

Regular Study Session Meeting 09/19/2024 06:30 PM

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM) / IN-PERSON

After the Completion of Open Session - CLOSED SESSION 7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM /IN-PERSON)

MEETING MINUTES

AGENDA FOR THE <u>**REGULAR STUDY SESSION</u>** MEETING OF THE BOARD OF TRUSTEES OF THE ROSEMEAD SCHOOL DISTRICT</u>

6:30 P.M. - CALL TO ORDER/OPEN/PUBLIC SESSION (ZOOM) / IN-PERSON After the Completion of Open Session - CLOSED SESSION 7:30 P.M. - OPEN/PUBLIC SESSION (ZOOM / IN-PERSON) Continuation of Closed Session After the Completion of Open Session Items

This meeting will also be held electronically via Zoom Meetings with limited in-person capacity.

PARTICIPATION IN-PERSON: Adherence to current Los Angeles County Department of

Public Health, protocols: Rosemead School District District Office - Board Room 3907 Rosemead Blvd., Rosemead, CA 91770

Tel: (626) 312-2900 x212 | Email: board@rosemead.k12.ca.us

District Website: www.rosemead.k12.ca.us

Agenda Website: Simbli platform (click on Meetings)

PARTICIPATION VIA TELECONFERENCE/ELECTRONIC:

Zoom Call-In# (346) 248-7799 Zoom Meeting ID# 816 2525 6139

Passcode: 584091

Attendees

Voting Members

Mr. John Quintanilla, President Mrs. Diane Benitez, Clerk Ms. Nancy Armenta, Trustee Mr. Ronald Esquivel, Trustee Mrs. Veronica Pena, Trustee

Non-Voting Members

Dr. Maria Rios, Assistant Superintendent, Administrative Services

Dr. Jennifer Fang, Interim Superintendent

Mr. Alejandro Gaeta, Network Administrator

Mrs. Cynthia Bracamonte, Executive Assistant to the Superintendent

1.	NOTICES -	Public	Comments /	Speaker	's Requests

II. NOTICES

III. Call to Order by _____ at ____ p.m.

President Quintanilla called the meeting to order at 6:30 p.m.

IV. Members Present _____ Members Absent ____

President Quintanilla read the following statement:

The Rosemead School District Board of Trustees will conduct their public meetings inperson along with a virtual Zoom cast. In order to ensure the board's business is heard clearly, we would like to respectfully request for all Zoom attendees to mute their microphones unless you are requested by the Board President to address the Board.

V. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

VI. APPROVAL OF AGENDA

That the Agenda, be Approved.

Motion made by: Mrs. Veronica Pena

Motion seconded by: Mrs. Diane Benitez

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

The motion passed by a 5-0 vote.

VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items, as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

Individual speakers shall be allowed three (3) minutes total to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. Please state your name, make your presentation as brief as possible, and understand that the Board will not engage in a debate with visitors, but you may be given an opportunity for further questions and answers when a specific item is presented in the agenda.

Mrs. Bracamonte shared that no submissions were received for closed session topics.

VIII. CLOSED SESSION - 6:30 P.M.

IX. CLOSED SESSION

President Quintanilla announced that the Board of Trustees would recess the meeting to closed session to consider the following closed session items:

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - pursuant to Government Code Section 54956.9(d)(1), WCAB No. ADJ14899562

Participants: Dr. Jennifer Fang, Dr. Maria Rios, and Mr. Stephen Falk, Law offices of Stephen Falk

X. RECESS TO CLOSED SESSION at ______p.m. President Quintanilla recessed the meeting to closed session at 6:33 p.m. XI. ADJOURNMENT OF CLOSED SESSION at ______p.m. President Quintanilla adjourned closed session at 7:15 p.m. XII. REGULAR SESSION - 7:30 P.M. XIII. RECONVENE OPEN SESSION at ______p.m.

President Quintanilla reconvened the meeting to open session at 7:30p.m.

XIV. ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla announced that the Board of Trustees took no action during closed session.

XV. MEETING RECORDED

This meeting will be audio and video recorded. Trustees have received background information regarding each agenda item prior to the meeting thus ensuring a thorough review of each item.

XVI. PLEDGE OF ALLEGIANCE by: _____

President Quintanilla requested for Arlene Bates to lead the Pledge of Allegiance.

XVII. PUBLIC COMMENT ON AGENDA ITEMS (3 minutes per person or 20 minutes per topic)

Pursuant to Board Bylaw No. 9323, we would like to encourage members of the public to present their views to the Board regarding matters listed in the agenda. At regular meetings of the Board, members of the public may address the Board on agenda items,

as well as any other items of concern that fall within the subject matter jurisdiction of the Board of Trustees. If you want to address an agenda item, you have the option of speaking at this time or at the time the item is being discussed by the Board.

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Mrs. Bracamonte shared that there were no submissions received for open session topics.

XVIII. INTERIM SUPERINTENDENT'S REPORT

Dr. Fang shared the following:

- Introduced Arlene Bates from the Los Angeles County Office of Education who
 provided an update on the ECELA program. The presentation is attached.
- Invited the Board to attend the ECELA Leadership Institute June 2025, at Colburn School in Los Angeles

XIX. BOARD PRESIDENT'S COMMENTS

President Quintanilla shared the following:

- Thanked Ms. Bates for coming out and sharing the presentation.
- Shared that he attended the Back-to-School Night at Muscatel and Savannah, giving kudos for an excellent event.
- Attended the City of Rosemead Moon Festival on Saturday, and expressed that it was quite an experience.

XX. BOARD ORAL COMMUNICATIONS

Trustee Armenta shared the following:

 Shared that she attended the Savannah Back-to-School Night and expressed that it was nice to see everything displayed. She felt it was nice to see the logistics of the program.

Trustee Esquivel shared the following:

Attended the Back-to-School Night at Savannah and Muscatel, enjoying them both. It
was great to see a lot of parent participation. He is happy to see that more people are
coming back to schools.

Clerk Benitez shared the following:

 Thanked Ms. Bates for her presentation and shared that it was lovely and great to see all the teachers having fun.

- Attended the Back-to-School Night at Savannah and Muscatel, and felt it was great to see all the parents with their children. She admired how the students were guiding their parents through their classrooms and demonstrating their work.
- She thanked the PTA and PTSA for all the goodies and delicious food they sold.

Trustee Peña shared the following:

- Thanked Ms. Bates for her presentation and shared that it shows that her heart and
 passion are there. She thanked her for bringing the program to the district. Shared
 that she really believes that students can express themselves through music. Mrs.
 Peña thanked her for the invitation to attend the June ECELA workshop.
- Shared that she attended the Back-to-School Night at Savannah and Muscatel, where she was able to see the students and parents enjoying the classrooms.
- Lastly, shared that she attended the City Remembrance Ceremony on 9/11, and they
 had the most amazing singer who really touched her heart. The Boy Scouts were
 present and walked through with the flag in honor of all the people that were lost that
 day. The names of those who lost their lives were read out loud. She thanked the City
 for extending the invitation to the Board.

XXI. CONSENT AGENDA

That the Consent Agenda, be Approved, as Amended.

Motion made by: Ms. Nancy Armenta Motion seconded by: Mrs. Veronica Pena

Voting:

Mr. John Quintanilla - Yes

Mrs. Diane Benitez - Yes

Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes

Mrs. Veronica Pena - Yes

The motion passed by a 5-0 vote.

A. CONSENT - Personnel Status Report - Certificated and Classified

XXII. FOCUS TOPIC(S):

A. Presentation on the Traffic Study for Savannah Elementary School, by Dr. Maria C. Rios, Assistant Superintendent, Administrative Services

Assistant Superintendent Rios presented the Traffic Study for Savannah Elementary School and answered questions. The presentation is attached.

After discussion, it was the Board's consensus for staff to research whether other districts have Traffic Aides and what type of employees they are.

B. Presentation on Student Achievement - CAASPP and i-Ready Data by Rachael Nicoll, Coordinator of Assessment, Accountability, and Special Projects

Coordinator Nicoll presented on student achievement and reviewed CAASPP and i-Ready Data and answered questions. She provided an overview of the eduCLIMBER system. The presentation is attached.

XXIII. NEW BUSINESS

Interim Superintendent Fang shared the following:

- Shared that the Fiscal and Human Resources teams have been working extra overtime and on weekends as a result of the new Human Capital Management (HCM) system through the Los Angeles County Office of Education (LACOE). She shared that both teams have been working very hard to learn the new system, regularly collaborate with LACOE, and are working together as a united team. The new reality of the HCM system is a very complex and just a very comprehensive process. The team knows that we need extra support in the fiscal department, and we've looked at different areas in which the support is needed, including the addition of temporary supplemental support to assist with accounts payable to alleviate our previous payroll member to provide payroll support. The payroll processing in HCM takes longer to do than it did when the district utilized the HRS system, which was utilized for over 20 years, taking 10 minutes versus 45 minutes for processing. In the meantime, the payroll department has requested extra support from our District office staff to help with retro verification. In March, the district requested School Services of California to do a review of the fiscal department and identify some areas where responsibilities need to be shifted to other roles. Additionally, the recommendation included the addition of one more staff member to fiscal services and the team has collaborated with CSEA and RTA, and they are in full support. Dr. Fang asked if the Board would consider the addition of one additional person in fiscal services to support payroll processing.
 - Or. Rios shared that processing payrolls in the new system and the onboarding of a new employee takes much longer than in the old system, in addition to setting up benefits annually. The staff is becoming more proficient in the system. However, it takes a lot more steps per employee when processing is occurring. She shared that for the classified retros there is a 700-page report that needs to be reviewed in detail to verify the retro calculation. Dr. Rios requested the addition of a permanent full-time person to take over the certificated payroll and help with classified payroll. The additional person would support Darlene Reyes in processing the payroll.
- Dr. Fang shared that the new position would mirror the same title as Darlene Reyes and added that the Board's previous direction was to keep the existing Accounting Managers.
- It was the Board's consensus to create a new full-time permanent position to do payroll and will give grace to the administration team to hire someone before the next meeting, with a ratification for the personnel report. In addition, for the administration to hire a temporary person to bring everything up to date.

Clerk Benitez shared the following:

- Inquired about the parking spaces for principals at each school site. She shared that she
 is still seeing that there are two nurse parking spaces.
 - Dr. Rios confirmed that both Encinita and Shuey had been completed and that the other schools would be completed when Octavio returns from vacation.

Trustee Peña shared the following:

 Inquired about the lunch schedule at Muscatel and shared that she received parents' calls with concerns. She shared that previously Muscatel had two lunches and now all students are on the same lunch schedule. She requested the staff to look at going back to the two lunch schedules.

- Dr. Fang shared that parents have expressed their concerns and that Director Rivera has done a great job of bringing in a self-serve console to provide a speed line. Since this change, it has been observed that the lines have decreased to 13 minutes for the students to go through all the lines.
- Dr. Kang-Smith visited last week and shared that the grab-n-go took 19 minutes within the 45-minute lunchtime. There are grab-n-go meals that are warm and there is a refrigerated section with salads and drinks. In addition, the kitchen stays open until the very end of lunchtime.
- Dr. Fang shared that she would speak with principals to advertise what is being done for lunch, including the grab-n-go option with parents.

President Quintanilla shared the following:

- Inquired about updating the DO marquee with new information. Dr. Rios shared that Mr. Gaeta updates the marquee as information is shared with him.
 - Dr. Fang will hold a meeting.
- Inquired why we do not offer interpreters for afterschool events, such as the Back-to-School night meeting.
- Dr. Fang shared that in some district events we do have interpreters available, but not for school events.
- Dr. Rios shared that Educational Services handles interpreters and deferred to Dr.
 Fang. Dr. Fang shared that the cost is pretty high and that we are trying to hire staff members to help with translating.
- Requested for the job postings on EdJoin to be refreshed.
 - Dr. Rios shared that the requests to hire are submitted via an Employee
 Authorization Form (EAF) and then Human Resources will advertise the position on
 EdJoin. She added that the EAF for the translators is submitted by Educational
 Services.

XXIV. PUBLIC COMMENTS ON CLOSED SESSION ITEMS (3 minutes per person or 20 minutes per topic)

The Board of Trustees adjourned and completed the closed session agenda at 7:15 p.m. Items XXIV. Public Comments on Closed Session Items through XXIX. Announcement of Any Action Taken in Closed Session were not required.

XXV.	CLOSED SESSION
XXVI.	RECESS TO CLOSED SESSION at p.m.
XXVII.	ADJOURNMENT OF CLOSED SESSION at p.m.
XXVIII.	RECONVENE TO OPEN SESSION at p.m.
XXIX.	ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

XXX. ADJOURNMENT The meeting (be) adjourned at ______ p.m.

President Quintanilla adjourned the September 19, 2024, Board of Trustees meeting at 10:17 p.m., be Approved.

<u>Motion made by:</u> Ms. Nancy Armenta <u>Motion seconded by:</u> Mrs. Diane Benitez

Voting:

Mr. John Quintanilla - Yes Mrs. Diane Benitez - Yes Ms. Nancy Armenta - Yes

Mr. Ronald Esquivel - Yes Mrs. Veronica Pena - Yes

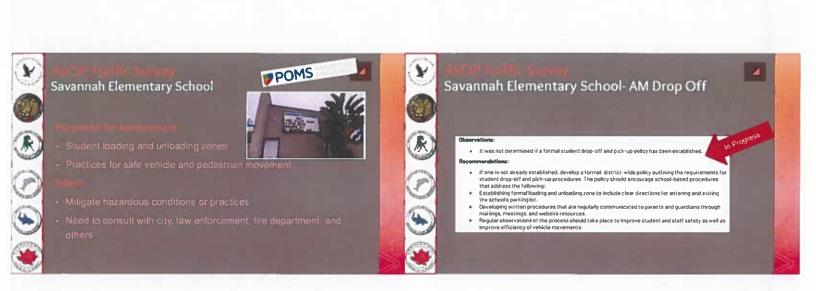
The motion passed by a 5-0 vote.

XXXI. NEXT MEETING DATES

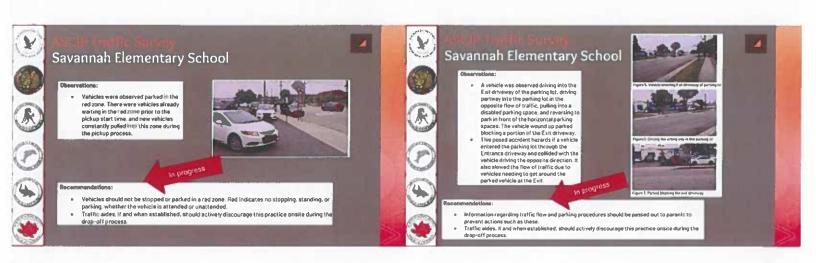
John Quintanilla President

Diane Benitez, Clerk



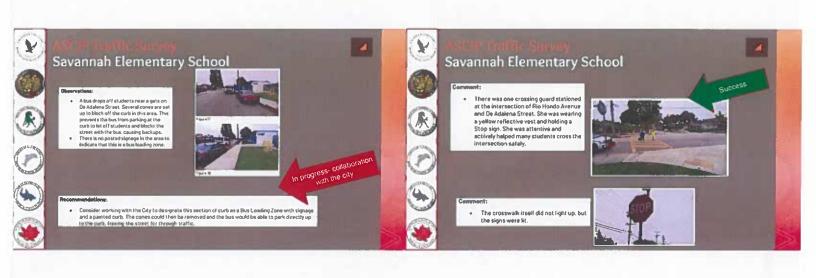






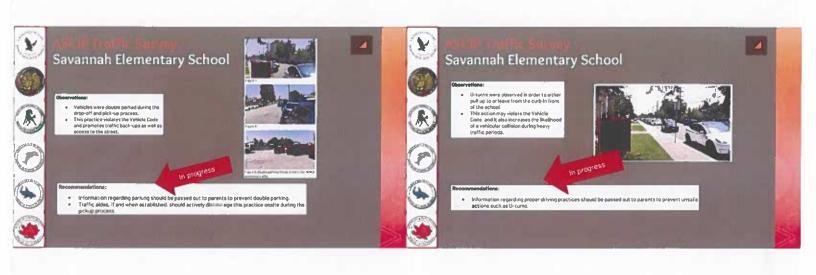


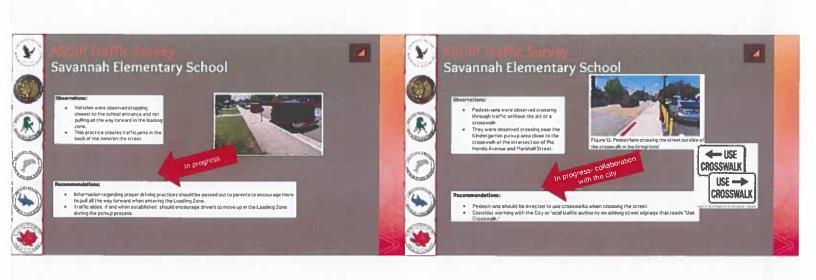




















2021

Meet the CDOL TEAM

"Collaboration is our magic!"























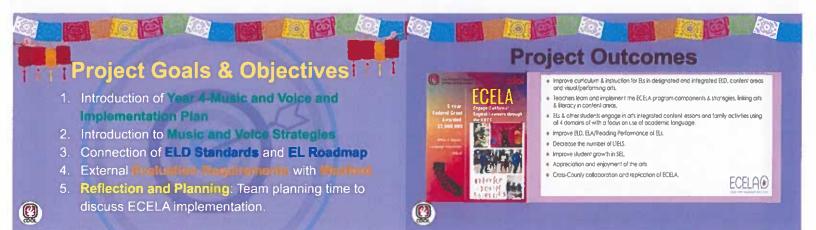
















Rosemead School District

CAASPP and i-Ready Data

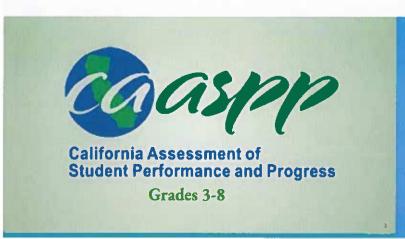
Board Meeting: Thursday, September 19, 2024

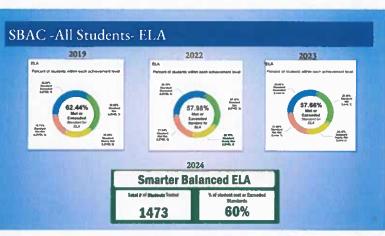
Presented by: Rachael Simidian Nicoll, Coordinator of Assessment, Accountability and Special Projects.

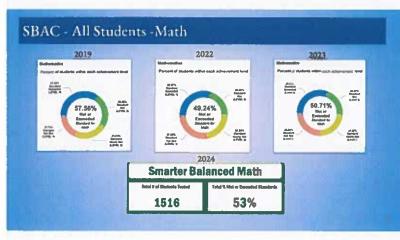


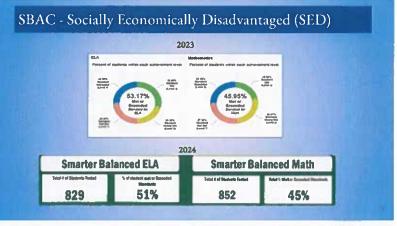
Assessment Cycle = Purpose



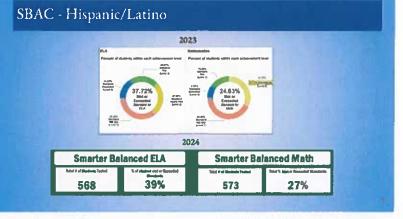


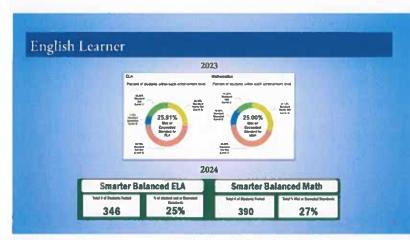


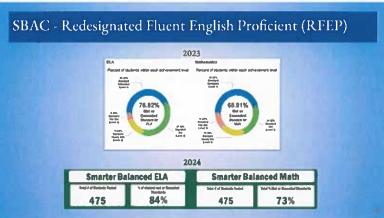


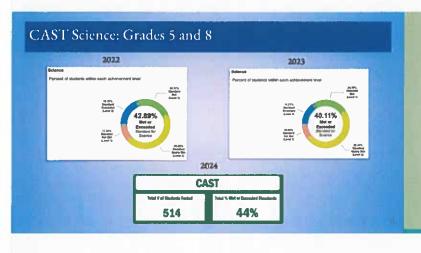


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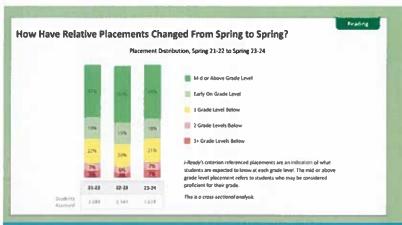


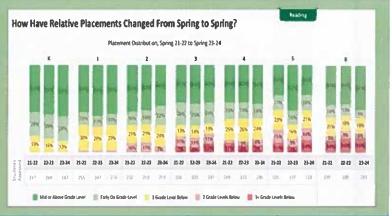


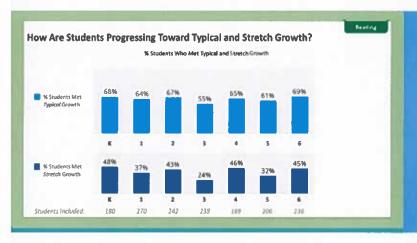


i-Ready Reading



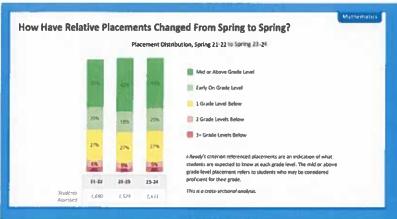


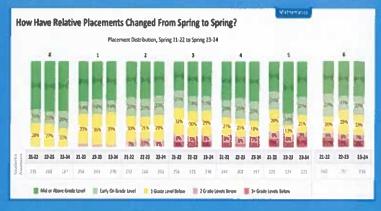


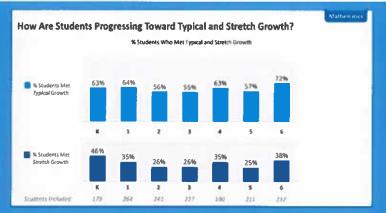


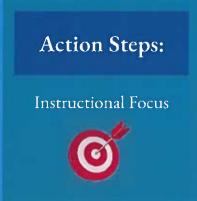
i-Ready Math











Reading

Heggerty TK-3

Shifting the Balance

Math

Math Focus with CALS

Math Articulation

Math Mentors

♦ Treasure Walks

 Continue with i-Ready assessment and instruction ELA and Math

ECELA - Engaging CA English Learners through the Arts

Data Analysis to meet instructional needs

Data Management System



eduCLIMBER

Synes Up with:

- Powerschool
 - o Attendance
 - o Demographics
- i-Ready, Reading and Math
- CAASPP, English Language Arts, Math and Science
- ELPAC
- STAR Reading and Math
- Report Card Grades (Schoolcity and Powerschool)
- Interventions
- English Learner Information



