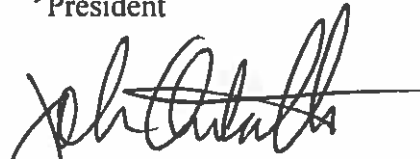


- Superintendent Enomoto-Perez shared that the Board has scheduled two (2) summer special board meetings on Friday, July 15, 2016 and Thursday, August 4, 2016. She shared that our office will send out google evites to the Board.
- Member Armenta wished everyone a good night.
- Member Cantrell requested a Board consensus to ask our Legal Counsel to be present at all upcoming Board meetings. The Board agreed.
- President Esquivel shared that he spoke with Elizabeth Martinez from Republic Services regarding the issues with the trash dumpsters at Savannah. Mrs. Martinez shared with him that she would research the issue and advise a better solution to resolve this matter and ensure the public has limited access to the dumpsters and reduce the items the public is disposing in school dumpsters.
  - Assistant Superintendent Carreon shared that a representative of Republic Services recently visited each site to audit and will provide a report shortly.
    - Member Harmon mentioned the responsibility of trash dumpsters being locked regularly.
- The Members of the Board briefly discussed their concerns regarding the weight of the agendas and consideration of returning to a two (2) meetings a month schedule, if necessary. After Board discussion, direction was provided to the Superintendent to research staff needs and bring back a recommendation, including the handling of special reports.
- Member Cantrell inquired who planned to attend the 4<sup>th</sup> of July Parade.

ADJOURNMENT: President Esquivel adjourned the regular meeting on June 23, 2016 at 11:20 p.m.

Signed,

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk



**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

June 23, 2016

The Board of Trustees of the Rosemead School District met in a special meeting on Thursday, June 23, 2016, in the Multi-Purpose Room at Mildred B. Janson Elementary School, 8628 Marshall St., Rosemead, California at 6:30 p.m.

President Mr. Ronald Esquivel called the meeting to order at 6:32 p.m. Members present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, Mr. Randall Cantrell, and Ms. Nancy Armenta.

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

There were none.

President Esquivel began Closed Session at 6:32 p.m.

**CLOSED SESSION**

1. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
2. Conference with Labor Negotiators

President Esquivel adjourned closed session at 7:13 p.m. and reconvened the meeting to open session at 7:22 p.m. He announced that the Board of Trustees took no action in closed session.

**PLEDGE OF ALLEGIANCE**

President Esquivel invited Mr. Frank Quintanilla to lead the Pledge of Allegiance to the Flag of the United States of America.

**INTRODUCTION OF DISTRICT PERSONNEL**

Superintendent Enomoto-Perez was also present. Other *District personnel and guests* in attendance who legibly signed the register were: Mrs. Paula Fox, Mrs. Dawn Rock, Ms. Carol Mahoney, Mrs. Deborah Lawrence, Mr. Alex Gaeta, Mrs. Nadine Wilcox, Mrs. Krista Dixon, Mr. Frank Quintanilla, Ms. Lee Wang, Mr. Eloy Zarate, Mr. Kristopher Robles, and Mr. John Lovato.

**AWARDS PRESENTATION**

**PUBLIC HEARINGS**

- 2016-2017 Local Control Accountability Plan (LCAP)  
There were no comments.
- 2016-2017 Budget Adoption and Reserve Exceeding the State Required 3% Minimum  
There were no comments.
- 2016-2017 Education Protection Account (EPA) Funds  
There were no comments.

**SUPERINTENDENT'S REPORT**

Superintendent Enomoto-Perez shared the following information:

- MERGE Joint Powers Authority – Mrs. Paula Chu Fox, Chief Administrative Officer  
Superintendent Enomoto-Perez introduced Mrs. Fox who provided a brief overview of the services provided to the Rosemead School District through its membership in the MERGE JPA which includes Workers' Compensation, Student Transportation Program, ACA Compliance Program, and Risk Management/Loss Control Services, among others.
- Shared that Mr. Dean Wharton will be recognized during the Educational Foundation Golf Tournament

- Review of the contents in the night folder:
  - Agenda June 23, 2016
  - Invite: El Monte Union High School District, South El Monte High School Ribbon Cutting
  - Board Member Mail (if any is received after Board packet delivery)

#### BOARD PRESIDENT'S COMMENTS

President Esquivel shared the following topics:

- Shared that it's summer time and cooling stations are easily accessible.
- He was impressed with the success of the Muscatel Promotion.
- He attended the Janson Kindergarten and 6<sup>th</sup> grade promotions which were very cute.
- Reminded everyone of the upcoming Educational Foundation Golf Tournament and shared that there is plenty of space available for golfers to register including their attendance during the dinner next Tuesday. He also shared that all proceeds from the tournament benefit the students of the Rosemead School District.

#### ORAL COMMUNICATIONS

President Esquivel invited each Member and the Superintendent to provide their communications:

- Member Armenta shared that she enjoyed the Open Houses at Savannah and Shuey and expressed that the organization and hard work was evident. It was a great experience for her to see all the students so excited. Shared that she was unable to attend the Muscatel Promotion due to the graduation of her godson. Ms. Armenta congratulated everyone who made the promotion a success.
- Clerk Quintanilla shared that he attended the promotion ceremonies at Savannah and Muscatel and was impressed. He also shared that he attended most of the Open Houses and felt that the students were great performers.

#### PUBLIC COMMENTS

There were four (4) as follows:

1. Mr. Alex Gaeta, Network Administrator shared that the Board room has some work started including the electrical conduits and is work in progress. Superintendent Enomoto-Perez stated that because the dais needs to be custom ordered for the board room, she wanted the Board of Trustees to have input on their design preference. It was the Board's consensus to change the sketches presented to more of a "crescent" shape, less angled, and a photo of the City of Rosemead City Council dais will be shared.
2. Mrs. Krista Dixon, Director of Nutrition Services and Wellness announced that the District would provide a free breakfast to all Rosemead School District students with information to be shared with parents during the registration week with a flyer, banners posted, and a Connect-Ed message.
3. Mrs. Nadine Wilcox, RTA President shared her reflection as President of the Rosemead Teachers' Association. She expressed several concerns regarding the plan for collaboration during summer but received feedback from certificated staff sharing that the compensation was too little when comparing the compensation provided for the January offer of per diem rates. She also thanked staff in their efforts to help the retro checks come in earlier than anticipated.
4. Mr. Eloy Zarate and Mr. Kristopher Rojas, Board Members of AYSO shared their request for permit approval at Encinita and as promised to the Board were present during the Board meeting. They thanked the Board and Administration for their patience with AYSO and shared that they have implemented new policies and explained that they have a Board member present at each permitted site. They thanked everyone for the continued partnership and asked they be contacted if anything needs to be addressed.

### APPROVAL OF AGENDA

Minutes: That the Agenda, be approved as amended.

Amendments:

1. Consent Item: Meeting, Inservice, Professional Development, Conference and/or Travel Report
2. Action Item: Service / Consultant Proposals / Bid Awards / Contract Report

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

### CONSENT AGENDA

Minutes: That the Consent Agenda, be approved as amended.

Amendment: Meeting, Inservice, Professional Development, Conference and/or Travel Report

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	No
	Mr. Esquivel Yes		

General Functions:

1. Minutes of the April 30, 2016, Board of Trustees' Special Meeting
2. Minutes of the May 5, 2016, Board of Trustees' Regular Meeting
3. Meeting, Inservice, Professional Development, Conference and/or Travel Report
4. Purchase Orders as of May – June, 2016 (on file), and Warrants for budgeted expenditures
5. Personnel Status Report
6. Educational Field Trip Report for 2016-2017
7. Donation Report
8. Fundraising Activities, Functions & Community Service Projects 2016-2017
9. Use of Facilities Request: 2016-2017 Educational Foundation (all sites)
10. Use of Facilities Request: 2016-2017 Migrant Education Program (all sites)
11. Use of Facilities Request: 2016-2017 Rosemead PTA Council and PTA/PTSA (all sites)
12. Use of Facilities Request: 2016-2017 Franklin Covey (all sites)
13. Use of Facilities Request: 2016-2017 Panda Restaurant Group (all sites)
14. Use of Facilities Request: 2016-2017 AYSO Region 40 (Encinita)
15. Obsolete Technology Equipment

### SPECIAL REPORTS AND PRESENTATIONS

- Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP) – Mr. John Lovato, Assistant Superintendent, Educational Services  
Assistant Superintendent Lovato discussed the Executive Summary provided to the Board of Trustees and answered questions. The Board requested that all changes be highlighted in “red” or identified in a way that changes will be easily seen on the document.
  - Clerk Quintanilla inquired whether the funding set aside for the Science Olympiad program can be spread to other programs, if indeed the program does not continue.

ACTION ITEM

2016-2017 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

Minutes: That the 2016-2017 Local Control Accountability Plan (LCAP), be approved as presented.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

SPECIAL REPORTS AND PRESENTATIONS (continued)

- Facilities Update – Mrs. Maria-Elena Romero, Facilities Consultant  
Assistant Superintendent Ms. Armida Carreon, Business Services provided the following report:
  - Shuey project: 98% demolition is complete, 20% of the asbestos removal, and met with the Principals and staff members for input on the tile colors and restrooms. We are aiming project completion for December.
  - Muscatel kitchen and roofing project: The Board agenda contains the approval of the freezer for the Muscatel kitchen and the districtwide roofing project. A part of the project will include the removal of asbestos from the roofs.
  - District Office Board Room: the work in the board room is a separate project from the retrofitting project. The structural work has been completed. The current project is in addition to the previous work. The project has further developed over time from the original plan. The Board will need to review and decide which configurations of the dais they would like to move forward with and provide direction to staff.
- Safety Plans and Water Testing Reports  
Assistant Superintendent Carreon presented on the topic of water testing that was completed by Environmental Assistance Group, through the Mountain View, El Monte City, Rosemead, Garvey, and El Monte Union (MERGE) Joint Powers Authority (JPA) by Mr. Kennedy. She also reported an update on the Safety Plans which include the new District program of Positive Behavior Interventions Support (P.B.I.S.) in each plan. Ms. Carreon also shared that Mr. Chuck Clemente, ASCIP assists the District with the preparation of the plans.
  - It was suggested by Member Cantrell that the District utilize this information to reassure families that the drinking water on campuses is safe.

ACTION ITEM (continued)

PURCHASE, LEASE AND/OR LEASE PURCHASE FROM ANY OPEN PIGGYBACKABLE BIDS THROUGH THE END OF FISCAL YEAR 2016-2017

Minutes: That the Purchase, Lease and/or Lease Purchase from any Open Piggybackable Bids through the End of Fiscal Year 2016-2017, be approved as presented.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

PROCUREMENT OF NEW BUILDINGS – PURCHASE, LEASE AND/OR LEASE PURCHASE OF RELOCATABLE AND PREFABRICATED BUILDINGS FROM OPEN PIGGYBACKABLE BIDS THROUGH THE END OF FISCAL YEAR 2016-2017

Minutes: That the Procurement of New Buildings – Purchase, Lease and/or Lease Purchase of Relocatable and Prefabricated Buildings from Open Piggybackable Bids through the End of Fiscal Year 2016-2017, be approved as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

SPECIAL REPORTS AND PRESENTATIONS (continued)

- Safety Plans and Water Testing Report – Ms. Armida Carreon, Assistant Superintendent, Business Services

This report was previously provided.

- Board President Esquivel shared that he prefers and suggests that all Board Members move towards electronic versions of large documents for the Board agenda.

ACTION ITEM (continued)

2016-2017 COMPREHENSIVE SCHOOL SAFETY PLANS FOR ENCINITA, JANSON, MUSCATEL, SAVANNAH, AND SHUEY SCHOOLS

Minutes: That the 2016-2017 Comprehensive School Safety Plans for Encinita, Janson, Muscatel, Savannah, and Shuey Schools, be approved as presented.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

SERVICE / CONSULTANT PROPOSALS / BID AWARDS / CONTRACT REPORT

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, be approved as amended.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Abstain
	Mr. Esquivel Yes		

2016-2017 BUDGET ADOPTION

Minutes: That the 2016-2017 Budget Adoption, be approved as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

2016-2017 RESERVE EXCEEDING THE STATE REQUIRED 3% MINIMUM

Minutes: That the 2016-2017 Reserve Exceeding the State Required 3% Minimum, be approved as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

RESOLUTION NO. 15-16/13, AUTHORIZATION FOR TEMPORARY CASH BORROWING BETWEEN FUNDS, FISCAL YEAR 2016-2017

Minutes: That Resolution No. 15-16/13, Authorization for Temporary Cash Borrowing Between Funds, Fiscal Year 2016-2017, be adopted as presented.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

RESOLUTION NO. 15-16/14, EDUCATION PROTECTION ACCOUNT (EPA)

Minutes: That Resolution No. 15-16/14, Education Protection Account (EPA) be adopted as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

CONSOLIDATED APPLICATION REPORTING SYSTEM (CARS) 2016-2017 SPRING DATA COLLECTION

Minutes: That the Consolidated Application Reporting System (CARS) 2016-2017 Spring Data Collection, be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

RESOLUTION NO. 15-16/15, AUTHORIZATION TO SIGN CHILD DEVELOPMENT/ PRESCHOOL PROGRAM CONTRACTS WITH THE CALIFORNIA DEPARTMENT OF EDUCATION FOR FISCAL YEAR 2016-2017

Minutes: That Resolution No. 15-16/15, Authorization to Sign Child Development/Preschool Program Contracts with the California Department of Education for Fiscal Year 2016-2017, be adopted as presented.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

CHILD DEVELOPMENT AGENCY ANNUAL REPORT, 2015-2016

Minutes: That the Child Development Agency Annual Report, 2015-2016, be approved as presented.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		



WILLIAMS SETTLEMENT - UNIFORM COMPLAINT PROCEDURE (UCP)  
QUARTERLY REPORT TO THE COUNTY SUPERINTENDENT, 4<sup>TH</sup> QUARTER  
(APRIL - JUNE 2016)

Minutes: That the Williams Settlement – Uniform Complaint Procedure (UCP) Quarterly Report to the County Superintendent, 4<sup>th</sup> Quarter (April – June 2016), be approved as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

2016-2017 HOLIDAY SCHEDULE FOR ADMINISTRATION AND CLASSIFIED  
EMPLOYEES

Minutes: That the 2016-2017 Holiday Schedule for Administration and Classified Employees, be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

ANNUAL SCOLIOSIS SCREENING – GRADES 7 AND 8

Minutes: That the Annual Scoliosis Screening – Grades 7 and 8, be approved as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

LOCAL TITLE III PLAN

Minutes: That the Local Title III Plan, be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

MIGRANT EDUCATION CONSORTIUM SERVICE AGREEMENT, BUDGET, AND  
MEMORANDUM OF UNDERSTANDING (MOU) FOR THE 2016-2017 SCHOOL  
YEAR

Minutes: That the Migrant Education Consortium Service Agreement, Budget, and Memorandum of Understanding (MOU) for the 2016-2017 School Year, be approved as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

SUMMER PLANNING AND GRADE LEVEL COLLABORATION

Minutes: That the Summer Planning and Grade Level Collaboration, be approved as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Yes	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

NEW BUSINESS

President Esquivel asked each Trustee and the Superintendent to report any new business:

- Clerk Quintanilla reported on the following:
  - The Leader in Me signs at Encinita are fading and asked Ms. Carreon if she could research replacements
  - Requested a status update on class size reduction at Muscatel and whether the District will visit this topic in the future.
    - Superintendent Enomoto-Perez shared that the interventions the District is working on at Muscatel include moving towards 1:1 chromebooks throughout the summer and the training of additional staff on the iReady program.
    - Assistant Superintendent Lovato added that some of the Muscatel staff is piloting the program this summer and are already asking for information regarding the incoming 6<sup>th</sup> graders iReady student data.
  - Requested customer service training for office staff throughout the District and shared a personal experience
    - Assistant Superintendent Lovato shared that this is also a request made by parents which has been included in the LCAP.
    - Superintendent Enomoto-Perez added that the administrators who participated in the recent trainer of trainer Leader in Me 7-Habits workshop came up with a plan and will work in teams to roll the initiative out following an action plan.
  - Inquired if the schools have a similar door locking system in place during emergencies such as the recent UCLA incident.
    - Assistant Superintendent Lovato advised that there is a mechanism used by classrooms.
    - Superintendent Enomoto-Perez added that the doors have an internal locking mechanism and the District has campuses locked during the day with one-point of entry.
  - Inquired that it was shared with him that there was an issue at Shuey where their ELD training was cancelled due to the lack of substitutes.
    - Assistant Superintendent Carreon shared that there were some days that had to be cancelled due to too many teachers were out and there were not enough substitutes available. She further shared that the cancelled training was rescheduled and completed before the end of the school year.
  - Inquired if the Board would be receiving a summary of the Franklin Covey series feedback each participant receives during the training.
    - Superintendent Enomoto-Perez shared that the Speed of Trust workshop includes an assessment which is geared towards the participants.
    - Assistant Superintendent Lovato added that the assessment is an evaluation tool and it's more for the individual to self-reflect.
      - Member Armenta added that the sharing of the assessment is not ethical nor should it be distributed or shared publicly and later shared with the participants that it was shared, as the assessment is answered by each participant in a vulnerable manner.
  - Asked if the District has curriculum for special education, if it is present at all schools; it was shared with him that not all schools have it available nor all schools have it implemented.
    - Director of Special Education and Student Support Services Rock shared that the teachers have been trained in the curriculum available with the exception of a new teacher. She explained that the District has a program that is still in the process of different levels of implementation and training is continuing. The curriculum includes lessons, as a teacher you have to prepare your lesson plans. She further explained that the SELPA classes have curriculum, which includes the adjustment of regular education curriculum.