

Board of Trustees  
Meeting Minutes  
June 18, 2015

ADJOURNMENT: Board President Esquivel adjourned the special meeting on June 18, 2015  
at 11:05 p.m.

Signed,



\_\_\_\_\_  
President



\_\_\_\_\_  
Clerk



**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

June 18, 2015

The Board of Trustees of the Rosemead School District met in a special meeting on Thursday, June 18, 2015, in the Cafeteria at Mildred B. Janson Elementary School, 8628 E. Marshall St., Rosemead, California at 6:00 p.m.

Mr. Ronald Esquivel, Board President, called the meeting to order at 6:00 p.m. The following members were present: Mr. Randall Cantrell, Mr. John Quintanilla, Mr. Ronald Esquivel, and Mrs. Rhonda Harmon.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

RECESS TO CLOSED SESSION: Closed session began at 6:00 p.m.

Discussion was held regarding the following closed session topics:

- Personnel – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
- Conference with Labor Negotiators
- Conference with Legal Counsel – Anticipated Litigation: one potential case.

Dr. Amy Enomoto-Perez, Superintendent, Assistant Superintendent Armida Carreon, Assistant Superintendent of Business Services, and Assistant Superintendent John Lovato, Assistant Superintendent of Educational Services.

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

Board President Esquivel adjourned closed session at 7:00 p.m.

President Esquivel reconvened the meeting to open session at 7:09 p.m. and announced that the Board of Trustees took no action in closed session.

President Esquivel announced the recent resignation of Mr. Dennis McDonald. Superintendent Enomoto-Perez added that Mr. McDonald will be recognized in a future meeting and thanked him for his 18+ years of service.

PLEDGE OF ALLEGIANCE

President Esquivel invited Assistant Superintendent Armida Carreon, to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Superintendent Enomoto-Perez was also present. Other District personnel and guests in attendance who legibly signed the register are listed below:

Amanda Samaniego, Amy Torres, Teresa Hack, Cindy Fung, Yesenia Zamora, Nadine Wilcox, Jan Brydle, Cecile Vazquez, Diann Chang, Traci Tran, Christina Arce, Debbi Lawrence, Laura Venegas, John Lovato, Ruth Soto, Armida Carreon, Jennifer Fang, Dawn Rock, Krista Dixon, and Alex Gaeta.

AWARDS & RECOGNITION PRESENTATION

PUBLIC HEARINGS

2015-2016 Local Control Accountability Plan (LCAP)

There was one (1) public comment from:

- Nadine Wilcox, RTA President

2015-2016 Budget Adoption

There were no public comments.

2015-2016 Education Protection Account (EPA) Funds  
There were no public comments.

2015-2016 Math Textbook Adoption  
There were no public comments.

Tentative Agreement – California School Employees Association (CSEA), Chapter 9/Rosemead School District, 2014-2015  
There were no public comments.

SUPERINTENDENT’S REPORT

Superintendent Enomoto-Perez shared the following information:

- Thanked everyone who worked on the Local Control Accountability Plan (LCAP), including Assistant Superintendent Lovato, community members, and parents. She also announced that as a result of the hard work on the LCAP the District is able to unwind combination classes in K-6 classes, reduce class size in 4, 5, and 6 grade classes, and that Principals will start looking at staff movements for the next school year. The work of the LCAP included input from parents to not have as many substitute teachers. Additional Interventions will be added to help support struggling students with improved models. The district is also working on blended learning with digital diagnostic programs to measure where students need support.
- She shared that the District is working on many initiatives and that the next 3 years will be a very exciting place for Rosemead.
- Schools First Federal Credit Union provided tickets for the Dodger Educator Night on June 5, 2015 that were provided to Principals for their Classified and Certificated Employees of the Year.
- Shared that she will be traveling to mainland China with the American Association of School Administrators (AASA) for group on a cultural exchange later this month.
- Use of Facilities application for AYSO Region 40 will be included in the June 25, 2015 agenda, as this was a last minute request.

PUBLIC COMMENTS:

There were eleven (11) public comment cards submitted and as follows:

- Diann Chang, Parent – Topic: Special Day Class, Pre-Kindergarten, Kindergarten class staffing for both summer school and 2015-2016 school year as related to Instructional Aides and Teachers
- Amy Torres, Parent – Topic: Transitional Kindergarten class at Savannah
- Teresa Hack, Teacher – Topic: Transitional Kindergarten class at Savannah
- Yesenia Zamora, Parent – Topic: Transitional Kindergarten class at Savannah
- Amanda Samaniego, Parent – Topic: Transitional Kindergarten class at Savannah
- Cindy Fung, Parent – Topic: Transitional Kindergarten class at Savannah
- Traci Tran, Parent – Topic: Transitional Kindergarten class at Savannah
- Christine Arce, Savannah ELD Teacher – Topic: Transitional Kindergarten class at Savannah

President Esquivel stated that the District will provide the Transitional Program during the 2015-2016 school year and that the location may change dependent on enrollment figures.

- Cecile Vazquez, Parent – Topic: Transitional Kindergarten class at Savannah.

Board Members asked that the District staff continue to increase its efforts to find additional or new ways that parents and students could be recruited to increase Savannah’s current TK enrollment. Early registration is important. Ideas discussed included banners on District vehicles, updating marquees, use of signs and flyers during the 4<sup>th</sup> of July parade, and other site and volunteer flyer handout efforts.

- Nadine Wilcox, RTA President – Topic: Needs in Special Education, Savannah, and other sites; LCAP.

President Esquivel asked Nadine Wilcox to email in her questions to both the Board and Assistant Superintendent John Lovato.

- Bobby Yu, Parent – Topic: Transitional Kindergarten class at Savannah

#### BOARD PRESIDENT’S COMMENTS:

President Esquivel shared information regarding the following topics:

- Reported that the Janson campus has been recently vandalized on the weekend. The emptying of trashcans onto the campus was one example that was cited. Staff shared that Mr. Rene Bernabe discovered the situation and picked up all the items one weekend when he discovered the problem. President Esquivel therefore requested that Janson trash cans be emptied every day prior to closing to avoid further incidences.
- Requested that Superintendent Enomoto-Perez arrange a dinner with Mr. McDonald.
- Commented that Summer Camp is wonderful activity. He commended their many student centered activities were enjoyed by the children and that the cost of is \$85/week was a great value that provided a safe and fun summer care alternative for families. This is the 3<sup>rd</sup> summer the program has been successful.
- The Board had a great time during the Muscatel Promotion ceremony.
- Reiterated Superintendent Enomoto-Perez’s statement that this is a “Rock Star District.” He said that our district will be the “Rock of the Valley.” He believes that the RSD is always the “Exception to the Rule; and that our district is the “Hidden Gem” in the area.
- Announced that the Superintendent’s evaluation is coming up and the Board will schedule a closed session meeting on June 28<sup>th</sup>. The Board President will bring the evaluation to the Superintendent in July.

#### ORAL COMMUNICATIONS:

President Esquivel invited each Member and the Superintendent to provide their communications. The following was shared:

- Clerk Harmon:
  - Thanked staff and principals for another amazing year and all their hard work.
  - Enjoyed the Muscatel Promotion and saw a lot of happy kids. She shared that we are seeing the leaders in our kids coming out and functioning as leaders in the society due to the great success of all the programs our staff implements.
  - Congratulated Principal Jennifer Fang and Encinita for becoming a Lighthouse School.
  - Thanked Principal Jessica Ancona and Assistant Principal Ginny Ford from Muscatel for their impressive presentation of the 2015 Muscatel promotion ceremony. She is very proud of the 2015 Muscatel class and their accomplishments.
- Member Quintanilla:
  - Thanked Savannah for his invitation and introduction during their Awards assembly.
  - Congratulated Encinita on their Lighthouse award.
  - Expressed that he enjoyed handing out diplomas during Muscatel’s promotion ceremony
  - Thanked all of the staff for a great year and looks forward to the next school year

President Esquivel recessed the meeting for a quick break at 8:45 p.m.

President Esquivel reconvened the meeting to open session at 8:50 p.m.

APPROVAL OF AGENDA

Minutes: That the Agenda be approved as amended.

Amendment:

1. Consent – Educational Field Trips Report
2. Action – Contract Report
3. Contract with UCLA Mobile – service to PK-K primarily and other grades

Motion made by: Mrs. Harmon                      Seconded by: Mr. Quintanilla

<u>Votes:</u>	Mr. Cantrell	Yes	Mrs. Harmon	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes

CONSENT AGENDA

Minutes: That the consent agenda be approved as amended.

Amendment:

1. Educational Field Trips Report

Motion made by: Mrs. Harmon                      Seconded by: Mr. Cantrell

<u>Votes:</u>	Mr. Cantrell	Yes	Mrs. Harmon	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes

1. Minutes of the May 7, 2015, Board of Trustees' regular meeting
2. Conference Attendance Requests to attend Conferences/Workshops/Meetings
3. Purchase Orders as of April – May, 2015 (on file), and Warrants for budgeted expenditures
4. Personnel Status Report
5. Application for Use of School Facilities: 2015-2016 Educational Foundation, (all schools)
6. Application for Use of School Facilities: 2015-2016 Migrant Education Program, Shuey
7. Application for Use of School Facilities: 2015-2016 Rosemead PTA Council and PTA/PTSA (all schools)
8. Educational Field Trips 2015-2016 (all schools)
9. Fundraiser Activities, Functions & Community Service Projects 2015-2016 (all schools)
10. Donation Report: Encinita, Savannah, Shuey

SPECIAL REPORTS AND PRESENTATIONS

Facilities Update – Miss Armida Carreon, Assistant Superintendent of Business Services

Assistant Superintendent Carreon presented the following report:

- Encinita's Multi-Purpose Room (MPR) Project continues to be under construction
- Muscatel's Room 5 or weight room: is completed however, not ready yet for occupancy as an additional protective floor padding still needs to be installed.
- Districtwide non-DSA projects represent a combination of many small projects which included but not limited to: replacement of wood posts at school sites, flooring at the District office, the removal of carpet and durable wood-looking tile
- The Maintenance and Operations department has been very busy this summer on a variety of projects including the replacement of Air conditioning units.
- Over the last few months, both Mr. Octavio Serrato and Mr. Anthony Flores have taken ownership of the department. They will host a head custodian meeting next week to raise the expectations and set higher cleaning standards.
- Projects to start in the Fall include Shuey modernization of classrooms and multi-purpose room (MPR).



RESOLUTION NO. 14-15/18, USE OF EDUCATION PROTECTION ACCOUNT (EPA) FUNDS, 2015-2016

Minutes: That Resolution No. 14-15/18, Use of Education Protection Account (EPA) Funds, 2015-2016, be adopted as presented.

Motion made by: Mr. Quintanilla      Seconded by: Mrs. Harmon

Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
 Mr. Esquivel      Yes      Mr. Quintanilla      Yes

2015-2016 HOLIDAY SCHEDULE FOR ADMINISTRATION AND CLASSIFIED EMPLOYEES

Minutes: That the 2015-2016 Holiday Schedule for Administration and Classified Employees be approved as presented.

Motion made by: Mr. Cantrell      Seconded by: Mr. Quintanilla

Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
 Mr. Esquivel      Yes      Mr. Quintanilla      Yes

WILLIAMS SETTLEMENT – UNIFORM COMPLAINT PROCEDURE (UCP) QUARTERLY REPORT TO THE COUNTY SUPERINTENDENT, 4<sup>TH</sup> QUARTER (APRIL – JUNE 2015)

Minutes: That the Williams Settlement – Uniform Complaint Procedure (UCP) Quarterly Report to the County Superintendent, 4<sup>th</sup> Quarter (April – June 2015), be approved as presented.

Motion made by: Mr. Cantrell      Seconded by: Mrs. Harmon

Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
 Mr. Esquivel      Yes      Mr. Quintanilla      Yes

CONSOLIDATED APPLICATION REPORTING SYSTEM (CARS) 2015-2016 SPRING DATA COLLECTION

Minutes: That the Consolidated Application Reporting System (CARS) 2015-2016 Spring Data Collection, be approved as presented.

Motion made by: Mr. Quintanilla      Seconded by: Mrs. Harmon

Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
 Mr. Esquivel      Yes      Mr. Quintanilla      Yes

PURCHASE, LEASE AND/OR LEASE PURCHASE FROM ANY OPEN PIGGYBACKABLE BIDS THROUGH THE END OF FISCAL YEAR 2015-2016

Minutes: That the Purchase, Lease and/or Lease Purchase from Any Open Piggybackable Bids through the End of Fiscal Year 2015-2016, be approved as presented.

Motion made by: Mr. Cantrell      Seconded by: Mr. Quintanilla

Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
 Mr. Esquivel      Yes      Mr. Quintanilla      Yes



PROCUREMENT OF NEW BUILDINGS – PURCHASE, LEASE AND/OR LEASE PURCHASE OF RELOCATABLE AND PREFABRICATED BUILDINGS FROM OPEN PIGGYBACKABLE BIDS THROUGH THE END OF FISCAL YEAR 2015-2016

Minutes: That the Procurement of New Buildings – Purchase, Lease and/or Lease Purchase of Relocatable and Prefabricated Buildings from Open Piggybackable Bids through the End of Fiscal Year 2015-2016, be approved as presented.

Motion made by: Mr. Cantrell                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell      Yes                      Mrs. Harmon      Yes  
Mr. Esquivel     Yes                      Mr. Quintanilla    Yes

CHILD DEVELOPMENT AGENCY ANNUAL REPORT

Minutes: That the Child Development Agency Annual Report, be approved as presented.

Motion made by: Mr. Quintanilla                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell      Yes                      Mrs. Harmon      Yes  
Mr. Esquivel     Yes                      Mr. Quintanilla    Yes

DISTRICT'S 2015-2016 MATH TEXTBOOK ADOPTION, K-6<sup>TH</sup> GRADE

Minutes: That the District's 2015-2016 Math Textbook Adoption be approved as follows: Go Math (Houghton Mifflin Harcourt) for K-5<sup>th</sup> grade students and Go Math Middle Textbook School edition for 6<sup>th</sup> grade students, as presented.

Motion made by: Mr. Cantrell                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell      Yes                      Mrs. Harmon      Yes  
Mr. Esquivel     Yes                      Mr. Quintanilla    Yes

DISTRICT'S 2015-2016 MATH TEXTBOOK ADOPTION, 7-8<sup>TH</sup> GRADES

Minutes: That the District's 2015-2016 Math Textbook be approved as follows: Macmillan Math Courses 1-3 (McGraw Hill) for 7<sup>th</sup>-8<sup>th</sup> grade students, as presented.

Motion made by: Mr. Quintanilla                      Seconded by: Mrs. Harmon

Votes:  
Mr. Cantrell      Yes                      Mrs. Harmon      Yes  
Mr. Esquivel     Yes                      Mr. Quintanilla    Yes

2015-2016 COMPREHENSIVE SCHOOL SAFETY PLANS FOR ALL SCHOOLS

Minutes: That the 2015-2016 Comprehensive School Safety Plans for Encinita, Janson, Muscatel, Savannah, and Shuey, be approved as presented.

Motion made by: Mrs. Harmon                      Seconded by: Mr. Cantrell

Votes:  
Mr. Cantrell      Yes                      Mrs. Harmon      Yes  
Mr. Esquivel     Yes                      Mr. Quintanilla    Yes

SCHEDULE A SPECIAL BOARD MEETING IN JULY AND AUGUST, IF NEEDED

Minutes: That the Board of Trustees schedule a Special Board Meeting on July 16, 2015 and Hold August 5, 2015 if needed.

Motion made by: Mr. Cantrell                      Seconded by: Mrs. Harmon

Votes:            Mr. Cantrell            Yes                      Mrs. Harmon            Yes  
                 Mr. Esquivel            Yes                      Mr. Quintanilla            Yes

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

RECESS TO CLOSED SESSION: Closed session began at 10:42 p.m.

Discussion was held regarding the following closed session topics:

- Pupil Personnel – Expulsion of Student No. 14-15.1

The following members were present: Member Cantrell, Member Quintanilla, President Esquivel, and Clerk Harmon.

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

President Esquivel adjourned closed session at 11:04 p.m.

President Esquivel reconvened the meeting to open session at 11:04 p.m. and announced that the Board of Trustees took no action in closed session.

ACTION ITEMS

EXPULSION OF STUDENT NO. 14-15.1

Minutes: That the Expulsion of Student No. 14-15.1, be approved as presented.

Motion made by: Mr. Cantrell                      Seconded by: Mrs. Harmon

Votes:            Mr. Cantrell            Yes                      Mrs. Harmon            Yes  
                 Mr. Esquivel            Yes                      Mr. Quintanilla            Yes

NEW BUSINESS

President Esquivel asked each Trustee to report any new business:

- Member Cantrell requested that the Thursday, June 25<sup>th</sup> Board meeting be moved up to a different date (prior to June 25<sup>th</sup>). Superintendent Enomoto-Perez and Senior Director Wang, explained that unfortunately due to the public hearings of the budget review and constraints of budget preparation timelines, date that an earlier date could not be accommodated this year..
- Member Quintanilla shared that he is happy that there is progress on special education needs in the district. He also asked if there was value to continue with the roving security patrol. Assistant Superintendent Carreon, shared that she receives calls and updates every weekend from the contracted patrol service. Member Quintanilla asked if Assistant Superintendent Carreon could follow up with Procure America regarding possible services to safe funds on utility costs.
  - It was the Board’s consensus to look into Procure America and report back at a future meeting.