

**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

October 1, 2015

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, October 1, 2015, in the Multi-Purpose Room at Mildred B. Janson Elementary School, 8628 E. Marshall St., Rosemead, California at 6:00 p.m.

Mr. Ronald Esquivel, Board President, called the meeting to order at 6:02 p.m. The following members were present: Mr. Randall Cantrell, Mr. John Quintanilla, Mr. Ronald Esquivel, and Mrs. Rhonda Harmon.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

RECESS TO CLOSED SESSION: Closed session began at 6:02 p.m.

Discussion was held regarding the following closed session topics:

- Conference with Legal Counsel – Pending Litigation – (One Case): GC§ 54956.9(c)
- Conference with Labor Negotiators
- Conference with Legal Counsel – Anticipated Litigation – (GC§ 54956.9(d)(2) and (e)(1)): One potential case
- Personnel – Appointment, Employment, Evaluation, and Discipline/Dismissal/Release

ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

President Esquivel adjourned closed session at 7:20 p.m.

President Esquivel reconvened the meeting to open session at 7:21 p.m. He announced that the Board of Trustees took no action in closed session and that closed session would reconvene after open session.

PLEDGE OF ALLEGIANCE

President Esquivel invited Mr. Steve Ford to lead the Pledge of Allegiance to the Flag of the United States of America.

INTRODUCTION OF DISTRICT PERSONNEL

Superintendent Enomoto-Perez was also present. Other District personnel and guests in attendance who legibly signed the register are listed below:

John Lovato, Armida Carreon, Karen Carr, Helena Jubany, Nadine Wilcox, Ruth Soto, Lee Wang, Gabriel Cardenas, Alex Gaeta, Jennifer Fang, Dawn Rock, Ginny Ford, Jessica Ancona, Jan Brydle, Terri Totten, and Marie Alexandre.

AWARDS & RECOGNITION PRESENTATION

There were no presentations made.

PUBLIC HEARINGS

Statement of Assurance for Fiscal Year 2015-2016, Instructional Materials, Grades K-8, as per Education Code Section 60119

There was one (1) public comment as follows:

- Nadine Wilcox, RTA President discussed the new state test. She also shared that there is a struggle to get ready for instruction for the tools and materials. She shared that RTA is concerned and shared the same the previous month. Teachers still do not have all of the instructional materials and digital materials. RTA is very concerned and wanted to be on record.

California School Employees' Association (CSEA), Chapter 9, Initial Proposal to the Rosemead School District, 2015-2016

There were no public comments.

Rosemead School District Initial Proposal to the California School Employees' Association (CSEA), Chapter 9, 2015-2016

There were no public comments.

SUPERINTENDENT'S REPORT

Superintendent Enomoto-Perez shared the following information:

- Responded to RTA's concerns shared during public comment:
  - Indicated that Assistant Superintendent Lovato has visited school sites to verify any shortages. Mr. Lovato confirmed there are a couple of instructional material shortages.
  - The Superintendent suggested that as we were at week 6 rather than week 8 of school (due to our meeting per month); that the Board consider a special meeting to take action closer to week 8.
  - The entire Board agreed to a special meeting on Wednesday, October 21, at 6:30 p.m. to take action on the Instructional Materials and Williams Uniform Complaint documents.
- Reviewed the contents of the night folder:
  - Agenda October 1, 2015
  - RSD Trial Balance Summary General Fund (01.0), FY 2015-16, as of 9/29/15
  - RSD Educator Effectiveness Funds (EEF) Expenditure Plan – Draft-9/21/15
  - Action Item #12 – CA Pediatric and Family Services - Additional information
  - Invitation to Shuey PBIS Kick-Off 2015 – Tomorrow, Fri., October 2, 2015 at 8:15 a.m.
  - Invitation to District (All Schools) Jersey Mike's Fundraiser Flyer – Wed., Oct. 7 thru Tues., Oct. 13, Rosemead Location
  - Invitation to 2015 LACOE Superintendent's Fall Convocation/LACSTA Meeting – Mon., Oct. 19 @ 5:30 p.m. registration/6:00-8:30 p.m. Program [Registration deadline Oct. 9—rsvp to Cynthia]
  - Invitation to CSBA Legal Update Webcast (Lease-leasebacks and Conflict of Interest – Wed, Oct. 21 [Registration is FREE and required -rsvp to Cynthia])
  - Correspondence: LACOE Letter – review of RSD unaudited actuals for 2014-15 complete
  - RSD Board of Trustees Board Meeting March 21, 2002 Official Board meeting Minutes (Janson Student Safety & Drop-off Project)
  - SSC – Fiscal Report V.35, No.15 – Ask SSC... When Will We Receive the Educator Effectiveness Program Apportionment?, publication date: July 24, 2015
  - RSD – Board Bylaw No. 9220, Board of Trustees Elections
  - CSBA Sample – Board Bylaw No. 9220, Board of Trustees Elections
  - Fiscal Report – School Services of California – Ask SSC... When Will We Receive the Educator Effectiveness Program Apportionment?
  - RSD – September 25, 2015 Enrollment Report
  - RSD – Internal Contact Directory
  - Board Member Mail
- Shared that she included the current Mission Statement and Goals of the District in the night folders and said it is time to revisit the strategic planning for the District due to so many change and so many more digital resources now available versus in previous years. She further shared that it is time for the District to start a discussion on what our future goals and mission should be. She is recommending that the Board hire a consultant to help guide the District through the process. As per the Board's consensus, the District will move forward with this process and the Superintendent will bring forward a contract in November.
- Shared that the AgendaOnline training will be brought to the Board in December when we seat our new Board Member.

- Thanked Board Members Quintanilla and Cantrell for their participation on Saturday at the California School Boards Association, Masters in Governance, Course 4 in Anaheim.
- Shared that there are corrections to the Personnel Status Report page 3 of 5 as per Principal Soto's request received after the agenda published.

PUBLIC COMMENTS:

There were three (3) as follows:

- Nadine Wilcox, RTA President shared the following: RTA has the following questions regarding tonight's agenda: 1) Are the 4 new teachers highly qualified (by definition)?, 2) Will they attend BTSA?, 3) Will the parents be notified, if they are not highly qualified?, and 4) How will the public be notified, if they are not highly qualified?
- Assistant Superintendent Carreon responded to RTA President Wilcox's questions: The new teachers are highly qualified and have preliminary credentials. She further explained that part of clearing their credential is the BTSA credential. Regarding special education, the District did not have a sufficient applicant pool and the current teacher is a substitute teacher who is not highly qualified and may apply for a waiver. She added that the special education teacher which needs BTSA will be attending the Riverside County Office of Education program for special education teachers.
- Assistant Superintendent Lovato clarified that all new hires RTA is referring to are funded by Title I funds and not funded by LCAP. He further clarified that these specific positions are being paid by site monies.
- Deborah Lawrence, Administrative Intern shared that the District successfully opened a Preschool class at Savannah which is now full, the 1<sup>st</sup> check for \$12,000 for the Race to the Top grant was received, and received \$500 for each classroom for the Healthy Learning challenge. Instructors are very excited.
- Jan Brydle, Principal of Shuey invited the Board to attend Shuey's PBIS Kick Off on Friday, October 2 at 8:15 a.m. and Shuey's Leadership Day on Friday, November 13.

BOARD PRESIDENT'S COMMENTS:

President Esquivel shared on the following topics:

- Enjoyed all the Back to School Nights which had a great turnout. He added that the classrooms were very nice and he enjoyed the programs.
- He agreed with the Superintendent that when the new Board member is installed the Agenda Online training will take place by Mrs. Bracamonte.
- Is looking forward to the Shuey PBIS assembly on Friday.
- He discussed the Coyote incidents and wants to make sure information continues to be given to our children and families to safeguard them from harm.
- Lastly, he would like to adjourn the meeting in remembrance of the students who were victims of the shooting that occurred today in Oregon. He was very saddened by this incident.

ORAL COMMUNICATIONS:

- President Esquivel invited each Member and the Superintendent to provide their communications:
- Member Cantrell apologized for missing some of the Back to School Nights.
  - Member Quintanilla shared that the Back to School Nights were fantastic and that it was nice to see the teachers, shared that he learned a lot at the CSBA Masters in Governance course 4, and lastly shared that he had a site tour of the maintenance and operations department.

APPROVAL OF AGENDA

Minutes: That the Agenda be approved as amended.

Amendment: Consent Agenda: Addition of the word "Muscatel" to the agenda listing and correction on the Personnel Status Report page 3 of 5.

<u>Motion made by:</u>	Mr. Cantrell	<u>Seconded by:</u>	Mr. Quintanilla
<u>Votes:</u>	Mr. Cantrell Yes Mr. Esquivel Yes		Mrs. Harmon Yes Mr. Quintanilla Yes

CONSENT AGENDA

Minutes: That the Consent Agenda be approved as amended.

Amendment: Correction on the Personnel Status Report page 3 of 5.

<u>Motion made by:</u>	Mrs. Harmon	<u>Seconded by:</u>	Mr. Cantrell
<u>Votes:</u>	Mr. Cantrell Yes Mr. Esquivel Yes		Mrs. Harmon Yes Mr. Quintanilla Yes

1. Minutes of the September 3, 2015, Board of Trustees' Regular Meeting
2. Conference Attendance Requests to attend conferences/workshops/meetings
3. Purchase Orders as of August - September, 2015 (on file), and Warrants for budgeted expenditures
4. Personnel Status Report
5. Educational Field Trips: Shuey, Muscatel
6. Fundraising Activities, Functions, & Community Service Projects: Janson

SPECIAL REPORTS AND PRESENTATIONS

First Review: Educator Effectiveness Program Funding – John Lovato, Assistant Superintendent, Educational Services

Assistant Superintendent Lovato addressed the Board regarding this special funding. The District anticipated \$173,000 for this special grant would be spent as listed on the draft Educator Effectiveness Funds (EEF) Expenditure Plan. The District will spend \$3,900 per special education teacher and \$3,000 per teacher for general education teachers.

Member Quintanilla inquired whether completion of BTSa results in a salary raise for teachers.

Assistant Superintendent Carreon shared that the Rosemead School District pays for the BTSa program for new teachers, however Districts are not required to pay for BTSa. She added that some Districts require that the employee pay for their own credential clearance and the District covers this cost for our teachers. She also explained that teachers completing BTSa does not affect their salary; however the non-completion will affect their clearance of their credential and could affect their employment. Carreon added that currently there is a shortage of good teaching candidates and that by the District covering the cost of the BTSa program this allows us to attract good teaching candidates as a recruiting tool.

Facilities Update – Armida Carreon, Assistant Superintendent

Assistant Superintendent Carreon provided the following facilities update:

- Encinita project:
  - The project is proceeding on schedule with completion expected in late October.
  - The wheelchair lift will need to be installed and ordered to size.
  - There is additional work on the west side of the Multi-Purpose Room due to some leaks over the past couple years and in preparation for the upcoming rainy season which will include some special paint to prevent the water from seeping in.

- The gutters and drains will also be repaired to avoid future leaks in the roof.
- District Office project:
  - All the business furniture has been moved to the board room.
  - We are currently in the demolition stage.
  - We will have a surface floor.
  - The carpet removal has been a challenge as the carpet was glued onto the concrete floor.
- Muscatel project:
  - The fitness room dedication ceremony has been scheduled on November 5, 2015 at 6:30 p.m. at Muscatel Middle School. The event will take place at 6:30 p.m. in lieu of closed session which will be moved to the end of the Board meeting. The Oversight Committee members will also hold a COPs meeting following the dedication ceremony.

Educational Services Updates – John Lovato, Assistant Superintendent  
There was no additional report from Educational Services.

#### ACTION ITEMS

BOARD OF TRUSTEES’ MEETING MINUTES ADDENDUM FOR THE JUNE 18, 2015: EXPULSION 14-15.1

Minutes: That the Board of Trustees’ Meeting Minutes Addendum for the June 18, 2015: Expulsion 14-15.1, be approved as presented.

Motion made by: Mr. Cantrell      Mr. Quintanilla      Seconded by: Mr. Cantrell  
Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes

CALIFORNIA EDUCATOR EFFECTIVENESS FUNDS 1<sup>ST</sup> DRAFT TO PROVIDE TEACHER PROFESSIONAL DEVELOPMENT OR IN-SERVICE DAYS, 2015-2016

Minutes: That the California Educator Effectiveness Funds 1<sup>st</sup> Draft to Provide Teacher Professional Development or In-service Days, 2015-2016, be approved as presented.

Motion made by: Mrs. Harmon      Seconded by: Mr. Quintanilla  
Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes

SERVICE AND CONSULTANT PROPOSALS/CONTRACTS/BID AWARD REPORT

Minutes: That the Service and Consultant Proposals/Bid Award Report, be approved as presented.

Motion made by: Mr. Cantrell      Seconded by: Mrs. Harmon  
Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes

1<sup>ST</sup> QUARTER WILLIAMS SETTLEMENT QUARTERLY REPORT TO THE COUNTY SUPERINTENDENT, UNIFORM COMPLAINTS REPORT FOR 2015-2016 FOR THE PERIOD OF JULY – SEPTEMBER 2015

Minutes: That the 1<sup>st</sup> Quarter Williams Settlement Quarterly Report to the County Superintendent, Uniform Complaints Report for 2015-2016 for the period of July – September 2015, be tabled to a future meeting.

Motion made by: Mr. Quintanilla      Seconded by: Mrs. Harmon  
Votes: Mr. Cantrell      Yes      Mrs. Harmon      Yes  
Mr. Esquivel      Yes      Mr. Quintanilla      Yes

RESOLUTION NO. 15-16/02, STATEMENT OF ASSURANCE FOR FISCAL YEAR 2015-2016 INSTRUCTIONAL MATERIALS, GRADES K-8, AS PER EDUCATION CODE SECTION 60119

Minutes: It was the Board's consensus, that Resolution No. 15-16/02, Statement of Assurance for Fiscal Year 2015-2016 Instructional Materials, Grades K-8, as per Education Code Section 60119 be tabled to a future meeting.

CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION (CSEA), CHAPTER 9, INITIAL CONTRACT PROPOSAL TO THE ROSEMead SCHOOL DISTRICT FOR THE 2015-2016 SCHOOL YEAR

Minutes: That the California School Employees' Association (CSEA), Chapter 9, Initial Contract Proposal to the Rosemead School District for the 2015-2016 School Year, be approved as presented.

Motion made by: Mr. Quintanilla                      Seconded by: Mrs. Harmon  
Votes: Mr. Cantrell                      Yes                      Mrs. Harmon                      Yes  
Mr. Esquivel                      Yes                      Mr. Quintanilla                      Yes

ROSEMead SCHOOL DISTRICT INITIAL PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION (CSEA), CHAPTER 9, FOR THE 2015-2016 SCHOOL YEAR

Minutes: That the Rosemead School District Initial Proposal to the California School Employees' Association (CSEA), Chapter 9, for the 2015-2016 School Year, be approved as presented.

Motion made by: Mr. Cantrell                      Seconded by: Mrs. Harmon  
Votes: Mr. Cantrell                      Yes                      Mrs. Harmon                      Yes  
Mr. Esquivel                      Yes                      Mr. Quintanilla                      Yes

SUPERINTENDENT'S CONTRACT BE RESTRICTURED FOR 2014-2018

Minutes: That the Superintendent's Contract be Restructured for 2014-2018, be approved as presented.

Motion made by: Mrs. Harmon                      Seconded by: Mr. Cantrell  
Votes: Mr. Cantrell                      Yes                      Mrs. Harmon                      Yes  
Mr. Esquivel                      Yes                      Mr. Quintanilla                      Yes

CENTER FOR TEACHER INNOVATION (CTI), INDUCTION PROGRAM FOR EDUCATION SPECIALIST CREDENTIAL TEACHERS

Minutes: That the Center for Teacher Innovation (CTI), Induction Program for Education Specialist Credentialed Teachers, be approved as presented.

Motion made by: Mr. Quintanilla                      Seconded by: Mrs. Harmon  
Votes: Mr. Cantrell                      Yes                      Mrs. Harmon                      Yes  
Mr. Esquivel                      Yes                      Mr. Quintanilla                      Yes

MEMORANDUM OF UNDERSTANDING FOR SPECIAL EDUCATION SPEECH AND LANGUAGE SERVICES BETWEEN MOUNTAIN VIEW SCHOOL DISTRICT AND THE ROSEMead SCHOOL DISTRICT FOR THE 2015-2016 SCHOOL YEAR

Minutes: That the Memorandum of Understanding for Special Education Speech and Language Services between Mountain View School District and the Rosemead School District for the 2015-2016 School Year, be approved as presented.

Motion made by: Mr. Quintanilla                      Seconded by: Mrs. Harmon  
Votes: Mr. Cantrell                      Yes                      Mrs. Harmon                      Yes  
Mr. Esquivel                      Yes                      Mr. Quintanilla                      Yes

REVISED BOARD POLICY AND ADMINISTRATIVE REGULATION NO. 6020,  
PARENT INVOLVEMENT

Minutes: That the Revised Board Policy and Administrative Regulation No. 6020, Parent Involvement, be approved as presented.

<u>Motion made by:</u>	Mrs. Harmon	Seconded by:	Mr. Cantrell
<u>Votes:</u>	Mr. Cantrell Mr. Esquivel	Mrs. Harmon Mr. Quintanilla	Yes Yes

NEW BUSINESS

President Esquivel asked each Trustee to report any new business:

- Member Quintanilla gave kudos to Network Administrator Alex Gaeta and Executive Assistant to the Superintendent Cynthia Bracamonte regarding the new Rosemead mobile application and is content with how it works. He also shared that he noticed that some of the Teacher websites on the district website are being hosted outside the district. Network Administrator Gaeta shared that all teachers will soon have access to create new teacher pages through their school websites, more to come. He also asked additional questions regarding the changes on the Board Policies submitted by Educational Services.

*President Esquivel recessed the meeting to reconvene closed session at 8:44 p.m.*

RECESS TO CLOSED SESSION: Closed session began at 8:50 p.m.

Discussion was held regarding the following closed session topics:

- Personnel Actions – Superintendent’s Contract
- Conference with Labor Negotiators


ADJOURNMENT OF CLOSED SESSION, RECONVENE OF OPEN SESSION, AND  
ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION (IF ANY):


President Esquivel adjourned closed session at 9:16 p.m.

President Esquivel reconvened the meeting to open session at 9:16 p.m. and announced that the Board of Trustees took no action in closed session.

ADJOURNMENT: President Esquivel adjourned the regular meeting on October 1, 2015 at 9:17 p.m. in remembrance of the students who were victims of the shooting that occurred today in Oregon.

Signed,

  
President

  
Clerk

