

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

CONSENT

April 4, 2019

The Board of Trustees of the Rosemead School District met in a regular meeting on Thursday, April 4, 2019, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

CALL TO ORDER

President Esquivel called the meeting to order at 6:30 p.m. Trustees present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Ms. Nancy Armenta, Mrs. Veronica Peña, and Mrs. Diane Benitez.

Superintendent Mr. Alejandro Ruvalcaba was also present. Other *District personnel and guests* in attendance were:

Leah Kilpatrick, John Benitez, Linh Diep, Sylvia Petrovich, Uyen Vinh, Reynita Amador, Jing Cai, Alejandra Lopez, Tiffany Samora, Jennifer Fong, Elisa Elkins, Summer Agnes, Deborah Pettus, Sonia Castro, Alejandro Alemach, Nadine Wilcox, Lorrie Vega, Cesar Gonzalez, Denise Fuentes, Sharon Giambalvo, Alicia Lozano, Deborah Rice, Daniel Montoya, Heidi Burton, Brittaney Morris, Julie Diep, Wendy Sar, Karen Reid, Terri Totten, Evonne Dotson, Huixu Wang, Lisa Wang, Cami Case, Pauline Tam, Kelly Wong, Denise Flores, Jerry Puente, Danelle Spencer Kisich, Ginny Ford, Kailya Romero, Kim Lam, Anthony Flores, Jocelyn Diaz, Diana Richardson, Angela Kohn, Carrie Dam, Claudia Herrera, Candice Camacho, Krista Dixon, Sandra Gonzalez, Deborah Lawrence, Dawn Rock, Jenny Cheung, Jan Brydle, Linda Chang, Veronica Gonzales, Janet Zacarias, Christopher Yu, Melissa Kidd, Felicia Truong, Gabriel Cardenas, and Suwen Su.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

Board President's statement:

The Board will now recess to closed session for consideration of the items on the closed session agenda. With respect to Item 2 – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(2) on the closed session agenda:

- *The facts and circumstances for the 2nd matter relate to a discrimination claim*

RECESS TO CLOSED SESSION

President Esquivel began Closed Session at 6:31 p.m.

CLOSED SESSION

1. Conference with Labor Negotiators (Government Code Section 54957.6)
2. Anticipated Litigation (Government Code Section 54956.9(d)(2) and (e)(2))
 - a. One (1) matter
3. Personnel Actions (Appointment, Employment, Evaluation, and Discipline/Dismissal/Release (Government Code Section 54957
4. Public Employment (Government Code Section 54957)
 - Coordinator of Human Resources
 - Receptionist/Tech Support
5. Public Employee Performance Evaluation and Contract (Government Code Sections 54957 and 54947.6)
 - a. Superintendent

RECESS CLOSED SESSION

President Esquivel recessed closed session at 7:25 p.m.

RECONVENE TO OPEN SESSION

President Esquivel reconvened the meeting to open session at 7:35 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Esquivel reported that the Board of Trustees took the following action in closed session:

1. Appointment of Mr. Jerry McCanne as the Coordinator of Human Resources, effective April 15, 2019, with an official start date to be determined with the following Board vote:

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Benitez	Yes	Yes

PLEDGE OF ALLEGIANCE

President Esquivel requested for Mrs. Ginny Ford to lead the Pledge of Allegiance.

PUBLIC COMMENTS

1. Muscatel Lighthouse Team, topic: invitation to attend the Muscatel Leadership Day on Wednesday, April 17

AWARDS/RECOGNITION PRESENTATIONS:

1. Student of the Month, April 2019
 President Esquivel presented plaques and congratulated the following 6th grade Students of the Month recipients: Cruz Martinez, Encinita; Valerie Villa, Janson; Jocelyn Diaz, Savannah; Lisa Yuzhu Wang, Shuey; and Muscatel Students Jaylene Flores, 7th grade and Raylene Osorio, 8th grade.

RECESS FOR A BRIEF BREAK

President Esquivel recessed open session for a brief break at 7:57 p.m.

RECONVENE TO OPEN SESSION

President Esquivel reconvened to open session at 8:10 p.m.

PUBLIC COMMENTS (continued)

1. Linh Diep, parent; topic: introduced herself as the recently Board appointed West San Gabriel Valley Special Education Local Plan Area (WSGV SELPA) Community Advisory Committee (CAC) Representative.
2. Jerry Puente, RTA President; topic: thanked Superintendent Ruvalcaba for keeping the lines of communication open and addressed the status of RTA Negotiations.
3. Cami Case, deferred minutes to Heidi Burton
4. Heidi Burton, deferred minutes to Heidi Burton
5. Lori Vega, Teacher; topic: status of RTA Negotiations
6. Cesar Gonzalez, defer minutes to Heidi Burton
7. Heidi Burton, RTA Chief Negotiator; topic: thank you to everyone who came out tonight and addressed the status of RTA Negotiations.
8. Nadine Wilcox, District Nurse; topic: RTA Negotiations and RTA/District Collective Bargaining Agreement.
9. Lisa Elkins, Teacher; topic: RTA Negotiations
10. Candice Camacho, Teacher; topic: RTA Negotiations
11. Deborah Lawrence, Coordinator of Preschool and Child Development; topic: EDI data updates
12. Jan Brydle, Shuey Principal; topic: invitation to attend the Spring Festival on Thursday, April 18 at 9:00 a.m., shared the upcoming visit of 30 students and 7-8 teachers from China LIM visiting both Shuey and Janson
13. Gabriel Cardenas, Janson Principal; topic: invitation to attend the 9th Annual Leadership Day, Thursday, April 11 at 8:30 a.m. He shared that Janson is expecting over 100 guests next week and it's an opportunity for our students to shine which will include a performance by our home grown TV star 6-year-old student who appears on the show "This is Us."

SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- Introduced Rosemead's newest Dr. Linda Chang as the new Principal of Encinita Elementary School who excelled and ranked at the top of all the applicants during the interview process.
 - Dr. Chang shared that she had dinner with her fellow principals and was has been overwhelmed with her welcoming ranging from a welcome assembly hosted by her new Encinita students, the support of Cabinet Members, and the welcome letters from Encinita students. She shared that the families have been super supportive and that the students are amazing and well behaved. She already loves and has bonded with her new Encinita family. She thanked the Board and Administration for entrusting her and for the opportunity.
- Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
 - Thurs., Apr. 11, Janson Leadership Day, 8:30 a.m. – 12:30 p.m.
 - Wed., Apr. 17, Muscatel Leadership Day and Open House, 8:30 a.m. – 12:00 p.m.
 - Thurs., Apr. 18, Shuey Spring Festival, 9:00 a.m.
 - Fri., Apr. 19, Professional Development Day (Students No School)
 - Mon., Apr. 22 – Fri., Apr. 26, Spring Break Recess, Schools Closed
 - Tues., Apr. 30, LCAP Community Input Meeting, 4:30 p.m.

- Tues., May 21, Shuey ASES Lottery, 7:00 p.m.
- Wed., May 22, Encinita ASES Lottery, 7:00 p.m.
- Thurs., May 23, Janson ASES Lottery, 7:00 p.m.
- Fri., May 24, Savannah Leadership Day, 8:30 a.m. – 12:30 p.m.
- Mon., May 27, Memorial Day Holiday – Schools/District closed
- Wed., May 29, Muscatel ASES Registration, 7:00 p.m.
- Thurs., May 30, Encinita Leadership Day, 8:30 a.m. – 12:00 p.m.
- Thurs., May 30, Savannah ASES Lottery, 7:00 p.m.
- Review of the contents in the night folder:
 - Amendment 1 – Personnel Status Report Certificated
 - Amendment 1 – Field Trip Report
 - Corrected – Minutes 2/7/19, page 4 of 8
 - Trustee Mail (if any is received after Board packet delivery)

BOARD PRESIDENT’S COMMENTS

President Esquivel shared on the following topics:

- Welcomed Dr. Chang to the Rosemead School District.
- Looks forward to the Spring Festival hosted annually at Shuey.
- Wished everyone a wonderful Easter and Spring Break, and hopes that everyone will enjoy themselves during the break.
- Thanked everyone who attended the meeting and shared that the Board really appreciates what is shared during public comments. He gave thanks to all teachers and feels that they are in the front line and very crucial to our District. Mr. Esquivel really appreciates all staff and their dedication to the Rosemead School District students.

BOARD ORAL COMMUNICATIONS

- Trustee Armenta thanked both Ms. Shotke and Muscatel staff and students who did a fantastic on the amazing gramMARCH Festival event. She hopes everyone has a wonderful Spring Break.
- Clerk Quintanilla welcomed Principal Chang to the Rosemead School District and thanked all the teachers and staff who attended the Board meeting. He expressed appreciation and values them. He is hopeful that negotiations will be settled soon. Wished everyone to enjoy their Easter Break and gave kudos to Ms. Shotke and Mrs. Beltran for their work on the gramMARCH Festival.

PUBLIC HEARING:

There were none.

CONSENT AGENDA:

General Functions:

1. Minutes of the February 7, 2019, Board of Trustees’ Meeting *amended*
2. Minutes of the February 23, 2019, Board of Trustees’ Meeting
3. Purchase Orders as of February–March, 2019 (on file), and Warrants for budgeted expenditures
4. Personnel Status Report – Certificated (*amended*) and Classified
5. Meeting, Inservice, Professional Development, Conference and/or Travel Report
6. Fundraiser Activities, Functions, and Community Service Projects Report
7. Donation Report

Minutes: That the Consent Agenda, **be approved, as amended.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

SPECIAL REPORTS AND PRESENTATIONS:

- Educational Services Update – School Plans for Student Achievement (SPSAs) – Dr. Jennifer Fang, Assistant Superintendent of Educational Services

Assistant Superintendent Fang thanked everyone for reviewing the school plans, the Principals for preparing the reviewed plans, Dr. Terry Larsen who was very instrumental for putting together the check list tool, and Ms. Lee Wang who provided the preliminary and finalized budget. She explained that the school plans are a living and breathing document that drives all site programs. Dr. Fang shared that the school plans were delayed due to the Federal Program Monitoring (FPM) audit deadline in January and that next year there will be a new template provided by the California Department of Education (CDE). Dr. Fang shared with the Board that the school plans will be in the process of review starting in September, with a preliminary budget in November, and the revised plans brought to the Board in January.

President Esquivel shared that he would like to receive electronic copies of any large board agenda attachments versus printed copies.

ACTION ITEM:

Confirm Next Scheduled Board Meeting

Minutes: That the Board of Trustees, **Confirm** the May 16, 2019, Board Meeting as a Study Session, with the focus topic to be determined, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

3rd Quarter Williams Settlement – Uniform Complaint Procedure (UCP) Report to the County Superintendent for the 2018-2019 School Year, for the period of January 1 – March 31, 2019

Minutes: That the 3rd Quarter Williams Settlement – Uniform Compliant Procedure (UCP) Report to the County Superintendent for the 2018-2019 School Year, for the period of January 1 – March 31, 2019, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

Service/Consultant Proposals/Bid Awards/Contract Report

Minutes: That the Service / Consultant Proposals / Bid Awards / Contract Report, including:

NUTRITION SERVICES:

1. California Linen Services, Districtwide, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Ms. Armenta
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Educational Field Trips Report

Minutes: That the Educational Field Trips Report, **be approved, as amended.**

Mrs. Benitez abstained to avoid a potential conflict of interest.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Abstain		

School Plans for Student Achievement (SPSAs), 2018-2019

Minutes: That the School Plans for Student Achievement (SPSAs), for the 2018-2019 School Year, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Policy Update, Final Reading

Minutes: That the Updated Policy – Administrative Regulation No. 5145.3, Nondiscrimination/Harassment – Final Reading, **be approved.**

Motion fails.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	No
	Mr. Esquivel No	Mr. Quintanilla	No
	Mrs. Benitez No		

Resolution No. 18-19/08, Annual Delegation of Administrative Authority to Process Routine Revisions, Adjustments and Transfers

Minutes: That Resolution No. 18-19/08, Annual Delegation of Administrative Authority to Process Routine Revisions, Adjustments and Transfers, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

Resolution No. 18-19/09, Acknowledging Proposition 51 Bond Authority Insufficiency

Minutes: That Resolution No. 18-19/09, Acknowledging Proposition 51 Bond Authority Insufficiency, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

2019 California School Boards Association (CSBA) Delegate Assembly Run-off Election

Minutes: That a vote, **be Cast**, for One Candidate: **Mrs. Nancy Armenta**, listed on the 2019 Run-off Election Ballot from Subregion 23-B, as a Representative to the California School Boards Association (CSBA) Delegate Assembly, to serve and fill one vacancy for a Two-Year Term as soon as the Delegate is notified through March 31, 2021, **be approved.**

<u>Motion made by:</u>	Mr. Quintanilla	<u>Seconded by:</u>	Mrs. Peña
<u>Votes:</u>	Ms. Armenta Yes	Mrs. Peña	Yes
	Mr. Esquivel Yes	Mr. Quintanilla	Yes
	Mrs. Benitez Yes		

DISCUSSION ITEMS:

1. Review of Updated Policies – 1st Reading, including:
 - a. Board Policy No. 5148.2, After School Education and Safety (ASES Program)
 - b. Administrative Regulation No. 5148.2, After School Education and Safety (ASES Program)
 - c. Board Policy No. 6174, Education for English Learners
 - d. Administrative Regulation No. 6174, Education for English Learners

The Board of Trustees received the proposed draft policy updates for a first reading and provided their feedback.

NEW BUSINESS

- Clerk Quintanilla requested for staff to research:
 - Other banks to do a cost comparison for exploratory purposes. There was Board consensus.
 - Cost of grant writers for exploratory purposes. There was Board consensus.

- Cost of membership in the Rosemead Kiwanis Club and the assignment of a District representative for exploratory purposes. There was Board consensus.
- Trustee Peña requested for staff to coordinate photos or student artwork to be hung in the board room with all schools alternating months and congratulated both Ms. Shotke and Mrs. Beltran on the great job with the gramMARCH Festival. She suggested that at each future festival, for schools to host a booth to showcase their school and recruit additional students.
- It was also suggested a dunking booth for Board Members and for the District to setup a recruitment booth.
- President Esquivel shared that in past years' student artwork was displayed on the walls and that it would be nice to see this again. He also shared that the gramMARCH Festival gets better every year and that it is great to see the kids participate in an educational fun event.
- Clerk Quintanilla gave a "shout out" to the Maintenance & Operations staff and shared that it was nice to see how well both the City and our M&O staff worked together to resolve a small glitch that occurred.
- Trustee Armenta thanked the Shuey staff for their "thank you" momento and shared that although the Board sometimes has to make tough decisions, it's always nice when they receive "thank yous." She thanked the Shuey staff for reminding her of her "why."
- Superintendent Ruvalcaba shared that there have been a few board meetings during which the topic of mental health support has been discussed. He advised that staff did some research and a previous presentation was placed on hold. The Superintendent shared an article on mental health with the Board and requested Board direction on how to proceed with this topic and staff resources as related to the potential program. He recommended that staff begin at the beginning and start once again by bringing research of services, partners, and see what other districts are already doing.
 - After a brief Board discussion, there was Board consensus to restart the process and for staff to bring preliminary research to start the conversations.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

RECESS TO CLOSED SESSION

President Esquivel recessed Open Session to Closed Session at 9:50 p.m.

President Esquivel and the Board of Trustees determined that Closed Session was no longer necessary.

ADJOURNMENT OF CLOSED SESSION

President Esquivel adjourned closed session at 10:00 p.m.

RECONVENE TO OPEN SESSION

President Esquivel reconvened the meeting to open session at 10:00 p.m.

ADJOURNMENT:

Minutes: That the April 4, 2019 Board of Trustees meeting, **be adjourned** at 10:00 p.m.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

Signed,



President



Clerk