

**ROSEMEAD SCHOOL DISTRICT
BOARD OF TRUSTEES' MEETING MINUTES**

CONSENT

October 17, 2019

The Board of Trustees of the Rosemead School District met in a study session meeting on Thursday, October 17, 2019, in the District Office – Board Room at Rosemead School District, 3907 Rosemead Blvd., Rosemead, California at 6:30 p.m.

CALL TO ORDER

President Esquivel called the meeting to order at 6:30 p.m. Trustees present included: Mr. Ronald Esquivel, Mr. John Quintanilla, Ms. Nancy Armenta, Mrs. Veronica Peña, and Mrs. Diane Benitez.

Superintendent Mr. Alejandro Ruvalcaba was also present. Other *District personnel and guests* in attendance were: Harold Sullins, Jennifer Fang, Dawn Rock, Alex Gaeta, and Stella Ndahura.

APPROVAL OF AGENDA

Minutes: That the Agenda, **be approved, as amended.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Benitez	Yes		

Trustee Peña requested for staff to provide any revisions to the Board agenda related to pay advances or promotions to be received in advanced. Superintendent Ruvalcaba shared that staff brings forward those items they feel need to be addressed immediately due to a need. Going forward, we will attempt to not have as many amendments.

PUBLIC COMMENT ON ITEMS

There were none.

PLEDGE OF ALLEGIANCE

President Esquivel requested for Mr. Harold Sullins to lead the Pledge of Allegiance.

SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- Shared that all sites participated in the California Great Shakeout earlier today. He felt it was a neat event and it was interesting to see how each site tackles the drill. Some sites did a full event including search and rescue including setup of a command center, whereas others took a different approach. The District office evacuated and practiced locating an unreported employee who happened to be working on an air conditioning unit in the attic – he was located and vacated.
- This week administrators did their instructional rounds which is an opportunity for the instructional leadership team to calibrate their instruction practices. At Shuey they met as a team and Principal Brydle presented what they are working on this year. The team visited classrooms and also debriefed at the end of their visits. They each felt that this

experience provides valuable information for the principal. It helps what each individual saw through their personal lens. It's a neat opportunity for everyone to learn from each other and about their own practices. Although the visiting team usually leaves a thank you note for the staff, they decided to adopt Shuey's method and create a flipgrid video message.

- Shared that the District received good feedback regarding the October 7th staff offerings and felt that they were meaningful. During the walkthrough at Shuey, the team saw some teachers focusing on writing which was one of the sessions that was presented during the professional development day.
- Provided the email exchange regarding the Los Angeles County Committee on School District Organization (LACSSDO) Supervisorial Districts which contained information regarding the definition of boundaries.
- Referenced a handout from SchoolHouse Connection as the District looks at improving the services provided to students we are looking at what and how we are doing as it relates to the McKinney-Vento requirements. He also explained that as we have new members, we are bringing new lenses and experiences to the Rosemead School District. He shared that the District is doing great things as it relates to our families. The Superintendent shared that a team is working on a new project called "The Rosemead Rack" for families who need assistance to come and do some shopping. The items that will be offered in the Rosemead Rack will be available to all Rosemead School District families whether they are qualified or not. As we work with our community liaisons on this special project, they will reach out to families in case they are in need. The Rosemead Rack will be located in a safe and confidential location at the District Office. The conversation of McKinney-Vento requirements led us to develop the project/tool "Rosemead Rack" to help our families who are in need. We are reaching out to our partners to help with donations, sorting, etc. when we are ready to launch. The purpose of the Rosemead Rack is to help students but will make donations available for adults as they are received.
- Upcoming Events and Save the Dates – Trustees, RSVP to Cynthia Bracamonte:
 - Thursday, November 7, 2019 – Board of Trustees Regular Meeting
 - Thursday, November 14, 2019 – Board of Trustees Study Session Meeting
 - Thursday, December 5, 2019 – Board of Trustees Study Session Meeting
 - Thursday, December 12, 2019 – Board of Trustees Regular Meeting

BOARD PRESIDENT'S COMMENTS

There were none.

BOARD ORAL COMMUNICATIONS

- Trustee Armenta shared her excitement about the Rosemead Rack and expressed her happiness that we can offer these types of services to families and gave kudos to the brainstorming and thinking outside the box.

PUBLIC HEARING(S): None

STUDY SESSION TOPIC(S):

1. Facilities Master Plan Overview, by Joe Dixon, DIXON SmartSchoolHouse, LLC

Assistant Superintendent Harold Sullins introduced Mr. Joe Dixon who provided an overview of the facilities master plan process.

President Esquivel inquired on the timeline to develop the facilities master plan. Trustee Armenta inquired regarding a drop off zone for Savannah. Superintendent Ruvalcaba shared that traffic is a big obstacle for the schools as our community is an older community. Our schools were built when students would walk to schools and later bused to campuses, as opposed to currently being dropped off even when residing a couple doors down. The City suggested that we do a drop off zone for Savannah. He explained that previously there was no follow through on the City side because they were waiting on the District and the District waited on the City for next steps. The City once again approached Savannah Principal Soto who then promptly communicated with the District. District Administration recently met with the City and discovered that the City employee who approached our Principal was not authorized to make an offer.

Clerk Quintanilla inquired regarding bus zones. Superintendent Ruvalcaba shared that the schools do have "bus zones" which are utilized as drop off zones.

Clerk Quintanilla inquired if the District has an eligibility consultant. Assistant Superintendent Sullins shared that the consultant is Corrine Loskot Consulting and shared that this year we received two allocations from previous funding opportunities. He also shared that the District has approximately \$9 million in the cue, if the bond is passed for projects which are complete and we have submitted for reimbursement. Mr. Sullins shared that the District is fortunate that the applications were completed and submitted for reimbursement which puts the District in a good position as there are district's that did not get in line to receive reimbursement.

Clerk Quintanilla inquired whether the reimbursed funds can be utilized in any manner. Assistant Superintendent Sullins clarified that the funds that are reimbursed can be utilized for fund 35.0 for facilities improvement. Mr. Dixon also specified that the funds could be used as matching funds for future State Facility Bond Program projects.

Clerk Quintanilla inquired if the funds usage would be utilized towards reaching the Board goals. Superintendent Ruvalcaba confirmed and shared that the District is looking at the instruction which leads to construction. See presentation attached.

2. California Standards Assessment Results (CAASPP & ELPAC Summative), by Jennifer Fang, Ph.D., Assistant Superintendent, Educational Services

Assistant Superintendent Fang presented data demonstrating overall growth. Our students are outperforming both the state and Los Angeles County. She shared that the presentations will be posted online for everyone to access.

Trustee Peña inquired about what might the other District's be doing differently to have high results in some areas. Assistant Superintendent Fang shared that many factors are associated with the results including but not limited to, equity, socio-economic differences, among others. The District is currently looking at equity and how our different schools such as Encinita and Savannah have such different needs, how the district can close the opportunity gap, including what different experiences the students are coming with. The District is currently providing students with opportunities in the Arts and STEAM in order to tap into how the students learn best, to help motivate them, and help the students grow. Staff will be addressing some of the discrepancies seen in the data and are looking at SBAC claims and narrowing where the gap lies. Dr. Fang explained that SBAC, also known as CAASPP, and reviewed the data for the District overall. Superintendent Ruvalcaba shared that the individual student data should be reviewed by the classroom teacher in detail to help align their student needs and modify their practices on a daily basis.

Dr. Fang shared that as the District continues to build their teacher capacity through professional development, professional practice, and the sharing of expertise, they can adjust their lessons for each chapter and understanding their students' needs with customization of their lessons.

The District identified that 4th grade is an area of focus and is looking to see how we can better prepare our students before they reach the 4th grade. She shared that the school plans reflect the input of staff which includes a narrative including an analysis and their plan to move forward. She explained that Common Core starts in Kindergarten, including Preschool and Transitional Kindergarten – therefore the District will continue to focus on the early childhood piece. The District has looked at the Hispanic/Latino data and has identified the areas of need.

Trustee Peña inquired whether the data is being shared with the afterschool program staff. Superintendent Ruvalcaba explained that as part of the learning walks the leadership instructional team includes Coordinator Lawrence and they are using this data to assist with alignment and implementation during the afterschool program as extended learning.

Assistant Superintendent Fang added that this year the District plans to partner with Rosemead High School to have our teachers collaborate with the 9th grade teachers to assist with alignment. She summarized that the District sees some areas of strength, overall we have average scale scores for all schools which fall in the high range, the middle school is maintaining in ELA and Math, and every school is in the green areas. See presentation attached.

3. California Dashboard Local Indicators Update, by Jennifer Fang, Ph.D., Assistant Superintendent, Educational Services

Assistant Superintendent Fang discussed how the dashboard has changed the way schools are funded and the District is looking at improvement and growth. The dashboard shows what local indicators were met or not met. There are eight state and local priorities and the state indicates the criteria for differentiated assistance for school districts. As required annually, the District surveyed the schools to ensure that all students had

curriculum materials, no misassignments of teachers, and ensure implementation of the standards. She shared that the next steps for the District is to focus on NGSS, S.T.E.[A].M., parenting classes, expanding the social-emotional support, and McKinney-Vento support addressing the needs of our homeless and foster youth.

Trustee Peña suggested that the District host parent activities/events that are hands on specific topics that they are interested in experiencing. Assistant Superintendent Fang shared that at Encinita they hosted workshops led by their in house experts on topics parents were interested in, such as: Legos, computers, etc. Other ideas that were mentioned included: computer classes, cooking with your kids, better choices, healthy living, Zumba day, cook a healthy snack, and other options that are hands on reducing the technology time. See presentation attached.

CONSENT AGENDA:

General Functions:

1. Personnel Status Report – Certificated and Classified *amended*
2. Donation Report

Minutes: That the Consent Agenda, **be approved, as amended.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Benitez	Yes	Yes

ACTION ITEM(S):

Service/Consultant Proposals/Bid Awards/Contract Report

Minutes: That the Service/Consultant Proposals/Bid Awards/Contract Report, including:

EDUCATIONAL SERVICES:

1. Powerful Choices Educational Consulting (Professional Development)
, be approved.

<u>Motion made by:</u>	Mrs. Peña	<u>Seconded by:</u>	Mr. Esquivel
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña
	Mr. Esquivel	Yes	Mr. Quintanilla
	Mrs. Benitez	Yes	Yes

Los Angeles County Committee on School District Organization Election

Minutes: That a vote, **be cast**, for Four Vacancies for Membership on the Los Angeles County Committee on School District Organization (County Committee) for the following Nominees, one vote each:

Second Supervisorial District:	Charles Davis
Third Supervisorial District:	none
Fifth Supervisorial District:	Suzan Solomon
At-Large Supervisorial District:	John Quintanilla

, **be approved.**

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mr. Quintanilla	
<u>Votes:</u>	Ms. Armenta	Yes	Mrs. Peña	Yes
	Mr. Esquivel	Yes	Mr. Quintanilla	Yes
	Mrs. Benitez	Yes		

NEW BUSINESS

There were none.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were none.

RECESS TO CLOSED SESSION

President Esquivel began Closed Session at 8:16 p.m.

CLOSED SESSION

1. Public Employee (Appointment, Employment, Evaluation, and Discipline/Dismissal /Release) (Government Code Section 54957)
2. Public Employee Performance Evaluation (Government Code Section 54957)
 - Superintendent

ADJOURNMENT OF CLOSED SESSION

President Esquivel adjourned closed session at 9:05 p.m.

RECONVENE TO OPEN SESSION

President Esquivel reconvened the meeting to open session at 9:05 p.m.

ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

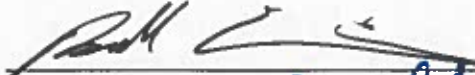
President Esquivel reported that the Board of Trustees took no action in closed session.

ADJOURNMENT:

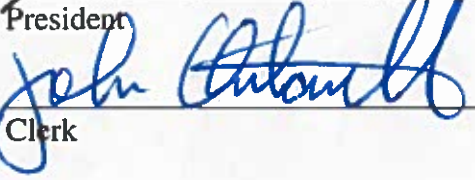
Minutes: That the October 17, 2019 Board of Trustees meeting, **be adjourned** at 9:05 p.m.

<u>Motion made by:</u>	Ms. Armenta	<u>Seconded by:</u>	Mrs. Benitez
<u>Votes:</u>	Ms. Armenta	Mrs. Peña	Yes
	Mr. Esquivel	Mr. Quintanilla	Yes
	Mrs. Benitez		Yes

Signed,



President



Clerk