

REVISIONS TO BOARD BYLAW NO. 9321, CLOSED SESSION PURPOSES AND AGENDAS

Minutes: That the Revisions to Board Bylaw No. 9321, Closed Session Purposes and Agendas, **be approved** as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

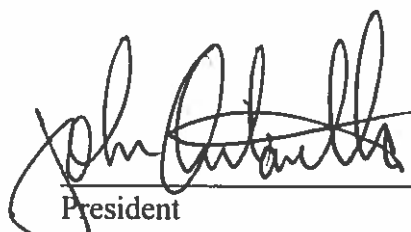
NEW BUSINESS

President Esquivel asked each Trustee and the Superintendent to report any new business:


- Member Armenta wished everyone a good night and a safe drive home.
- Clerk Quintanilla wished everyone Happy Thanksgiving, requested feedback information from parents regarding the new report card format, and asked if we could get Board direction on additional information in regards to the possibility of changing the election cycles to bring more voter participation.
 - After Board deliberation, it was the Board's consensus to direct staff to bring additional information on the process.
 - Assistant Superintendent Lovato shared that the timing between the last Board meeting, entry and setup of the new format in the system, and release date was too tight in order to ensure the new format was ready for use as promised.
- Member Harmon suggested that study sessions be scheduled for the 3rd Thursday and the 1st Thursday be dedicated to regular business meetings.
- President Esquivel wished everyone a Happy Thanksgiving and confirmed that the lights are now off at both Savannah and Janson and thanked staff for addressing this.
- Superintendent Enomoto-Perez shared that there is a 2-year agreement for an early retirement incentive and that Assistant Superintendent Carreon will be posting this information shortly on staff lounges.

ADJOURNMENT: President Esquivel adjourned the regular meeting on November 3, 2016 at 10:08 p.m. in memory of Marcos Gamas.

Signed,



President



Clerk

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

November 3, 2016

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, November 3, 2016, in the Board Room at Rosemead School District – District office, 3907 Rosemead Blvd., Rosemead, California at 6:34 p.m.

President Mr. Ronald Esquivel called the meeting to order at 6:34 p.m. Members present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Mrs. Rhonda Harmon, and Ms. Nancy Armenta. Members absent included Mr. Randall Cantrell.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

President Esquivel began Closed Session at 6:34 p.m.

CLOSED SESSION

1. Personnel Actions – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
2. Conference with Labor Negotiators
3. Public Employee Performance Evaluation – Superintendent Evaluation

President Esquivel adjourned closed session at 7:18 p.m. and reconvened the meeting to open session at 7:30 p.m. He announced that the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Esquivel invited Mrs. Maria-Elena Romero to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

1. Superintendent Enomoto-Perez was also present. Other *District personnel and guests* in attendance who legibly signed the register were: Ruth Soto, Susan Arreola, John Lovato, Jan Brydle, Evonne Dotson, Cindy Lu, Lee Wang, Armida Carreon, Jennifer Fang, Nadine Wilcox, Alex Gaeta, Krista Dixon, Ginny Ford, Debbi Lawrence, Dawn Rock, Karen Carr, Veronica Gonzales, Rene Bernabe, Gabriel Cardenas, and Tammie Nguyen.

AWARDS PRESENTATION

1. Student of the Month, November 2016 - Academic
President Esquivel presented plaques and congratulated the following Students of the Month recipients: Kenneth Ho, Encinita; Vivian Kha, Janson; Alicia Leang, Savannah; Brian Duong, Shuey; Amethyst Mendez, 7th gr, Muscatel; and David Diaz, 8th gr, Muscatel.
2. Muscatel Teacher of the Year – Diana Richardson
3. Muscatel Classified Employee of the Year – Ken Johnson
Muscatel Assistant Principal Mrs. Ginny Ford recognized both Mrs. Diana Richardson and Mr. Ken Johnson who were both unable to attend the meeting.

President Esquivel recessed the meeting for a brief break at 7:46 p.m.

President Esquivel reconvened the meeting to open session at 7:55 p.m.

PUBLIC HEARING: None.

PUBLIC COMMENTS

This public comment was taken out of agenda in order to accommodate the parent.

1. Mrs. Yolanda Mayorga, Savannah Parent shared that she is very involved at Savannah and has previously participated in the English Language Advisory Committee (ELAC) /District English Language Advisory Council (DELAC) meetings. She shared that during a previous DELAC meeting where student academic data was presented, a group of parents discussed their concerns for the lower Latino population; including their need to be able to assist their students during homework time but most times found it very challenging due to the language barrier. The group of parents felt that the District should consider providing some type of parent education classes where parents can learn English and content in order to provide home support to their students during homework time.
 - a. Superintendent Enomoto-Perez shared that the Rosemead Adult School provides classes for parents to register for. She also shared that in previous years there were courses offered which were led by other parents and that the program diminished due to the loss of funding.
 - i. Mrs. Mayorga shared that some parents already researched this information and due to different individual scenarios there are concerns regarding time of day courses are offered, child care for younger children, transportation, among others. She explained that parents prefer courses offered on the Savannah campus since the parents are there daily.
 - b. Member Armenta verified in Spanish the request of the parent.
 - i. Mrs. Mayorga confirmed her request.
 - c. Clerk Quintanilla asked if there is a preferred time that would work best for parents.
 - i. Mrs. Mayorga shared that parents would adjust their schedules based on courses if they were offered at the Savannah location.

SPECIAL REPORTS AND PRESENTATIONS

(This item was heard out of agenda order to accommodate the presenter and audience.)

- Presentation on the Los Angeles County Office of Education (LACOE), Business Enhancement System Transformation (B.E.S.T.) Project – Mr. Paul Landry, BEST Project Director
Mr. Landry presented information on the B.E.S.T. Project which included key points, current activities, five-year agency charges for the new system, third-party system actual costs, memorandums of understanding (MOUs), and answered questions. See attached.

APPROVAL OF AGENDA

(This item was heard out of agenda order.)

Minutes: That the Agenda, **be approved** as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

ACTION ITEM

MEMORANDUM OF UNDERSTANDING WITH LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) FOR THE BUSINESS ENHANCEMENT SYSTEM TRANSFORMATION (B.E.S.T.) PROJECT FOR A 5-YEAR TERM

Minutes: That the Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for the Business Enhancement System Transformation (B.E.S.T.) Project for a 5-Year Term, **be approved** as presented.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

RESOLUTION NO. 16-17/04, IN SUPPORT OF PROPOSITION 55, THE CHILDREN'S EDUCATION AND HEALTH CARE PROTECTION ACT OF 2016

Minutes: This item died due to lack of a motion.

President Esquivel made the following statement:

This item has died due to lack of a motion and I believe the reason why there was no motion is because in the history of the Board, at least as long as I have been on the Board, the Board does not take a stand on items which are political in nature and up to the voters.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- Invited Attorney Mr. Guy Bryant to address the Board in response to their interest for information on the process to change election cycles from an odd to an even year cycle:
 - Mr. Bryant shared in response to an expressed interest to see if the District can change the election cycle the Board would need to apply to the Los Angeles County Registrar Recorder/County Clerk. The District would need to analyze the current voter turnout in regards to the District voting history compared to the State history, essentially voter turnout in even vs. odd year elections. There is a calculation analysis which needs to be completed to show the difference. Once the analysis is completed and it results in a large difference. The Board would proceed by adopting two resolutions to start the process. If the Board decides to proceed with the change the voter participation would increase and existing members would automatically have their terms extended by one additional year for the terms due to expire in 2017 and 2019. The Board will need to provide direction on how to proceed and a demographer could provide the analysis to start the process.
- Superintendent Enomoto-Perez shared the following:
 - Met with the Upper San Gabriel Valley Municipal Water District regarding upcoming programs
 - That the Districtwide Professional Development Day was a great success and thanked everyone
 - We've made attempts to schedule study session for the months of November and December to continue the Board's work, therefore, a calendar grid has been provided with additional dates for consideration which includes the Board's current responses
 - Asked the Board to save the 3rd Thursday of each month starting in January to ensure everyone's availability for future study sessions
 - Invited everyone to attend the Red Cross Educational Program on November 16 at the University of the West.
 - Shared that the District will work with Superintendent Mr. Zuniga on possibilities regarding parent education classes. She shared that the Migrant Program cannot provide that type of service due to funding restrictions and that Rio Hondo offers classes at Mountain View for parents. Mr. Lovato shared that funds will be earmarked for parent involvement for next year.
 - Announced that Savannah Elementary School has been invited by The Panda Restaurant Group to attend the Holiday Celebration on Fri., December 16 and that Shuey will be invited next year.
 - Shared that Franklin Covey arranged a site visit to Encinita and Shuey on Mon., November 7, starting at 8:30 a.m. at Encinita and 10:00 a.m. at Shuey. With an additional visit to Shuey by Bassett and Pomona USD on Wed., November 9 and El Monte to be scheduled for a later date.
- Review of the contents in the night folder:
 - Agenda November 3, 2016
 - Calendar: November – December, 2016 Calendar to Schedule a Study Session availability
 - Calendar: Blank Calendar Grid for Nov. 2016 – Dec. 2016

- Invitation: Savannah School's 2nd grade – A 7-Habit Holiday Sing-Along, 5:45 pm MPR
- Rosemead Chamber of Commerce, November 2016 E-blast
- Mid-Valley News, November 2, 2016, v.54, n.43
- Superintendent's calendar for November
- Board Member Mail (if any is received after Board packet delivery)

BOARD PRESIDENT'S COMMENTS

President Esquivel shared the following topics:

- Participated in the Positive Behavior Interventions Support (PBIS) kickoff at Shuey and was able to see how students really understood the concepts of PBIS.
- Shared that the Educational Foundation Run/Walk was a great success with a lot of families who came out to participate and additional vendors reaching out to the community.
- Gave kudos to the Maintenance & Operations and custodial staff for their dedication to the up keep of our sites. He shared that each site looks great and thanked staff.
- Attended a City Zika virus and mosquito workshop where it was shared that Zika is present in our community and for everyone to be vigilant and eliminate any standing water. He shared that all a mosquito needs to survive is standing water inside a water bottle cap.
- Shared that the City is working on another program to help address the coyote issues.

BOARD & SUPERINTENDENT ORAL COMMUNICATIONS

President Esquivel invited each Member and the Superintendent to provide their communications:

- Member Armenta attended the Run/Walk and shared that she gave out medals to the children with Mrs. Deborah Lawrence. She thanked Mr. Esquivel for his work on the Educational Foundation. She also shared that a year ago, she was elected to the Board and made the following statement: "I feel very honored to be a part of this Board and this School District. I've met so many wonderful people. It's been one year. The Board President and the Board were very welcoming to me. I see the staff dedicate and you are an inspiration to me. It's an honor to sit here. Thank you."
- Member Harmon commented that what Ms. Armenta just said was very well said.
- Clerk Quintanilla shared that he attended the Savannah Storybook Parade, spoke with a parent who recognized the great District and Savannah; and gave kudos to staff and administration that are doing a great job. He expressed that he as a Board Member appreciates the great job.

PUBLIC COMMENTS (continued):

There were a total of five (5) comments as follows:

2. Mrs. Ruth Soto, Savannah Principal, invited everyone to attend the 7-Habits Holiday Sing-Along on Dec. 13 at 5:45 p.m., PBIS Kickoff on Nov. 14 at 8:30 a.m., and shared that the school now has the STEAM Club and received an overwhelming response in student applications to join – therefore the teacher will proceed with four rounds for all students to be able to participate.
3. Mrs. Ginny Ford, Muscatel Assistant Principal acknowledged two leadership students whose posters were featured in the New York Times, Jayden Pena and Karen Duong.
4. Mr. Alex Gaeta, Educational Foundation President thanked everyone for helping during the Run/Walk which resulted in a great success. He asked that everyone save the date for the Casino Night on Sat., March 4 at 6:30 p.m.
 - a. Member Harmon suggested that the Foundation look into online fundraising sites such as snap-Raise.com and crowdsourcing/fundraising
5. Mrs. Nadine Wilcox, RTA President shared that she appreciates and thanks the support she has received from the Superintendent and the Board regarding a salary compensation; Report cards opening up; expressed thanks for agendizing the Resolution for Prop 55. She extends her deepest thanks for extending the love and the hugs that everyone has given her during this time, and wants to do something in her sons' memory

in relation to his Spoken Word assembly to share his love of poetry. Thank you for the hugs and great thanks for the love for my family.

CONSENT AGENDA

Minutes: That the Consent Agenda, **be approved** as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta	Mrs. Harmon	Yes
	Mr. Cantrell	Mr. Quintanilla	Yes
	Mr. Esquivel		Yes

General Functions:

1. Minutes of the October 36, 2016, Board of Trustees' Regular Meeting
2. Minutes of the October 20, 2016, Board of Trustees' Special Meeting
3. Meeting, Inservice, Professional Development, Conference and/or Travel Report
4. Purchase Orders as of September, 2016 (on file), and Warrants for budgeted expenditures
5. Personnel Status Report
6. Donation Report

SPECIAL REPORTS AND PRESENTATIONS (continued)

- Educational Services Update – Mr. John Lovato, Assistant Superintendent, Educational Services
Assistant Superintendent Lovato shared that at the request of the Superintendent he is updating the Board on the status of the English Language Development (ELD) training that has already been provided by Compliance Advantage with 3 days of training and 3 days of coaching provided in October. A second day will be held in November. In October during the first day of training of ELD teachers and principals the group worked on accountability and the laws with an in-depth study of the rigor and the 19 standards as related to ELD.
- Facilities Update – Mrs. Maria-Elena Romero, Facilities Consultant
Mrs. Romero provided the following facilities update:
 - Shuey Multi-Purpose Room – is not quite ready and is in currently in the final stages where it is ready for use and the contractor is working through the punch list of final touches. Based on the timeline the contractor has until December 26-27 to complete the project.
 - Muscatel Freezer/Refrigerator - the freezer has been completed and is being utilized by Nutrition Services. She foresees the final change orders and notice of completion coming to the Board in the December agenda.
 - Board Room – next week we will begin electrical changes.
 - Shuey Portables – we are currently waiting on the Department of State Architecture (DSA) approval for phase one to begin. Due to the delays the team will be changing the project phases around to ensure progress can continue meanwhile DSA provides approval. We will bring an update in December to include the changes of the phase.
 - Shuey Relocatables – next summer we are redoing relocatables (rooms 19-20) which is a major project which needs to occur during the summer. The team will be changing around the phases to move the fire alarms prior to the relocatables due to the DSA delays. The relocatables are customized which will take a little longer than a typical relocatable. Completion of the Shuey project is estimated in 2.5-3 years. The team will bring an updated plan in December.

ACTION ITEM (continued)

SERVICE / CONSULTANT PROPOSALS / BID AWARDS / CONTRACT REPORT

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, **be approved** as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

2016-2017 BUDGET REVISIONS BA712-BA717

Minutes: That the 2016-2017 Budget Revisions BA712-BA717, **be approved** as presented.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

APPOINTMENT OF: MONDAY REAGAN, VICTOR WONG, JOHN BENITEZ, AND DIANE BENITEZ AS MEMBERS TO THE ROSEMEAD SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE FOR A TWO-YEAR TERM

Minutes: That the Appointment of Monday Reagan, Victor Wong, John Benitez, and Diane Benitez as Members to the Rosemead School District Citizens' Bond Oversight Committee for a Two-Year Term, **be approved** as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

CAST VOTE FOR THREE VACANCIES FOR MEMBERSHIP ON THE LOS ANGELES COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION (COUNTY COMMITTEE)

Minutes: That a vote, **be cast** for Paul de La Cerda for Membership on the Los Angeles County Committee on School District Organization (County Committee), as presented. There was some discussion regarding Mr. Quintanilla's self-nomination and the status of such. Mrs. Bracamonte will check with the Los Angeles County Office of Education and follow up regarding Mr. Quintanilla's nomination.

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		

NOMINATE A BOARD MEMBER AS A CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY

Minutes: That the Rosemead School District Board of Trustees, **will not** nominate a Board member of a Los Angeles County Board, an active California School Boards Association (CSBA) Member District within the region, as a CSBA Delegate Assembly Member, Subregion 23-B, to serve from April 1, 2017 – March 31, 2019, as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Harmon	Yes
	Mr. Cantrell Absent	Mr. Quintanilla	Yes
	Mr. Esquivel Yes		