

- President Esquivel shared that City Council requested to be notified when we have a Back-to-School Nights or major events and requested that the Superintendent's office send the information to the City Clerk.
- Superintendent Enomoto-Perez shared that the City has requested dates and feedback from staff regarding the draft Janson Traffic Report for a meeting. She requested dates from the Board Liaison and shared that on behalf of the District the whole notion of the Janson drop off area is to keep kids safe. She requested Board direction on whether staff should participate in the study and what Board Member should be the Board Liaison.
 - It was the Board's consensus for Mr. Quintanilla to continue as the Liaison to attend the meeting on a date selected between September 22 – October 7, all evening dates.
 - Superintendent Enomoto-Perez will work with the City on the final date after submitting suggested revisions to the draft and availability dates.

ADJOURNMENT: President Esquivel adjourned the regular meeting on September 1, 2016 at 9:36 p.m.

Signed,



President



Clerk

UNAUDITED ACTUAL FINANCIAL STATEMENTS 2015-2016

Minutes: That the Unaudited Actual Financial Statements 2015-2016, be approved as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

USE OF EDUCATION PROTECTION ACCOUNT FUNDS

Minutes: That the Use of Education Protection Account Funds, be approved as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

2016-2017 BEGINNING FUND BALANCE BUDGET ADJUSTMENTS

Minutes: That the 2016-2017 Beginning Fund Balance Budget Adjustments, be approved as corrected.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

RESOLUTION NO. 16-17/02, ADOPTING THE GANN LIMIT

Minutes: That Resolution No. 16-17/02, Adopting the Gann Limit, be adopted as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

USE OF DEVELOPER FEES COLLECTED, 2015-2016

Minutes: That the Use of Developer Fees Collected, 2015-2016, be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS FOR THE 2016-2017 SCHOOL YEAR

Minutes: That the Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year, be approved as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

NOTICE OF COMPLETION FOR THE PROJECT: VARIOUS SITES
MISCELLANEOUS REPAIRS FOR HGM & COMPANY, INC.

Minutes: That the Notice of Completion for the Project: Various Sites Miscellaneous Repairs for HGM & Company, Inc., be approved as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

NOMINATIONS FOR DIRECTOR-AT-LARGE ASIAN/PACIFIC ISLANDER AND
HISPANIC

Minutes: This action item died due to lack of a motion.

NEW BUSINESS

President Esquivel asked each Trustee and the Superintendent to report any new business:

- Member Armenta wished everyone a safe and happy labor day.
- Clerk Quintanilla shared the following:
 - Asked Mr. Alex Gaeta why the door chime continues to go off in the board room.
 - Mr. Gaeta shared that he is aware of the issue and turned off the chime during the Board meeting.
 - Asked for verification as he was under the impression that the back door would be used for entry into the Board room.
 - Dr. Enomoto-Perez advised that this is the plan once the board room renovation is completed.
 - Shared that the lights at Savannah in the corner of the cafeteria are on all night long which lights the kitchen area.
 - Mrs. Dixon shared that she would double check with the new vendor to ensure everything is shut off during deliveries.
 - Stated that he is a little disappointed that Savannah and Rosemead High School Back-to-School Nights are on the same night.
 - Dr. Enomoto-Perez shared that the scheduling of school events for our District are based on the individual PTA bylaws.
 - Requested that on the website email addresses be added for each Board member or linked to the photos.
 - It was the Board's consensus to add the email addresses on the website.
 - Asked Mrs. Wilcox, District Nurse if we have any issues with vaccines this year.
 - Mrs. Wilcox explained that she has only received one medical Kindergarten waiver and she is in the process of data input and chasing some data.
 - Asked if a timeline can be setup in regards to when the Board Members have to submit their questions by in order to ensure they receive the responses within a certain time.
 - President Esquivel and Dr. Enomoto-Perez explained that receiving the questions ahead of time from Board Members will give staff sufficient time to research the information if necessary, dependent on the details of the questions, and they will provide the information as soon as possible. An exact timeline was not development, however, President Esquivel shared that if the board packet is delivered 10 days prior to the meeting date, then Members should submit their questions within 5 days.
 - Attorney Mr. Bryant shared that the Board Governance Handbook could include information of this sort as a protocol.

School Night on Tues., Sept. 13 with food starting 4:30 p.m. Mrs. Soto shared that Mr. Conner Ryan will be honored as the District Teacher of the Year on Fri., Sept. 16. Shared that Savannah has a new psychologist working with staff. Lastly she shared that Savannah received a visit from Dr. Brann and looking forward to a great partnership.

4. Mrs. Jan Brydle, Shuey Principal invited everyone to attend their Back-to-School Night on Thurs., Sept. 15 and they are looking forward to another great year.
5. Mr. Gabriel Cardenas, Janson Principal invited everyone to attend their Back-to-School Night on Thurs., Sept. 8 and shared that Franklin Covey will host a Leader in Me overview at Jason on Mon., Oct. 17 tentatively at 9:00 a.m.

President Esquivel thanked Principals for their personalized invitations to their school events and for their school updates.

6. Mrs. Nadine Wilcox, Rosemead Teachers' Association (RTA) President welcomed everyone back for the new year and was happy to see new fresh faces in the teacher force. She expressed that the teachers appreciate the hard work the District is going through to hire and are waiting on the two additional spots for special education to be filled. She shared that the association is looking forward to work closer in regards to negotiations and starting the negotiations soon. Mrs. Wilcox briefly shared about the funding issues regarding the Local Control Funding Formula (LCFF), Prop 30, and Prop 35. She shared that Mrs. Tiffany Samora was featured in the California Teachers Association "Educator Magazine" edition under the topic of: idea 100 promoting AVID and what it has brought to her teaching experience. Lastly she shared that in speaking with First Financial Federal Credit Union there were some benefits which could benefit school district employees and would ask for more information.
7. Mr. Alex Gaeta, President of the Educational Foundation for the Rosemead School District invited everyone to attend the 10th Annual Run/Walk on Sat., Oct. 22 at Encinita and shared that there will be a pancake breakfast, recipients will receive a t-shirt, ribbon, and that flyers would be sent out in the following weeks to schools.

APPROVAL OF AGENDA

Minutes: That the Agenda, be approved as amended.

Amendments:

1. Addition of Mr. Guy Bryant and Ms. Armida Carreon to Closed Session Agenda Item #1.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

CONSENT AGENDA

Minutes: That the Consent Agenda, be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

General Functions:

1. Minutes of the August 4, 2016, Board of Trustees' Special Meeting
2. Minutes of the August 17, 2016, Board of Trustees' Regular Meeting
3. Meeting, Inservice, Professional Development, Conference and/or Travel Report
4. Purchase Orders as of June – August, 2016 (on file), and Warrants for budgeted expenditures
5. Personnel Status Report

6. Educational Field Trip Report
7. Use of Facilities Application: Los Angeles County Registrar-Recorder

SPECIAL REPORTS AND PRESENTATIONS

- Wellness Plan Update – Mrs. Krista Dixon, Director of Nutrition Services and Wellness
Mrs. Dixon shared that Nutrition Services is monitoring the Wellness Plan to ensure that the District is following the plan which included three google surveys: students, parents, and staff/community. She reviewed some of the survey feedback and is looking to create a student health taste tests committee for feedback and is currently working with Mr. Rene Bernabe on the 7-Habits of a healthy school and how it ties into wellness.
- Educational Services Update – Mr. John Lovato, Assistant Superintendent, Educational Services
Mr. Lovato provided an update to the Board on last year’s assessments with a graph showing the standards of students who met or exceeded as compared to other districts and shared that the District outperformed the County and the State in Language Arts and Math. He shared that the District has used the Local Control Accountability Plan (LCAP) funds to help with the academic improvement for all students.
- Facilities Update – Mrs. Maria-Elena Romero, Facilities Consultant
Mrs. Romero provided the following facilities update:
 - There are two items on the September 1, 2016 agenda: Change Order and Notice of Completion for the same project.
 - Shuey Multi-Purpose Room is moving along with an estimated completion date of December, 2016 and we will be bringing some changes in the near future.
 - Savannah and Shuey Roof & Muscatel freezer projects are coming to a conclusion and are at the 1st level of completion which will allow for use. The freezer is at the point of testing and the modification to the staff restrooms are 95% complete as required by the Department of State Architecture (DSA).
 - Shuey project which includes the four portables are currently an issue for DSA due to water issues on the site which will delay going out to bid for at least a month which is the 1st phase of several phases of construction. A project diagram will be brought to the Board at a future date to show the phases.
 - Encinita had two special education classes upgraded over the summer that previously belonged to the County with about 95% completion pending the sink counter and technology.
- Summer Camp Update – Ms. Carol Mahoney, ASES Coordinator
Mrs. Carol Mahoney, ASES Coordinator thanked the Board for allowing the District to host the summer camp. She shared that the curriculum is project based learning which includes hands-on experience. The participants learned math, language arts, and sign-language. The afternoons had an art-based focus. The City allowed the District 30-minutes of swimming lessons for the little ones prior to their business hours to the general public. Mrs. Mahoney shared the summer camp highlights movie with the Board of Trustees and provided a copy to each member and gave credit to Mr. Rene Bernabe who produced it.

ACTION ITEM

SERVICE / CONSULTANT PROPOSALS / BID AWARDS / CONTRACT REPORT

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Harmon	Yes
	Mr. Cantrell	Absent	Mr. Quintanilla	Yes
	Mr. Esquivel	Yes		

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

September 1, 2016

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, September 1, 2016, in the Board Room at Rosemead School District – District office, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

President Mr. Ronald Esquivel called the meeting to order at 6:32 p.m. Members present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, and Ms. Nancy Armenta. Mr. Randall Cantrell was absent.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

President Esquivel began Closed Session at 6:32 p.m.

CLOSED SESSION

1. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
2. Conference with Legal Counsel – Anticipated Litigation: (GC § 54956.9(d)(2) and (e)(1): One potential case
3. Conference with Labor Negotiators

President Esquivel adjourned closed session at 7:30 p.m. and reconvened the meeting to open session at 7:36 p.m. He announced that the Board of Trustees amended the agenda to add Ms. Armida Carreon and Mr. Guy Bryant to closed session agenda item #1 and took no action in closed session.

PLEDGE OF ALLEGIANCE

President Esquivel invited Mr. John Lovato to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

1. Superintendent Enomoto-Perez was also present. Other *District personnel and guests* in attendance who legibly signed the register were: John Lovato, Lee Wang, Shawn McGranahan, Dawn Rock, Nadine Wilcox, Debbi Lawrence, Jan Brydle, Gabriel Cardenas, Ginny Ford, Ruth Soto, Krista Dixon, Jennifer Fang, Rene Bernabe, Carol Mahoney, and Alex Gaeta.

AWARDS PRESENTATION

1. District Classified Employee of the Year – Mrs. Thaiha “Kelly” Bui
Superintendent Dr. Enomoto-Perez recognized Mrs. Bui who was unable to be present

PUBLIC HEARINGS

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- Shared that the Districtwide Welcome Back meeting was a great opening to the start of the school year and thanked all administrators for their 7-Habits presentations.
- Shared that teachers have remarkable tools to start the year with a combination of new technology and resources such as PBIS, etc.
- Thanked Mr. Alex Gaeta, Network Administrators for getting all the computers online and the accounts setup.
- She acknowledged that all the work has been possible with the teaming up and collaborating of everyone.
- Superintendent shared that there is a possibility that Transitional Kindergarten may not be funded next year and the district may need to fund the program in order to continue it.
- Announced that on September 13 some District Administrators will be attending a Los Angeles County Office of Education workshop on equity and inclusion and this

- will help address the special education needs.
- Shared that the district is working on customer service at the different levels in order to continue identifying who are the customers of the district.
 - Review of the contents in the night folder:
 - Agenda September 1, 2016 Amendment 1
 - Calendar: Back-to-School Nights Schedule
 - California School Assessment Results – District Comparison Chart
 - Board Member Mail (if any is received after Board packet delivery)

BOARD PRESIDENT'S COMMENTS

President Esquivel shared the following topics:

- Welcomed everyone back to the new school year.
- Shared that he was able to attend a portion of the Welcome Back meeting and saw a lot of teachers and staff. He felt that the room had a lot of positive energy.
- President Esquivel shared that we did some research back to when he 1st started as a Board Member, 15 years ago, and found that the District was in the bottom ¼ of the teacher pay scale in the County and that we are currently in the top ¼ of the teacher pay scale for the County. He expressed that he feels that when our students are successful, other parents want to bring their kids to Rosemead. He also shared that with the 24:1 K-6 class size reduction many families will want to come to the District – as many districts in the area cannot say they can offer such a teacher-student ratio.
- He continued to share that the District is doing all these positive things and thanked all staff who serve the students.
- Announced that he will be traveling to China, at no cost to the District, to see their educational program and system on what we and they do differently. He feels that the Rosemead School District puts the children first.
- Invited everyone to attend the upcoming Run/Walk in October with more to be shared by Mr. Gaeta.

ORAL COMMUNICATIONS

President Esquivel invited each Member and the Superintendent to provide their communications:

- Member Armenta thanked everyone for their dedication and hard work; and welcomed everyone back for the new school year.
- Mrs. Harmon echoed Ms. Armenta's sentiments and welcomed everyone back.
- Mr. Quintanilla echoed Ms. Armenta's sentiments and is looking forward to a new year.

PUBLIC COMMENTS

There were seven (7) comments as follows:

1. Mrs. Ginny Ford, Muscatel Assistant Principal invited everyone to Back-to-School Night on Wed., Sept. 21 with food starting at 5:00 p.m., shared that the book fair starts on Mon., Sept. 19, and welcomed new teacher Mr. Shawn McGranahan.

President Esquivel shared that the District received approval of the Local Control Accountability Plan (LCAP) from the Los Angeles County Office of Education (LACOE).

2. Dr. Jennifer Fang, Encinita Principal invited everyone to attend the Back-to-School Night on Wed., Sept. 7 with food starting at 5:00 p.m.
3. Mrs. Ruth Soto, Savannah Principal thanked everyone for providing a smooth opening to the school year; saw that many staff members attended opening day; received very good staff feedback on how we all synergized through the presentations; felt that the 1st day of school opened up very smoothly with a lot of support staff; and saw good spirits from day 1 and teachers coming together to plan and collaborate. Mrs. Soto invited everyone to attend the Wed., Sept. 7th 1st grandparents breakfast at 7:30 a.m. and shared that PTA partnered with Nutrition Services on the healthy menu selections. Invited everyone to attend the Back-to-