


- Superintendent Enomoto-Perez inquired about the individual Board Member's interest in attending the California School Board's Association (CSBA) Master's In Governance (MIG) program in February and March 2015. She will send the dates for these classes to the Board members next week.

ADJOURNMENT: Board President Esquivel adjourned the regular meeting on January 15, 2015 at 9:19 p.m.

Signed,



President



Clerk



**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

January 15, 2015

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, January 15, 2015, in the Cafeteria at Mildred B. Janson Elementary School, 8628 E. Marshall St., Rosemead, California at 6:00 p.m.

Mr. Ronald Esquivel, Board President, called the meeting to order at 6:05 p.m. The following members were present: Mr. Randall Cantrell, Mr. John Quintanilla, and Mr. Ronald Esquivel. Mr. Dennis McDonald was not present and excused due to illness.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

RECESS TO CLOSED SESSION: Closed session began at 6:05 p.m.

Board Member Harmon joined the meeting at 6:30 p.m.

Discussion was held regarding the following closed session topics:

- Personnel – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
- Conference with Labor Negotiators

Dr. Amy Enomoto-Perez, Superintendent, Miss Armida Carreon, Sr. Director of Human Resources and Operations, Mr. John Lovato, Director of Educational Services, and Attorney Mr. Guy Bryant were also present.

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

Board President Esquivel adjourned closed session at 6:55 p.m.

President Esquivel reconvened the meeting to open session at 7:05 p.m. and announced that the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Ronald Esquivel invited Muscatel 8th grade student, Cassandra Hernandez to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Dr. Enomoto-Perez, Superintendent was also present. Other District personnel and guests in attendance who legibly signed the register are listed below:

Armida Carreon, Jan Brydle, Krista Dixon, Nadine Wilcox, Karen Carr, Jennifer Fang, Debbi Lawrence, Alex Gaeta, Ruth Soto, Lee Wang, Candice Camacho, Gabriel Cardenas, Allison Arreola, Jessica Ancona, and John Lovato.

AWARDS & RECOGNITION PRESENTATION

Student of the Month, December 2014

President Esquivel presented plaques and congratulated the following Student of the Month recipients: Ixtzaly Salas, Encinita; Steven Cortes, Savannah; Junae Huynh, Muscatel; Laxxy Ly, Janson; Andrew Lin, Shuey; and Cassandra Hernandez, Muscatel.

President Esquivel recessed the meeting for a refreshment break and photos at 7:15 p.m.

President Esquivel reconvened the meeting to open session at 7:25 p.m.

PUBLIC HEARINGS

District's Initial Contract Proposal to the California School Employees' Association (CSEA), Chapter 9, 2014-2015

Pursuant to Government Code Section 3547 the Board of Trustees received no public comments from the audience regarding the District's Initial Contract Proposal to the California School Employees' Association (CSEA) Chapter 9, 2014-2015.

California School Employees' Association (CSEA), Chapter 9, Initial Contract Proposal to Rosemead School District, 2014-2015

Pursuant to Government Code Section 3547 the Board of Trustees received no public comments from the audience regarding the California School Employees' Association (CSEA) Chapter 9, Initial Contract Proposal to the Rosemead School District, 2014-2015.

SPECIAL REPORTS AND PRESENTATIONS

2013-2014 Audit Report

The 2013-2014 District Audit Report was presented by Hadley Hui, representative from Moss, Levy and Hartzheim, Certified Public Accountants reviewed the audit document dated June 30, 2014. The district audit received an unmodified opinion, which is the highest or best opinion that can be received by the independent auditor. The audit found all financial statements were presented fairly and accurately. The auditor also added that the audit took longer than usual to complete due to 5 additional audit areas that were new and added this year. He also thanked the district office staff for their cooperation as records and documents were sometimes not readily available due to the construction at the district office.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- That facilities consultant, Ms. Maria Elena Romero would not be present and that Ms. Armida Carreon would present the monthly facility report or update and she would be available to answer any questions that the Board might have on this topic.
- California Teachers' Association (CTA) has been invited to visit the Rosemead School District by Rosemead Teachers' Association (RTA) President Mrs. Nadine Wilcox. The scheduled visitation date is March 4, 2015. The Superintendent, RTA President and district administration have met to discuss preliminary school site visits and walk thru plans for the day's visit by CTA President Vogel.
- The Tzu Chi organization has invited the Rosemead School District staff and community to their English Lunar New Year Festival and celebration on February 15, 2015. Invitations were sent to the Board electronically. RSVPs can be sent to Cynthia Bracamonte in the Superintendent's office.
- Muscatel's Gram March project will be presented by Ms. Heather Shotke and Principal Jessica Ancona in February at the state California Activities Director Association (CADA) meeting in San Diego.
- Mr. Esquivel, as Board President, has received the Los Angeles County Office of Education (LACOE) letter from the Business Advisory Services Division, First Interim Report. The letter indicated that there is deficit spending due to declining enrollment however; also attesting to a positive certification of the district's fiscal standing. The letter also expressed thanks for the district's staff cooperation in assistance with the process. The Superintendent thanked Director of Fiscal Services, Lee Wang, for her efforts.

PUBLIC COMMENTS:

There were three (3) as follows:

- RTA President Nadine Wilcox commented on: 1) the upcoming visit by the CTA President in March, 2) her support of the Registered Nurse (RN) position in the agenda, and 3) the new Epi Pen law that took place effective January 1. She said she would work with staff and the district to implement the new requirements.

- Encinita School Principal Ms. Jennifer Fang shared and distributed a flyer/invitation to the Board of Trustees. She invited them to attend Encinita's Leader in Me and Positive Behavior Intervention System (PBIS) day on Friday, January 23.
- Savannah School Principal Mrs. Ruth Soto invited the Board of Trustees to attend the Savannah PBIS program on January 22, 2015. She also extended an invitation to the Savannah Founder's Day Program on February 23, 2015 as well as their Reading is Fundamental program which takes place on February 19 in the morning. She will follow up with more information via a future email.

BOARD PRESIDENT'S COMMENTS:

President Esquivel shared on the following topics:

- Thanked everyone at the district office and school sites for relocating and making the necessary construction accommodations needed during the past two weeks.
- Asked for a review of AgendaOnline
- Additional training on the iPad
- Review of the Board policy on travel expenses
- Review of draft of the Professional development letter
- Requests that the Executive Assistant to the Superintendent forward county mail, auditor reports, etc. to the board members prior to the evening of the board meeting.
- Welcomed everyone back and wished all in attendance a good health and wellness in 2015. He announced that he will attend Friday PBIS school events but will not be available for other weekdays.
- Shared a plastic germ – sanitizing card that he received as a sample from the vendor fare at the conference. He suggested that this product could be used in conjunction with germ/hand sanitizer products.
- Thanked Superintendent Enomoto-Perez for sharing with Board Members her notes from the sessions she attended during the California School Board's Association conference. President Esquivel asked if his fellow Board members would consider sharing new information learned as the result of attendance at the conference. He suggested that board members consider reporting out at the next board meeting.

ORAL COMMUNICATIONS:

President Esquivel invited each Member and the Superintendent to provide their communications. The following was shared:

- Member Randall Cantrell wished all a Happy New Year and Welcome Back from the holidays. He encouraged all to stay well.
- Member Rhonda Harmon thanked the district office staff, et al for working so hard through the retrofit of the district office and during the school year. She thanked the schools for their PBIS invitations and for the invitation to the Science Olympiad closing ceremony at Rosemead High School auditorium on Saturday. She congratulated Heather Shotke on her upcoming presentation of the Gram March project at the California Activities Director Association (CADA) meeting in February. She shared how important and meaningful attendance at the annual California School Board's Association (CSBA) meeting was in December. She said this learning opportunity was very helpful in refocusing upon the work of the board member. She also invited all present to Casino Night on Saturday, March 21, 2015. The theme of the event will be: Masquerade. The dress is black and white, business casual or individual preference. Krista Dixon and Alex Gaeta will be handling ticket sales.
- Member John Quintanilla commented upon attendance at CSBA as a wonderful learning experience. He also congratulated the Science Olympiad team on their awards. He said he will attend the Rosemead/Muscatel Science Olympiad event on Saturday.
- President Ronald Esquivel commented that he attended the CTA dinner and not the luncheon as a correction to the December, 2014 minutes.

- Member John Quintanilla inquired about the costs being spent for security (both alarms and patrols). He requested that the district get additional quotes from other companies as the district acknowledges that it has used the same company for approximately 8 years. He asked that the district explore what other companies can also provide such services as there may be more reasonable costs.
- Member Randall Cantrell asked that the board president please inquire with the other board members for consensus prior to formally requesting that the Superintendent or staff do additional research or follow up on topics. It was the consensus of the board president and board members present to follow this procedure so that requests for more research or information are a result of all board members rather than just one member.

APPROVAL OF AGENDA

Minutes: That the Agenda be approved as amended.

Amendment: Purchase Order Report and Minutes of the December 11, 2014 Board of Trustees' regular meeting.

Motion made by: Mr. Quintanilla Seconded by: Mr. Cantrell

<u>Votes:</u>	Mr. Cantrell	Yes	Mr. McDonald	Not Present
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Harmon	Yes		

CONSENT AGENDA

Minutes: That the consent agenda be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

<u>Votes:</u>	Mr. Cantrell	Yes	Mr. McDonald	Not Present
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Harmon	Yes		

1. Minutes of the December 11, 2014, Board of Trustees' regular meeting
2. Conference Attendance Requests to attend conferences/workshops/ meetings
3. Purchase Orders as of November – December, 2014 (on file), and Warrants for budgeted expenditures
4. Personnel Status Report
5. Application for Use of School Facilities – AYSO Region 40, Encinita
6. Fundraiser Activities, Functions, and Community Service Projects Report: Muscatel

SPECIAL REPORTS AND PRESENTATIONS

Facilities Update: Maria-Elena Romero, Facilities Consultant

Ms. Armida Carreon, Sr. Director gave the district facilities update. She reported on the upgrade of the Savannah preschool classroom. Modernization work is occurring at Muscatel in Room 5. The construction at the District Office is earthquake or seismic retrofit upgrades. The work has now been in progress on the district office since last February with different phases of the offices and staff moving in and out.

The intent is to bring back staff effective Tuesday, January 16. All staff and school site staff have been most gracious with their flexibility of workspace and location. She thanked staff for being so flexible. Full return to the district office staff to their original offices would most likely take place in the spring due to the need to replace carpeting.

Educational Services Updates: John Lovato, Director of Educational Services

Mr. John Lovato wished all a happy new year and he announced that the Mrs. Debbie Stewart, his secretary is now a new grandmother of a baby girl. He distributed and discussed a Powerpoint display on Assessment and Accountability for 2014-2015.

Mr. Lovato said that the focus of his discussion in this area is change. He presented the major components of the new California Assessment of Student Performance and Progress (CAASP) program that will begin this spring. The Academic Performance Index (API) will look differently although Science California Standards Test (CST) assessment will remain the same as well as the special education California Modified Assessment (CMA). The new Smarter Balance will replace the other entire former California Standards, Testing, Accountability and Reporting (STAR) test with the exception of Science and CMA as noted above. Schools or districts that were in Program Improvement (PI) under the former CST program will remain under the same category under the new system this year. The new Smarter Balance test has the capability to determine growth therefore after this testing takes place this spring, PI status' of schools and the district can change.

Program Improvement

Our district assessment window this year will be in April 20 – May 21st. The new testing window or summative assessment tests will be given to students grades 3-8. Optional interim assessments are also available and could be given twice before the summative assessment in the future. This year would be the pilot for such optional assessments. The tests would be corrected both by machine and teacher.

Mr. Quintanilla inquired about the Sync Solution tests and grade levels at which they are administered. Mr. Lovato answered that Sync Solution assessments are administered in grades K-8.

Mr. Lovato explained the potential or proposed new vocabulary terms to be used to express proficiency in the future under Smarter Balance.

Mrs. Harmon asked why the term “proposed” is being used to determine proficiency. Mr. Lovato explained that this is because the terminology still remains in draft.

Significantly Significant Subgroups

Special education and English Learner subgroups will be re-defined and quantified differently than in the past and the new proposed definitions will most probably adversely affect our school district PI status.

ACTION ITEMS

2ND QUARTER WILLIAMS SETTLEMENT REPORT, UNIFORM COMPLAINT REPORT FOR 2014-2015

Minutes: That the 2nd quarter Williams Settlement Report to the County Superintendent, Uniform Complaints Report for 2014-2015 for the period of October – December 2014 be approved as presented.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Mrs. Harmon
<u>Votes:</u>	Mr. Cantrell Yes Mr. Esquivel Yes Mrs. Harmon Yes	Mr. McDonald Mr. Quintanilla	Not Present Yes

DISTRICT AUDIT REPORT FOR 2013-2014

Minutes: That the District Audit Report for 2013-2014 be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Mr. Cantrell Yes Mr. Esquivel Yes Mrs. Harmon Yes	Mr. McDonald Mr. Quintanilla	Not Present Yes

DISTRICT'S INITIAL PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION (CSEA), 2014-2015

Minutes: That the District's Initial Proposal to the California School Employees' Association (CSEA) be accepted as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Quintanilla

Votes: Mr. Cantrell Yes Mr. McDonald Not Present
 Mr. Esquivel Yes Mr. Quintanilla Yes
 Mrs. Harmon Yes

CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION (CSEA), CHAPTER 9, INITIAL CONTRACT PROPOSAL TO THE ROSEMEAD SCHOOL DISTRICT, 2014-2015

Minutes: That the California School Employees' Association (CSEA), Chapter 9 Initial Contract Proposal to the Rosemead School District, 2014-2015 be accepted as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mr. McDonald Not Present
 Mr. Esquivel Yes Mr. Quintanilla Yes
 Mrs. Harmon Yes

RECERTIFICATION AS TOBACCO-FREE SCHOOLS AND REVISED BOARD POLICY AND ADMINISTRATIVE REGULATION NOS. 3513.3, TOBACCO-FREE SCHOOLS

Minutes: That the Board of Trustees Recertify the District as Tobacco-Free Schools and Revise Board Policy and Administrative Regulation Nos. 3513.3, Tobacco-Free Schools be approved as presented.

Motion made by: Mr. Quintanilla Seconded by: Mrs. Harmon

Votes: Mr. Cantrell Yes Mr. McDonald Not Present
 Mr. Esquivel Yes Mr. Quintanilla Yes
 Mrs. Harmon Yes

JOB DESCRIPTION FOR REGISTERED NURSE, SEVERE DISABILITIES

Minutes: That the Job Description for Registered Nurse, Severe Disabilities be approved as presented.

Motion made by: Mr. Cantrell Seconded by: Mr. Quintanilla

Votes: Mr. Cantrell Yes Mr. McDonald Not Present
 Mr. Esquivel Yes Mr. Quintanilla Yes
 Mrs. Harmon Yes

NEW BUSINESS

President Esquivel asked each Trustee to report any new business:

- Mrs. Harmon inquired about the next board meeting date. It was confirmed by President Esquivel that the next meeting would be held at Janson School on February 5th.
- Mr. Quintanilla thanked the district office staff for their cooperation and flexibility in temporarily being relocated and inconvenienced during the construction at the district office site.