

Board of Trustees
Meeting Minutes
September 3, 2015

NEW BUSINESS

President Esquivel asked each Trustee to report any new business:

- Member Quintanilla asked if Late Starts are continuing this school year. Assistant Superintendent Lovato confirmed that they are.
- Superintendent Enomoto-Perez shared that the Tzu Chi is ready to schedule their mobile clinic and wanted to recognize Mrs. Marie Alexandre, CSEA Corporate Representative.
- President Esquivel shared that the City asked if we would consider adding light sensors to the back of the schools in the parking lot areas to help detract the coyotes as suggested by community members. Assistant Superintendent Carreon will look into this.
- President Esquivel suggested that Board meeting hours be changed to start closed session at 6:30 p.m. and open session at 7:15 p.m. Member Quintanilla moved and Clerk Harmon seconded to change the starting time of closed session to 6:30 p.m. and open session at 7:15 p.m. The motion unanimously carried.

President Esquivel recessed the meeting to reconvene closed session at 8:44 p.m.

RECESS TO CLOSED SESSION: Closed session began at 8:50 p.m.

Discussion was held regarding the following closed session topics:

- Personnel Actions – Superintendent’s Contract
- Conference with Labor Negotiators

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

President Esquivel adjourned closed session at 9:16 p.m.

President Esquivel reconvened the meeting to open session at 9:16 p.m. and announced that the Board of Trustees took no action in closed session.

ADJOURNMENT: President Esquivel adjourned the regular meeting on September 3, 2015 at 9:17 p.m.

Signed,



President



Clerk



**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

September 3, 2015

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, September 3, 2015, in the Multi-Purpose Room at Mildred B. Janson Elementary School, 8628 E. Marshall St., Rosemead, California at 6:00 p.m.

Mr. Ronald Esquivel, Board President, called the meeting to order at 6:02 p.m. The following members were present: Mr. Randall Cantrell, Mr. John Quintanilla, and Mr. Ronald Esquivel.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

RECESS TO CLOSED SESSION: Closed session began at 6:00 p.m.

Clerk Mrs. Rhonda Harmon joined closed session at 6:15 p.m.

Discussion was held regarding the following closed session topics:

- Personnel – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release
- Personnel Actions – Superintendent's Contract
- Conference with Labor Negotiators

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

President Esquivel adjourned closed session at 7:15 p.m.

President Esquivel reconvened the meeting to open session at 7:15 p.m. He announced that the Board of Trustees took no action in closed session and that closed session would reconvene after open session.

PLEDGE OF ALLEGIANCE

President Esquivel invited Assistant Superintendent John Lovato to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Superintendent Enomoto-Perez, was also present. Other District personnel and guests in attendance who legibly signed the register are listed below:

John Lovato, Armida Carreon, Karen Carr, Helena Jubany, Nadine Wilcox, Ruth Soto, Lee Wang, Gabriel Cardenas, Alex Gaeta, Jennifer Fang, Dawn Rock, Ginny Ford, Jessica Ancona, Jan Brydle, Terri Totten, and Marie Alexandre.

PUBLIC HEARINGS

2014-2015 Adoption of Reserve Exceeding Required Minimum

There were no public comments.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- Reviewed the contents of the night folder:
 - Tonight's agenda
 - 2015-16 Employee Years of Service Recognition Awards List
 - 2015-16 Back to School Nights Schedule
 - Rosemead School District Mission Statement
 - Rosemead School District Goal Statements
 - RSD – Trial Balance Summary, General Fund (01.0), Fiscal Year 2015-16, as of 8/30/15
 - Correspondence: LA Co. Registrar-Recorder/County Clerk: Re: Nov. 3, 2015 Election
 - BB&K: Memo: Members of Public Agency Governing Boards Participation in Nonprofit and Other Community Organizations

- Article: Behavioral Climate Change – How student discipline affects the academic, financial bottom lines
- Article: AASA: Executive Perspective - Realizing the Possibility of Personalized Learning
- Article: Education Week: 'Personalized Learning' Eludes Easy Definitions
 - Article: Education Week: Formative-Assessment Tools Shape Personalized Lessons, iStation, Adaptive Testing Guiding Teachers' Instruction, District's Ambitious Effort Fuels Personalized Learning, Progress Report-Race to the Top & Personalized Ed.
 - Article: DQC: Who uses student data?
 - Rosemead Report - August 2015 Issue
 - Press Release Distribution List
 - Board Member Mail
- Superintendent Enomoto-Perez introduced Helena Jubary, Architect who was also in attendance

PUBLIC COMMENTS:

There were seven (7) as follows:

- Deborah Lawrence, Administrative Intern-Child Development: shared that she applied for additional funding with more information to come. She added that currently there is a waiting list for Preschool enrollment and that staff is currently qualifying families who have applied. She announced that the Child Development Department joined an early care learning challenge to help increase physical activities at an earlier age to fight obesity. She closed with announcing that the Race to the Top funding should be received this month and that the new section of Preschool will open at Savannah as an afternoon class.
- Jan Brydle, Principal of Emma W. Shuey Elementary School invited everyone to attend the upcoming back to school night and visit the book fair.
- Jessica Ancona, Principal of Muscatel Middle School shared that the school is having a great start. She added that enrollment is up with the school at capacity. She shared that the school hosted the Coyote Awareness assembly on September 2nd. She invited everyone to attend the upcoming PBIS launch on September 16 at 9:30 a.m. and the Back to School Night on September 23.
- Gabriel Cardenas, Principal of Mildred B. Janson Elementary School invited everyone to attend the upcoming back to school night on Tuesday, September 8. He also shared that enrollment has increased and everyone is having a great start this year.
- Ruth Soto, Principal of Savannah Elementary School shared that the school had a great start and the staff is very happy. She thanked everyone for the small class sizes as it has had a positive impact on teachers. She shared that the welcome back assembly on September 2nd included students teaching everyone what PBIS behavior expectations are. She added that the Coyote Awareness assembly occurred early in the day and the students were able to touch the pelts to feel the fur. Lastly, she invited everyone to attend the Back to School Night on September 15.
- Nadine Wilcox, RTA President shared a couple concerns on behalf of teachers: 1) status of books that are short at each site, log-ins on iReady & Go Math, and 2) creation of email accounts for new employees. She hoped that everyone had a great summer.
- Jennifer Fang, Principal of Encinita Elementary School shared that everyone is having a great year and are ecstatic about becoming a Franklin Covey Lighthouse School. They all “sharpened the saw” over the summer and are helping others to sharpen their “saws.” She shared that the school motto for this year is: How full is your bucket? She added that the smaller class sizes are allowing the staff to individualize instruction with their students by starting interventions earlier in the year. She invited everyone to attend the upcoming Back to School Night and shared that everyone at Encinita is starting a fitness challenge.

BOARD PRESIDENT'S COMMENTS:

President Esquivel shared on the following topics:

- Welcomed everyone back and hopes that everyone had a relaxing summer.
- He acknowledged that the District is doing all types of new things this year, especially with the lower class sizes and reconfirmed that all the Board's decisions are made based on the best for students.
- The City hosted Moon Festival on Saturday, August 22 and thanked Superintendent Enomoto-Perez and her husband Carlos Perez for their attendance.
- Shared that he is glad the coyote assemblies are going great at the schools and it is great information to educate students, families, and the community.
- Congratulated Dennis McDonald on the birth of his first grandchild.
- Invited all to attend the City of Rosemead 9/11 Ceremony
- Shared that he received a call from the City of Rosemead requesting information on Positive Behavior Intervention Systems (PBIS) in order to assist other districts incorporate the program
- Shared that the City of Rosemead Beautification committee will stop by to see the existing school gardens
- Invited everyone to attend the Educational Foundation Run/Walk on October 24 at Savannah
- Requested that staff retrain the Board of Trustees on AgendaOnline in the next few months

ORAL COMMUNICATIONS:

President Esquivel invited each Member and the Superintendent to provide their communications:

- Clerk Harmon shared that the fruit snacks are delicious and she inquired if this is a product that can be offered to students in our nutrition services program. She welcomed everyone back from summer. She added that it is awesome to see everyone reenergized for the year.
- Member Quintanilla welcomed everyone back to the new school year and thanked staff for the summer camp CD he received with his board packet.

APPROVAL OF AGENDA

Minutes: That the Agenda be approved as presented.

Motion made by: Mr. Quintanilla Seconded by: Mrs. Harmon

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

CONSENT AGENDA

Minutes: That the consent agenda be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

1. Minutes of the June 18, 2015, Board of Trustees' Special Meeting
2. Minutes of the June 25, 2015, Board of Trustees' Regular Meeting
3. Minutes of the June 28, 2015, Board of Trustees' Special Meeting
4. Minutes of the July 16, 2015, Board of Trustees' Special Meeting
5. Minutes of the August 6, 2015, Board of Trustees' Special Meeting
6. Conference Attendance Requests to attend conferences/workshops/meetings
7. Purchase Orders as of June – August, 2015 (on file), and Warrants for budgeted expenditures
8. Personnel Status Report
9. Application for Use of School Facilities: Registrar-Recorder/County Clerk – Encinita, Janson, Savannah, and Shuey

10. Fundraiser Activities, Functions, and Community Service Projects: Muscatel
11. Obsolete Textbooks – K-6th
 12. Obsolete Textbooks – 7th-8th
 13. Obsolete Technology Equipment

SPECIAL REPORTS AND PRESENTATIONS

Facilities Update – Armida Carreon, Assistant Superintendent, Business Services

Superintendent Enomoto-Perez invited Helena Jubany, Architect and Maria-Elena Romero, Facilities Consultant to answer any questions regarding change orders requiring action and contained within the agenda. Architect Jubany explained the construction areas and scope of change orders.

Assistant Superintendent Carreon shared the following:

- Citizens' Bond Oversight Committee met at 5:00 p.m. and had a quorum allowing business to be conducted.
- Encinita Multi-Purpose Room Project will be completed at the end of October and will be ready for use closer to December due to the coordination and relocation of the temporary kitchen back to the original kitchen.
- Janson Room 7, air conditioner needed to be replaced since it is now being utilized as a classroom.
- Maintenance & Operations staff was very busy this summer
- Rededication and the re-opening of Muscatel Room 5 will be forthcoming.

Educational Services Updates – John Lovato, Assistant Superintendent, Educational Services

- In response to the RTA President's comments:
 - Instructional Materials - he noted that there was an unexpected increase in enrollment. Therefore, there were no over-ordered materials. Additional books were ordered and they will be received in the next couple days or by the end of next week.
 - iReady - needed to wait until all the rosters were ready and there were glitches with the files to produce the log-in accounts. We have been revising the files and resubmitting in order to complete the setup steps. The new diagnostic assessment will be taken during September and 2 other times during the year.
 - Go Math - needed to wait until all the rosters were ready and there were glitches with the files to produce the log-in accounts. We have been revising the files and resubmitting them.
 - Other new digital initiatives that are being rolled out this year. InfoSnap is being implemented for enrollment. It is a new digital and paperless program, nonetheless, it is year 1 of implementation. There were paper emergency cards that were sent to all families to update their information to be transferred to PowersSchool. We will be asking parents to fill out forms on InfoSnap. All new students will enroll online.
 - Reviewed scores based on the Preliminary SBAC Data available. Principals are already working with students on an intervention plan.

ACTION ITEMS

SERVICE AND CONSULTANT PROPOSAL/S/CONTRACTS/BID AWARD REPORT

Minutes: That the Service and Consultant Proposals/Contracts/Bid Award Report, be approved as presented.

Motion made by: Mr. Quintanilla Seconded by: Mrs. Harmon

Yotes: Mr. Cantrell Yes Mrs. Harmon Yes
 Mr. Esquivel Yes Mr. Quintanilla Yes

ADOPT 2015-2016 RESERVE EXCEEDING STATE MINIMUM

Minutes: That the 2015-16 Reserve Exceeding the State Required 3% Minimum, be approved as presented.

Motion made by: Mr. Cantrell Seconded by: Mr. Quintanilla

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

2014-2015 USE OF EDUCATION PROTECTION ACCOUNT (EPA) FUNDS

Minutes: That the 2014-2015 Use of Education Protection Account (EPA) Funds, be approved as presented.

Motion made by: Mr. Quintanilla Seconded by: Mrs. Harmon

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

2014-2015 USE OF DEVELOPER FEES COLLECTED

Minutes: That the 2014-2015 Use of Developer Fees Collected, be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

2014-2015 UNAUDITED ACTUAL FINANCIAL STATEMENTS

Minutes: That the 2014-2015 Unaudited Actual Financial Statements, be approved as presented.

Motion made by: Mr. Cantrell Seconded by: Mr. Quintanilla

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

2015-2016 BEGINNING FUND BALANCE BUDGET ADJUSTMENTS SUMMARIES
BA601-BA611

Minutes: That the 2015-2016 Beginning Fund Balance Budget Adjustments Summaries BA601-BA611, be approved as presented.

Motion made by: Mr. Quintanilla Seconded by: Mrs. Harmon

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

RESOLUTION NO. 15-16/01, ADOPT THE GANN LIMIT

Minutes: That Resolution No. 15-16/01, Adopt the Gann Limit, be adopted as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
Mr. Esquivel Yes Mr. Quintanilla Yes

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS, 2015-2016 SCHOOL YEAR

Minutes: That the Declaration of Need for Fully Qualified Educators, 2015-2016 School Year, be approved as presented.

Motion made by: Mr. Quintanilla Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
 Mr. Esquivel Yes Mr. Quintanilla Yes

MEMORANDUM OF UNDERSTANDING FOR PROFESSIONAL DEVELOPMENT DAYS FOR 2015-2016 SCHOOL YEAR FOR THE ROSEMEAD TEACHERS' ASSOCIATION (RTA)

Minutes: That the Memorandum of Understanding for Professional Development Days for 2015-2016 School Year for the Rosemead Teachers' Association (RTA), be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
 Mr. Esquivel Yes Mr. Quintanilla Yes

NOMINATION AS THE 2015 CSBA OUTSTANDING LEGISLATOR

Minutes: Lack of a motion.

DESIGNATE AN ANNUAL REPRESENTATIVE TO THE LOS ANGELES COUNTY TRUSTEES ASSOCIATION (LACSTA) FOR 2015-2016 SCHOOL YEAR

Minutes: That the Board of Trustees Designate John Quintanilla as their Annual Representative to the Los Angeles County Trustees Association (LACSTA) for the 2015-2016 School Year; be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
 Mr. Esquivel Yes Mr. Quintanilla Yes

CALL FOR NOMINATIONS FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DIRECTOR-AT-LARGE, AFRICAN AMERICAN, AMERICAN INDIAN, AND COUNTY
Minutes: Lack of motion.

REVISED BOARD POLICIES

Minutes: That the Revised Board Policies, be approved as presented.

Motion made by: Mr. Cantrell Seconded by: Mrs. Harmon

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
 Mr. Esquivel Yes Mr. Quintanilla Yes

INCREASE OF HOURLY RATE FOR A.V.I.D. TUTORS

Minutes: That the Increase of Hourly Rate for A.V.I.D. Tutors, be approved as presented.

Motion made by: Mrs. Harmon Seconded by: Mr. Cantrell

Votes: Mr. Cantrell Yes Mrs. Harmon Yes
 Mr. Esquivel Yes Mr. Quintanilla Yes