

INSTRUCT LACSTA REPRESENTATIVE MR. QUINTANILLA ON ITS  
PREFERRED VOTE FOR THE LACSTA ELECTION OF OFFICERS AND  
DIRECTORS OF THE EXECUTIVE BOARD

Minutes: That the Rosemead School District Board of Trustees instruct its LACSTA Representative, Mr. John Quintanilla, on their preferred vote (for Mr. Quintanilla to select candidates) for the LACSTA election of Officers and Directors of the Executive Board of the Los Angeles County School Trustees Association.

Motion made by: Mr. McDonald                      Seconded by: Mr. Cantrell

<u>Votes:</u>	Mr. Cantrell	Yes	Mr. McDonald	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Harmon	Yes		

NEW BUSINESS

President Esquivel asked each Trustee to report any new business:

- Member Quintanilla asked if the Board of Trustees has ever adopted the Roberts Rules of Order and suggested the Board take a look at the versions available.
- Clerk Harmon asked that the Board take everyone’s comments into consideration and revisit all the questions asked.
- President Esquivel agreed with Clerk Harmon’s comment and asked that staff get back to everyone, requested research on whether the Roberts Rules of Order have been previously adopted and wished everyone a wonderful Spring Break.

ADJOURNMENT: Board President Esquivel adjourned the regular meeting on April 2, 2015 at 9:18 p.m. in memory of Mr. Vincent Razo.

Signed,

  
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President

  
\_\_\_\_\_  
Clerk

**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

April 2, 2015

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, April 2, 2015, in the Cafeteria at Mildred B. Janson Elementary School, 8628 E. Marshall St., Rosemead, California at 6:00 p.m.

Mr. Ronald Esquivel, Board President, called the meeting to order at 6:00 p.m. The following members were present: Mr. Randall Cantrell, Mr. John Quintanilla, Mr. Ronald Esquivel, Mr. and Dennis McDonald.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

RECESS TO CLOSED SESSION: Closed session began at 6:00 p.m.

Discussion was held regarding the following closed session topics:

- Personnel – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
- Conference with Labor Negotiators
- Conference with Legal Counsel – Anticipated Litigation: one potential case.

Dr. Amy Enomoto-Perez, Superintendent, Miss Armida Carreon, Sr. Director of Human Resources and Operations; Mr. John Lovato, Director of Educational Services; and Attorney Mr. Guy Bryant.

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

Board President Esquivel adjourned closed session at 7:17 p.m.

President Esquivel reconvened the meeting to open session at 7:17 p.m. and announced that the Board of Trustees took the following actions in closed session:

Minutes: The Board of Trustees accepted the Manager of Maintenance and Operations resignation letter and retirement agreement.

<u>Votes:</u>	Mr. Cantrell	Yes	Mr. McDonald	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Harmon	Yes		

Minutes: The Board of Trustees approved the following:

1. The Assistant Superintendents and the Senior Director three (3) contracts have been approved.
2. The Assistant Superintendent of Business Services salary will be at Step 2 of the Management Salary Schedule.
3. The Assistant Superintendent of Educational Services salary will be at Step 1 of the Management Salary Schedule.
4. The Senior Director of Fiscal Services will be at Step 3 of the Management Salary Schedule.

<u>Votes:</u>	Mr. Cantrell	Yes	Mr. McDonald	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	No
	Mrs. Harmon	Yes		

The Management, Certificated, and Classified Salary Schedules will be brought back for approval to reflect recently negotiated changes for the 2014-2015 school year.

PLEDGE OF ALLEGIANCE

President Ronald Esquivel invited Gabriel Cardenas, Principal of Mildred B. Janson Elementary School to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Dr. Enomoto-Perez, Superintendent was also present. Other District personnel and guests in attendance who legibly signed the register are listed below:

Debbi Lawrence, John Lovato, Armida Carreon, Jan Brydle, Beverly George, Gary George, Karen Carr, Sharon Wan, Deborah Garcia, Linda Hernandez, Norma Tovar, Connie Beltran, Jeanette Espinosa, Shirley Ta, Sheila Larson, Heidi Burton, Evangeline Hopkins, Lorena Martinez, Carmen Canales, Zhou Xian Yan, Karol Chang, Lucia Enriquez, Yolanda Elena Martinez, Claudia McClain, Carmen Becerra, Cristina Castro, Siri Chulaux, Rita Barron, Jane Zhang, Rosa Carreon, Marie Sevilla, Jackie McDonald, Angie Salinas, Ruth Vasquez, Judy Caldera, Jenny Ordaz, Nadine Wilcox, Lisa Elkins, Shaunna Homann, Alicia Carrera, Patty Joaquin, Rosa Tepez, Veronica Pena, Elins Truong, Kathy Harrington, Melissa Kidd, Jennifer Fang, Deborah Pettus, Summer Agnes, Terri Totten, Conner Ryan, Paola Martinez, Gloria Martinez, Lupe Jaimes, Irene Bialon, Mary Senzaki, Mike Dieguez, Sherlyn Franco, Victor Wong, Ruth Soto, Susan Arreola, Scott Levin, Mary Nora, Sheree Butts, Lisa Rodriguez, Pam Harris, Grace Rios, Jodie Lee, Deborah Fleming, Cynthia Celaya, Linda Skorheim, Celsa Avalos, Reyna Gutierrez, Chris Herrera, Jerry Puente, Tiffany Ta, Xuan Huynh, Robert Shull, Gloria Shull, Herminia Torres, Jessica Ancona, and Dawn Rock.

AWARDS & RECOGNITION PRESENTATION

Students of the Month, April 2015

President Esquivel presented plaques and congratulated the following Students of the Month recipients: Sherlyn Franco, Encinita; Eduardo Garcia, Janson; Diego Salazar, Savannah; Samson Hu, Shuey; Kimberly Salazar, 7th gr. Muscatel; and Grace Raygoza, 8th gr. Muscatel.

*President Esquivel recessed the meeting for a refreshment break and photos at 7:36 p.m.*

*President Esquivel reconvened the meeting to open session at 7:51 p.m.*

PUBLIC HEARINGS

District's Initial Contract Proposal to the Rosemead Teachers' Association (RTA), 2015-2016

There were no comments.

Rosemead Teachers' Association (RTA) Initial Contract Proposal to the Rosemead School District, 2015-2016

There were no comments.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- Amendment to Agenda Item No. 15 – Resolution No. 14-15/12, Order Biennial Board of Trustees Election has a typo, the date correction is November 3, 2015
- Amendment to Agenda Item No. 6 – Page 2 of 5 – Personnel Report, removal of the following names: “Paola Martinez and Nicole Hernandez”
- Thanked all staff for their hard work during the Leader In Me® Symposium hosted by Panda Headquarters last week. It was a very successful symposium with most, if not all, attendees impressed about the Rosemead students who participated.

PUBLIC COMMENTS:

President Esquivel reminded the audience that as per District's Board Policy there is a maximum of three (3) minutes per speaker and 20 minutes total per topic.

There were fourteen as follows:

- Jan Brydle, Principal, Emma W. Shuey Elementary School; Topic: invitation to Board Members and Superintendent to attend the Spring Festival at Shuey on Friday, April 3 at 10:00 a.m.
- Octavio Serrato, President, California School Employees Association; Topic: to discuss with the Board the outcome of the chapter meeting.
- Jessica Ancona, Principal, Muscatel Middle School; Topic: on behalf of Muscatel would like to thank Mr. Cantrell, Mr. McDonald, and Mrs. Dixon for their help with the "Straight 'A' Breakfast" for Muscatel students.
- Anthony Flores, CSEA Vice President; Topic: here for the same reason as Octavio. Thanked everyone for coming to the meeting. He feels that everyone works like a team and wants to be treated fairly as a team.
- Heidi Burton, RTA; Topic: RTA looks forward to joining John Lovato to discuss the LCAP. RTA is excited to see positions back as Assistant Superintendents and this also gives everyone hope that all will be rewarded with money for the extra jobs that are done.
- Sheila Larson, Savannah Parent; Topic: Upper grade class size and combination class at Savannah. She is concerned that there will be three (3) classes per grade level rather than 3 classrooms.
- Jeanette Espinosa, Savannah Parent; Topic: Student needs at Savannah and the request to add 3 full teaching positions and no combination classes in 5<sup>th</sup> grade next year. She does not want her son to continue to take remedial classes.
- Shirley Ta, Savannah Parent; Topic: She had the same concern as the previous Savannah parents. There is not a lot of money to support our children with common core. She hopes that this can be resolved by the next board meeting.
- Lisa Elkins, Shuey Teacher; Topic: wanted to share exciting news. About a month ago, she heard from Meagan Fitzpatrick, there will be a big exhibit which will feature 55 pieces of art to Washington DC. She shared that the piece that was picked would be mounted and on display in Washington with a replica sent back to the student. She hopes that we can get back to the art plan and provide the training that was received. She stated that the training was great.
- Nadine Wilcox, RTA President; Topic: shared that she is present to address a few concerns. One concern was shared in a letter dated March 27<sup>th</sup> regarding the RSP caseload at Savannah. The District is now faced with the 10-day answer to the letter. The deadline is April 3rd. She shared a 2<sup>nd</sup> concern regarding School Site Councils.
- Sheree Butts, Savannah Teacher; Topic: Added a personal comment to the limit of the RSP teacher class size. She believes that there should be an additional full time teacher and aide hired. There is a concern that \$45,000 was made to commit to the 3 individuals versus another teacher.
- Mike Dieguez, RTA ERP Chair; Topic: He addressed the shortage of substitutes. At the last ERP meeting, it was said that the Leader In Me (LIM) program was good for kids but the substitute situation is not.
- Kathy Harrington, RTA; Topic: She wanted to piggyback on what Mike Dieguez said, regarding the lack of substitutes. It is a statewide situation. She understands this, and wants to have more information on the 3 promotions: A) Was there a needs assessment done?, B) What was the reason and/or who made this recommendation?, and C) She would like to see this item tabled.
- Veronica Pena, Janson Parent; Topic: Teachers are not getting paid enough. There isn't enough money to make classes smaller. She wants to see teachers get increased pay. She wants the 3 promotions tabled. She feels teachers need to get a raise.

BOARD PRESIDENT'S COMMENTS:

President Esquivel shared on the following topics:

- We appreciate all the hard work you do, we get comments from all over the country, amazed on how well the schools are kept and how impressive students are. Thanked everyone for making comments. Ron knows that all are working hard in this very special district. When he and John Quintanilla went to Washington DC to attend the NALEO conference, at no cost to the district, they talked to the legislators about e-Rate, lack of special education funding, etc. At that level, there was a surprise by legislators regarding the cuts and how it affects the districts, including the increase in requirements with less monies.
- Offered to take a team to our state legislators to discuss funding. Ron explained we need more than the 45% funding for 95% of the state funds. Ron explained that the state is like a parent who dictates to the child how the money is spent.
- Promised that the comments will be looked into. May not get back to the individuals before next meeting but he is sure that staff will try.
- He is very proud of our district. The teachers, parents, classified and everybody is so special and worth more.
- Call your legislators to say we need more monies.
- Offered to take people who volunteer to the local legislator's office.

ORAL COMMUNICATIONS:

President Esquivel invited each Member and the Superintendent to provide their communications. The following was shared:

- Member McDonald invited everyone to attend the Science Olympiad competition
- Clerk Harmon shared the death of Mr. Vincent Razo. She said she doesn't have the address of the family and asked that the meeting be closed in his honor.
- Member Quintanilla also shared that Mr. Vincent Razo was a good customer of his. He is glad that the parents came out to the meeting tonight.
- Superintendent Enomoto-Perez clarified that the difference in pay for all 3 promotions was approximately \$23,000. She also shared that in order to hire an administrator to do all the extra responsibilities, each administrator individually would cost an additional \$100,000 each. Rather than hiring 3 additional administrators which would cost an additional \$300,000, everyone is wearing multiple hats. She further added, that on the average to hire a new teacher the cost would be approximately \$80,000 for salary and benefits. In regards to the Special Education on going conversations that are occurring, options have been and are being explored. She added that the State maximum is 28 and with a union waiver we can go as far up as 32. The district was aware of the numbers and worked on a resolution to address the concerns but since that remedy was un-done a new remedy must be looked at. The Superintendent shared that this community is near to her heart. She added that the District is trying to do the best for everybody and will continue to try through negotiations. The Superintendent shared that based on the present student numbers for next year's 5<sup>th</sup> grade level; 3 classes at 5<sup>th</sup> grade are projected (2 straight 5<sup>th</sup> and 1 4/5 combo) for next year. She invited the parents to come and talk with her. She also shared that she appreciated everyone's comments.
- Member Cantrell asked Veronica Pena to report on the results of the traffic meeting. Veronica Pena shared that they tabled the item to a future meeting.

APPROVAL OF AGENDA

Minutes: That the Agenda be approved as amended.  
Amendments:

1. Addition of Action item #24, Use of School Facilities: Wondrous Content, Panda Commercial Shoot, Janson
2. Addition of Action item #25, 2015 CSBA Delegate Assembly Run-Off Election
3. Addition of Action item #26, LACSTA Election of Officers and Directors
4. Removal from Consent item #4, Personnel Status Report – Paola Martinez and Nicole Hernandez
5. Change of Consent item #4, Personnel Status Report Status Change for Armida Carreon from Step 5 to Step 2, Lee Wang from Step 5 to Step 3, and John Lovato from Step 5 to Step 1, Management Salary Schedule.

Motion made by: Mr. McDonald                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell                      Yes  
Mr. Esquivel                      Yes  
Mrs. Harmon                      Yes

Mr. McDonald                      Yes  
Mr. Quintanilla                      Yes

CONSENT AGENDA

Minutes: That the consent agenda be approved as amended.  
Amendment:

1. Removal from Consent item #4, Personnel Status Report – Paola Martinez and Nicole Hernandez
2. Change of Consent item #4, Personnel Status Report Status Change for Armida Carreon from Step 5 to Step 2, Lee Wang from Step 5 to Step 3, and John Lovato from Step 5 to Step 1, Management Salary Schedule.

Motion made by: Mr. McDonald                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell                      Yes  
Mr. Esquivel                      Yes  
Mrs. Harmon                      Yes

Mr. McDonald                      Yes  
Mr. Quintanilla                      Yes

1. Minutes of the March 5, 2015, Board of Trustees' regular meeting
2. Minutes of the March 18, 2015, Board of Trustees' special meeting
3. Purchase Orders as of March, 2015 (on file), and Warrants for budgeted expenditures
4. Personnel Status Report
5. Application for Use of School Facilities: Franklin Covey, Leader in Me Community Coaching Day, Shuey
6. Application for Use of School Facilities: Rosemead Korean SDA Church, Muscatel
7. Educational Field Trips: Janson, Shuey
8. Donation Report: Encinita, Savannah, Shuey

SPECIAL REPORTS AND PRESENTATIONS

Facilities Update: Maria-Elena Romero, Facilities Consultant  
A report was not provided.

Educational Services Updates: John Lovato, Director of Educational Services  
John Lovato, Director of Educational Services presented a copy of the California K-8 adopted new standards for ELD used to classify students. He asked the Board to review it and he will answer any questions they may have during the next Board meeting.

President Esquivel asked both Mr. Cantrell and Mr. Quintanilla to provide their annual CSBA Conference report during the next meeting. Mr. Cantrell reported that he had already shared a report/video and shared from his Masters of Governance class.

ACTION ITEMS

SERVICE AND CONSULTANT CONTRACTS

Minutes: That the Service and Consultant Contracts be approved as presented.

Motion made by: Mr. Cantrell Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell Yes Mr. McDonald Yes  
Mr. Esquivel Yes Mr. Quintanilla Yes  
Mrs. Harmon Yes

DISTRICT'S INITIAL CONTRACT PROPOSAL TO THE ROSEMEAD TEACHERS' ASSOCIATION (RTA), 2015-2016

Minutes: That the District's Initial Contract Proposal to the Rosemead Teachers' Association (RTA), be approved as presented.

Motion made by: Mr. McDonald Seconded by: Mr. Quintanilla

Votes:  
Mr. Cantrell Yes Mr. McDonald Yes  
Mr. Esquivel Yes Mr. Quintanilla Yes  
Mrs. Harmon Yes

ROSEMEAD TEACHERS' ASSOCIATION (RTA), INITIAL CONTRACT PROPOSAL TO THE ROSEMEAD SCHOOL DISTRICT, 2015-2016

Minutes: That the Rosemead Teachers' Association (RTA), Initial Contract Proposal to the Rosemead School District, 2015-2016, be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes:  
Mr. Cantrell Yes Mr. McDonald Yes  
Mr. Esquivel Yes Mr. Quintanilla Yes  
Mrs. Harmon Yes

DELEGATION OF AUTHORITY AND DIRECTION TO THE SUPERINTENDENT AND/OR HER DESIGNEE TO ENTER INTO CONTRACTS

Minutes: That the Delegation of Authority & Direction to the Superintendent and/or Her Designee to Enter into Contracts, be approved as presented.

Motion made by: Mr. McDonald Seconded by: Mr. Quintanilla

Votes:  
Mr. Cantrell Yes Mr. McDonald Yes  
Mr. Esquivel Yes Mr. Quintanilla Yes  
Mrs. Harmon Yes

RESOLUTION NO. 14-15/12, ORDER BIENNIAL BOARD OF TRUSTEES ELECTION

Minutes: That Resolution No. 14-15/12, Order Biennial Board of Trustees Election, be adopted as amended.

Motion made by: Mr. McDonald Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell Yes Mr. McDonald Yes  
Mr. Esquivel Yes Mr. Quintanilla Yes  
Mrs. Harmon Yes

RESOLUTION NO. 14-15/13, BOARD OF TRUSTEES' CANDIDATE STATEMENT  
POLICY

Minutes: That Resolution No. 14-15/13, Board of Trustees' Candidate Statement Policy, be adopted as presented.

Motion made by: Mrs. Harmon      Seconded by: Mr. McDonald

Votes:  
Mr. Cantrell      Yes      Mr. McDonald      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes  
Mrs. Harmon      Yes

WILLIAMS SETTLEMENT LEGISLATION QUARTERLY UNIFORM COMPLAINT  
REPORT, 3<sup>RD</sup> QUARTER (JANUARY – MARCH 2015)

Minutes: That the Williams Settlement Legislation Quarterly Uniform Complaint Report, 3<sup>rd</sup> Quarter (January – March 2015), be approved as presented.

Motion made by: Mr. McDonald      Seconded by: Mr. Cantrell

Votes:  
Mr. Cantrell      Yes      Mr. McDonald      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes  
Mrs. Harmon      Yes

REVISED BOARD POLICY & ADMINISTRATIVE REGULATION AND NEW  
EXHIBIT NOS. 3350, TRAVEL EXPENSES

Minutes: That the Revised Board Policy & Administrative Regulation and New Exhibit Nos. 3350, Travel Expenses, be approved as amended.

Motion made by: Mr. McDonald      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell      Yes      Mr. McDonald      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes  
Mrs. Harmon      Yes

NOTICE OF COMPLETION FOR HORIZONS CONSTRUCTION CO. INT'L., INC.:  
VOLUNTARY SEISMIC UPGRADE, HVAC AND RESTROOM UPGRADES

Minutes: That the Notice of Completion for Horizons Construction Co. Int'l., Inc.: Voluntary Seismic Upgrade, HVAC and Restroom Upgrades, be approved as presented.

Motion made by: Mr. McDonald      Seconded by: Mr. Cantrell

Votes:  
Mr. Cantrell      Yes      Mr. McDonald      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes  
Mrs. Harmon      Yes

APPOINTMENT OF TWO NEW MEMBERS: OLIVIA HARMON AND YOLANDA  
MASCORRO TO THE ROSEMEAD SCHOOL DISTRICT CITIZENS' BOND  
OVERSIGHT COMMITTEE

Minutes: That the Appointment of both Olivia Harmon and Yolanda Mascorro as New Members to the Rosemead School District Citizens' Bond Oversight Committee, be approved as presented.

Motion made by: Mr. Cantrell      Seconded by: Mr. Quintanilla

Votes:  
Mr. Cantrell      Yes      Mr. McDonald      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes  
Mrs. Harmon      Yes



SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA), 2014-2015 FOR ENCINITA, JANSON, SAVANNAH, SHUEY, AND MUSCATEL

Minutes: That the Single Plans for Student Achievement (SPSA), 2014-2015 for Encinita Elementary School, Mildred B. Janson Elementary School, Savannah Elementary School, Emma W. Shuey Elementary School, and Muscatele Middle School, be approved as presented.

Motion made by: Mr. McDonald                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell                      Yes  
Mr. Esquivel                      Yes  
Mrs. Harmon                      Yes

MEAL SERVICE FOR SUMMER SCHOOL STUDENTS

Minutes: That the Meal Service for Summer School Students be approved as presented.

Motion made by: Mr. McDonald                      Seconded by: Mr. Cantrell

Votes:  
Mr. Cantrell                      Yes  
Mr. Esquivel                      Yes  
Mrs. Harmon                      Yes

SUMMER STAFF TRAINING TO BE HELD IN JULY 2015

Minutes: That the Summer Staff Training to be held in July 2015 be approved as presented.

Motion made by: Mr. Cantrell                      Seconded by: Mr. Quintanilla

Votes:  
Mr. Cantrell                      Yes  
Mr. Esquivel                      Yes  
Mrs. Harmon                      Yes

USE OF SCHOOL FACILITIES: WONDROUS CONTENT, PANDA COMMERCIAL SHOOT, JANSON

Minutes: That the Application for Use of School Facilities: Wondrous Content, Panda Commercial Shoot, Janson, be approved as presented.

Motion made by: Mr. Cantrell                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell                      Yes  
Mr. Esquivel                      Yes  
Mrs. Harmon                      Yes

CAST VOTE FOR THE 2015 CSBA DELEGATE ASSEMBLY, RUN-OFF ELECTION

Minutes: That a vote be cast for Helen Hall, candidate listed on the run-off ballot for Subregion 23-B, as a Representative to the California School Boards Association Delegate Assembly, to serve a two-year term beginning April 1, 2015 – March 31, 2017.

Motion made by: Mr. Quintanilla                      Seconded by: Mr. Cantrell

Votes:  
Mr. Cantrell                      Yes  
Mr. Esquivel                      Yes  
Mrs. Harmon                      Yes