.

In progress

ASCIP Traffic Survey Shuey Elementary School

Observations:

- Traffic Aides were not present during the pickup process.

Recommendations:

- Traffic Aides should be available for the entire afternoon pickup process.
- Traffic Aides should be considered a vital part of any school's pickup procedures. They monitor pedestrian safety, encourage safe vehicle movement, and can help direct when needed.
- The Traffic Aides should wear high-visibility vests and use whistles and directional signage (if necessary).

Comment:

- The school's side parking lot used to be fully open; pedestrians and cars were traveling in the same space and cars would sometimes park along the fence where pedestrians would normally walk, forcing them to walk more into the lane where cars would travel. The school recently has placed cones to make a walking path for pedestrians along the fence to separate foot traffic from vehicle traffic. There are also No Parking signs along the fence to discourage cars from parking and causing a backup in the parking lot. This has increased safety in the side parking lot.

Consideration in progress

Success Story

ASCIP Traffic Survey Shuey Elementary School

Observations:

- According to a staff, the bus has a designated pickup area in the right-hand lane, however, this area is usually blocked off with cones to prevent parents from entering the parking lot to pick up students. As a result, the bus cannot enter the bus area unless a parent or staff member happens to be in the area and moves the cones.
- When the bus cannot enter the parking lot, it backs up the street past the front parking lot and drives in the right lane. This is not the intended use of the right lane and may be causing a safety hazard.
- There is a designated area for the bus to wait for the pickup area.
- During the pickup process, the bus was observed driving up to the end of the parking lot and waiting for the pickup area to be cleared.

Recommendations:

- Consider installing a swing gate (as shown in the photograph) at the entrance to the front parking lot. This will allow the bus and other drivers to access the parking lot without needing a staff member or other person to move the cones.

Consideration in progress

Success Story

ASCIP Traffic Survey Shuey Elementary School




Figure 13: Curb in front of school with no markings or signs

Observations:

- There was no designated Loading Zone in front of the school. No signage was present and the curbs were not painted except for the red No Parking sections.

Recommendations:

- The Loading Zone should be determined and Loading Zone signage and curb painting should be added in front of the school.
- Work with the City or local traffic authority on painting the curbs white and stenciling "Loading Zone - No Parking" on them throughout the area that will be designated as the Loading Zone.

City collaboration in progress

ASCIP Traffic Survey Shuey Elementary School

Comment:

- The school had a crossing guard who was wearing a bright yellow vest and had a whistle and stop sign. He was actively engaged in assisting students and parents with crossing the street at the crosswalk. He arrived around 10-15 minutes before the pickup period and stayed past the pickup period ended.

Success Story

Comment:

- While the crosswalk is not lighted, there is a crosswalk present in both directions across the street near the entrance to the school and there is signage alerting drivers to the crosswalk.

Success Story








ASCIP Traffic Study

Janson and Shuey Elementary Schools- completed

Next schools









ASCIP Traffic Study

We continue to support safe ingress and egress as follows:

- Parent education
- Parent communication
- Signage
- Collaboration with the City and Law enforcement
- Administrator visibility at arrival and dismissal
- Reduce distractions or obstructions

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QUESTIONS AND ANSWERS



DISCUSSION TIME

THANK YOU!





