


Board of Trustees
Meeting Minutes
February 5, 2015

ADJOURNMENT: Board President Esquivel adjourned the regular meeting on February 5, 2015
at 9:26 p.m.

Signed,



President



Clerk



**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

February 5, 2015

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, February 5, 2015, in the Cafeteria at Mildred B. Janson Elementary School, 8628 E. Marshall St., Rosemead, California at 6:00 p.m.

Mr. Ronald Esquivel, Board President, called the meeting to order at 5:58 p.m. The following members were present: Mr. Randall Cantrell, Mr. John Quintanilla, Mr. Ronald Esquivel, Mr. Dennis McDonald, and Mrs. Rhonda Harmon.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

RECESS TO CLOSED SESSION: Closed session began at 6:00 p.m.

Discussion was held regarding the following closed session topics:

- Personnel – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
- Conference with Labor Negotiators

Dr. Amy Enomoto-Perez, Superintendent, Miss Armida Carreon, Sr. Director of Human Resources and Operations, Mr. John Lovato, Director of Educational Services, and Attorney Mr. Guy Bryant were also present.

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

Board President Esquivel adjourned closed session at 6:41 p.m.

President Esquivel reconvened the meeting to open session at 7:03 p.m. and announced that the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Ronald Esquivel invited John Lovato, Director of Educational Services to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Dr. Enomoto-Perez, Superintendent was also present. Other District personnel and guests in attendance who legibly signed the register are listed below:

Armida Carreon, Lee Wang, John Lovato, Nadine Wilcox, Jill Elliot, Alex Gaeta, Karen Carr, Terri Totten, Ginny Ford, Dawn Rock, Jan Brydle, Esther Park, Heather Shotke, Mary Heck, Gabriel Cardenas, Ruth Soto, Krista Dixon, Debbi Lawrence, Nghi Kythanh, Celeste Pizana, Kody Lien, Allan Chi, Anthony Cheng, and Mary Senzaki.

AWARDS & RECOGNITION PRESENTATION

Student of the Month, February 2014

President Esquivel presented plaques and congratulated the following Student of the Month recipients: Wilson Hiu, Encinita; Kody Lien, Savannah; Celeste Pizana, Muscatel; Tuan Hoang, Janson; Allan Chi, Shuey; and Anthony Cheng, Muscatel.

President Esquivel recessed the meeting for a refreshment break and photos at 7:17 p.m.

President Esquivel reconvened the meeting to open session at 7:30 p.m.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- February marks the Lunar New Year – the Year of the Sheep or Ram
- February event dates review:
 - Feb. 6, PBIS at Janson, 8:15 a.m., we will have guests attend from El Monte City who contacted me yesterday, coordinated by Kristina Pinedo, School Psychologist (Alumni of Shuey, Muscatel, and Rosemead High School) will be present from Columbia School
 - Feb. 7, Kickoff for the Relay for Life at the Safety Center, Lisa Stonecympher, Chair for the Rosemead School District, the Relay is scheduled for April, 2015
 - Feb. 10, PTA Council meeting has been cancelled
 - Feb. 12, Traffic City meeting at 7:00 pm, City Hall regarding the community concerns about Janson school traffic
 - Feb. 14, will accompany Nadine Wilcox who will be honored for her selection as the 2015 California School Nurse – Southern Section
 - Feb. 15, Buddhist Tzu Chi Lunar Celebration, El Monte
 - Feb. 21, CSBA Masters in Governance, John Quintanilla and I will attend Course 1 in Rancho Cucamonga
 - Feb. 25, Shuey's PTA Founders Day
 - Feb. 26, CADA Conference Heather Shotke and Jessica Ancona will attend in San Diego
 - Feb. 28, Science Olympiad Team (Elementary and Middle Schools) will compete in Occidental
- 2014-15 Salary Negotiations with RTA are continuing
- Congratulations to all the teachers who were mini grant recipients and thank you to the Educational Foundation for the Rosemead School District for their continued support
- Casino Night is coming up and please continue to support the Educational Foundation as all monies come back to the schools

PUBLIC COMMENTS:

There were four (4) as follows:

- Gabriel Cardenas, Principal, Mildred B. Janson Elementary School; Topic: Invitation to attend the Positive Behavior Interventions and Supports (PBIS) Kick-off on Friday, February 6 at 8:15 and 9:00 a.m.
- Nadine Wilcox, RTA President; Topic: RTA concerns regarding the current number of special education students requiring services and the need to hire additional qualified staff
- Heather Shotke, Teacher and Jessica Ancona, Principal, Muscatel Middle School; Topic: Thanked the Board and staff for their support to launch the new movement GramMarch. Invited the Board to attend the GramMarch launch on March 2, at 1:00 p.m. They also shared that they were both invited to attend the upcoming "Inspire" event, a Young Woman's Leadership Day by Councilwoman Victoria Martinez from El Monte extended 10 invitations for 7th and 8th grade young ladies from Rosemead School District to participate on Saturday, March 7, 2015, 8:00 a.m. – 2:00 p.m. at Grace T. Black Auditorium in El Monte, entrance fee is 2 cans of canned goods to be donated to the Emergency Resources Association
- Jan Brydle, Principal, Emma W. Shuey Elementary School; Topic: Invited to attend Shuey's PTA Founder's Day on February 25
- Ruth Soto, Principal, Savannah Elementary School; Topic: Invited the Board to attend the 5th grade performance on PTA Founder's Day February 23 at 5:30 p.m.

BOARD PRESIDENT'S COMMENTS:

President Esquivel shared on the following topics:

- Congratulated Nadine Wilcox on her recent award
- Enjoyed attending the PBIS Launch at Savannah
- Is looking forward to attending Janson's PBIS Launch on Friday and feels that all schools will benefit from PBIS and the new program will work in conjunction with the 7 Habits
- Congratulated the 12 mini grant awardees and shared that all funds collected by the Educational Foundation go back to the schools to meet student needs
- Invited everyone to attend Casino Night on March 21
- Congratulated the Science Olympiad Teams on their last victory and good luck on the next level
- The Board report on their experience attending the CSBA conference in December will be postponed to the next meeting

ORAL COMMUNICATIONS:

President Esquivel invited each Member and the Superintendent to provide their communications. The following was shared:

- Member Cantrell congratulated Nadine Wilcox for her honorary service award at Encinita and it was a great program the kids put together. He also attended the Muscatel's music band event.
- Member McDonald apologized for being under the weather last month and missed some events. He shared that the Science Olympiad teams were going to travel to their next competition on Saturday, shared that the teams have taken 4 out of 5 invitationals, and thanked all the teachers and advisors who have dedicated themselves to the teams.
- Clerk Harmon echoed all previous comments, congratulated the Science Olympiad teams, thanked Heather Shotke and Jessica Ancona who are working on GramMarch and shared that the students are really into the movement, and expressed her appreciation for everything everyone does for the students of the Rosemead School District.
- Member Quintanilla also echoed all previous comments, congratulated Nadine Wilcox, thanked Heather Shotke for putting Rosemead on the map – GramMarch, and attended Savannah PBIS Launch.

APPROVAL OF AGENDA

Minutes: That the Agenda be approved as amended.

Amendment: Consent Agenda, Conference Report, Addition of Hotel to item 4: California Association of Directors of Activities (CADA) Convention, February 25-28, 2015, San Diego, CA.

<u>Motion made by:</u>	Mr. McDonald	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Mr. Cantrell Yes	Mr. McDonald	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

CONSENT AGENDA

Minutes: That the consent agenda be approved as amended.

Amendment: Consent Agenda, Conference Report, Addition of Hotel to item 4: California Association of Directors of Activities (CADA) Convention, February 25-28, 2015, San Diego, CA.

<u>Motion made by:</u>	Mr. McDonald	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Mr. Cantrell Yes	Mr. McDonald	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Harmon Yes		

1. Minutes of the January 15, 2015, Board of Trustees' regular meeting
2. Conference Attendance Requests to attend conferences/workshops/ meetings
3. Purchase Orders as of December, 2014 – January, 2015 (on file), and Warrants for budgeted expenditures
4. Personnel Status Report
5. Donations Report: Savannah
6. Educational Field Trip Report: Savannah
7. Application for Use of School Facilities: Buddhist Tzu Chi Medical Foundation, Shuey
8. Application for Use of School Facilities: City of Rosemead, Muscatel (Revised Date)
9. Application for Use of School Facilities: Rosemead Youth Association (RYA), Encinita
10. Application for Use of School Facilities: Franklin Covey, All Schools

SPECIAL REPORTS AND PRESENTATIONS

Facilities Update: Maria-Elena Romero, Facilities Consultant

Maria-Elena Romero, Facilities Consultant reported as follows:

- District Office: There are a couple actions on the agenda tonight including a change order for Horizons to address the plumbing and tree root problems, shared that the architect is working on a plan for the use of the patio area, and shared that the project is estimated to be complete by September.
- Savannah Relocatables: Are almost done, with a final change order and notice of completion forthcoming.
- Encinita: Working actively on the multi-purpose room. Next steps include: 1) the relocation of the kitchen to a classroom with an eating area outside, and 2) bids will open on Monday.
- Shuey: The project plan is currently being worked on. The plan will include phasing- in phases in order to complete it and next month the plan will be brought forward.

Educational Services Updates: John Lovato, Director of Educational Services

John Lovato, Director of Educational Services presented a summative assessment report which included a snapshot of the scores from last year's pilot testing in the new Common Core State Standards (CCSS) curriculum through Smarter Balance containing higher rigor. He advised that testing will occur between April 21st and May 21st (after 80% of the school year has been completed). He shared his report will be shared with parents during an upcoming DELAC meeting. He will be asking our Principals to share this information through their Principal Chats and other communication tools.

Special Education Updates – Dawn Rock, Director of Special Education & Student Support Services

Dawn Rock, Director of Special Education and Student Support Services shared that the West San Gabriel Valley Special Education Local Plan Area, Community Advisory Committee (CAC) consists of parents of individuals with special needs, adults with disabilities, and Special Education District staff. Every District has 1-2 CAC Representatives. They attend monthly meetings to represent the community and special education. The next CAC meeting will be held on Thursday, February 26th at 6:00 – 8:30 p.m. The topics of Bullying, Smarter IEPs, and Understanding due process will be held at Rosemead High School. She also shared that tomorrow, February 6th is National Wear Red Day to help raise awareness for woman's lives as related to heart disease and strokes. Mrs. Rock advised that she will be accompanying Nadine Wilcox who will be honored with an award. Lastly, she shared that there is a lot of new legislation impacting student support services; she will provide an update during the next Board meeting.

Nutrition Services Updates – Krista Dixon, Director of Nutrition Services & Wellness Krista Dixon, Director of Nutrition Services and Wellness shared that Muscatel Middle School is now back in their Multi-Purpose Room with the inclusion of the salad bar inside the line and staff has received great feedback from both students and staff. She added that Encinita kitchen is starting to prepare for their move to a temporary class in preparation for construction to start with an estimated return to the Multi-Purpose Room early next school year. Mrs. Dixon invited the Board to a ribbon cutting ceremony on Friday, February 27 at 10:30 a.m., for the Shuey salad bar which was donated by Ron Kramer, a cyclist who participated in the “Tour de Fresh” a 3-day cycling event. She also added that Mr. Kramer will be recognized at the March 5 Board meeting. Mrs. Dixon invited the Board to attend the PTA Council Founder’s Day and Silent Auction on March 10 at 6:30 p.m. at Janson, tickets are \$15.00.

ACTION ITEMS

SERVICE AND CONSULTANT CONTRACTS

Minutes: That the Service and Consultant Contracts be approved as presented.

Motion made by: Mr. McDonald Seconded by: Mrs. Harmon

Votes:
Mr. Cantrell Yes Mr. McDonald Yes
Mr. Esquivel Yes Mr. Quintanilla Yes
Mrs. Harmon Yes

NOTICE OF COMPLETION – GDL BEST CONTRACTORS, INC., SAVANNAHES

Minutes: That the Notice of Completion for GDL Best Contractors, Inc., Savannah ES: Reconfiguration and Remodeling of Relocatables be approved as presented.

Motion made by: Mr. McDonald Seconded by: Mr. Cantrell

Votes:
Mr. Cantrell Yes Mr. McDonald Yes
Mr. Esquivel Yes Mr. Quintanilla Yes
Mrs. Harmon Yes

REVISED BOARD POLICY NO. 6163.4, STUDENT USE OF TECHNOLOGY

Minutes: That the Recommended Update of Board Policy No. 6163.4, Student Use of Technology be approved as presented.

Motion made by: Mr. McDonald Seconded by: Mrs. Harmon

Votes:
Mr. Cantrell Yes Mr. McDonald Yes
Mr. Esquivel Yes Mr. Quintanilla Yes
Mrs. Harmon Yes

REVISED ADMINISTRATIVE REGULATION NO. 3350, TRAVEL EXPENSES

Minutes: That the Recommended Update of Administrative Regulation No. 3350, Travel Expenses be approved as presented.

Motion made by: Mr. McDonald Seconded by: Mrs. Harmon

Votes:
Mr. Cantrell Yes Mr. McDonald Yes
Mr. Esquivel Yes Mr. Quintanilla Yes
Mrs. Harmon Yes

ALHAMBRA ADMINISTRATIVE UNIT CONTRACT FOR 2015-2017, WEST SAN GABRIEL VALLEY (WSGV), SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)

Minutes: That the Alhambra Administrative Unit Contract for 2015-2017, West San Gabriel Valley (WSGV), Special Education Local Plan Area (SELPA) be approved as presented.

Motion made by: Mr. Quintanilla Seconded by: Mr. McDonald

<u>Votes:</u>	Mr. Cantrell	Yes	Mr. McDonald	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Harmon	Yes		

RESOLUTION NO. 14-15/11, CERTIFYING THAT ALL PROCEEDINGS IN THE NOVEMBER 4, 2014 GENERAL OBLIGATION BOND ELECTION AND REVISE CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS

Minutes: That Resolution No. 14-15/11, Certifying to the Board of Supervisors of Los Angeles County All Proceedings in the November 4, 2014 General Obligation Bond Election and Revised Citizens' Bond Oversight Committee Bylaws be adopted and approved as presented.

Motion made by: Mr. McDonald Seconded by: Mr. Cantrell

<u>Votes:</u>	Mr. Cantrell	Yes	Mr. McDonald	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Harmon	Yes		

NEW BUSINESS

President Esquivel asked each Trustee to report any new business:

- Mr. Quintanilla shared that the District website updates look great and thank you for keeping it updated.
- Superintendent Enomoto-Perez shared that the District is already working on the request by RTA regarding an additional certificated special education teacher to meet the needs at Savannah. The district will be participating in an upcoming career fair and working on hiring future certificated staff in the field of special education.
 - We are working on scheduling an iPad and AgendaOnline training for the Board with Cabinet Members available for assistance. Alex Gaeta has also offered one-on-one iPad training at the board member's convenience.
 - Muscatel has agreed to pilot Chrome/Google Docs next school year.
 - Staff will attend summer workshops on Google docs as the future is here and we are starting to go digital, due to the digital shift to go electronic.
 - We are in the process of reviewing the Tech Plan which expires June, 2015.
- Dr. Enomoto-Perez updated the Board on our current measles status and asked Nadine Wilcox, District Nurse to provide the Board of Trustees with the following information:
 - Nurse Wilcox shared that she is following up with all families regarding the measles immunizations that fall into the 0.05% who did not respond to the inquiry. Of the student population, 98% of students have received the immunization for the measles. We need to keep in mind that the measles immunization is highly recommended to parents, however, it is optional.
 - If an outbreak occurs, the District would report the case to the Los Angeles County Public Health Department and then follow their guidance on next steps.