

Board of Trustees
Meeting Minutes
April 7, 2016

ADJOURNMENT: President Esquivel adjourned the regular meeting on April 7, 2016 at 10:57 p.m.

Signed,



President



Clerk



**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

April 7, 2016

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, April 7, 2016, in the Multi-Purpose Room at Mildred B. Janson Elementary School, 8628 E. Marshall St., Rosemead, California at 6:00 p.m.

OPENING PROCEDURES

1. Call to Order
President Ronald Esquivel called the meeting to order at 6:01 p.m.
2. Establishment of Quorum:
Members Present: Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, Mr. Randall Cantrell, and Ms. Nancy Armenta were present.
3. Public Comment on the Agenda and Closed Session Items:
There were no public comments.
4. Approval of the Agenda:
Minutes: That the Agenda be approved as amended.

| | | | |
|------------------------|---|--------------------------------|-------------------|
| <u>Motion made by:</u> | Mr. Quintanilla | <u>Seconded by:</u> | Ms. Armenta |
| <u>Votes:</u> | Ms. Armenta Mr. Cantrell Mr. Esquivel | Mrs. Harmon Mr. Quintanilla | Yes Yes Yes |

RECESS TO CLOSED SESSION: Closed session began at 6:01 p.m.

Discussion was held regarding the following closed session topic(s):

1. Conference with Legal Counsel – Anticipated Litigation: one potential case.

(RECESS) OF CLOSED SESSION

President Esquivel recessed closed session at 7:10 p.m.

RECONVENE OF OPEN SESSION AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION (IF ANY):

President Esquivel reconvened the meeting to open session at 7:20 p.m. He announced that the Board of Trustees took no action in closed session and that closed session will continue after the completion of open session.

PLEDGE OF ALLEGIANCE

President Esquivel invited Mrs. Maria-Elena Romero to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Superintendent Enomoto-Perez was also present. Other *District personnel and guests* in attendance who legibly signed the register are listed below:

Alex Gaeta, Armida Carreon, Debbi Lawrence, Jan Brydle, Krista Dixon, Terri Totten, Evonne Dotson, Lusanna Lam, Ruth Soto, Nadine Wilcox, Karen Carr, Jessica Ancona, Dawn Rock, Jian Lu, John Lovato, Rene Bernabe, Gabriel Cardenas, and others who signed the sign in sheet.

AWARDS & RECOGNITION PRESENTATION(S)

Student of the Month, April 2016 – Most Improved

President Esquivel presented plaques and congratulated the following Students of the Month recipients: Isabella Frausto, Encinita; Juliana Leung, Janson; Andres Zuniga, Savannah; Alex Lam, Shuey; Aaron Acosta, Muscatel 7th gr; and Megan Gutierrez, Muscatel 8th gr.

President Esquivel recessed the meeting for a refreshment break and photos at 7:33 p.m.

President Esquivel reconvened the meeting to open session at 7:41 p.m.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- Bond Refunding Update – Mr. Adam Bauer, Financial Advisor and Chief Executive Officer and Mr. Jason Chung, Executive Vice President of Fieldman, Rolapp and Associates
 - Superintendent Enomoto-Perez introduced Mr. Adam Bauer and Mr. Jason Chung who discussed the potential refinancing of the General Obligation Bonds, 2000 Election Series D and 2008 Election, Series A to ensure a cost savings to the community.
 - President Esquivel thanked the finance team for their assistance in monitoring the bonds and for always trying to save money for the district and the community as per the Board's wishes.
- Congratulated the Shuey team and Principal Mrs. Jan Brydle for great entertainment during the annual Spring Festival
- Congratulated the Savannah team on their upcoming Leadership Day
- Congratulated Principal Ms. Jessica Ancona on her award as the Women of the Year for the 48th District, Assemblymember Roger Hernandez
- Shared that Mr. Dean Wharton has resigned from his position as President of the Educational Foundation for the Rosemead School District and President of the Rosemead PTA Council due to health complications. She added that he loves working with Rosemead and the students, however, his health must come first.
- Shared that Principal Dr. Jennifer Fang traveled to Taiwan due to the loss of her grandmother.
- Shared that Mrs. Lee Wang also had to travel to Taiwan due to her brother's health
- The Superintendent reminded us that we need to celebrate life and appreciate every day.
- Advised that in June, Franklin Covey is offering a 7-Habits recertification and the Speed of Trust trainings for the schools and district to be hosted here in Rosemead. This would be a great training for our negotiations teams to attend. The trainings will take place June 20-24, 2016.
- Shared that via the request of the Board, we moved the Board Comments section of the agenda following the Superintendent's report.
- Shared that Ms. Armenta will no longer be available on April 11th to review contracts and a new date will be selected.
- Reviewed the contents of the night folder:
 - Agenda April 7, 2016
 - BB&K: U.S. Supreme Court holds States and Localities May Continue to Draw Voting Districts based on Total Population, April 6, 2016
 - Chino Hills Champion & Chino Hills News, Chino in crosshairs of Voting Rights Act suits, mayor says, March 26-April 1, 2016
 - Champion Newspapers: Are we polarized? March 26, 2016
 - Board Member Mail

BOARD COMMENT(S) AND ORAL COMMUNICATION(S)

President Esquivel invited each Trustee and the Superintendent to provide their comments and oral communications:

- President Esquivel comments as follows:
 - Congratulated the Science Olympiad team and felt it was a blessing, the team won again. He appealed for new volunteers to join the Educational Foundation, additional donations, and assistance/support to help raise money to help fund the team travel to Nationals. Mr. Esquivel shared that the Educational Foundation Golf Tournament is scheduled for Tuesday, June 28, 2016 and the Board voted to rename the event in honor of Mr.

Dennis McDonald, “The Dennis McDonald Golf Tournament to Support the Rosemead School District Students”. Additionally he shared that he enjoyed the Spring Festival and it’s great to see the entire student body participate in all the dances – with many alumni in the audience returning to participate and dance.

- Member Armenta congratulated the Shuey student body and staff on a great job during the Spring Festival and shared that many alumni remember the festival. Ms. Armenta thanked Mrs. Karen Carr for the invitation to attend a Migrant Education class on Saturday and felt that the program was a great gift to give to anyone – sharing the obvious dedication of all parents involved. She shared that a parent commented to her that he is very thankful for the program and happy to see that the Latino community is coming together to support each other.
- Member Harmon thanked staff for moving up the Board Comments section up on the agenda. Mrs. Harmon congratulated Mrs. Ancona for her award. She congratulated the Science Olympiad team for their 10 years of accomplishments and shared that she had the opportunity to attend one event during the State tournament – and asked that everyone join in to do additional fundraising to help send the team to Nationals. Mrs. Harmon shared that she was very sorry to hear about Dean Wharton’s resignation but certainly understands, as his health comes first – and thanked him for his dedication to Rosemead and wished him well. Mrs. Harmon asked for everyone to keep the word out for additional volunteers to join the Educational Foundation which always benefits the District and the students.
- Clerk Quintanilla congratulated the Shuey team on the Spring Festival and the Science Olympiad team on their accomplishments. Mr. Quintanilla congratulated Mrs. Ancona on her nomination as the Women of the Year. He thanked everyone for attending the Casino Night and shared that the night was great.
- Superintendent Enomoto-Perez shared that Principal Cardenas has been working on new creative ways to create student leadership and a team traveled to Temecula to visit a Leader in Me school.
- President Esquivel added that we need more volunteers for the Educational Foundation with Mr. Dean Wharton’s recent resignation.

PUBLIC COMMENT(S)

There were two (2) as follows:

1. Mrs. Nadine Wilcox, RTA President wanted to thank the District Leadership for the last negotiations session which was very productive. She feels that both teams have similar goals but have different ways of arriving at the same place. Mrs. Wilcox shared that RTA has a Tentative Agreement signed and the next steps will include taking it back to the membership for agreement. She shared that RTA has one concern regarding the upcoming Prop 30 funding expiration and is in the process of gathering signatures to support an initiative to help extend Prop 30 to qualify for the November ballot. She shared concerns regarding the shortage of substitute teachers and how it impacts the students in the classroom. Lastly, Mrs. Wilcox invited everyone to join RTA social gathering Retirement on Thursday, June 2 at the Santa Anita Race Track.
2. Mrs. Jessica Ancona, Muscatel Principal invited the Board of Trustees to attend the Muscatel Open House on Wednesday, April 20 at 5:45 p.m. for the program and 6:00 – 7:00 p.m. for classroom visits.

PUBLIC HEARING(S):

- Tentative Agreement – California School Employees Association (CSEA), Chapter 9, and the Rosemead School District, 2015-2016
There were no comments

SPECIAL REPORT(S) AND PRESENTATION(S):

1. Facilities Update – Facilities Consultant Mrs. Maria-Elena Romero

Facilities Consultant Mrs. Romero provided the following update to current projects:

- Encinita MPR last final touches, Notice of Completion in May, punch list to be finished next month.
- 3 levels of completion:
 - 1st level – ready for use
 - 2nd level – Notice of Completion
 - 3rd level – when contractors have to return next to fix things if any concerns arise
- Shuey MPR – we are ready to start construction next week,
 - Temporary kitchen is already in use
- New Project - Roofing Bid being opened for Shuey and Savannah in June, 2016 and replacing the freezer at Muscatel with a special handrail that will hold the freezer in place in case of an earthquake
- Encinita has some repairs and M&O is in contact with the manufacturer for repairs
- Shuey buildings:
 - Shared that a purchase order will be issued for 3 classrooms and restrooms, and preschool building for over \$800K in May, 2016. This is necessary in order for the plans are released to the contractor who will install the buildings. The pricing is based on piggyback bid based on someone else's bids.
 - Working on the design of the replacement of the 12 relocatables
 - May or June meeting will have the annual renewal for the service providers related to construction
 - Mr. Alex Gaeta, Network Administrator shared that the E-rate Year 19 Proposals cover sheet has a necessary correction to the cover page, it should read 50% - 90% and action is being requested to provide the Superintendent with administrative authority to sign the necessary documents.

2. Educational Services Update – Assistant Superintendent Mr. John Lovato

Assistant Superintendent Mr. Lovato reviewed the Local Control Accountability Plan (LCAP) Input / Annual Review Update which included the stakeholders and groups involved in the input session; which included stakeholder input on the following: 1. conditions for learning; 2. Student Outcomes, and 3. Engagement; Progress towards Goals; and Current Expenditures. Mr. Lovato explained the LCAP process and shared that he met with groups from each school which included teachers and parents. He added that the RTA/CSEA meetings will be scheduled shortly. Mr. Lovato reviewed input received by parents and staff and also explained the progress towards goals that our students have made and expenditures made.

CONSENT AGENDA

Minutes: That the Consent Agenda, be approved as presented.
Amendment: Minutes agenda approval vote inclusion.

| | | | |
|------------------------|---|--|-------------|
| <u>Motion made by:</u> | Mr. Quintanilla | <u>Seconded by:</u> | Mrs. Harmon |
| <u>Votes:</u> | Ms. Armenta Yes Mr. Cantrell Yes Mr. Esquivel Yes | Mrs. Harmon Yes Mr. Quintanilla Yes | |

1. Minutes of the February 27, 2016, Board of Trustees' Special Meeting
2. Minutes of the March 3, 2016, Board of Trustees' Regular Meeting
3. Conference Attendance Requests to attend conferences/workshops/meetings
4. Purchase Orders as of February - March, 2016 (on file), and Warrants for budgeted expenditures
5. Personnel Status Report
6. Educational Field Trip Report
7. Donation Report

ACTION ITEMS

SERVICE AND CONSULTANT PROPOSALS/CONTRACTS/BID AWARDS
Minutes: That the Service and Consultant Proposals/Contracts/Bid Awards, be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Ms. Armenta
Votes: Ms. Armenta Yes Mrs. Harmon Yes
Mr. Cantrell Yes Mr. Quintanilla Yes
Mr. Esquivel Yes

REAPPOINTMENT OF FRED MASCORRO AS A MEMBER TO THE ROSEMEAD SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE FOR A TWO-YEAR TERM

Minutes: That Fred be reappointed as a Member to the Rosemead School District Citizens' Bond Oversight Committee for a two-year term, as presented.

Motion made by: Mrs. Harmon Seconded by: Ms. Armenta
Votes: Ms. Armenta Yes Mrs. Harmon Yes
Mr. Cantrell Yes Mr. Quintanilla Yes
Mr. Esquivel Yes

REVISED BOARD BYLAW NO. 9010, PUBLIC STATEMENTS

Minutes: That the Revised Board Bylaw No. 9010, Public Statements, be approved as presented.

Motion made by: Ms. Armenta Seconded by: Mrs. Harmon
Votes: Ms. Armenta Yes Mrs. Harmon Yes
Mr. Cantrell Yes Mr. Quintanilla Yes
Mr. Esquivel Yes

TENTATIVE AGREEMENT, CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), ROSEMEAD CHAPTER #9 AND THE ROSEMEAD SCHOOL DISTRICT, 2015-2016 SCHOOL YEAR AND MEMORANDUM OF UNDERSTANDING REGARDING THE 2016-2017 CALENDAR

Minutes: That the Tentative Agreement, California School Employees Association (CSEA), Rosemead Chapter #9 and the Rosemead School District, 2015-2016 School Year and Memorandum of Understanding Regarding the 2016-2017 Calendar, be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Quintanilla
Votes: Ms. Armenta Yes Mrs. Harmon Yes
Mr. Cantrell Yes Mr. Quintanilla Yes
Mr. Esquivel Yes

SALARY SETTLEMENT FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES, 2015-2016

Minutes: That the Salary Settlement for Management and Confidential Employees, 2015-2016, be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Ms. Armenta
Votes: Ms. Armenta Yes Mrs. Harmon Yes
Mr. Cantrell Yes Mr. Quintanilla Yes
Mr. Esquivel Yes

3RD QUARTER WILLIAMS SETTLEMENT, UNIFORM COMPLAINTS REPORT FOR 2015-2016 FOR THE PERIOD OF JANUARY – MARCH 2016

Minutes: That the 3rd Quarter Williams Settlement Legislation Report to the County Superintendent, Uniform Complaints Report for 2015-2016 for the period of January – March 2016, be approved as presented.

| | | | |
|------------------------|---|--------------------------------|-------------|
| <u>Motion made by:</u> | Mrs. Harmon | <u>Seconded by:</u> | Ms. Armenta |
| <u>Votes:</u> | Ms. Armenta Yes Mr. Cantrell Yes Mr. Esquivel Yes | Mrs. Harmon Mr. Quintanilla | Yes Yes |

MEAL SERVICE FOR SUMMER SCHOOL STUDENTS

Minutes: That the Meal Service for Summer School Students, be approved as presented.

| | | | |
|------------------------|---|--------------------------------|-----------------|
| <u>Motion made by:</u> | Ms. Armenta | <u>Seconded by:</u> | Mr. Quintanilla |
| <u>Votes:</u> | Ms. Armenta Yes Mr. Cantrell Yes Mr. Esquivel Yes | Mrs. Harmon Mr. Quintanilla | Yes Yes |

NUTRITION SERVICES SUMMER STAFF TRAINING, JULY 2016

Minutes: That the Nutrition Services Summer Staff Training, July 2016, be approved as presented.

| | | | |
|------------------------|---|--------------------------------|-------------|
| <u>Motion made by:</u> | Mr. Quintanilla | <u>Seconded by:</u> | Ms. Armenta |
| <u>Votes:</u> | Ms. Armenta Yes Mr. Cantrell Yes Mr. Esquivel Yes | Mrs. Harmon Mr. Quintanilla | Yes Yes |

E-RATE YEAR 19 PROPOSALS

Minutes: That the E-Rate Year 19 Proposals, be approved as corrected.

| | | | |
|------------------------|---|--------------------------------|-------------|
| <u>Motion made by:</u> | Mrs. Harmon | <u>Seconded by:</u> | Ms. Armenta |
| <u>Votes:</u> | Ms. Armenta Yes Mr. Cantrell Yes Mr. Esquivel Yes | Mrs. Harmon Mr. Quintanilla | Yes Yes |

NEW BUSINESS

President Esquivel asked each Trustee and the Superintendent to report any new business:

1. Clerk Quintanilla inquired regarding the costs associated with the CSBA GamutOnline service and response time for update posting. Executive Assistant to the Superintendent Cynthia Bracamonte addressed some of the Board Members questions.
2. President Esquivel shared that members who remained at the CSBA conference until the last session received a priority registration pass to attend the CSBA conference in July and requested research regarding costs; asked when the Board room would be ready for use; asked that photos of coyotes be sent to him for sharing with the Sheriffs; requested additional information regarding the translators for the District; and asked if the District will be able to reduce class sizes at Muscatel.
3. Superintendent Enomoto-Perez shared that she is gathering data for a substitute survey of neighboring districts is finding that rates are pretty similar.
4. Clerk Quintanilla inquired about the status of the report cards regarding the number of fields; asked about the consistency of Muscatel and elementary school schedules for late starts; inquired about the early release status; shared that we need to find a solution to the substitute shortage; inquired about the announcement of teacher positions due to the early retirement incentive; and inquired about the AgendaOnline service. Superintendent Enomoto-Perez said that staff will update the Board at the May meeting.

President Esquivel announced that the Board no longer needed to reconvene to closed session.